



**Stonington Harbor Management Commission
Special Meeting
October 16, 2018
Final Minutes (Bruce MacKinnon, Acting Secretary)**



1. Call to Order:

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Anderson, Crites, MacKinnon, Johnstone, Rose, Smith, and Harbormaster Donch

Absent: Commissioners Diggs, O'Neill, Degler, and Assistant HM Estabrooks

2. Minutes:

The Minutes of the September 10, 2018 meeting were reviewed. Acceptance as submitted was moved by Commissioner MacKinnon, seconded by Commissioner Smith, and approved unanimously.

The following ACTION ITEMS are CLOSED:

#1. Commissioner Smith contacted Lt.Schneider, Stonington Police Dept., Proposed revisions to the SNW Ordinance

#2. HM Donch requested increased police presence in the SNW zones.

3. Correspondence:

A. In Jurisdiction: None

B. Out of Jurisdiction: None

4. Harbor Management Plan (HMP) Revisions RE: Sandy Point SNW and enforcement modifications

The HMP was reviewed and changes made to ensure accuracy of wording. Acceptance of the Ordinance as revised was moved by Commissioner Smith, Seconded by Commissioner Anderson and approved unanimously.

5. Treasurer's Report:

The Financial Report for September, 2018 is attached. It was reviewed. Acceptance of the Treasurer's Report was moved by Mr. MacKinnon, seconded by Mr. Spalding and approved unanimously.

6. Harbormaster's Report

The Report for September, 2018 is attached and was discussed.

ACTION ITEM #3: HM Donch is continuing the permitting process for the four channel buoys.

ACTION ITEM #4: CLOSED: Commissioner Rose has emailed to the SPD a report, with pictures, of a jet ski incident he witnessed in the harbor. The police department urged more documentation of any violations.

Acceptance of the Report was moved by Mr. Anderson, seconded by Mr. Smith and approved unanimously.

7. Old Business:

- A. Stonington Harbor Breakwater Renovation
 - a. Commissioner O'Neill submitted a report outlining progress. A contract for engineering plans has been awarded to Docko Inc.

8. Public Comment:

There was no public comment

9. Adjournment:

Mr. Smith moved that the meeting be adjourned. Mr. Rose seconded and the motion approved unanimously. The meeting was adjourned at 8:10pm.

Approved: Jay Spalding Date: 12/10/2018
Jay Spalding - Chair SHMC

Attachments:

- A. Treasurer's Report:
- B. Harbormaster's Report

A. Treasurer's Report

Report Date 10/16/2018

	<u>Plan</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>YTD</u>	<u>Probable</u>
<u>Funds Generated:</u>						
Balance Brought Forward:	16,602	34,194.39	34,164.39	33,934.39	16,601.74	16,601.74
Paid Moorings: Com/Pw/Pub:	128/252/9	0/0/0	0/0/0	0/0/0	125/207/0	128/230/9
Mooring Fees:	25,580	0.00	0.00	0.00	22,850.00	24,480.00
Miscellaneous Income:	100	0.00	0.00	0.00	150.00	150.00
Total Generated Funds:	42,282	34,194.39	34,164.39	33,934.39	39,601.74	41,231.74
<u>Operating Expense:</u>						
<u>Mooring Admin:</u>						
Mailings:	500				369.45	500.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	369.45	500.00
<u>Boat:</u>						
Fuel & Oil:	400			69.63	231.88	400.00
Commissioning:	2,000				790.00	2,000.00
Storage:	200				0.00	200.00
Maintenance/Repairs:	250				31.88	250.00
Equipment:	1,000				1,409.04	1,500.00
Sub-Total:	3,850	0.00	0.00	69.63	2,462.80	4,350.00
<u>Harbor Maintenance:</u>						
Buoy: Commission/Haul/Store:	9,600	30.00		1,782.41	2,821.45	4,000.00
Misc Service/Locker Storage:	300		230.00		230.00	1,000.00
Grid Maintenance:	540			426.42	426.42	540.00
Signage:	0				0.00	0.00
Sub-Total:	10,440	30.00	230.00	2,208.83	3,477.87	5,540.00
<u>Dock/Pumpout:</u>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
<u>Administrative:</u>						
Supplies:	0				0.00	0.00
Newsletter:	1,500				1,635.69	1,650.00
Professional Services:	0				0.00	0.00
Sub-Total:	1,500	0.00	0.00	0.00	1,635.69	1,650.00
Total Operating Expense:	16,790	30.00	230.00	2,278.46	7,945.81	12,540.00
<u>Approved Projects/Capital</u>						
New Anchor/Channel Buoys Project	10,000				0.00	0.00
Radar	2,500				0.00	0.00
Public Access Study	1,000				0.00	0.00
Total Project/Capital	13,500	0.00	0.00	0.00	0.00	0.00
Total Designated Funds	30,290	30.00	230.00	2,278.46	7,945.81	12,540.00
Undesignated Funds:	11,992	34,164.39	33,934.39	31,655.93	31,655.93	28,691.74
<u>Notes:</u>						
Petty Cash Advance - 300	October	765.00	110.45			

Attachment B: Harbormaster's report

Harbormaster Report
October 16, 2018

New Mooring permits issued: 0 (littoral month): 0	Moorings being given up (this month): 0
New Mooring assignments in the works: 0	
Deposits to SHMC account since last report: \$ 0	2018 YTD = \$22800

Met with Selectman Simmons and Charles Smith, Pawcatuck River HM. Mr. Simmons had met with Town of Westerly and they had questions regarding our Harbor Management Plan and enforcement of "slow, no wake" on Pawcatuck River. Westerly is apparently developing a harbor management plan.

SNW sign needs to be removed from Sandy Point. I will find a decent weather day and take it down.

Robert G

Boat is in the water. No issues to report.

Expect to haul boat in early November.

Boat will be stored at Don's Dock for the winter.

Respectfully Submitted,

Eric Donch,
Stonington Harbormaster