

**Town of Stonington  
K-12 School Building Committee  
Regular Meeting Minutes  
Tuesday, April 4, 2017  
6:00pm  
Central Office, Old Mystic, CT  
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**Members Present:** Rob Marseglia, Chairman; Kate Rotella, Vice Chairwoman; June Strunk, Deborah Downie, Kathy Sanford, Wendy Wilbert, and Bob Mitchell

**Late Arrival:** Debra Widmer – 6:14 p.m.

**Members Absent:** Julie Holland, Secretary; George Crouse, Rob Sundman and Dan Oliverio

**Recording Secretary:** Sandy Tisiere

**Guests and Citizens:** Bill King, Director of Operations and Facilities, Stonington Public Schools; Chuck Warrington, Robert Hart, Collers; Greg Smolley, DRA; Peter Manning, Gilbane and Jim Sullivan, Director of Finance, Town of Stonington

**1. Call to Order**

Chairman Marseglia called the meeting to order at 6:05pm.

**2. Seating of Alternates**

Bob Mitchell was seated as the alternate.

**3. Approval of Outstanding Minutes**

Tabled

**4. OPM Update**

**a. Discuss WVSS and DMS Groundbreaking Ceremonies**

Chuck Warrington told the committee the moves of both schools was in progress but the two portables at West Vine Street School were still occupied. Mr. Warrington reported he has spoken to the building inspector and formal plans are needed to build the temporary educational spaces on the stage. Mr. Warrington recommended G. Donovan Associates, Inc. who is on the state contract list, to be chosen to build the spaces over the summer. G. Donovan Associates, Inc. have drawn up plans for the space which DRA could approve and sign off on to expedite the process. Mr. Warrington said the cost to build the spaces would be approximately \$14,000.00. There was discussion of when the work could be done. Mr. Warrington said he would contact G. Donovan Associates, Inc., for a formal quote and to see if the work could be done over spring break.

The following motion was made by Kate Rotella and seconded by June Strunk:

**Motion:** To authorize a not to exceed amount of \$15,000.00 to G. Donovan Associates, Inc. for work on the West Vine Street stage based on State trade contract.

All: Aye

Chairman Marseglia started the discussion on the groundbreaking ceremonies. The principals have communicated the children will not be involved in the groundbreaking ceremonies but will have their own in-school reception. The ceremony would not be lengthy and could be held around 4:00 p.m. and could be held concurrently. Chairman Marseglia shared the perspective dates the principals gave him: Deans Mill School - May 2, May 9, May 16 or May 23. West Vine Street School - May 2, May 3, May 10 or May 15. Mr. Warrington suggested the first week of June. Chair Marseglia will contact the principals about dates during that week.

**b. Financial Summary**

Chuck Warrington reported the next financial summary will be generated after the construction bidding process.

**c. Approval of Invoices**

The outstanding Langan invoices were discussed. Vice-Chairwoman Rotella asked about the \$30,000 in the contract for abatement monitoring. Chuck Warrington explained when the abatement monitoring services are put in the RFQ, the length of time for such services is an unknown. The bidder must determine an approximated cost amount based on number of man hours and days they feel the process may need. Mr.

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Warrington told the committee the invoices that have been submitted is for work that has been done. The committee agreed they wanted to explore the invoices further and tabled them until the next meeting.

d. Schedule and State Approval Updates

The construction drawings and budget were approved by the state and the projects are out to bid. Peter Manning reported there will be a pre-bid meeting on April 11, 2017 and bids will be opened on April 27, 2017 between 2:00-3:00 p.m. Kate Rotella reminded them to make sure they reiterate the bids are being dropped off at the Town Hall and opened at the Police Station.

e. PMS Middle School Roof/Drainage

Chuck Warrington submitted a change order for the revised roof drainage. Mr. Warrington worked with the sub-contractor to arrive at a final cost of \$18,480.00. Mr. Warrington recommended approval. The change order had double entries of the seed and hay line so \$150.00 was deducted from the total amount.

The following motion was made by Kate Rotella and seconded by June Strunk:

**Motion:** To approve the expenditure adjusted amount of \$18,315.00 to Allied Restoration to finish the Pawcatuck Middle School roof and drainage project.

All: Aye

f. Special Inspector Requirements and Material Testing Requirements

Chuck Warrington explained there are two components. A lab is hired to test structural materials and the special inspector is hired to ensure the results are correct. The committee discussed working with testing labs on the state contractor list. Mr. Warrington recommended Connecticut Testing. DRA's associates, Szewczak Associates, are recommended as the special inspector to verify the lab results for a charge of \$9,800.00.

5. DRA Update

Greg Smolley reported DRA is good as Gilbane was in the bidding process.

6. Gilbane Update

Peter Manning asked the committee to consider getting the special inspector in place as he needs to pull permits. Mr. Manning ask the committee for a vote to allow him to sign the permits. The committee concurred the first selectman needs to sign the permits. Kate Rotella will be meeting with the town attorney and will inquire on this question.

7. K-12 Building Committee Business

a. Appoint alternates for K-12 Building Committee Finance Sub-Committee

The committee concurred to stay with three people on this sub-committee at this time.

b. WVSS and DMS Parking Lot/Planting redesign

This is an ongoing discussion. Vice-Chairwomen Rotella has invited Barbara McKrell, Stonington Public Works Director and Tom Curioso, Stonington Highway Supervisor, to the next meeting to discuss the topic of the projects parking lot designs.

8. Adjourn

The following motion was made by June Strunk and seconded by Kate Rotella;

**Motion:** To adjourn the meeting at 7:27pm.

All: Aye

The next meeting will be held Tuesday, April 18, 2017.

  
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Julie Holland, Secretary