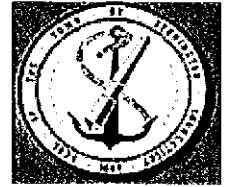




## Stonington Harbor Management Commission



September 10, 2018  
Minutes by *(Melanie Degler, Secretary)*

### **1. Call to Order:**

Chairman Spalding called the meeting to order at 7:01 PM.

**Attending:** Commissioners Anderson, Crites, Degler, Diggs, Johnstone, MacKinnon, O'Neill, Rose, Harbormaster Donch and Assistant Harbormaster Estabrooks

**Absent:** Commissioner Smith

### **2. Minutes:**

The Minutes of the August 13, 2018 meeting were reviewed. The following corrections were noted by Commissioner O'Neill and should read:

- 9. Old Business: B. Stonington Harbor Breakwater Renovation:
  - Town of Stonington has approved the revised SOW for Docko, Inc., including their request to increase the public meetings from two to three for the proposed renovation.
  - The CT Port Authority may not issue another Grant RFP this fiscal year.

Acceptance of the corrected August minutes were so moved by Commissioner Anderson and seconded by Commissioner MacKinnon, and approved unanimously.

### **The following Action Items remain open:**

**ACTION ITEM #1: Commissioner Smith will contact Lt. Bryan Schneider, Stonington Police Department, to obtain input to the proposed revisions to the SNW Ordinance.**

**ACTION ITEM #2: Harbormaster Donch will send correspondence to Lt. Bryan Schneider, for our request of support for further police presence in the SNW zones and Stonington Harbor, due to an increase in the need for enforcement of violations.**

### **3. Correspondence:**

- In Jurisdiction: none
- Out of Jurisdiction: none

### **5. SNW Sandy Point Ordinance and Harbor Management Plan (HMP) Revision**

- The Microsoft Word version of the HMP has been located and the new workgroup is currently reconciling the document.
- There will be an addendum added to the Revised HMP for the SNW Sandy Point Ordinance.

## **7. Treasurer's Report:**

The Financial Report for August 2018 was reviewed and is attached to these minutes.

- The annual budget for mooring buoys has been increased to \$4,000.
- The submitted invoices from Dodson's Boat Yard and Don's Dock were reviewed and approved for payment.

Acceptance of the Treasurer's Report was moved by Commissioner O'Neill, seconded by Commissioner Rose, and approved unanimously.

## **8. Harbormaster's Report:**

The Report for August 2018 was discussed and is attached to these minutes.

- The next ten (10) individuals on the Waiting List will be contacted to receive their mooring assignments for the 2019 season.
- The HM noted paddle-boarding is not an issue at this time in Stonington Harbor – all individuals are following safe usage guidelines.

**ACTION ITEM #3: The HM will begin the permitting process for Private Aids to Navigation markers in the harbor.**

**ACTION ITEM #4: Commissioner Rose was requested to submit, via email, a description and photograph, of the Jet Ski incident he witnessed in the Harbor recently.**

Acceptance of the Harbormaster Report was moved by Commissioner Diggs, seconded by Commissioner MacKinnon, and approved unanimously.

## **9. Old Business:**

- A. Newsletter Distribution – no further discussion is needed until next season.
- B. Stonington Harbor Breakwater Renovation
  - Commissioner O'Neill provided an update and noted his concern that Docko, Inc. has not been in contact with the Town of Stonington or himself since their last meeting.
  - A Public Forum, at the LaGrua Center in Stonington Borough, on September 6, 2018 was well attended with spirited discussions. The public was in favor of the access the renovation will provide.
  - A Boring Survey will be conducted.
- C. Buoy Deployment Dates and Markings
  - Commissioner MacKinnon will speak with Don's Dock and Dodson's Boatyard requesting all buoys they deploy for the SHMC be placed before Memorial Day Weekend each year and then removed after November 1<sup>st</sup> each year.
    - i. This new schedule will commence with this season's removal of buoys after Thursday, November 1, 2018.

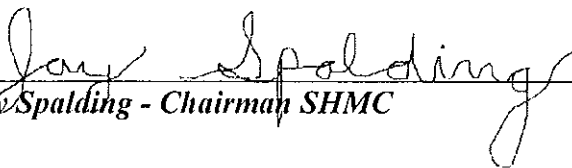
## **9. New Business:**

- A. Commissioner Degler noted the Mystic River Harbor Management Commission reported in their September 16<sup>th</sup> Meeting Minutes, they have also requested the Stonington Police Boat to increase patrolling, for them specifically in the Mystic River.

**10. Public Comment:** There was none.

**11. Adjournment:**

Commissioner O'Neill moved the meeting be adjourned, Commissioner Crites seconded, and the motion was approved unanimously. The meeting was adjourned at 8:17 PM.

Approved:  Date: 10 Oct 2018  
*Jay Spalding - Chairman SHMC*

**Attachments:**

1. Treasurer's Report
2. Harbormaster's Report

Treasurer's Report:

Report Date 9/10/2018

	<u>Plan</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>YTD</u>	<u>Probable</u>
<b><u>Funds Generated:</u></b>						
Balance Brought Forward:	16,602	34,244.39	34,194.39	34,164.39	16,601.74	16,601.74
Paid Moorings: Com/PW/Pub:	128/252/9	0/0/0	0/0/0	0/0/0	125/207/0	128/230/9
Moorings Fees:	25,580	0.00	0.00	0.00	22,850.00	24,480.00
Miscellaneous Income:	100	(50.00)	0.00	0.00	150.00	150.00
<b>Total Generated Funds:</b>	<b>42,282</b>	<b>34,194.39</b>	<b>34,194.39</b>	<b>34,164.39</b>	<b>39,601.74</b>	<b>41,231.74</b>
<b><u>Operating Expense:</u></b>						
<b>Mooring Admin:</b>						
Mailings:	500				369.45	500.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>369.45</b>	<b>500.00</b>
<b>Boat:</b>						
Fuel & Oil:	400				162.25	400.00
Commissioning:	2,000				790.00	2,000.00
Storage:	200				0.00	200.00
Maintenance/Repairs:	250				31.88	250.00
Equipment:	1,000				1,409.04	1,500.00
<b>Sub-Total:</b>	<b>3,850</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,393.17</b>	<b>4,350.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	9,600		30.00		1,039.04	4,000.00
Misc Service/Locker Storage:	300			230.00	230.00	300.00
Grid Maintenance	540				0.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>10,440</b>	<b>0.00</b>	<b>30.00</b>	<b>230.00</b>	<b>1,269.04</b>	<b>4,840.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	1,500				1,635.69	1,650.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>1,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,635.69</b>	<b>1,650.00</b>
<b>Total Operating Expense:</b>	<b>16,790</b>	<b>0.00</b>	<b>30.00</b>	<b>230.00</b>	<b>5,667.35</b>	<b>11,840.00</b>
<b><u>Approved Projects/Capital</u></b>						
New Anchor/Channel Buoys Project	10,000				0.00	0.00
Radar	2,500				0.00	0.00
Public Access Study	1,000				0.00	0.00
<b>Total Project/Capital</b>	<b>13,500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Designated Funds</b>	<b>30,290</b>	<b>0.00</b>	<b>30.00</b>	<b>230.00</b>	<b>5,667.35</b>	<b>11,840.00</b>
<b>Undesignated Funds:</b>	<b>11,992</b>	<b>34,194.39</b>	<b>34,164.39</b>	<b>33,934.39</b>	<b>33,934.39</b>	<b>29,391.74</b>

**Notes:**

Petty Cash Advance - 300      September      685.57      1,592.89

Harbormaster's report:

**Harbormaster Report**  
September 10, 2018

New Mooring permits issued: 1 (littoral)	Moorings being given up (this month): 1
New Mooring assignments in the works: 1	
Deposits to SHMC account since last report: \$ 0	2018 YTD = \$22800

Spoke with the people operating Walkers Dock Marina. Told them that vessels leaving and returning to Walkers are a major contributor to the wake problem at Sandy Point. Informed them that the proposed new SNW zone will include the approach to Walkers Dock. They will be passing the information to their clients.

Special Olympics was conducted on the harbor 9/8 and 9/9. Very successful again this year.

Red bouy #16 in the Sandy Point to Pawcatuck River channel broke loose of its mooring over the weekend. USCG has been informed and also informed of the buoy's current position on the beach at eastern end of Sandy Point.

Robert G

Boat is in the water. No issues to report.

New "HARBORMASTER" lettering applied to port side.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster