



Stonington Harbor Management Commission



January 8, 2018
Minutes (Edward Smith, Acting Secretary)

1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were, Commissioners, MacKinnon, Johnstone, O'Neill, Crites, Smith, Rose, Degler and Harbormaster Donch. Absent: Commissioner Anderson and Assistant Harbormaster Estabrooks. Vice-Chairman Diggs attended the meeting following his attendance at the Waterfront Commission meeting.

2. Minutes:

The Minutes of the December 11, 2017 meeting were reviewed with a minor change noted to the Grant Funding amount to the Stonington Harbor Breakwater (\$125,000 to \$135,000) Acceptance was moved by Mr. Smith, seconded by Mr. MacKinnon, and approved unanimously.

3. Correspondence:

- A. In Jurisdiction: None
- B. Out of Jurisdiction: None

5. Treasurer's Report:

The Financial Report for December is attached. The GPS purchase will show up this CY. A Plan Worksheet was provided depicting actual expenditures from 2013-2017 and requesting input for 2018. Acceptance of the Treasurer's Report was moved by Mr. Smith, seconded by Mrs. Degler, and approved unanimously.

6. Harbormaster's Report:

The Report for January is attached and was discussed. Further discussion included the following:

- Harbormaster Boat dock fender failed (tore) and will need to be replaced.
- Emergency strobe lights need to be replaced as well as adding hand rails for safety.

Acceptance of the Report was moved by Mr. Crites, seconded by Mr. MacKinnon and approved unanimously.

7. Old Business:

Rob Simmons (Stonington First Selectman) provided an overview of the Grant contact for \$390K noting that 100% of the breakwater portion of \$135K will be available for contracting work out, there will be no pass-thru or Town overhead. A review of meetings and events addressing the Stonington Harbor Breakwater status was presented by Mr. Diggs.

The Harbormaster boat dock has been fully paid and awaiting confirmation from DEEP.

Text to be drafted to address Slow no-wake boys on the approach to the West end of Sandy Point from both Westerly and Stonington Borough.

8. New Business:

Slow no-wake buoys were discussed for the area adjacent to Osbrook Point. A recommendation to place day marker on the end of the jetty at Osbrook point, by the coast Guard, was discussed. No action was taken.

A motion was made to create a Slow no-wake zone in the area of Osbrook-Pawcatuck Point was made by seconded by and was passed

9. Public Comment:

There was no public comment

10. Adjournment:

Mr. MacKinnon moved that the meeting be adjourned. Mr. Crites seconded and the motion approved unanimously. The meeting was adjourned at 8:30 pm.

Approved: Jay Spalding Date: 2/19/2018
Jay Spalding - Chairman SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

A. Treasurers Report

Report Date 01/08/18

	Plan	Oct	Nov	Dec	YTD	Probable
Funds Generated:						
Balance Brought Forward:	5,037	17,566.74	17,130.73	17,130.73	5,037.36	5,037.36
Paid Moorings: Com/PW/Pub:	128/285/10	0/0/0	0/0/0	0/0/0	128/252/9	128/252/9
Moorings Fees:	27,250	0.00	0.00	0.00	25,580.00	25,580.00
Miscellaneous Income:	100	0.00	0.00	0.00	450.00	450.00
Total Generated Funds:	32,387	17,566.74	17,130.73	17,130.73	31,067.36	31,067.36
Operating Expense:						
Moorings Admin:						
Mailings:	400				203.87	203.87
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	203.87	203.87
Boat:						
Fuel & Oil:	400				234.59	234.59
Commissioning:	1,500			965.00	2,639.00	2,639.00
Storage:	800				0.00	0.00
Maintenance/Repairs:	500				29.98	29.98
Equipment:	1,000	436.01		(436.01)	485.10	485.10
Sub-Total:	4,200	436.01	0.00	528.99	3,388.67	3,388.67
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	2,500				2,710.44	2,710.44
Adjust Grid Alignment:	1,000				226.00	226.00
Misc Service/Locker Storage:	540				540.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	4,040	0.00	0.00	0.00	3,476.44	3,476.44
Dock/Pumpout:						
Dock Eqpt./Maintenance:	250				0.00	0.00
Pumpout Eqpt./Maintenance:	250				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	2,000				1,150.68	1,150.68
Professional Services:	0				0.00	0.00
Sub-Total:	2,000	0.00	0.00	0.00	1,150.68	1,150.68
Total Operating Expense:	11,240	436.01	0.00	528.99	8,219.66	8,219.66
Approved Projects/Capital						
New SNW Buoy (1):	1,000				0.00	0.00
Stonington Harbor Breakwater:	0				0.00	0.00
New Rock & "Hang" Buoys (2):	0				2,039.50	2,039.50
Municipal Dock Project:	3,800				4,206.46	4,206.46
Total Project/Capital	3,800	0.00	0.00	0.00	6,245.96	6,245.96
Total Designated Funds	15,040	436.01	0.00	528.99	14,465.62	14,465.62
Undesignated Funds:	17,347	17,130.73	17,130.73	16,601.74	16,601.74	16,601.74

Notes:

Petty Cash Advance - \$300 January '18 0.00

B. Harbormaster's Report

Harbormaster Report

January 8, 2018

New Mooring permits issued: 0

Moorings being given up (this month): 0

New Mooring assignments in the works: 0

Deposits to SHMC account since last report: \$ 0 2017 =\$ 24,880 2018 YTD = \$200

2018 renewals printed and ready for mailing

SHMC should consider hosting a Connecticut Safe Boating Course. Need to secure a location for 3 nights. Need one person as point of contact to schedule class with CT DEEP. Advertise (in our newsletter, Tommy's, contact local Yacht Clubs, ect). Harbormaster is a CT Safe Boating instructor that can teach course.

Robert G

2018 equipment considerations:

Additional handrails aft edge of hard top

Replace emergency strobe lights

One of the fenders hard mounted to dock failed (tore) need to replace

Boat has been "Shrink wrapped" and is in storage at Don's Dock.

Respectfully Submitted,

Eric Donch

Stonington Harbormaster