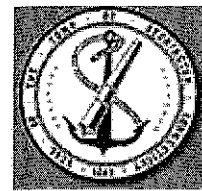


Stonington Harbor Management Commission

July 9, 2018

Minutes (Rod Johnstone, Acting Secretary)



1. Call to Order: Vice Chairman Diggs called the meeting to order at 7:00PM. Attending were Commissioners Anderson, Johnstone, O'Neill, Rose, and Smith. Absent were Commissioners Crites, Degler, MacKinnon and Spalding.

2. Minutes: The minutes of the June 11, 2018 meeting were reviewed. Acceptance as submitted was by Mr. Anderson, seconded by Mr. Smith, and unanimously approved.

3. Public Comment re: SNW Zone Expansion: There was no public contingent present. Discussion of a proposed "Slow-No-Wake" Zones at Pawcatuck Point and the North end of Sandy Point was held with members of the Stonington Police Department (SPD) and Police Commission. Strategies, such as expanding existing "slow-no-wake" zones, and increasing signage to reduce the potential hazards posed by speeding boats were discussed, along with enforcement and the limited budget the SPD with which to work. These issues would also be added to the Police Commissioner's July monthly meeting.

4. Correspondence:

A. **In Jurisdiction:** The Application by Docko, Inc in behalf of Janet S. McClendon, 102 Water Street, to place new float restraint pilings at her dock was moved by Mr. Smith, seconded by Mr. Rose and approved unanimously.

B. **Out of Jurisdiction:** None.

5. Treasurer's Report: Mr. Crites was not present but explained via e-mail that he adjusted Probable to reflect lower private mooring payments (230 down from May's 242, down from Plan's 252), and removed \$17,600 in expense and capital due to the unlikelihood of getting any new SNW buoys out this year without a Town Meeting vote. Treasurer's Report was reviewed with no additions or deletions, acceptance so moved by Mr. Smith, seconded by Mr. Rose, and approved unanimously.

6. Harbor Master's Report: The Harbormaster's report (attached herein) reviewed, acceptance so moved by Mr. Smith, seconded by Mr. Anderson, and approved unanimously.

7. Old Business:

a. **Newsletter Distribution:** The 500 hard copies that were distributed around the Boro and Town have been well received and only about 100 remain to be replenish as needed.

b. **Improved Public Access:** The concept of expanding the dock at Whalen's Wharf to accommodate a temporary dinghy tie-up was discussed. The advantage would be to give

transient boaters a dock that is in the center of the Boro merchants. The concerns already raised are restriction to the Deed of the dock, design, installation cost, liability, maintenance, a demonstrated need, etc. This will require a more formal proposal to be presented to the Boro Warden and Burgesses for consideration.

c. SNW Ordinances: No further discussions occurred.

d. Stonington Harbor Breakwater Renovation: Stonington Harbor Breakwater Renovation: The CT Port Authority provided written reply to the Town that concurs with the proposed plan to award a sole source contract consistent with the initial Grant and that excess funds could be used for preliminary construction. The SMHC developed a DRAFT of the Sole Source Scope of Work to be issued by the Town and now awaits it's award.

e. Action Items from June Meeting: All action items from June meeting were completed.

8. New Business: No new business or new specific action items were assigned.

9. Public Comment: None.

10. Adjournment: Adjournment at 8:20pm was moved by Mr. Smith, seconded by Mr. Rose, and approved unanimously.

Approved: Jay Spalding Date: 13 August 2018
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's report

Report Date 7/09/2018	Plan	Apr	May	Jun	YTD	Probable
Funds Generated:						
Balance Brought Forward:	16,602	19,999.05	34,920.08	34,244.39	16,601.74	16,601.74
Paid Moorings: Com/PW/Pub:	128/252/9	123/63/0	0/44/0	0/0/0	125/207/0	128/230/9
Moorings Fees:	25,580	15,450.00	2,200.00	0.00	22,850.00	24,480.00
Miscellaneous Income:	100	200.00	0.00	(50.00)	150.00	150.00
Total Generated Funds:	42,282	35,649.05	37,120.08	34,194.39	39,601.74	41,231.74
Operating Expense:						
Moorings Admin:						
Mallings:	500				369.45	500.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	369.45	500.00
Boat:						
Fuel & Oil:	400				162.25	400.00
Commissioning:	2,000		790.00		790.00	2,000.00
Storage:	200				0.00	200.00
Maintenance/Repairs:	250				31.88	250.00
Equipment:	1,000	548.97			1,409.04	1,500.00
Sub-Total:	3,850	548.97	790.00	0.00	2,393.17	4,350.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	9,600	180.00	450.00		1,009.04	2,000.00
Misc Service/Locker Storage:	300				0.00	300.00
Grid Maintenance:	540				0.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	10,440	180.00	450.00	0.00	1,009.04	2,840.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
Administrative:						
Supplies:	0				0.00	0.00
Newsletter:	1,500		1,635.69		1,635.69	1,650.00
Professional Services:	0				0.00	0.00
Sub-Total:	1,500	0.00	1,635.69	0.00	1,635.69	1,650.00
Total Operating Expense:	16,790	728.97	2,875.69	0.00	5,407.35	9,840.00
Approved Projects/Capital						
New Anchor/Channel Buoys Project:	10,000				0.00	0.00
Radar:	2,500				0.00	0.00
Public Access Study:	1,000				0.00	0.00
Total Project/Capital	13,500	0.00	0.00	0.00	0.00	0.00
Total Designated Funds	30,290	728.97	2,875.69	0.00	5,407.35	9,840.00
Undesignated Funds:	11,992	34,920.08	34,244.39	34,194.39	34,194.39	31,391.74
Notes:						
Petty Cash Advance - 300	July:	30.00				

Attachment B: Harbormaster's report

Harbormaster Report July 9, 2018

New Mooring permits issued: 1 (littoral) Moorings being given up (this month): 0
New Mooring assignments in the works: 2
Deposits to SHMC account since last report: \$ 0 2018 YTD = \$22800

Installed "Slow, No Wake" sign at Sandy Point on June 20.

Installed new fender on dock to replace one that got torn and "popped" last season.

Installed an additional cleat on dock for better tie off point. (Needed to be done before replacing lettering on side of HM boat.)

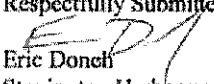
Water has been completed to dock by Police Dept. Hose is secured in place, wash down supplies are stored in dock box. This is a major improvement that allows SPD and HM to keep the vessels clean and remove salt spray at end of each day.

"Danger, Rock" buoy at Sandy point replaced with refurbished buoy on July 3. Old buoy will be sent to Gilman to be refurbished.

Robert G.

Boat is in the water. No issues to report.

Boat will need to be hauled out to apply the new "HARBORMASTER" lettering to port side and install new strobe lights. Probably late July.

Respectfully Submitted,

Eric Donoh
Stonington Harbormaster