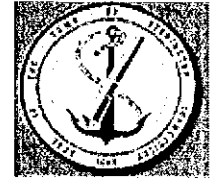




**Stonington Harbor Management Commission**  
**December 13, 2021**  
**Minutes by (Melanie Degler, Secretary)**



**1. Call to Order:**

Chairman Spalding called the meeting to order at 7:01 PM.

**Attending:** Chairman Jay Spalding, Secretary Melanie Degler, Commissioners Tori Gimple, Bruce MacKinnon, Caleb Rose, Edward Smith and Joseph Williams, and Harbormaster Eric Donch and Deputy Harbormaster Charles Estabrooks

**Not in Attendance:** Treasurer Sherm Crites and Vice Chairman Jesse Diggs

**2. Minutes:**

The Minutes of the November meeting were reviewed. Commissioner Smith made a motion to approve the November 2021 Minutes. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

**ACTION ITEM #1: Ongoing - Harbormaster Donch has been contacting all mooring holders who had Winter Sticks on their moorings as of 6/30/21 to determine removal issue and whether their mooring permit will be revoked for non-use for the 2022 season.**

**3. Public Comment:** There was none.

**4. SHMP Revision:** The Commission reviewed the draft Plan and Commissioner Williams made a motion to approve the draft Plan for submission to DEEP for further review. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

- Lou Allyn, Chairman of the Mystic Harbor Management Commission, was in attendance to discuss the SHMC Plan and the process we used to compile our Plan and contacts used at DEEP (Kim Czapla) to assist with edits.
  - Commissioner Smith, main editor for SHM Plan, offered his assistance to Mr. Allyn

**ACTION ITEM #2: Chairman Spalding will send the draft SHM Plan to Kim Czapla with DEEP.**

**ACTION ITEM #3: Chairman Spalding will email the draft SHM Plan to Lou Allyn.**

**5. Mooring Fees for 2022:** Were reviewed and remain the same for 2022.

- Commercial Moorings - \$100
- Private Moorings - \$50
- Special Use Moorings - \$20
- Waitlist Application - \$50
- Waitlist Renewal - \$25

**ACTION ITEM #4: Secretary Degler will repost the Mooring Fee List dated 2022 on the Town Website.**

**6. Correspondence:**

**In Jurisdiction:** License approvals were for information only – 302 Osbrook Point and 50 Salt Acres Rd

**Out of Jurisdiction:** 27 Quarry Path COP

**7. Treasurer's Report:**

The Financial Report for November 2021 was reviewed and attached to these minutes.

Commissioner Williams made a motion to approve the Treasurer's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

**8. Harbormaster's Report:**

The Harbormaster's Report for December 2021 was reviewed and attached to these minutes. Commissioner MacKinnon made a motion to approve the Harbormaster's Report as presented. Commissioner Rose seconded the motion. No further discussion, all in favor, motion approved.

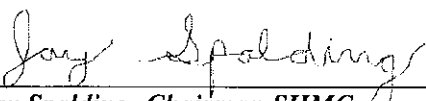
**9. Old Business:**

1. Online Mooring Update - Secretary Degler gave an update on her work with Online Moorings (OLM).
  - a. **Waitlist is now at 151 down from original 244.**
  - b. Three (3) new Waitlist Applications were received, fee paid and approved in November and December.
  - c. After the meeting Harbormaster Donch and Secretary Degler assigned the next twenty (20) names on the Waitlist for new mooring assignments for 2022, including the nine (9) deferrals from last year,
2. Harbormaster Boat Replacement – The new vessel is in production at Romarine with an anticipated June 2022 launch.

**10. New Business:**

- Secretary Degler contacted the Town to discuss their publishing of The Stonington Magazine for suggestions to improve the Commission's newsletter for 2022.

**11. Adjournment:** Chairman Spalding adjourned the meeting at 7:58 pm.

Approved:   
*Jay Spalding- Chairman SHMC*

Date: 14 Feb 2022

**Attachments:**

- Treasurer's Report
- Harbormaster's Report

Treasurer's report

Report Date 12/13/2021

	<u>Plan</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD</u>	<u>Probable</u>
<b><u>Funds Generated:</u></b>						
Balance Brought Forward:	10,799	839.01	2,006.11	288.75	10,798.62	10,798.62
Paid Moorings: Com/Pvt/Spc:	128/275/14			0/4/0	128/274/15	128/274/15
Mooring Fees:	26,830	720.00		200.00	27,400.00	27,400.00
Wait List Fees	0		250.00	2,550.00	3,300.00	3,300.00
Miscellaneous Income:	200	500.00			500.00	500.00
<b>Total Generated Funds:</b>	<b>37,829</b>	<b>2,059.01</b>	<b>2,256.11</b>	<b>3,038.75</b>	<b>41,998.62</b>	<b>41,998.62</b>
<b><u>Operating Expense:</u></b>						
<b><u>Mooring Admin:</u></b>						
Mailings:	300		162.00		162.00	162.00
Telephone:					30.48	30.48
Online Mooring	5,000	52.90	1,089.20		6,258.08	6,543.36
Miscellaneous:			591.45		5,641.57	5,641.57
<b>Sub-Total:</b>	<b>5,300</b>	<b>52.90</b>	<b>1,842.65</b>	<b>0.00</b>	<b>12,092.13</b>	<b>12,377.41</b>
<b><u>Boat:</u></b>						
Fuel & Oil:	200		124.71		447.32	447.32
Commissioning:	2,500				2,656.00	2,656.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	1,000				0.00	0.00
Equipment:	250				941.48	1,006.48
<b>Sub-Total:</b>	<b>3,950</b>	<b>0.00</b>	<b>124.71</b>	<b>0.00</b>	<b>4,044.80</b>	<b>4,109.80</b>
<b><u>Harbor Maintenance:</u></b>						
Buoy: Commission/Haul/Store:	6,000				5,898.57	5,898.57
Misc Service/Locker Storage:	500				0.00	1,600.00
Adjust Grid Alignment	500				0.00	0.00
Signage:	0				39.66	39.66
<b>Sub-Total:</b>	<b>7,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,938.23</b>	<b>7,538.23</b>
<b><u>Dock/Pumpout:</u></b>						
Dock Eqpt./Maintenance:	300				0.00	0.00
Pumpout Eqpt./Maintenance:					0.00	0.00
Miscellaneous					0.00	0.00
<b>Sub-Total:</b>	<b>300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Administrative:</u></b>						
Supplies:	0				0.00	224.94
Newsletter:	3,000				2,929.19	2,929.19
Professional Services:	700				1,387.52	1,387.52
<b>Sub-Total:</b>	<b>3,700</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,316.71</b>	<b>4,541.65</b>
<b>Total Operating Expense:</b>	<b>20,250</b>	<b>52.90</b>	<b>1,967.36</b>	<b>0.00</b>	<b>26,391.87</b>	<b>28,567.09</b>
<b><u>Approved Projects/Capital</u></b>						
New SNW Buoys	10,000				8,610.00	8,610.00
New Anchorage Buoys	5,000				0.00	0.00
New Channel Buoy	5,000				3,958.00	3,958.00
Boat Replacement	32,946			10,500.00	10,500.00	10,500.00
Public Access Improvement	0				0.00	0.00
<b>Approved Projects/Capital</b>	<b>52,946</b>	<b>0.00</b>	<b>0.00</b>	<b>10,500.00</b>	<b>23,068.00</b>	<b>23,068.00</b>
<b>Total Designated Funds</b>	<b>73,196</b>	<b>52.90</b>	<b>1,967.36</b>	<b>10,500.00</b>	<b>49,459.87</b>	<b>51,635.09</b>
<b>Undesignated Funds:</b>	<b>(35,367)</b>	<b>2,006.11</b>	<b>288.75</b>	<b>(7,461.25)</b>	<b>(7,461.25)</b>	<b>(9,636.47)</b>
<b><u>Notes:</u></b>						
Petty Cash Advance	300					300.00
HM Replacement Boat Reserve	30,000					30,000.00
Public Access Reserve	10,000					10,000.00
Emergency Reserve	10,000					10,000.00

