

**Stonington Recreation Commission Meeting
Monday, June 25, 2018 at 6:00 PM
Human Services Community Meeting Room**

Meeting Minutes

Present: Chairman C. Michael Crowley & Vice-Chair Frank Prachniak
Commissioners Jennifer Norcross, Larry Theadore, Joe Ciriello & Jeff Moore
Recreation Administrator Richard Ward

Absent: Commissioner Joe McKernan
Recreation Program Coordinator Pete Christina

Chairman Crowley called the meeting to order at 6:00 P.M.

I. Publics' Opportunity to Address the Commission

None.

II. Secretary's Report

a. Approval of minutes from May 2018 Commission meeting

A motion was made by Commissioner Ciriello to approve the May 21, 2018 Stonington Recreation Commission Secretary's Report as presented. Motion seconded by Commissioner Moore, all in favor, motion approved.

III. Finance Reports – Month Ending May 2018

a. General Fund -10173

b. Special Activity -21100

Mr. Ward informed the Recreation Commissioners that the 21100 Special Activity account will most likely be in the black by the end of the fiscal year, June 30, 2018. A Line Item Transfer Request Form has been submitted to Finance to move \$6,672 from the 21100 Special Activity account to the Recreation Program Coordinators salary line. As discussed at prior Recreation Commission meetings, the Recreation Program Coordinator salary line item will not be completely used for its intended purpose since the position was filled six months into the fiscal year.

The total revenue in the 21100 Special Activity account is \$175,885.31, which is up 28% from this time last year. By the end of the month of May in the year 2016, the total revenue was \$105,000. This shows that there are a lot more people involved in all the programming that Recreation has to offer.

Mr. Ward stated that the basketball program's revenue last year was approximately \$10,000 compared to \$25,000 this year. The soccer program was down a bit compared to last year, which surprised Mr. Ward, however, the camp registrations for soccer are not all in yet. The fitness program will be moving to Stonington Arms. An agreement was made with Stonington Arms that they will provide the space for the fitness program to Recreation for free so long as their residents

can attend those classes for free. All other participants will pay a reasonable fee to attend the classes. He reminded the Recreation Commissioners that Zumba instructor Caroline Wall's last class is this Tuesday.

Mr. Ward noted that, other than being under budget for utilities, all the other line items will break even. He will also send the fiscal year end report to the Commissioners when it is available.

Chairman Crowley commented that, in his opinion, everything is going well and the community seems happy.

A motion was made by Commissioner Theadore to accept the finance reports as presented. Motion seconded by Commissioner Norcross, all in favor, motion approved.

IV. Recreation Administrator's Report

Incorporated in with the Finance Report discussion above.

V. Chairman's Report

Chairman Crowley confirmed with Mr. Ward that the bathrooms at Spellman Park will be regularly cleaned throughout the summer. He also informed Mr. Ward that it is necessary to add one more porta john for the Blessing of the Fleet event and he also gave Mr. Ward instructions on the best times to have the porta johns pumped. Chairman Crowley noted that the pavement near the Town Dock will be repaired soon. He also commented on the new extension of the parking lot at the tennis and basketball courts. The paving job looks great and the white lines and curbing will be put in soon.

Chairman Crowley asked the Commissioners to make every effort to attend the Recreation meetings and to call Mr. Ward prior to the meeting if they will not be able to attend.

VI. Facilities Ad-hoc Committee Report

Mr. Ward informed the Commission that the wood chips still need to be spread out at the playground. The fitness equipment has been installed at the Stonington Borough playground and he has heard good reviews. The paving project at the tennis and basketball courts slightly delayed progress with installing the horseshoe pits, shuffleboard court and volleyball court at the pavilions. West Pavilion looks good and they will be keeping the field by the train tracks mowed. Chairman Crowley noted that people have been using the fire pits. Mr. Ward is working on posting regulations and informed the Commissioners that use of the fire pits is determined by the fire index.

VII. Old Business

None.

VIII. New Business

According to Mr. Ward, at the beginning of the fall season in August, there will be a porta john placed near the field by the Human Services building.

Commissioner Ciriello informed Mr. Ward that a piece of equipment is broken in Spellman Park. Mr. Ward has already ordered a replacement part and has also looked into repairing a damaged piece of playground equipment. Commissioner Ciriello also commented that all the wind screens have not been put up at the tennis courts. Mr. Ward informed Commissioner Ciriello and the Commissioners that they are still working on putting up all the wind screens. Commissioner Ciriello asked if the police monitor the Spellman Park area to which Mr. Ward answered that they do check Spellman Park especially when Summer Camp is running. Several other Commissioners noted that they have seen the police patrolling the area.

Chairman Crowley praised Mr. Ward for the great job he has been doing overseeing Recreation.

IX. Meeting Adjourned

A motion to adjourn was made by Commissioner Theadore at 6:40 P.M. Motion seconded by Commissioner Moore, all in favor, motion approved. Meeting adjourned.

Notes: No scheduled meeting in July & August. Next regular monthly meeting is September 24, 2018.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "C. Michael Crowley". The signature is written in a cursive, flowing style.

C. Michael Crowley, Chairman