



## **Stonington Harbor Management Commission**

**March 13, 2017**

**Minutes (Acting Secretary, Caleb Rose)**

### **1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners O'Neill, Johnstone, Rose, Smith, and Harbormaster Donch  
Absent: Commissioners Anderson, Diggs, MacKinnon, Crites, and Assistant Harbormaster Estabrooks. Commissioner Diggs was attending the Waterfront Commission Meeting.

### **2. Minutes:**

The Minutes of the February 13, 2017 meeting were reviewed. Acceptance as submitted was moved by Mr. Smith, seconded by Mr. O'Neill, and approved unanimously.

### **3. Correspondence:**

A. **In Jurisdiction:** Request for special purpose Moorings from Stonington Harbor Yacht Club. Joe Williams requested 6 special purpose Moorings plus 1 for the float out in the harbor. The 6 moorings to be used to hold the fleet of ideal 18s. Commissioner Smith made a motion to give the SHYC the moorings. In the discussion it was noted that the SHYC has not done much to invite the public to make use of its vessels. Again Commissioner Smith made the motion to grant the 6 Special purpose Moorings and float with the understanding that 3 of the moorings would be off the Breakwater grill restaurant and the other 3 would be off the grid where the harbormaster could fit them. It was also added that the SHYC would have to show a more categorized list of use next year including: Public Non member use, public use with a member on board, member use, public group use such as Special Olympics and Wounded Warriors. The Motion was seconded by Mr. Johnstone and passed unanimously.

B. **Out of Jurisdiction:** Mechanic Street Marina Kelp Farm showed the commission its plan and commission deemed that the location was out of jurisdiction. Details of the Kelp Farm in Fishers Island Sound off of Stonington will be included in the SHMC Newsletter.

**5. Treasurer's Report:**

The Financial Report for March is attached. It was reviewed.  
Acceptance of the Treasurer's Report was moved by Mr. Smith , seconded by Mr.O'Neill and approved unanimously.

**6. Harbormaster's Report:**

The Report for March is attached and was discussed.  
Acceptance of the Report was moved by Mr.Smith, seconded by Mr.Rose and approved unanimously.

**7. Old Business:**

A. Stonington Town Breakwater Renovation: The town of Stonington is continuing the process of transferring the Breakwater from the State. The work to be done on the breakwater will be a renovation as differs from a restoration. Commissioner O'Neill will continue to attend meetings to keep commission apprised of any developments.

**8. New Business:**

New Potential Commissioner Melanie Degler talked to the commission about her interview process with 1st selectman Simmons.

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Smith moved that the meeting be adjourned. Mr. O'Neill seconded and the motion approved unanimously. The meeting was adjourned at 8:30 pm.

Approved: Jay Spalding Date: 5/8/2017  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report

A: Treasurer's Report:

Report Date 3/13/2017						
	Plan	Jan	Feb	Mar	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	5,037	5,037.36	4,035.56		5,037.36	5,037.36
Paid Moorings: Com/Pvt/Pub:	128/285/10	0/0/0	0/0/0		0/0/0	128/285/10
Moorings Fees:	27,250				0.00	27,250.00
Miscellaneous Income:	100				0.00	100.00
<b>Total Generated Funds:</b>	<b>32,387</b>	<b>5,037.36</b>	<b>4,035.56</b>	<b>0.00</b>	<b>5,037.36</b>	<b>32,387.36</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	400		203.87		203.87	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				0.00	100.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>203.87</b>	<b>0.00</b>	<b>203.87</b>	<b>500.00</b>
<b>Boat:</b>						
Fuel & Oil:	400	146.80			146.80	400.00
Commissioning:	1,500	315.00			315.00	1,500.00
Storage:	600				0.00	800.00
Maintenance/Repairs:	500				0.00	500.00
Equipment:	1,000				0.00	1,000.00
<b>Sub-Total:</b>	<b>4,200</b>	<b>461.80</b>	<b>0.00</b>	<b>0.00</b>	<b>461.80</b>	<b>4,200.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	2,500		890.56		890.56	2,500.00
Adjust Grid Alignment:	1,000				0.00	1,000.00
Misc Service/Locker Storage:	540	540.00			540.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>4,040</b>	<b>540.00</b>	<b>890.56</b>	<b>0.00</b>	<b>1,430.56</b>	<b>4,040.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	250				0.00	250.00
Pumpout Eqpt./Maintenance:	250				0.00	250.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	2,000				0.00	2,000.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>2,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Total Operating Expense:</b>	<b>11,240</b>	<b>1,001.80</b>	<b>1,094.43</b>	<b>0.00</b>	<b>2,096.23</b>	<b>11,240.00</b>
<b>Approved Projects/Capital</b>						
New SNW Buoy (1)	1,000				0.00	1,000.00
Stonington Harbor Breakwater	0				0.00	0.00
Municipal Dock Project	3,800				0.00	3,800.00
<b>Total Project/Capital</b>	<b>3,800</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,800.00</b>
<b>Total Designated Funds</b>	<b>15,040</b>	<b>1,001.80</b>	<b>1,094.43</b>	<b>0.00</b>	<b>2,096.23</b>	<b>15,040.00</b>
<b>Undesignated Funds:</b>	<b>17,347</b>	<b>4,035.56</b>	<b>2,941.13</b>	<b>0.00</b>	<b>2,941.13</b>	<b>17,347.36</b>
<b>Notes:</b>						
Petty Cash Advance - 300	March:					

B: Harbormasters report:

**Harbormaster Report**  
March 13, 2017

New Mooring permits issued: 0                      Moorings being given up (this month): 0  
New Mooring assignments in the works: 0  
Deposits to SHMC account since last report: \$ 0    2017 YTD = \$ 0

Mooring renewal status:

241 Renewals Mailed  
    3 Commercial  
    238 Private

10 renewals being investigated  
8 Elihu Island being completed as "Bundle"

95 Received  
5 returned, undeliverable, calling to verify address

Robert G

Boat has been "Shrink wrapped" and is in storage at Don's Dock.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster