

Town of Stonington  
 K-12 School Building Committee  
 Special Meeting Minutes  
 Tuesday, July 17, 2018  
 5:30 p.m.  
 Central Office, Old Mystic, CT  
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**Members Present:** Rob Marseglia, Chairman; June Strunk, Dan Oliverio, Deborah Downie, Debra Widmer, Wendy Wilbert, Bob Mitchell and Blunt White

**Late arrivals:** Kate Rotella, Vice Chairwoman, 5:40 p.m., Kathy Sanford, 5:45 p.m., George Crouse, 6:10 p.m.

**Members Absent:** Julie Holland, Secretary and Rob Sundman

**Recording Secretary:** Sandy Tissiere

**Guests and Citizens:** Mary Anne Butler, Assistant Superintendent, Stonington Public Schools; Wes Greenleaf, Interim Director of Operations and Facilities, Stonington Public Schools; Jim Sullivan, Director of Finance; Town of Stonington; Rob Hart, Assistant Project Manager, Colliers; Greg Smolley, Studio Director, Project Manager, DRA and Aleita Hall, Senior Project Manager, Gilbane

**1. K-12 School Building Committee Call to Order**

Chairman Marseglia called the K-12 School Building Committee meeting to order at 5:35 p.m.

**2. Seating of Alternates**

Debra Widmer and Bob Mitchell were seated as alternates.

**3. Approval of Outstanding Minutes**

The minutes from May 29, June 5, June 19 and June 26 were presented for approval.

The following Deb Downie and seconded June Strunk:

**Motion #1:** To approve the minutes from May 29, June 5, June 19 and June 26, 2018, as presented.

May 29, 2018	June 5, 2018	June 19, 2018	June 26, 2018
<b>Aye:</b> Rob Marseglia June Strunk Dan Oliverio Debra Widmer Wendy Wilbert Bob Mitchell	<b>Aye:</b> Rob Marseglia June Strunk Dan Oliverio Debra Widmer Wendy Wilbert Bob Mitchell	<b>Aye:</b> Rob Marseglia June Strunk Deborah Downie Debra Widmer Wendy Wilbert Bob Mitchell	<b>Aye:</b> Rob Marseglia June Strunk Deborah Downie Debra Widmer Wendy Wilbert Bob Mitchell
<b>Abstained:</b> Deborah Downie	<b>Abstained:</b> Deborah Downie	<b>Abstained:</b> Dan Oliverio	<b>Abstained:</b> Dan Oliverio

**4. Additional services requests for material abatement**

Langan Engineering and Environmental Services proposals for ongoing services were distributed (Attachment #1).

June Strunk discussed the details of proposals and what they encompassed.

The following motion was made by Kate Rotella and seconded by June Strunk

**Motion #2:** To accept the proposal for PCB Consulting Services - Air Sampling for West Vine Street School in the amount \$16,775.00 and Deans Mill School in the amount of \$16,775.00 for Langan Project #140150803.

**Discussion:** Chairman Marseglia said regarding the ordering of rush services for samples, with respect to the need of school starting on time, it was asked of Colliers relay to Langan Engineering and Environmental Services that all samples do not need to be rushed.

All: Aye

The following motion was made by Kate Rotella and seconded by June Strunk:

**Motion #3:** To approve the Langan Engineering and Environmental Services proposal for Project #140150802, Hazardous Building Materials Abatement Project Monitoring Services-Summer 2018 for Deans Mill School in the not to exceed amount of \$160,250.00.

TOWN CLERK  
 CYNTHIA LADWIG  
 18 JUL 23 PM 2:09  
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The following motion was made by Kate Rotella and seconded by Deborah Downie:

**Motion #4:** To approve the Langan Engineering and Environmental Services proposal for Project #140150801, Hazardous Building Materials Abatement Project Monitoring Services-Summer 2018 for West Vine Street School in the not to exceed amount of \$160,250.00.

All: Aye

It was discussed to have Jim Sullivan ask Langan if there was a typo in the combination of Deans Mill School and West Vine Street School in Project #140150803 (Motion #2). Mr. Sullivan will contact Ms. Rotella and Ms. Tisiere in regards to the minutes needing amendment

*\*\*Email received on 7/19/18 from Mr. Sullivan saying the combined proposal of schools was by design, the invoicing will be separate (ST).*

5. **FF&E updates**

Rob Hart distributed two packets of IT quotes (attachment #2).

Rob Hart presented the CDW-G quote #JXKL747 for Chromebooks for Deans Mill School in the amount of \$107,709.00.

The following motion was made by June Strunk and seconded by Bob Mitchell:

**Motion #5:** To approve quote #JXKL747 from CDW-G in the amount of \$107,709.00 for technology purchase for Deans Mill School.

All: Aye

Rob Hart presented the A&A Office Systems, Inc. quote for printers for Deans Mill School in the amount of \$5,883.93.

The following motion was made by Bob Mitchell and seconded by Deborah Downie:

**Motion #6:** To approve the quote from A&A Office Systems, Inc. in the amount of \$5,883.93 for printers at Deans Mill School.

All: Aye

Rob Hart presented Apple, Inc. Quote #2204763598 for iPads for Deans Mill School in the amount of \$23,026.03.

The following motion was made by Dan Oliverio and seconded by Bob Mitchell:

**Motion #7:** To approve the Apple, Inc., Quote #2204763598 for iPads for Deans Mill School in the amount of \$23,026.03.

All: Aye

Rob Hart presented quote #JXKL804 from CDW-G for Chromebooks for West Vine Street School for \$91,207.00

The following motion was made by Kate Rotella and seconded by Dan Oliverio:

**Motion #8:** To approve the CDW-G quote in the amount of \$91,207.00 for technology at West Vine Street School in the amount of \$91,207.00

All: Aye

Rob Hart present the quote from A & A Office Systems, Inc. in the amount of \$5,883.93 for printers at West Vine Street School.

The following motion was made by Bob Mitchell and seconded by Kate Rotella:

**Motion #9:** To approve the quote from A & A Office Systems, Inc. in the amount of \$5,883.93 for printers at West Vine Street School.

All: Aye

Rob Hart presented Apple, Inc., Quote #2204764024, for iPads at West Vine Street School in the amount of \$23,026.50:

The following motion was made by Dan Oliverio and seconded by Bob Mitchell:

**Motion #10:** To approve the Apple, Inc., Quote #2204764024, for iPads at West Vine Street School in the amount of \$23,026.50:

All: Aye

Greg Smolley said when they did office furniture at Deans Mill School a chair was not procured for the desk in the custodian office, so there will be an a proposal presented for the chair at the next meeting.

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Greg Smolley distributed recommendation letters for the purchase of the portable stages and risers (Attachment #3). Mr. Smolley told the committee these were items held from recommendation until further investigation into purchasing the items at a less expensive rate. Upon research of items it was found there were several differences in the items to be substituted and the specified items. It is the recommendation of DRA to award Monitor Equipment the bid for Section 101, items CS-04F and CS-04G in the amount of \$46,424.75 for Deans Mill School and to also award Monitor Equipment the bid for Section 101, items CS-04F and CS-04G in the amount of \$46,434.80 for West Vine Street School.

**6. Covered walkway at DMS**

The covered walkway plan was distributed for review (Attachment #4). Greg Smolley said the recommendation is to move a classroom and an office out of a corner of the building and move them to the library, move the cafeteria to the gym and make that Special Education office space an 8 foot corridor that would lead to the gym. Mr. Smolley gave the details of how the plan was derived saying it was the least destructive to the construction process and the children in the building. This plan has not been presented to the building official or fire marshal for discussion yet.

The committee discussing the various options and possibilities of how to construct a covered walkway providing safety for the children in addition to being cost efficient. By consensus, the committee agreed Mr. Smolley will continue to pursue the option presented bringing specifics and costs for presentation to the committee.

**7. Blacktop striping and equipment**

Rob Hart distributed change orders changes for both schools for playground striping, a two basketball hoop, cast-in-place concrete wall and an additional swing gate for Deans Mill School (Attachment #5).

The committee discussed the cost particularly for the cast-in-place ball wall. The committee discussed the construction of the wall and alternative materials for the wall. There was a discussion of what activities the children would be able to participate in if the ball wall was eliminated. It was decided this item be brought to the K-12 School Building Finance Sub-Committee for discussion before considering approval.

**8. Playgrounds**

Greg Smolley distributed two binders of the playgrounds specifications that will be sent to the state for approval (full size sets will be submitted to the state), one set for review of the committee and one set to be kept at the school district. The committee discussed the cost estimates for the playgrounds, at Deans Mill School for \$162,582.00 and at West Vine Street School for \$151,526.00. Mr. Smolley discussed the cost of surfacing saying more time needs to be spent on this as it is more than what was originally estimated and the amount budgeted. Based on if the plans are approved at the next committee meeting, the timeline could be once the plan is received by the state the review could take four to six weeks, Game Time would require a four to six week timeline and most of the surface contractors are estimating 30 days for installation which would lead to a possible installation of the playgrounds in November (depending on the weather).

Rob Marseglia discussed the cost of equipment for the Food service support during the transition period for both schools would be approximately \$17,000.00.

The last item discussed by Rob Hart was a quote for the move of the antenna to support the Code Red system at West Vine Street School and wanted to have it put on the agenda for next week.

**9. Adjourn**

The following motion was made by Deb Downie and seconded by Wendy Wilbert:

Motion #11: To adjourn the meeting at 7:34 p.m.

All: Aye

Julie Holland, Secretary