

**Stonington Facilities Committee**  
**Regular Meeting Minutes**  
**Tuesday, June 9, 2020**  
**Virtual Meeting via Webex**  
**7:00 pm**  
**Page 1 of 2**

The Stonington Facilities Committee held a regular meeting virtually via Webex on this date, Tuesday, June 9, 2020, at 7:00 p.m.

Members present were Paul Sartor, Chairman; Chris Donahue, Vice Chair; Don Maranell, Sandy Grimes, Jean Fiore, Alisa Morrison and Deb Downie, Board of Selectwomen liaison. Also, present were Sandy Tisiere, Recording Secretary; Susan Cullen, Stonington Director of Economic and Community Development and Don Fiore, citizen  
Members absent were Bill King

1. **Call to Order**

Chairman Sartor called the meeting to order at 7:06 p.m.

2. **Pledge of Allegiance**

The group joined together for the Pledge of Allegiance.

3. **Comments from the Public**

There weren't any public comments.

4. **Approval of Minutes**

The regular meeting minutes from March 10, 2020 were presented for approval.  
This item was tabled.

5. **Correspondence**

Paul Sartor introduced Susan Cullen, the new Stonington Director of Economic and Community Development, saying he has met with her a few times about various things pertaining to what the Stonington Facilities Committee is working on. Paul Sartor shared with the committee that Susan Cullen's position is a combination of duties and asked if she would introduce herself to the committee. Susan told the committee, her position was not identical to the position that was held by Jason Vincent but it is a mixture of planning, economic development, fair housing, compliance issues and working with state and federal grants which she plans to meld into ways as to be an asset to the town. Susan Cullen said she has about 25 years of municipal and private experience; has done a lot of grant writing, Brownfields, access properties, zoning and planning and lots of different things. Susan Cullen continued saying she was the fair housing officer in Groton, and with Stonington as well, and is currently updating a lot of policies and making sure Stonington is in compliance on a lot of different fronts. Susan Cullen said it is very busy in her office and invited the committee to contact her with any questions.

6. **49 N. Stonington Road, Old Mystic**

Paul Sartor said the Susan Cullen will be the contact person for this project because she is very well versed in sewers and water pollution control authority and will be connecting with Doug Nettleton, Stonington Water Pollution Control Authority regarding the need of sewer connection to this property. Paul Sartor said one of the pieces of the puzzles on how to use the property is the issue with the septic tank. Paul Sartor said there isn't anything else new and this property is part of the town-wide facilities review.

7. **Mystic 4<sup>th</sup> VD Hall**

Paul Sartor said Susan Cullen will also be the contact person for the Mystic 4<sup>th</sup> Voting District Hall. Paul Sartor spoke of the rain garden parking lot plan that was distributed to the committee saying the town has decided to move forward with it. Susan Cullen reported there is a town application to get certificate of permission from DEEP and are waiting for a reply from them before the town can move forward. Paul Sartor asked Susan Cullen for a copy of the plan to be circulated to the committee and posted on the website at some point. Susan Cullen described some of the features of the plan saying there are title locks, drainage improvement, a rain garden in terms of the titled wetlands area and there are about 11 parking spaces. Susan Cullen said the voting hall is not being impacted in any way.

8. **Town-Wide Facilities Review**

Paul Sartor told with the committee he would write letter to initiate the town-wide facilities review of space needs.

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**Page 2 of 2**

**9. New Business**

Don Maranell suggested to Susan Cullen or Deb Downie that other towns could be contacted regarding a template for the town-wide facilities review. Deb Downie answered there is a Board of Selectmen meeting tomorrow night and she will bring it up. Susan Cullen said she could check with professional organizations she is involved with to see if they have space needs studies they could share.

Sandy Grimes asked about the status of St. Michaels. Paul Sartor answered the lease was signed in May and the building is being worked on at this time.

Alisa Morrison said they did a huge needs assessment where she works and offered Susan Cullen guidance.

**10. Comments from the Public**

There weren't any public comments.

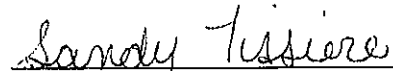
**11. Comments from the Committee**

Mr. Fiore told the committee to keep on doing what you are doing and things will be shipshape in town.

**12. Adjourn**

A motion was made by Don Maranell and seconded by Sandy Grimes to adjourn the meeting at 7:40 p.m.  
The vote was unanimous and the motion carried.

Respectfully submitted,

  
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Sandy Tisiere, Recording Secretary