

Stonington Housing Authority
Edythe K. Richmond Homes
Community Building
Regular Meeting
March 8, 2018
Minutes

CALL TO ORDER:

Chair Julie Savin called the regular meeting of the Stonington Housing to order at 5:00 p.m.

ROLL CALL:

Those in attendance were Chair Julie Savin, Commissioner Beth Leamon, Commissioner Kevin Beverly, Resident Commissioner Megan Falcone, Executive Director Phylcia Adams and Becky Champlin. Commissioner Kate Careb arrived at 5:11 pm.

MINUTES:

A motion was made by Chair Savin and seconded by Commissioner Leamon to approve the minutes of the February 8, 2018 regular meeting. Motion passed 4-0-0.

READING OF THE TREASURER'S REPORT:

Commissioner Leamon presented the Treasurer's report for February 28, 2018 showing a balance of \$3,012.00 in the Chelsea Groton Pet account, \$3,822.19 in the Chelsea Groton Operating checking account, \$13,558.14 in the Chelsea Groton Money Market account, \$42,405.34 in Savings Institute checking account, \$128.00 in the Savings Institute Pet account with a total in all Chelsea Groton accounts and Savings Institute accounts of \$62,925.67. With regard to savings and investments; a total of \$368,271.92 and \$144.74 in petty cash bring the grand total of all savings and checking assets to \$431,342.33.

BILLS AND COMMUNICATIONS: One communication was received by resident Donna Haggerty. It reads as follows:

Board Meeting March 8, 2018 5:00p.m.

1. I would like to know if you proved me for the Lysol issues. If yes, I don't smell it every day – only in the office. I'll do it NOT every day. Need someone who will be willing to help. Megan? Or whoever.
2. 2nd but now 3rd time I would like you to announce us for the water tank inspector.
3. What's up about storages?

Donna # 4-3

Chair Savin responded to all of Donna's questions.

MAINTENANCE AND ASSET MANAGEMENT REPORT:

- 14 LG mini-splits cleaned in Feb. 116 cleaned, 4 remaining. Goal for completion is 3/16/18.
- Numerous snow events. Snow removal/salting.
- Walk through with third cement contractor.
- Both snow blowers repaired. Multiple broken shear pins.

- Upcoming projects: Annual inspections starting in April, raised vegetable garden repair, power washing, roof moss removal, grounds work.
- Attended AED training.

REPORT OF THE EXECUTIVE DIRECTOR:

1. Wait list purged. Two applicants removed from waitlist and notified via certified mail. Lottery scheduled for 3/6 will include six applicants.
2. Annual re-certifications are in progress. Will be complete by 3/16.
3. HTCCP Application completed and submitted on time to CHFA. Announcements will be made on CHFA website in May 2018.
4. AED training for staff took place on 2/28. It was provided by Stonington Volunteer Ambulance Corp.
5. Town Engineer for the Town of Stonington (Scot Deledda) has received a grant to install rain gardens and rain barrels in Stonington in partnership with the Boy Scouts. We will schedule a walk-through to determine if EKR Homes is an eligible site.
6. Old hardware will be recycled and removed from the personal property tax roll. We will still have to pay relevant taxes on the disposed items this year, but not next year.
7. Smoking Committee – The purpose of this resident committee is to discuss the feasibility on designated smoking areas on-site. Members are Joan D., Donna Jo K., Kathy B., and Janine P.
8. Maintenance & Asset Management Plan development is still in progress. Goal for completion is 3/31/18.
9. Annual Inspections: Residents will be notified by 3/23/18 regarding inspections in April.
10. Development of Grant Calendar: Identified 20+ local and national foundations that may provide funding to GSRC.

REPORT OF THE RESIDENT COMMISSIONER:

Caring Committee: The purpose is to reach out to residents during times of illness or hardship and to comfort those who are bereaved. Anyone who is interested should contact the office.

February 2, 2018 - Movie and popcorn

February 13, 2018 - Spaghetti lunch and Valentines party

February 15, 2018 - Resident Birthdays

February 21, 2018 - Storm Preparedness seminar

March 6, 2018 - Movie, "The Great Gatsby" 1:00pm

March 14, 2018 - Lunch out at Steak Loft 12:00pm

March 15, 2018 - Resident Birthdays 1:00pm

March 20, 2018 - Soup luncheon 12:00pm. Elvis Impersonator 1:00pm

OLD BUSINESS:

Recertifications in progress: As discussed in ED Adams' report.

NEW BUSINESS:

Annual Inspections: As discussed in ED Adam's report, annual inspections will take place in April and May.

Greater Stonington Realty Corporation grant opportunities: As discussed in ED Adam's report.

PUBLIC COMMENT:

Commissioner Leamon inquired about the in-house resident telephone directory. It was agreed that the residents will be given the choice to have their number published in the in-house directory.

Resident Joan Driscoll thanked the Board for hiring Phylcia Adams as the new Executive Director.

Resident David Perrin expressed concern regarding sidewalks near his building that need repairing. ED Adams assured him she will look into having it taken care of.

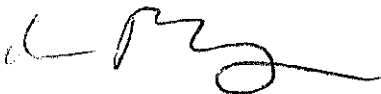
Resident Vera Shaw expressed concern about water being all around her building due to the heavy rains.

Commissioner Careb introduced guest Oz Griebel, who is running for Governor in the State of CT. Chair Savin suggested SHA should set up a meet and greet and have him back during an afternoon meeting with residents.

A discussion ensued regarding attendance being low as far as residents coming to the Board meetings, possibly due to the 5:00 time slot.

ADJOURNMENT: A motion was made by Chair Savin and Seconded by Resident Commissioner Falcone to adjourn the meeting at 5:32 p.m. Motion passed 5-0-0.

Respectfully submitted,



Kevin Beverly, Secretary