



Stonington Harbor Management Commission

August 13, 2018

Minutes by *(Melanie Degler, Secretary)*



1. Call to Order:

Chairman Spalding called the meeting to order at 7:01 PM.

Attending: Commissioners Degler, Diggs, O'Neill, Rose, Smith, Harbormaster Donch and Assistant Harbormaster Estabrooks

Absent: Commissioners Anderson, Crites, Johnstone and MacKinnon

2. Minutes:

The Minutes of the July 10, 2018 meeting were reviewed. Acceptance of the July minutes were so moved by Commissioner Smith and seconded by Commissioner Rose, and approved unanimously.

There were no open Action Items to review all Action Items have been closed as of July.

3. Public Comment:

There was no public comment related to the Annual Public Harbor Management Plan Input.

4. Correspondence:

- **In Jurisdiction:** David Meredith, property owner of 18 Water Street (Borough) is requesting the repair of a seawall and new armor stone installed at this address.
 - The commissioners reviewed the submittal and there were no issues with the plans as submitted. The submittal was moved by Commissioner Smith, seconded by Commissioner Degler and approved unanimously.
- **Out of Jurisdiction:**
 1. Fedus Engineering for Wilcox Cove on Wilcox Road, Stonington, CT – no comment
 2. Stonington Aquafarms, Stonington, CT – no comment

5. SNW Sandy Point Ordinance and HMP Revision

- SNW Sandy Point Ordinance was discussed and the proposal edits were reviewed by Commissioner Smith, who had met with Michael Payton, Supervisor of the DEEP's Navigation & Boating Infrastructure Unit, for his input.
- The revised SNW Ordinance for Sandy Point will again have to be reviewed by the Stonington Police Commission before brought to the Town of Stonington for a Town Meeting vote.

ACTION ITEM #3: Commissioner Smith will contact LT. Bryan Schneider, Stonington Police Department, to obtain input to the proposed revisions to the SNW

Ordinance.

ACTION ITEM #4: Harbormaster Donch will send correspondence to LT Bryan Schneider, for our request of support for further police presence in the SNW zones and Stonington Harbor, due to an increase in the need for enforcement of violations.

6. Pawcatuck Point ATON and SNW Proposal

- Harbormaster Donch and Commissioner Smith met with Michael Payton, Supervisor of the DEEP's Navigation & Boating Infrastructure Unit, for a visual tour, in the Harbormaster's boat, of Pawcatuck Point, Sandy Point and the projected SNW Zones.
- Mr. Jeffrey Callahan, Stonington Borough Warden of Burgesses, suggested that the Borough be added to the wording within the Stonington Harbor Management Plan, when making the changes to the SNW Ordinance. He shared his concern based on a recent study of the flood zone map for the Town of Stonington. The Commission will take his suggestion under consideration.

7. Treasurer's Report:

The Financial Report for July 2018 was reviewed and is attached to these minutes.

- A question was raised whether the budget for mooring buoys should be increased.

ACTION ITEM #5: This item will be reviewed at the next meeting when Commissioner Crites (Treasurer) is available to address.

Acceptance of the Treasurer's Report was moved by Commissioner Smith, seconded by Commissioner O'Neill, and approved unanimously.

8. Harbormaster's Report:

The Report for July 2018 was discussed and is attached to these minutes.

Acceptance of the Harbormaster Report was moved by Commissioner Smith, seconded by Commissioner Rose, and approved unanimously.

9. Old Business:

A. Newsletter Distribution – Commissioners Diggs reported he has replenished the newsletter supply more than once at Tom's News in the Borough, as it has been very popular this year.

B. Stonington Harbor Breakwater Renovation

- Commissioner O'Neill provided an update from the recent meeting with the Town of Stonington and Docko Inc.
- The Town of Stonington approved the Scope of Work (SOW) in mid-July.
- On 8/6/18 a meeting was held with Docko Inc. and the Town of Stonington to discuss questions Docko Inc. had with the project SOW.
- The Town of Stonington has approved the revised SOW for Docko, Inc., including their request to increase the public meetings from two to three for the proposed renovation.
- Docko Inc. will submit a fee proposal to perform the SOW.
- The CT Port Authority may not issue another Grant RFP this fiscal year.

C. Improving Public Access at Whalen's Wharf – this topic is closed for this Commission at

this time pending further consideration regarding the need and the desire on the part of the Borough W&B and merchants.

9. New Business:

- A. A discussion of non-transferrable mooring permits, within the current SHM Plan (page 17), was reviewed for a change *to allow the mooring transfer to family members*. The Commission members unanimously agreed to keep the current policy plan of No Transferring of Moorings, in place, as stated in the current SHM Plan.
- B. A workgroup was devised to review the current SHM Plan for further changes. Commissioner Smith and Chairman Spalding agreed to participate.

ACTION ITEM #6: Commissioner Spalding will contact LT Schneider to request more weekend presence on the water for Stonington Harbor and the surrounding waters.

ACTION ITEM #7: Commissioner Degler will work with Commissioner MacKinnon to request all buoys placed by Don's Dock and Dodson's Boatyard (i.e. anchorage area, SNW etc.), are installed by Memorial Day weekend each year and removed by November 30th each year.

10. Public Comment: There was none.

11. Adjournment:

Commissioner Diggs moved the meeting be adjourned, Commissioner Smith seconded, and the motion was approved unanimously. The meeting was adjourned at 9:20 PM.

Approved:  Date: 10 Sep 2018
Jay Spalding Chairman SHMC

Attachments:

- 1. Treasurer's Report
- 2. Harbormaster's Report

Treasurer's Report:

Report Date 8/13/2018

	Plan	May	June	July	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	16,602	34,920.08	34,244.39	34,194.39	16,601.74	16,601.74
Paid Moorings: Com/PW/Pub:	128/252/9	0/44/0	0/0/0	0/0/0	125/207/0	128/230/9
Moorings Fees:	25,580	2,200.00	0.00	0.00	22,850.00	24,480.00
Miscellaneous Income:	100	0.00	(50.00)	0.00	150.00	150.00
Total Generated Funds:	42,282	37,120.08	34,194.39	34,194.39	39,601.74	41,231.74
<u>Operating Expense:</u>						
<u>Moorings Admin:</u>						
Mailings:	500				369.45	500.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	369.45	500.00
<u>Boat:</u>						
Fuel & Oil:	400				162.25	400.00
Commissioning:	2,000	790.00			790.00	2,000.00
Storage:	200				0.00	200.00
Maintenance/Repairs:	250				31.88	250.00
Equipment:	1,000				1,409.04	1,500.00
Sub-Total:	3,850	790.00	0.00	0.00	2,393.17	4,350.00
<u>Harbor Maintenance:</u>						
Buoy: Commission/Haul/Store:	9,600	450.00		30.00	1,039.04	2,000.00
Misc Service/Locker Storage:	300				0.00	300.00
Grid Maintenance:	540				0.00	540.00
Signage:	0				0.00	0.00
Sub-Total:	10,440	450.00	0.00	30.00	1,039.04	2,840.00
<u>Dock/Pumpout:</u>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
<u>Administrative:</u>						
Supplies:	0				0.00	0.00
Newsletter:	1,500	1,635.69			1,635.69	1,650.00
Professional Services:	0				0.00	0.00
Sub-Total:	1,500	1,635.69	0.00	0.00	1,635.69	1,650.00
Total Operating Expense:	16,790	2,875.69	0.00	30.00	5,437.35	9,840.00
<u>Approved Projects/Capital</u>						
New Anchor/Channel Buoys Project:	10,000				0.00	0.00
Radar:	2,500				0.00	0.00
Public Access Study:	1,000				0.00	0.00
Total Project/Capital	13,500	0.00	0.00	0.00	0.00	0.00
Total Designated Funds	30,290	2,875.69	0.00	30.00	5,437.35	9,840.00
<u>Undesignated Funds:</u>	11,992	34,244.39	34,194.39	34,164.39	34,164.39	31,391.74

Notes:

Petty Cash Advance - 300 August 230.00

Harbormaster's Report:

Harbormaster Report
August 13, 2018

New Mooring permits issued: 1 (littoral)	Moorings being given up (this month): 0
New Mooring assignments in the works: 1	
Deposits to SHMC account since last report: \$ 0	2018 YTD = \$22800

Commissioner Smith and I met with Mike Payton from DEEP to review proposed SNW areas at Pawcatuck Pt and Sandy Pt. Mr. Payton came to Stonington and went out on the Harbormaster boat to review the areas

Pawcatuck Pt: Mr. Payton is not in favor of making this a "Slow, No Wake" area. He suggests we ask USCG to move the current aids to navigation, or install new ones to create a "choke point" around the rock formation to slow people down. If we write to him, he will forward it to USCG with State endorsement. Commissioner Smith to follow up on this.

Sandy Point: Mr. Payton is in favor of the "SNW" zone around the west end of Sandy Pt due to the navigation hazard and potentially dangerous wake to anchored vessels. He is in favor of the trapezoidal area we have proposed to capture the vessels going to/from Walkers Dock. Once a town ordinance is approved, we can make application to CT DEEP for the buoy permits.

Mr. Payton also received and reviewed the "ROCK" buoy application for the rock marker on northern edge of Sandy Pt channel. He is satisfied with application, physical buoy attributes, and placement. Approval will happen upon his return to his office.

Robert G

Boat is in the water. No issues to report.

Boat will need to be hauled out to apply the new "HARBORMASTER" lettering to port side and install new strobe lights.

Respectfully Submitted,

Eric Donch
Stonington Harbormaster