

**TOWN OF STONINGTON**  
**BOARD OF FINANCE**  
**Stonington Police Department Meeting Room**  
**Wednesday, July 3, 2019**  
**7:15 PM**

A meeting of the Board of Finance was held on this date at the Stonington Police Department Meeting Room. Members present were Chairwoman June Strunk, Glenn Frishman, Lynn Young, Michael Fauerbach and Danielle Chesebrough. Mr. Blunt White and Mr. Tim O'Brien were absent. Director Jim Sullivan was in attendance.

Chairwoman June Strunk called the meeting to order at 7:15pm and noting the 4<sup>th</sup> of July significance, reminded all to be thankful to those who sacrifice for our freedom, that we may gather publicly and converse freely without fear of persecution. Thanking Mr. (Colonel) Frishman for his years of service, Chairwoman Strunk shared a quote by Oliver Wendell Holmes; One flag, one land, one heart, one hand, one Nation evermore!

Pledge of Allegiance

Comments from the Public - None

Previous Minutes

The minutes of the February 25<sup>th</sup>, 2019 meeting were reviewed by the Board. Board member Ms. Danielle Chesebrough motioned to approve the minutes as distributed, seconded by Mr. Glenn Frishman. **Motion carried.**

The minutes of the March 1, 2019 meeting were reviewed by the Board. Noting a few corrections, Board member Ms. Lynn Young motioned to approve the minutes, seconded by Mr. Glenn Frishman. **Motion carried.**

The minutes of the March 6, 2019 meeting were reviewed by the Board. Board member Mr. Glenn Frishman motioned to approve the minutes as distributed, seconded by Ms. Lynn Young. **Motion carried.**

The minutes of the March 25, 2019 meeting were reviewed by the Board. Board member Ms. Lynn Young motioned to approve the minutes as distributed, seconded by Mr. Glenn Frishman. **Motion carried.**

The minutes of the March 29, 2019 meeting were reviewed by the Board. Board member Mr. Glenn Frishman motioned to approve the minutes as distributed, seconded by Ms. Lynn Young. **Motion**

**carried.**

The minutes of the April 9, 2019 meeting were reviewed by the Board. Noting a few corrections, Board member Ms. Lynn Young motioned to approve the minutes, seconded by Mr. Glenn Frishman. **Motion carried.**

The minutes of the April 17, 2019 meeting were reviewed by the Board. Board member Ms. Lynn Young motioned to approve the minutes as distributed, seconded by Mr. Glenn Frishman. **Motion carried.**

The minutes of the June 5, 2019 meeting were reviewed by the Board. Noting a few corrections, Board member Mr. Glenn Frishman motioned to approve the minutes, seconded by Ms. Lynn Young. **Motion carried.**

#### New Business

##### Line Item Transfer Requests:

Mr. Scot Deledda, Town Engineer, requested a line item transfer from items with balances to cover a year end purchase order in Storm Water Phase II Requirements. Mr. Mike Fauerbach motioned to approve the transfer, Ms. Danielle Chesebrough seconded. **Motion carried.**

Ms. Linda Camelio, Tax Collector, requested a line item transfer from items with balances to cover a deficit balance in reproduction and printing. Ms. Danielle Chesebrough motioned to approve the transfer, Mr. Mike Fauerbach seconded. **Motion carried.**

##### Additional Appropriations:

There were no additional appropriations from fund balance, no changes from prior month for FY18/19. There are no YTD appropriations for FY19/20.

The Board reviewed the BOE monthly line item transfers. Mr. Fauerbach had some questions regarding the tuition revenue and inquired to Mr. Farouk Rajab, Board of Ed member, who was in the audience. Chairwoman Strunk asked Mr. Rajab to assist the Board with these questions and attend the next scheduled meeting along with the individual who prepares the global and financial reports to gain insight and have a discussion on the reports.

Sidewalk installation and School System upgrade projects Bond issuance.

Chairwoman Strunk included a letter in the Board members Meeting Package asking the members to consider a new bond to cover sidewalk installation along Rt 1, Rt 2, Rt 27 and Arch Street. Also, for bond consideration would be school projects to include a new roof for Stonington Middle School, HVAC for Stonington Middle School, HVAC repair for Stonington High School, LED Lighting for the football field and building maintenance systems for the Stonington Middle School and the new central office at the former Pawcatuck Middle School. Per Chairwoman Strunk's letter, the total bond amount for all requested projects would be about \$7 million.

Chairwoman Strunk informed the Board that the school projects are projected to come in under budget, reducing bonding by approximately \$3.7 million. In addition, \$500,000 in prior approved CIP budgets for the Middle School roof would be released back to the general fund if the bond is passed, along with \$400,000 budgeted for moving the school bus parking terminal. \$50,000 budgeted for teachers' pension contribution is expected to remain unspent and returned to fund balance, and \$125,000 budget for "Education Minimum Budget Requirement" in the BOF budget is expected to remain unspent as well, bringing the total amount to \$4,775,000 of previously approved expenditures that will not be used.

Mr. Fauerbach questioned the \$400,000 being returned from the allocated funds set aside for the school bus parking terminal, as the last discussion on the subject took place during deliberations, where the parking issue was a main concern.

Chairwoman Strunk stated that for a number of years the Board has been putting funds away to address the parking issue. The Town does not own the land currently being used, and with wetland regulations of the area coupled with the yearly cost of leasing the land, the discussion is taking place to move the terminal vs. spending a substantial amount of funds to make the current location viable.

Two locations are being considered, parking the buses by the Department of Human Services or parking the buses by Central office in Old Mystic. The Central Office will be turned back to the town in September 2019. The efficiencies of the two locations will be looked at with respect to the bus routes and fueling. A trailer to allow drivers a dispatch, bathroom and lounge area will be provided if located at Human Services. If located at the old central office, drivers would be allowed to use the school facilities.

Mr. Jason Vincent, Director of Planning, added his Department is has requested data from the Board of Ed on the bus routes so they may put together a network analysis to determine where efficiencies could be gained or lost and what the cost differential would be. Director Vincent pointed out the cost of the current lot lease for the buses and noted that any move should result in a net savings over the current lease expense.

Continuing the conversation regarding sidewalk installation, Chairwoman Strunk advised the Board that Director Vincent had compiled a list of sidewalks, ranking them in terms of necessity. These handouts were included in the Board member packets distributed to the members prior to the meeting.

Director Vincent spoke, stating there are six (6) sidewalk infill projects for consideration for funding. A ranking system was utilized so that people could see the method of how each area was chosen. The first step was transit mobility, meaning they are infill to other sidewalk networks, and it is leveraging connections to other things, the first being transportation. Then a numbering system was applied for sidewalks that are within a quarter mile and sidewalks within a half a mile so each segment was evaluated based on how far it is from a train station or a bus route, or existing places known to be a walking route. The second criteria determined areas people are walking to, to obtain services or access a facility. The top priority areas are for the senior population, and for education. Businesses, recreation, healthcare and major job centers are other strong factors. These criteria were used to establish the potential project sites.

Director Vincent has created and provided to the Board members handouts showing conceptual prioritization, and overview of the proposal.

Mr. Farouk Rajab spoke on the behalf of the Board of Education on school projects being considered for bonding. Projects presented for consideration:

- \$861,545 for HVAC for Stonington High School  
Project covers RTU Units #3 - #11  
RTU Units will be rebuilt in place with new parts  
Parts will be coated to prevent salt air corrosion  
extending the life of the units to 15 - 20 years
- \$1,950,000 for HVAS for Stonington Middle School  
Equipment is a variable refrigerant flow system by  
Mitsubishi. The all new System will perform heating and  
cooling
- \$834,800 for Stonington Middle School roof  
of which approximately 32% would be reimbursable from the

State

- \$110,000 for Building Maintenance Systems for Stonington Middle School and District Office.  
Current system is nonoperational
- \$438,900 for Stonington High School Field Lighting  
Cost covers changing over to a LED System

Current Sodium Halide bulbs are costly and not efficient. Selectman John Prue did mention to the Board that he had a conversation with Public Works Director Barbara McKrell where she expressed interest in a comprehensive change over to LED lighting in other areas as well.

An estimated \$938,078 for Stonington Middle School parking was discussed, but the School Superintendent removed the project from being considered for bonding.

Total Board of Ed projects for consideration: \$4,195,245

Ms. Lynn Young brought up the WPCA transmission project as there is a variety of needed expenditures, beyond the diversion project. The exact nature and cost of the repairs and equipment upgrades are unknown as of now. They are being analyzed, with the amounts expected by the end of September.

Chairwoman Strunk stated she would be willing to consider adding the funds for the sewer system to the bond request.

#### Liaison Reports

K-12 Building Committee Report - Chairwoman Strunk reports that there will be two open houses in September with ribbon cuttings. West Vine Street School will be completed this week and Dears Mill School will be completed by the start of school.

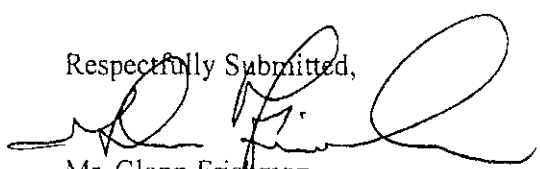
Ms. Lynn Young advised the board that the West Broad Street school building that the BOE has turned over to the Town will require significant funds for maintenance, repairs, and utilities, as well as a new employee that will be hired to maintain the property. Ms. Young stated that Director McKrell does not have funds available to meet those expenses and felt this will need to be addressed.

Library Subcommittee Report - Ms. Danielle Chesebrough reports the Subcommittee had their first meeting since the budget proceedings. Concerns regarding last year's process were discussed along with some misconceptions. The formula for calculating the library budgets will be discussed at the next meeting and any concerns will be addressed well in advance of the next budget cycle.

Ms. Chesebrough also updated the Board on the Underground Storage Fuel Tank. There have been a number of meetings on the issue, and Mr. Jim Lathrop (Best Energy) will be speaking at Friday's SNEFLA meeting proposing an option for a fuel truck that could potentially provide a permanent solution instead of new underground tanks. Utilizing one of his fuel trucks at the dock, the truck could be swapped out when low on fuel and moved in case of a hurricane. Mr. Lathrop will report back what kind of feedback he receives from the SNEFLA members.

With no further business Mr. Frishman made a motion to adjourn the meeting at 9:34 p.m., Mr. Fauerbach seconded. Motion carried.

Respectfully Submitted,



Mr. Glenn Frishman  
Secretary