

**Town of Stonington
K-12 School Building Committee
Special Meeting Minutes
Tuesday, March 21, 2017
6:00pm
Central Office, Old Mystic, CT
Page | 1**

Members Present: Julie Holland, Secretary; June Strunk, Rob Sundman, Kathy Sanford, Dan Oliverio and Debra Widmer

Members Absent: Rob Marseglia, Chairman; Kate Rotella, Vice Chairwoman; George Crouse, Deborah Downie, Bob Mitchell and Wendy Wilbert

Recording Secretary: Sandy Tissiere

Guests and Citizens: Gary Shettle, Director of Finance, Stonington Public Schools; Chuck Warrington, Robert Hart, Colliers; Jim Barrett, DRA; and Jim Sullivan, Director of Finance, Town of Stonington

1. Call to Order

Secretary Julie Holland called the meeting to order at 6:01p.m.

2. Seating of Alternates

Debra Widmer was seated as the alternate.

3. Approval of Outstanding Minutes

The minutes from March 7, 2017 were presented for approval. It was noted under Item 5.a. Principal Dawe was mentioned twice, one should have been Principal McCurdy, this error was corrected.

The following motion was made by June Strunk and seconded by Debra Widmer:

Motion: To approve the minutes from March 7, 2017 as amended.

All: Aye

4. OPM Update

a. Financial Summary

Chuck Warrington reported there weren't any changes since the last time the budget was discussed.

b. Approval of Invoices

The Deans Mill School invoices were submitted for approval: DRA, invoice #15, \$32,873.75; Gilbane, invoice #11, \$10,000; Colliers, invoice #17652, \$7,932; Langan Environmental, invoice #LCT0052947, \$2,750; Langan Environmental, invoice #LCT0053070, \$8,897; Langan Environmental, invoice #LCT0053230, \$4,809.68; Langan Environmental, invoice #LCT0053322, \$7,300; Copy Cats invoice #115942, \$837.62; DTC, invoice #34360, \$5,000; Londregan, invoice #64538, \$82.50 and WB Meyer, invoice #COM-1272-17-2, \$699.00.

The Langan Environmental invoices were discussed. Chuck Warrington told the committee that Kate Rotella had questioned him on them and he is sending her the contract and basis of the award to review. Mr. Warrington has spoken to Langan to clarify what has been approved and completed. The consensus of the committee was to table the approval of the Langan Environmental invoices until the next meeting.

The following motion was made by June Strunk and seconded by Dan Oliverio:

Motion: To approve the Deans Mill invoices dated March 21, 2017, with the exception of the four Langan Environmental invoices, in the adjusted amount of \$57,424.87

All: Aye

The West Vine Street School invoices were submitted for approval: DRA, invoice #15, \$28,831.25; Gilbane, invoice #11, \$10,000; Colliers, invoice #14652A, \$7,932; Langan Environmental, invoice LCT0053069, \$4,136; Langan Environmental, LCT0053229, \$4,686.08; Lanagan Environmental, invoice #LCT0053321, \$6,800; Copy Cats, invoice #115953, \$808.18; DTC, invoice #34360, \$4,350, Londregan, invoice #64538, \$82.50 and WB Meyer, invoice #COM-1272-17-1, \$699.

Town of Stonington
K-12 School Building Committee
Special Meeting Minutes
Tuesday, March 21, 2017
6:00pm
Central Office, Old Mystic, CT
Page | 2

The four Langan Environmental invoices were tabled for the same reason listed under Deans Mill School.

The following motion was made by June Strunk and seconded by Kathy Sanford:

Motion: To approve the West Vine Street School invoices dated March 21, 2017, with the exception of the four Langan invoices, for the total adjusted amount of \$52,702.93.

All: Aye

- c. Schedule and State Approval Updates
Chuck Warrington told the committee that tomorrow, March 22, was a big day for the projects as the construction drawing plans and budget are being presented to the State for review. The appointment is for 10:30 a.m. and they will reviewing the packet to ensure it is complete. Once there is State approval, Gilbane can proceed putting the projects out to bid.
- d. PMS Middle School Roof/Drainage
Chuck Warrington said he is still working with the contractor to bring down the cost. Mr. Warrington told the committee if an agreement wasn't reached soon he would ask the committee to approve to hire the contractor on a time and material basis. The committee asked, "How much of their money are we holding." Mr. Warrington answered \$63,178 has been held for contracted work. Mr. Warrington said they are pushing to get the work done during April break.
- e. Plan to move activities at West Vine that take place in the portables at the far end of the building (near the playgrounds) into the main building
Robert Hart reported he met with the principal last Friday to discuss the details of the move. The stage will be divided up into three learning spaces. There is a plan that needs to be approved by the building inspector. Debra Widmer said she had seen the drawing and the configuration of the three spaces. The space will be shared among two occupational therapists, a speech therapist and the physical therapist. Chuck Warrington said the plan will need to be shown to the fire marshal as well. The goal for the move from the portables is April vacation.
- f. Plan to move functions at West Vine onto the cafeteria stage, for approval by the building inspector
Discussed in 4.e.
- g. Special Inspector Requirements
Tabled
- h. Materials Testing Services
Tabled
5. DRA Update
 - a. Construction Drawing Plans
Jim Barrett told the committee he and Greg Smolley would be attending the state review. Mr. Barrett said there isn't usually an immediate response as there always seems to be other stuff required.
6. Gilbane Update
 - a. Discussion plans to award bids for critical trades
Tabled
7. K-12 Building Committee Business
 - a. Appoint alternates for K-12 Building Committee Finance Sub-Committee
Tabled
 - b. WVSS and DMS Parking Lot/Planting redesign
Tabled
8. Adjourn

The following motion was made by Rob Sundman and seconded by Deb Widmer:
Motion: To adjourn the meeting at 6:39 p.m.
All: Aye



Julia Holland, Secretary