

March 22, 2018

A Special Meeting of the Board of Finance was held on this date in the Meeting Room of the Stonington Police Department. Members present were Chairwoman June D. Strunk, Michael Fauerbach, Blunt White, Danielle Chesebrough, Tim O'Brien and Lynn Young. Secretary Glenn Frishman was absent. Also present were Finance Director Jim Sullivan, First Selectman Rob Simmons, various Town Department Heads and employees, and interested members of the public.

Chairwoman Strunk called the meeting to order at 7:15 pm.

Chairwoman Strunk elected to discuss line item transfers at the start of the meeting.

Line Item Transfers

Mr. White motioned to approve the request from Emergency Management Director to transfer \$2,000 from line item #10107-80147 "Equipment" to line item #10107-80148 "Emergency Mgmt. Plan Development", for an update to the Town's Emergency Management Plan. Ms. Young seconded, and voting was unanimous to pass the motion.

Mr. O'Brien made a motion to transfer line item #10161-80045 "Regular Officer Salary" to line item #10161-80147 "Equipment" for the trade in and purchase of hand guns and shot guns, in the fiscal 17/18 budget. Mr. Fauerbach seconded and voting was unanimous to pass the motion.

With respect to recent events, Jason Jones, Director of Technology for the BOE, requested a transfer of \$110,000 from CIP line item #88159 "Telecommunications" to line item #88157 "Security Cameras". He noted that they are in the process of selecting a vendor for the remodeled buildings, and would like to purchase the same system district wide. On a separate subject, Mr. Jones informed the BOF that with the middle schools consolidation and the elimination of the current Central Office, there will be a reduction of buildings that will need telecommunications maintenance from 7 to 5. This will reduce the annual telecommunications CIP request for FY 18/19 from \$60,000 to \$30,000. Lynn Young made a motion to pass, Mr. O'Brien seconded and voting was unanimous. Motion passed.

New Business-Chairwoman Strunk said that Head of Department of Assessment Marsha Standish would be present at the next meeting to discuss the grand list and that members would be able to ask questions at that time.

Comments from the Public-none

Previous Minutes-tabled

Budget Presentations

General Government-First Selectman Simmons thanked past and present Board members for their hard work over the years. He mentioned the uncertainty in the state budget process. He went on to highlight major changes in expenditures, most notably the renovations of the Deans Mill and West Vine Street Schools, stating that this is the largest bonding in town history. In addition, he indicated that the purchase of the Mystic River Boathouse Park will add to the cost of debt service. He stated that there

will be substantial capital costs associated with funding new vehicles and equipment for the Highway Department through the CIP appropriation, since after the 2016 snow storms the aging fleet experienced several mechanical issues. Mr. Simmons also noted that new construction permits have gone up 11%, the largest increase in a decade. He noted that the Town Hall staff have facilitated grants of almost 4 million last year. He then mentioned the collection rate of 99% by the Tax Collector's office. Selectman Simmons then discussed line items in his budget. Discussion ensued. Town Clerk Cynthia Ladwig, Director of Human Resources Vin Pacileo, IT Director Roger Kizer, Director of Assessment Marcia Standish, Director of Finance James Sullivan, Director of Planning Jason Vincent, and Tax Collector Linda Camelio presented their budgets and explained any changes from the last fiscal year.

Department of Public Works-Director Barbara McKrell presented an overview of the services that both the Highway Department and the Building Operations provide. She noted that her department also includes Town Engineer Scott Deledda and Building Official Larry Stannard. She mentioned the success in cross training highway department employees to perform tasks that can be done in house, and the cost savings associated with that. She spoke of her use of the pavement Management System to manage the towns roadways as well as the installation of Wi-Fi in the garage and the GPS installation in the highway vehicles. She mentioned her request for an increase in her half time administrative assistant to full time. She noted that her department is the only one with less than one administrative assistant, yet has the largest budget.

Mr. Deledda, Town Engineer, mentioned the CTDEEP's Stormwater Discharge General permit that is valid for 5 years. He said that municipalities have to take actions to reduce pollutants from discharging into local water bodies. He also noted that the 18/19 budget requests an increase to the Phase 2 Stormwater Requirements. Mr. Deledda said that he would take advantage of state and federal funding if it becomes available. Mr. Stannard noted that he had requested a second administrative assistant due to the increase in paperwork that accompanies every permit application. He noted that if this request was not granted, services would most likely have to be cut.

CIP-Police Chief Darren Stewart noted the need for a new generator for the Emergency Operations Center as it is 17 years old. He mentioned that the Town's cost will be offset by a state grant for between \$12-15K. He said the existing generator could be given to the Human Services building. He also noted the need for a new video camera system in the near future. He said he would speak to Jason Jones about purchasing equipment at the same time as the BOE for a possible cost savings.

Selectman Simmons noted the poor condition of the exterior town hall windows, which have badly peeling lead paint. This would require abatement and Director McKrell suggested setting aside funds for this in 19/20 FY. He also noted the need for a DPW equipment protection facility, as well as drainage improvements for Washington Street in Mystic.

Doug Nettleton, WPCA, spoke of the need for repairs to the roof at his facility as well as funding for an Infiltration and Inflow study as required by the State.

Jason Vincent, Planning Director, noted the request for funding for sidewalks on Route One from SHS to Pawcatuck, and mentioned that the State grant for this was pulled back. He said that due to the private developments in that area, less work will have to be done by the Town, therefore costs will decrease.

Director McKrell discussed the vehicle replacement plan and reiterated the need for protection for the newly purchased Town vehicles, some of which are out in the elements 12 months a year. Discussion ensued.

Outside Agencies

Stonington Community Center - Beth Stewart spoke of the need for a new main entry door for the Como Thrift Shop, which she believes are the original doors for the facility. She also noted the need for a new side entry door, and presented photos to back this up.

Stonington Ambulance - Nishant Sahoo thanked the Board for past support and with phases one and 2 of their renovations. He spoke of the need for first floor renovations due to limited insulation, cracked walls and energy inefficiency. He also said there is only one bathroom with a shower and they would like to add another, including a secure space to store medication.

Pawcatuck Neighborhood Center(PNC)- Director Susan Sedensky spoke of the need for new rugs and tiling, as they are over 15 years old and are a tripping hazard. Selectman Simmons noted that the building that the PNC occupies is a Town owned building.

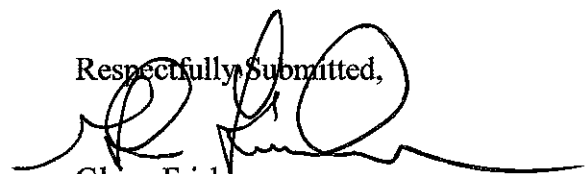
Stonington Free Library-Nick Kepple, President of the Board of Trustees, spoke of the need for a new handicap lift to replace the broken one. He noted that the previous lift was custom made for a small space and cannot be replicated. He noted that anyone with an impairment cannot get to the first floor. He said that the bathroom is not fully handicap accessible and they are planning on bumping out a wall to fully accommodate the bathroom as well as have room for a new lift. When this is done the building will be fully ADA compliant.

Stonington Historical Society-Executive Director Liz Wood and Director of Development Chris Kepple spoke of the importance of the Lighthouse in the community. Mr. Kepple mentioned that it was the first lighthouse in the US to be re-purposed as a museum. He noted that this is the first time that they have asked for funding in support of the museum. He noted the need to restore the aging infrastructure of the building as well as create ADA access to it. He said that the Lighthouse saw 10,000 visitors last year. Mr. Kepple said that they are planning on breaking ground this fall, and that each year they delay, they will incur more costs.

Westerly Ambulance- Ken Richards spoke of his request for funding for a total refurbishing of an ambulance. He noted that the Town Of Westerly had denied their request, as well as cut back on their funding this year. He mentioned increasing call volumes in both Westerly and Pawcatuck.

With no further business to come before the Board, Mr. O'Brien made a motion to adjourn, Mr. Fauerbach seconded, and voting was unanimous, and the motion passed. The meeting was adjourned at 11:13pm.

Respectfully Submitted,



Glenn Frishman
Secretary

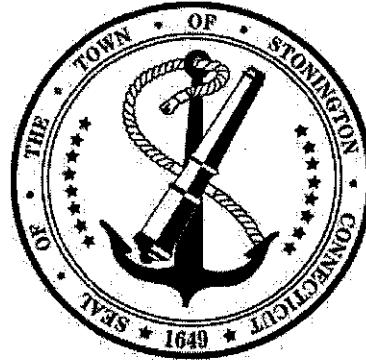
DEPARTMENT OF TECHNOLOGY

STONINGTON PUBLIC SCHOOLS

PO BOX 479

49 N STONINGTON RD

OLD MYSTIC, CT 06372



DATE: March, 21, 2018

TO: June Strunk, Stonington Board of Finance Chair

FROM: Jason M. Jones, Director of Technology

SUBJECT: Telecommunications CIP Needs Explanation/Transfer

The current balance of the BOE Telecommunications line totals approximately \$200,000 through FY 2018. With the current elementary school construction projects, \$50,000 of the telecommunications upgrades will be covered by K12 Education Building funds. With new systems in place, we will not anticipate having any maintenance upgrades for Deans Mill and West Vine for five years or more. Within the next eighteen months, we will go from maintaining telecommunications in seven sites down to five with the consolidation of our two middle schools and the elimination of the Central Office building in Old Mystic. Additionally we are reducing our annual Telecommunications CIP requests for FY 2018-19 from \$60,000 to \$30,000. This reduces the five year CIP request for Telecommunications total from \$300,000 to \$150,000.

Our current school security needs at Stonington High, Mystic Middle, and Pawcatuck Middle schools greatly demand investment in current and reliable security cameras and video management system. Our existing infrastructure in these buildings is outdated and lacks the functionality and integration that the new K-5 buildings will receive. These upgrades will provide improved surveillance and visibility to the Stonington Police Department in the event of the varied emergency situations that many school districts face today. We are requesting to transfer \$110,000 in CIP funds from the Telecommunications line to the Security Cameras line to cover these investments.

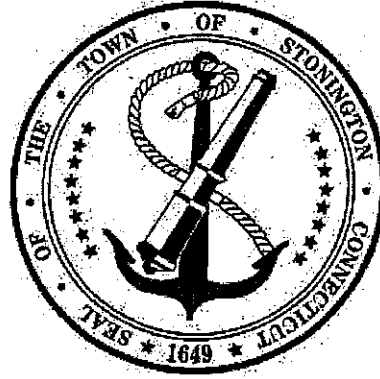
DEPARTMENT OF TECHNOLOGY

STONINGTON PUBLIC SCHOOLS

PO BOX 479


49 N STONINGTON RD

OLD MYSTIC, CT 06372



DATE: Wednesday, February 28, 2018

TO: Stonington Board of Finance

FROM: Jason M. Jones, Director of Technology 

SUBJECT: Transfer of Funds for Security/Stonington PD Telcom AC

Transfer of Funds

With respect to recent events, we are in need of upgrading the aging security video management systems at Stonington High, Mystic Middle, and Pawcatuck Middle schools. With the current construction projects underway, we are in the process of selecting a vendor/solution for the remodeled buildings and would like to purchase the same system district wide. We are requesting a transfer of \$110,000 from line 88159 Telecommunications to line 88157 Security Cameras.