



Stonington Harbor Management Commission
July 12, 2021
Minutes by (Melanie Degler, Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:03 PM.

Attending: Chairman Spalding, Treasurer Crites, Secretary Degler, Vice Chairman Diggs, Commissioners MacKinnon, Rose, and Smith, Harbormaster Donch and Deputy Harbormaster Estabrooks

Not in Attendance: and Commissioners Gimple, O'Neill, and Williams

2. Minutes:

The Minutes of June meeting were reviewed. Treasurer Crites made a motion to approve the June 2021 Minutes. Commissioner Smith seconded the motion. No further discussion occurred, all in favor, motion approved.

ACTION ITEM #1: Harbormaster Donch with contact the HM boat manufacturer to confirm the replacement hatch door and place the order.

3. Public Comment: There was none.

4. Correspondence:

In Jurisdiction:

- Thank you card received for the placement of Can 21 off Pawcatuck Point (Osbrook Point).

Out of Jurisdiction: There was none.

5. Treasurer's Report:

The Financial Report for June 2021 was reviewed and attached to these minutes.

- Review of Dodson Boatyard invoice and approved for payment.

Commissioner Smith made a motion to approve the Treasurer's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

6. Harbormaster's Report:

The Harbormaster's Report for July 2021 was reviewed and attached to these minutes.

Update – Jay Douglas emailed Secretary Degler to say he will be using the official name of Greenhaven Mooring Services, LLC rather than the original requested name changed to Mechanic Street Marina.

Stonington Police Marine Patrol is ready to assist with the Sandy Point SNW Zone enforcement.

Treasurer Crites made a motion to approve the Harbormaster's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion, all in favor, motion approved.

ACTION ITEM #2: Harbormaster Donch will contact The Day and The Westerly Sun newspapers to write an article on the new SNW Ordinance for Sandy Point.

Vice Chairman Diggs made a motion to allocate \$1,500 for Harbormaster Donch to buy *Notice: Slow Now Wake Ordinance signs* for placement around Stonington and Westerly boat launches, marinas, and yacht clubs; and post the notice in The Day and Westerly Sun newspapers as required by CT DEEP. Treasurer Crites seconded the motion. No further discussion occurred, all in favor, motion approved.

7. Old Business:

1. Online Mooring Update - Secretary Degler gave an update on her work with Online Moorings (OLM).

Key points:

- a. Several telephone calls received asking why an individual was no longer showing on the Waitlist – all were due to lack of response to requests to update contact info and interest in remaining on Waitlist. All but one was restored to their original place on the Waitlist after supplying required information.
 - b. Waitlist is now at 144 down from original 244.**
 - c. Four new Waitlist Applications were approved and new fee was paid online with credit card.
 - d. New General Ledger codes were added to OLM payments to the Town as requested by Treasurer Crites.
 - e. Current Mooring Holders list (name only for confidentiality) was posted on the Town website.
 - f. 2021 Newsletter was posted on the Town and OLM websites.
 - g. Telecon with Old Lyme Commissioner to share information for their upcoming use of OLM.
 - h. CT DMV vessel registrations will be available on OLM at the end of September 2021 to allow easy access to download for renewals.
 - i. The next group of moorings to be offered in November for next season are mostly sailboats over 30', which will use of many of the mooring locations in the outer Harbor around the transient anchorage and breakwater.
2. Pawcatuck Point (Osbrook Point) Private AtoN – see Harbormaster report. This item is now closed.
 3. Sandy Point SNW Buoy Acquisition – see Harbormaster report.
 4. SHMP Revision Status – pending review of other Harbors plans to incorporate more details as suggested by CT DEEP.

ACTION ITEM #3: Commissioners Smith and Williams will contact Kim Czapla with DEEP to obtain copies of other area Harbor Management Plans for use in updating our Plan.

- Also review wording to be added to our Plan for owner vessel requirements.

5. Mooring Holder Appreciation Event:
 - a. Secretary Degler and Commissioner Rose gave an update.
 - b. Over (300) email invitations were sent.
 - c. Secretary Degler will buy a poster of the invitation to have placed on an easel at the door and will note a "Private Event".
 - d. Commissioner Rose will supply an easel.
 - e. Commissioner Rose will confirm all arrangements with Dog Watch Catering, including the billing to not include state tax since a municipally paid event.
 - f. Secretary Degler will buy/print name tags for all Commissioners to wear at Event.
 - g. Deputy Harbormaster Estabrooks will supply the sound system with microphone.
 - h. All Commissioners are to be at the event by 2:30 pm to aid with set-up.

Vice Chairman Diggs made a motion to allocate \$5,000 for the Mooring Holder Appreciation Event to be held on Sunday, 8/1/2021. Treasurer Crites seconded the motion. No further discussion occurred, all in favor, motion approved.

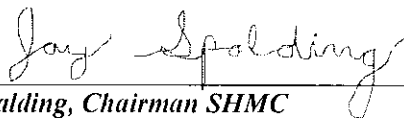
8. New Business:

1. Biesak Mooring Removal Update – diver is scheduled to remove old mooring gear.

ACTION ITEM #4: Harbormaster Donch requested Chairman Spalding list an agenda item for the August meeting to discuss vessel length and beam limits for the Harbor, and to be incorporated into the Revised SHMC Plan.

2. Slow No Wake Sign on former Monsanto Pier – HM Donch stated this is not allowed without state approval. This will not be pursued.
3. Commissioner MacKinnon voiced concern over the new Wequetequock Marina offering cruises to Sandy Point and whether the Commission has jurisdiction. The Commission did not feel this issue was in jurisdiction since Sandy Point is now overseen by the U.S. Fish & Wildlife Service and concerns of commercial use related to the Island should be directed to the Federal department.
4. Chairman Spalding relayed Commissioner O'Neill has resigned from the Commission effective immediately. He requested all Commissioners to reach out to anyone who may be interested in filing this vacancy and have them contact the Selectman's office to apply.

9. Adjournment: Chairman Spalding adjourned the meeting at 9:03 pm.

Approved: 
Jay Spalding, Chairman SHMC

Date: 8/9/2021

Attachments:

- Treasurer's Report
- Harbormaster's Report

Treasurer's report

Report Date 7/12/2021

	<u>Plan</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>YTD</u>	<u>Probable</u>
<u>Funds Generated:</u>						
Balance Brought Forward:	10,799	3,738.52	21,360.81	16,283.04	10,798.62	10,798.62
Paid Moorings: Com/PV/Pub:	128/275/14	117/121/0	0/0/0	0/91/0	117/228/0	128/275/14
Mooring Fees:	26,830	17,750.00	0.00	4,550.00	23,100.00	26,830.00
Wait List Fees	0	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income:	200	0.00	0.00	0.00	0.00	200.00
Total Generated Funds:	37,829	21,488.52	21,360.81	20,833.04	33,898.62	37,828.62
<u>Operating Expense:</u>						
Mooring Admin:						
Mailings:	300				0.00	300.00
Telephone:					0.00	0.00
Online Mooring	5,000		2,106.01	502.82	4,544.52	5,000.00
Miscellaneous:					50.00	0.00
Sub-Total:	5,300	0.00	2,106.01	502.82	4,594.52	5,300.00
Boat:						
Fuel & Oil:	200				131.55	200.00
Commissioning:	2,500			1,426.00	2,656.00	2,656.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	1,000				0.00	1,000.00
Equipment:	250			78.77	423.64	500.00
Sub-Total:	3,950	0.00	0.00	1,504.77	3,211.19	4,356.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	6,000			5,428.00	9,513.76	11,000.00
Misc Service/Locker Storage:	500				0.00	500.00
Adjust Grid Alignment	500				0.00	500.00
Signage:	0				39.66	0.00
Sub-Total:	7,000	0.00	0.00	5,428.00	9,553.42	11,500.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	300				0.00	300.00
Pumpout Eqpt./Maintenance:					0.00	0.00
Miscellaneous					0.00	0.00
Sub-Total:	300	0.00	0.00	0.00	0.00	300.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	3,000		2,929.19		2,929.19	3,000.00
Professional Services:	700	127.71	42.57		212.85	700.00
Sub-Total:	3,700	127.71	2,971.76	0.00	3,142.04	3,700.00
Total Operating Expense:	20,250	127.71	5,077.77	7,435.59	20,501.17	25,156.00
<u>Approved Projects/Capital</u>						
New SNW Buoys	10,000				0.00	10,000.00
New Anchorage Buoys	5,000				0.00	5,000.00
New Channel Buoys	5,000				0.00	5,000.00
Addition to Boat Reserve	0				0.00	0.00
Public Access Improvement	0				0.00	0.00
Approved Projects/Capital	20,000	0.00	0.00	0.00	0.00	20,000.00
Total Designated Funds	40,250	127.71	5,077.77	7,435.59	20,501.17	45,156.00
Undesignated Funds:	(2,421)	21,360.81	16,283.04	13,397.45	13,397.45	(7,327.38)
<u>Notes:</u>						
Petty Cash Advance	300					300.00
HM Replacement Boat Reserve	30,000					30,000.00
Public Access Reserve	10,000					10,000.00
Emergency Reserve	10,000					10,000.00

