



Stonington Harbor Management Commission



June 12, 2017
Minutes by *(Melanie Degler, Acting Secretary)*

1. Call to Order: Vice Chairman Diggs called the meeting to order at 7:01 PM. Attending: Commissioners Crites, Degler, MacKinnon, O'Neill, Rose, Harbormaster Donch and Deputy Harbormaster Estabrook. Absent: Commissioners Anderson, Johnstone, Smith and Spalding. A quorum of 6 existed and the meeting proceeded.

2. Minutes: The Minutes of the May 8th, 2017 meeting were reviewed and it was noted the adjournment time should be corrected to 10:00 PM. The corrected minutes were accepted and moved by Commissioner Diggs, seconded by Commissioner O'Neill, and approved unanimously.

3. Correspondence:

A. In Jurisdiction:

1. Waiting List change of address for Kevin Foley submitted to Mr. Estabrook
2. Mooring Renunciation for McCormick accepted
3. Receipt of Gilman bill and submitted to Treasurer

B. Out of Jurisdiction: None

4. Treasurer's Report: The Financial Report for May 2017 was reviewed and attached to these minutes.

- A donation check of \$100 was received. The Harbormaster will contact the donor to request their agreement to have the funds placed in the SHMC Miscellaneous Fund.
- The bill for the postage for the newsletter will be forwarded by Commissioner Diggs to Commissioner Crites for payment.
- Acceptance of the Treasurer's Report was moved by Commissioner Rose, seconded by Commissioner O'Neill, and approved unanimously.

5. Harbormaster's Report: The Report for May 2017 was discussed and is attached to these minutes.

- Current Mooring and Waiting Lists have been posted online by Assistant Harbormaster Estabrook.
- Mooring renewal statuses were discussed and are proceeding as quick as possible.
- The abandoned boat off Sandy Point was discussed and reviewed in the Harbormaster Report.
- The "Danger-Rock" buoy has been purchased and will use a Helix type anchor placed near the offending rock off of Sandy Point within the next month. In addition, the anchor and buoy used by HM and SPD off Sandy Point will also be replaced with a Helix type anchor.
 - A motion was made to allocate \$1635 for both Helix anchors and diver installations, and was moved by Commissioner MacKinnon, seconded by Commissioner O'Neill and approved unanimously.

- Consideration of using the old “Rock” buoy for the winter stick was discussed and will be reviewed again in the fall.
- The names and addresses of the new 2017 additions to the Waiting List will be sent to Commissioner Degler by Assistant Harbormaster Estabrooks so she can mail the 2017 Newsletter to their homes.
- Acceptance of the Harbormaster Report was moved by Commissioner MacKinnon, seconded by Commissioner O’Neill and approved unanimously.

6. Old Business:

A. Newsletter Distribution:

1. All newsletters have been mailed to all names on the Mooring and Waiting Lists. No copies have been returned for incorrect address.
2. Two errors have been noted in the newsletter and will be corrected by Commissioner Diggs before placement on the Town of Stonington Website.

B. Harbormaster Dock Status:

1. SNS Electric has been chosen to install the lighting and perform electrical work on the Dock. As previously agreed, this cost will be split with the Stonington Police Dept (SPD)
2. A plumber has not been selected yet to install water lines from the fixed dock to a tie-in point at the beginning of the steps to the dock. Per previous agreement, the SPD will fund and provide the water from the Sewer Treatment Plant to this tie-in point, but the approach to accomplish this has not been finalized.
3. The SPD has been notified of the above pending work at the dock.

C. Slow No Wake Buoy Placement:

1. The new SNW buoy for the Wamphassuc Point Cut will be placed this month by Dodson’s Boat Yard.
2. Commissioner Degler reviewed her discussion to request a change in the placement of the SNW buoys in the Harbor with Michael Payton, CT DEEP. He feels the current placement is adequate for our Harbor and would not consider a change until the Stonington Harbor Commission can show, after one full season, there has been an increase in patrolling and ticketing in the Harbor from last season. This essentially requires two full seasons of monitoring.
3. Commissioner MacKinnon also reviewed his discussion with Mr. Payton, which resulted in the decision that there would be no change in placement of the current buoys since Mr. Payton does not feel a relocation of buoys will decrease the speeding boaters in Stonington Harbor.
4. Commissioner Degler reviewed her discussion to increase Stonington Police Boat presence in the Harbor with Captain Todd Olsen who was in agreement there is a need for increased patrols. Commissioner Degler will attend the July 16th, 2017 Stonington Police Commission meeting to further stress the Harbor Commission’s request for patrols.

- D. Stonington Harbor Breakwater Renovation:** A CT Port Authority SHIPP grant has been awarded to the Town for further detailed design of repairs needed for the Stonington

Harbor Breakwater (\$135K) and the South Pier of the Town Dock (\$255K). Commissioner Diggs confirmed he will continue his involvement and encouraged other Commissioners to also become involved. Mr. O'Neill and Mr. Crites has expressed continued interest.

7. New Business:

- A. The Commissioner roles and mooring survey requirements were reviewed for the upcoming boating season. Surveys should occur 3 times over a 60 day period between July 1st to October 1st to verify that the private moorings are being used consistent with the permit issued and the SHMC Plan. Mid-week is the best time to conduct these surveys.
- B. Commissioner Degler will contact the Stonington Town Clerk, Cindy Ladwig, to update the Harbor Commissioners List to include her on the Stonington Town Website list of Commissioners.

8. Public Comment: There was no public comment during this meeting.

9. Adjournment: Commissioner MacKinnon moved that the meeting be adjourned, Commissioner Rose seconded and the motion was approved unanimously. The meeting adjourned at 8:38 PM.

Approved: Jay Spalding Date: 7/10/2017
Jay Spalding - Chair SHMC

Attachments: Treasurer's Report and Harbormaster's Report

Report Date 6/12/2017

	Plan	Mar	Apr	May	YTD	Probable
Funds Generated:						
Balance Brought Forward:	5,037	2,941.13	2,941.13	17,841.13	5,037.36	5,037.36
Paid Moorings: Com/Pw/Pub:	128/285/10	0/0/0	112/74/0	16/109/0	128/183/0	128/285/10
Mooring Fees:	27,250		14,900.00	7,050.00	21,950.00	27,250.00
Miscellaneous Income:	100			350.00	350.00	100.00
Total Generated Funds:	32,387	2,941.13	17,841.13	25,241.13	27,337.36	32,387.36
Operating Expense:						
Mooring Admin:						
Mailings:	400				203.87	400.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				0.00	100.00
Sub-Total:	500	0.00	0.00	0.00	203.87	500.00
Boat:						
Fuel & Oil:	400				146.80	400.00
Commissioning:	1,500				315.00	1,500.00
Storage:	800				0.00	800.00
Maintenance/Repairs:	500				0.00	500.00
Equipment:	1,000				0.00	1,000.00
Sub-Total:	4,200	0.00	0.00	0.00	461.80	4,200.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	2,500			588.79	1,479.35	2,500.00
Adjust Grid Allignment:	1,000				0.00	1,000.00
Misc Service/Locker Storage:	540				540.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	4,040	0.00	0.00	588.79	2,019.35	4,040.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	250				0.00	250.00
Pumpout Eqpt./Maintenance:	250				0.00	250.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	2,000			959.47	959.47	2,000.00
Professional Services:	0				0.00	0.00
Sub-Total:	2,000	0.00	0.00	959.47	959.47	2,000.00
Total Operating Expense:	11,240	0.00	0.00	1,548.26	3,644.49	11,240.00
Approved Projects/Capital						
New SNW Buoy (1)	1,000				0.00	1,000.00
Stonington Harbor Breakwater	0				0.00	0.00
Municipal Dock Project	3,800				0.00	5,500.00
Total Project/Capital	3,800	0.00	0.00	0.00	0.00	5,500.00
Total Designated Funds	15,040	0.00	0.00	1,548.26	3,644.49	16,740.00
Undesignated Funds:	17,347	2,941.13	17,841.13	23,692.87	23,692.87	15,647.36
Notes:						
Petty Cash Advance - 300	June:					

Harbormaster Report
June 12, 2017

New Mooring permits issued: 10 Moorings being given up (this month): 1
New Mooring assignments in the works: 10
Deposits to SHMC account since last report: \$ 1720 2017 YTD =\$ 24,020

Mooring renewal status:

212 Approved
17 Pending

Need to install a "DANGER - ROCK" buoy on edge of Sandy Point channel. The buoy is at Dodson Boatyard. The lower section has been painted with antifoul paint. Sound marine has quoted \$1635 to install a Helix anchor and install the "Rock" buoy. They have quoted \$1020 to install the buoy using a "bottom chain" wrapped around the rock itself. The Helix would be the better setup.

U.S. Fish and Wildlife has found the owner of the abandoned vessel off Sandy Point. The owner has agreed to clean up the debris that has washed up on Sandy Point. U.S. F&W is not requiring the owner to remove the rest of the vessel.

"Slow, No Wake" Sign installed on Sandy Point