

Town of Stonington  
K-12 School Building Committee  
Special Meeting Minutes  
Tuesday, May 29, 2018  
6:00 p.m.  
Central Office, Old Mystic, CT  
Page 1 of 3

**Members Present:** Rob Marseglia, Chairman; June Strunk, Dan Oliverio, Debra Widmer, Bob Mitchell and Blunt White

**Late arrivals:** Wendy Wilbert, 6:07 p.m., Kate Rotella, Vice Chairwoman, 6:10 p.m., Kathy Sanford, 6:20 p.m.

**Members Absent:** Julie Holland, Secretary; George Crouse, Deborah Downie and Rob Sundman

**Recording Secretary:** Sandy Tisiere

**Guests and Citizens:** Van Riley, Superintendent of Stonington Public Schools; Mary Anne Butler, Assistant Superintendent of Stonington Public Schools; Allison Van Etten, Director of Special Education, Stonington Public Schools; Jason Jones, Director of Technology, Stonington Public Schools; Alicia Sweet-Dawe, Principal, West Vine Street School; Jennifer McCurdy, Principal, Deans Mill School; Jim Sullivan, Stonington Director of Finance; Rob Hart, Assistant Project Manager, Colliers; Jim Barrett, Principal; Greg Smolley, Studio Director, Project Manager, DRA; Peter Manning, Senior Project Executive; Taylor Gladding, Project Engineer, Gilbane; Darren Stewart, Stonington Chief of Police; Todd Olson Stonington Police Captain; Richard LaSaracina, CBNT, Wireless Design; the Schools Project Playground Committee and interested citizens

1. **K-12 School Building Committee Call to Order**

Chairman Marseglia called the meeting to order at 6:01 p.m.

2. **Seating of Alternates**

All alternates were seated: Bob Mitchell, Debra Widmer and Blunt White.

3. **Approval of Outstanding Minutes**

The minutes from May 15, 2018 were submitted for approval.

The following motion was made by Dan Oliverio and seconded by June Strunk:

**Motion #1:** To approve the minutes from May 15, 2018 as presented.

All: Aye

4. **OPM**

a. **OPM Update**

1. **Discuss material abatement**

Rob Hart said Jaime Barr, Senior Associate and Vice President, Langan Engineering and Environmental, reported that EPA has started the review process; the EPA has requested a set of full size drawings and have no comments thus far. Mr. Hart said Mr. Barr has drafted a letter to EPA saying the PCB abatement needs to start on June 28, 2018 and this letter has been sent to Chairman Marseglia for approval. The group discussed the positives and negatives of starting the PCB abatement on June 28, 2018. Dr. Riley discussed another meeting that discussed this letter and asked that everyone on the committee approve this letter to get it sent as soon as possible. Chairman Marseglia asked the committee to review the letter for approval at the next meeting.

2. **Invoices, change orders and financial report**

Rob Hart reported there were not any change orders or financial reports for discussion. Mr. Hart distributed a proposal (attachment #1) from Wireless Design for West Vine Street School. This proposal is for the installation of fire retardant low loss coaxial cable in the amount of \$18,921.80. Chairman Marseglia asked if this item had been encumbered and Mr. Hart said that about \$9,000.00 of the amount was encumbered. Mr. Marseglia asked why the cost had doubled from the estimate. Mr. LaSaracina, Wireless Design, was in attendance and explained the cable is intended to operate public safety equipment responder systems and one piece of trunk cable cannot be used for the multi-band requirements of the system so each hallway has to have two trunk lines and off of each trunk line there is 6 antennas for each side for a total of 24 antennas. The group further discussed the details of the proposal.

Mr. Hart distributed an End User Request Items report (attachment #2) which is a list of items for discussion before these items are requested for payment as change orders. Dr. Riley expressed his concern on the name of the report being End User Requested Items as the majority of the items are not being requested by the school district. Mr. Hart explained his goal was to share these upcoming change orders with the committee and he would change the name of the report. The committee asked the report be changed to include who requested the change and costs be included. Mr. Hart explained the need supporting the items requested.

Town of Stonington  
K-12 School Building Committee  
Special Meeting Minutes  
Tuesday, May 29, 2018  
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Central Office, Old Mystic, CT  
Page 2 of 3

- b. OPM Actions  
No actions taken.

5. Construction Manager

a. CM Update

Peter Manning provided a report for West Vine Street School saying everything is pretty much finished; the metal panels in the front of the building and copings have been installed so the outside is finished; the support steel in the gymnasium and OT/PT rooms have been installed and the soffits need painting to enable ceilings to be installed; the mechanical systems have been installed and are being tested and access roads in the back of the building up to the playing field have been boxed out and are almost ready for paving. Coming up in the next couple of weeks: wood floors will be installed, lockers will start being installed by the end of the week and the design in the porcelain floor will be installed. The punch lists will be distributed to the sub-contractors and the final cleaning will start June 11th. Chairman Marseglia asked about the status of the internet installation by Frontier at West Vine Street School. Rob Hart reported that Frontier was onsite earlier in the day for a pre-installation meeting with an installation date of June 22 at Deans Mill School. Chairman Marseglia asked Mr. Manning his concern with this issue getting a temporary CO requested for June 23.

Mr. Manning answered Gilbane is working with Colliers on some concerns regarding getting occupancy. Mr. Manning went on to say one is the stair tower in the existing building at West Vine Street School that needs to be active for egress from new building. Mr. Manning said because this stair tower is part of the abatement, this makes it an issue as the abatement won't start until the end of June. Mr. Manning said the new target for occupancy would be the beginning of August. Mr. Hart explained the furniture for the building could be moved in but not the administrative suite. Superintendent Riley asked the committee take into consideration the impact and the seriousness of this situation. Dr. Riley said he had a meeting with the two elementary principals to discuss what would happen if they couldn't get into the schools by September 1st. Dr. Riley continued there is disappointment due to the fact that Jason Jones provided the specifications for the phone system on February 3 and it was approved by the state on March 14 and has set on someone's desk until today, and it takes two to three weeks to go to bid and the lead time on installation is two months. Dr. Riley continued that we are not having phone systems until August 20, and this creates more costs and issues, and it is very concerning for both himself and the principals. The group discussed various options around a resolution to the stairwell issue. Mr. Hart said there is a meeting going to be set up with the various groups involved to discuss resolutions to this issue.

Taylor Gladding did the update on Deans Mill School saying outside the building all the metal panels are up and the roof edge metal is scheduled for delivery and installation completing the exterior skin of the building; around the building has been paved and fencing is being installed. Inside the building, tack boards and marker boards are installed; the first set of lockers will be delivered this week and the rest next week and should go in pretty quickly and in the gym, there has been tremendous progress and is almost done. The punch list and cleaning is on the same schedule as West Vine Street School. On the commissioning end, rooftop units are commissioned and the underground propane tank is to be delivered and installed to finish final testing on the mechanical systems.

- b. CM Actions  
No action taken.

6. Architect

a. Architect Updates

1. Update - FF&E, possible approval of costs for State Contract items

Greg Smolley reported all the colors for the furniture for the administration office have been chosen and released to the vendor. Mr. Smolley said the library circulation desk and soft seating colors have been chosen and released to the vendor as well. Mr. Smolley said the vendor has suggested an alternative teacher desk and they are waiting to see the difference before approval. Greg Smolley will meet with Jim Sullivan to discuss bid items to be released.

2. Update - Technology/Cameras

Greg Smolley said the voice over/internet phone bid is posted and the UPS systems have arrived. On April 30, the technology had been placed had hold and after some investigation, Jason Jones has made the decision to go to Smart Boards from Promethean Boards which will be ordered off of state contract. Greg Smolley will discuss the packages to be ordered with the Building Committee Finance Subcommittee for possible approval at the next meeting so they can be sent to the Stonington Board of Finance for a bid waiver.

Town of Stonington  
K-12 School Building Committee  
Special Meeting Minutes  
Tuesday, May 29, 2018  
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Page 3 of 3

Greg Smolley said, from his understanding, the camera issue is what was purchased under the base bid does not function to what was expected. Greg Smolley said he has spoken to the representative from Honeywell asking them to attend a meeting to discuss how the cameras purchased would interact with what is in place, inviting Jason Jones and Captain Olson. Chairman Marseglia asked for an explanation for why the cameras purchased are an issue. Jason Jones prefaced his explanation saying school security has been a conversation prior to the building of the two new elementary schools and the existing video management system has been installed since about 2008 so the goal was to purchase a system that would allow visibility in areas that can't normally be viewed. Mr. Jones continued saying the additional goal was to insure there was a compatibility matrix set up between those existing buildings and allowing the police department to have visibility and function ability within the buildings. Mr. Jones said there were requested recommendations and requirements and when the camera bid specifications were created, they (the Safety Committee) did not have the opportunity to review them. Captain Olson added they were hoping all town buildings would have a similar system or internal cameras to enable the police department to know how to operate them by knowing how to use the firmware for the system works, and speaking with our camera expert, no matter what the school system purchases, the police department will be able to see within the schools. Captain Olson turned the conversation over to Richard LaSaraclna. Wireless Design. Mr. Saracina explained that cameras today need to be used as a preventative tool that has the ability to read an image and react to a situation that could alert dispatch to the situation. Also, the camera needs to detect activities by rules such as doors that lock and areas that should not be occupied. What the cameras need is the intelligence to allow the police department to react to the situation and Honeywell does not provide a product that provides these needs. The conversation concluded there will be a meeting between Jason Jones, the police department and their IT expert, Honeywell and other involved parties to further discuss what is needed and how to get it implemented.

**3. Playgrounds**

The group discussed playgrounds next. Greg Smolley distributed results of the last playground committee meeting with reductions to bring the playground equipment to within estimated costs. Katie Quinlan, Deans Mill School PTO President, spoke on behalf of the playground committee explaining the different items that were replaced with items that function the same but are within budget. The group discussed the various items and the impact of the replacement items on the number of students using them. The group discussed Gaga pits and the cost of installing new ones. It was decided that Greg Smolley would take the base bid of \$154,000.00 and offer the options and configurations as alternates and get costs from Playtime Playground Equipment to be submitted for approval by the state and the decision of which option to use could then be decided by the committee.

Greg Smolley said he will get a quote for striping and painting for the asphalt areas of both schools which include basketball hoops, half-court basketball, four-square, hopscotch, an obstacle course and a play wall. Greg Smolley said a set of gates is recommended for Deans Mill School because of where the play area is located and if the committee wanted, Aleita Hall, Senior Project Manager, Gilbane, could get pricing for them. The committee concurred that pricing should be obtained and submitted to the Building Committee Finance Subcommittee.

The building plaques were discussed. Greg Smolley said the additional changes needed were the addition of PhD to June Strunk's name and add the principal's names and Jennifer McCurdy's middle initial.

**b. Architect Actions**

No actions taken.

**7. New Business**

Nothing discussed.

**8. Old Business**

Nothing discussed

**9. Adjourn**

The following motion was made by Kate Rotella and seconded by Wendy Wilbert:

**Motion #2:** To adjourn the meeting at 8:40 p.m.

All: Aye

  
Julie Holland, Secretary



# PROPOSAL

ATTACHMENT #1

Invoice No : 1547 4506  
 Date : 05/2/2018  
 Customer ID : Stonington CT

RichardL@WirelessDesignGroup.com  
 45 Michele Drive, Norwich CT. 06360

**Town of Stonington  
 Board Of Education  
 West Vine Street School  
 In Building Public Safety Systems**

TERMS: 50% Deposit  
 50% Upon Completion  
**PROPOSAL TO INSTALL Trunk Cable  
 To Support Inbuilding Police Radio System  
 Design & Install a Dedicated Network**

Labor	QTY	Description	of Services	Cost	Extended
		<b>Installation of Fire Retardant Low Loss Coaxial Cable</b>			<b>Line Total</b>
	3540	<b>Low Loss 5/8" 50-6000MHz Shielded Fire Retardant Riser Rated Cable- Black</b>		3.87	\$13,699.80
	120	<b>Cable Supports</b>		2.45	\$294.00
	4	<b>Fire Stopping System</b>		122.00	\$488.00
37		<b>Labor Required to Install Hardware</b>	<b>Engineer</b>	\$120.00	
		<b>Configuration Labor</b>	<b>Engineer</b>	\$120.00	
		Calibration will require Evening Time			
		Quotation Assumes West Vine school has received all required permits and approvals for the installation of all low voltage and communication systems			
		Quotation assumes that the town of Stonington has received all required approvals, permits from all property owners and government agencies for the installation and continued use of there property for the purpose of locating surveillance cameras and associated hardware on there property. Wireless Design Group to be held harmless and free of any and all liability. The town of Wethersfield agrees to provide required insurance and liability coverage to all locations.			
		<b>Project Cost Summary</b>			<b>14,481.80</b>
		<b>Total Parts Cost</b>	<b>\$782.00</b>		
		<b>Total Labor Cost</b>	<b>\$4,440.00</b>	<b>\$120.00</b>	<b>4,440.00</b>
		<b>Total Labor Hours</b>	<b>37.00</b>	<b>Subtotal</b>	<b>18,921.80</b>
		<b>Total Labor Cost</b>	<b>\$3,145.00</b>	<b>PAID</b>	<b>0.00</b>
		<b>Total</b>	<b>\$3,927.00</b>		
37				<b>TOTAL DUE</b>	<b>18,921.80</b>

**THANK YOU FOR YOUR BUSINESS!**

**SCOPE OF WORK:** West Vine Street Elementary School, 17 West Vine Street, Pawcatuck CT. 06379  
 Installation of up to 3450 feet of 5/8" Low Loss Riser Rated Fire Retardant coaxial transmission cable for the purpose of deployment of Inbuilding Public Safety communications systems at a future date. All cabling shall be installed in existing new cable trays and within the West Vine Street School expansion. Cable shall be originate in the Main Telecom/Data room and whenever exiting a fire rated space shall be sealed with a fire rated sealant per NFPA guidelines,



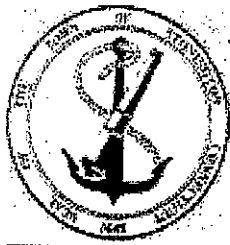
**ATTACHMENT #2**  
Stonington K-12 Building Committee  
Rob Marseglio, Chairman  
Kate Rotella, Vice-Chairman  
Robert Sundman  
Julie Holland  
George Crouse  
Deborah Downie  
June Strunk  
Kathy Sanford  
Dan Oliverio  
Wendy Wilbert

**Stonington Deans Mill School**  
State Project No.: 137-0047  
Change Approval Cover Sheet

Building Committee Date: 5/29/18

End User Requested Items		
Number	Description	Status
1	Paved play area line striping & fencing	Requested
2	Raise all markerboards and tack boards 6" from installed mounted	Requested
3	High output printer for area A for August to November	Requested
4	Provide 208V power for high output printer in 1975 wing gym	Requested
4	Additional trees at rear of property	Requested
5	Gym floor protective cover	Requested





Public Building Commission  
Rob Marseglia, Chairman  
Kate Rotella, Vice-Chairman  
Robert Sundman  
Julie Holland  
George Crouse  
Deborah Downie  
June Strunk  
Kathy Sanford  
Dan Oliverio  
Woody Wilcock

**West Vine Street School Project**  
State Project No.: 137-0048  
Change Order Approval Cover Sheet

Building Committee Date: 5-29-18

<b>End User Requested Items</b>		
<b>Item Number</b>	<b>Description</b>	<b>Status</b>
1	Paved play area line striping	Requested
2	Patch Cable Installation for WAPs in Gym	Requested
3	Gym floor covering system	Requested

