

Stonington Housing Authority
Edythe K. Richmond Homes
Community Building
Regular and Annual Meeting
November 9, 2017
Minutes

CALL TO ORDER:

Chairman Thomas Hyland called the regular and annual meeting of the Stonington Housing to order at 4:01 p.m.

ROLL CALL:

Those in attendance were Chairman Thomas Hyland, Vice Chair Julie Savin, Commissioner Beth Leamon, Resident Commissioner Janice Bogue, Ron Normand and Becky Champlin. Commissioner Kate Careb arrived at 4:03 p.m.

MINUTES:

A motion was made by Chair Hyland and seconded by Vice Chair Savin to approve the minutes of the October 12, 2017 meeting. Motion passed 4-0-0.

READING OF THE TREASURER'S REPORT:

Commissioner Leamon presented the Treasurer's report for October 31, 2017 showing a balance of \$3,012.00 in the Chelsea Groton Pet account, \$29,978.71 in the Chelsea Groton Operating checking account, \$13,549.23 in the Chelsea Groton Money Market account, \$26,953.70 in Savings Institute checking account, with a total in all Chelsea Groton accounts and Savings Institute of \$73,493.64. With regard to savings and investments; a total of \$364,879.26 and \$133.21 in petty cash bring the grand total of all savings and checking assets to \$438,506.11.

BILLS AND COMMUNICATIONS: None.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR:

1. We presently do not have any vacancies and our waitlist is closed.
2. Tenant Commissioner – On October 17th, Megan Falcone was elected as Tenant Commissioner by the SHA residents. It is expected that the Selectmen will accept the results of the election at the November 22nd Board of Selectmen's meeting.
3. Community building exterior doors: Ron will update us on the schedule agreed to with Nutmeg Remodeling.
4. Cameras – Ron will update us on the schedule for installation of 4 new security cameras.
5. Tree Trimming – A tree trimming company has been selected. Ron will update us on the progress of tree trimming.
6. The Halloween Party/Soup Luncheon was held on October 27th at noon. Approximately 20 residents attended and 7 came dressed up for the costume contest. First, second and third place winners were selected by staff.

7. Elaine Schmidt passed away on November 1. Carol Umphlett from the Town of Stonington Department of Human services was available from 12-1:30 in the community room for anyone seeking grief support. Her memorial service will be held on November 14, 2017 at 6pm at D'Angelo Funeral Home in Middletown. SHA will provide a van to and from the service for those who need transportation.

While Interim ED Savin was giving her report, Ron Normand spoke in reference to the community room doors. He stated handles for the doors still need to be chosen prior to installation. He also stated that trees were cut and trimmed and just needed to be cleared from the property. Lastly, in regards to property cameras, we are still waiting upon the company to install them.

Chair Hyland made a motion to donate \$100.00 to Hospice in memory of Elaine Schmidt. Commissioner Leamon seconded the motion. Motion passed 5-0-0.

REPORT OF THE RESIDENT COMMISSIONER: Resident Commissioner Bogue spoke about the passing of long time former resident, Blanche Zimmerman on November 1st at the age of 99. Her funeral/memorial service was being held that evening.

NEW BUSINESS:

Holiday Party: Vice Chair Savin stated the annual SHA Christmas party will be held on December 8th. She will send invitations to hold the date to Board members and dignitaries. She stated she will also contact the SHS Chorus for the annual singing of Christmas Carols at the event.

2018 Budget Review: Vice Chair Savin stated she has been working with accountant Susan Gentile on the budget for 2018 and feels quite comfortable with it. She asked Ron to obtain 3 quotes for parking lot and roadway snow removal and that will also be added into the budget. She stated that CHFA now requires a new accounting system and that Susan had been updating this new system. After a discussion on the Comcast account and items purchased at a price of \$2,500.00 or less with a shelf life of at least one year, Chair Hyland made a motion to accept the 2018 Budget. Commissioner Careb seconded the motion. Motion passed 5-0-0.

Election of New Officers: Chair Hyland stated he is resigning as Chair and will send a letter of resignation to the Selectman in December. Commissioner Leamon nominated Vice Chair Julie Savin as Chair and Commissioner Careb as Vice Chair, as well as herself to remain as Treasurer. Commissioner Careb will also remain as Secretary until that seat is filled by someone else. Chair Hyland seconded the nomination. Nomination passed 5-0-0. Resident Commissioner elected is Megan Falcone, to be sworn in on November 27th.

Commissioner Careb expressed her thanks to Chair Hyland for serving as Chair and being a great leader. She stated she learned a lot from him over the past couple of years and he will be missed.

OLD BUSINESS:

Executive Director Position: Chair Hyland stated that they wanted to hire Julie Savin but it is State Statute that a Commissioner must be off the Board for two years prior to being the Executive Director. That said, they are still embarking on a search for an Executive Director. Commissioner

Careb reassured the residents that they will hire a high quality person who will take care of the residents' needs and be kind, understanding and supportive just like Julie has been.

Resident Commissioner: As discussed earlier in the meeting.

PUBLIC COMMENT:

Resident Joan Driscoll thanked Chair Hyland for his service. She brought up the petition she & a few other residents brought around a petition that had 47 signatures on it to keep Julie Savin as Executive Director. She stated she really does hope they hire someone just like Julie because she really cares about the residents. Chair Hyland assured Joan how important the position of ED is to the residents and how committed they are to this community and they will find the right person.

Residents Ruth Nolder and Donna Haggerty also thanked Chair Hyland and Vice Chair Savin for their service. Donna Haggerty also expressed how much she appreciated Bob Cowley and his help with a broken water heater that flooded in her apartment building from another unit. She stated she felt that all water heaters should be inspected by Ron to avert this from happening again especially with having all new flooring installed recently. Donna also stated the sidewalks are littered with sticks and branches still from the recent wind storm and feels they should be cleared as it can be a hazard for the elderly.

ADJOURNMENT: A motion was made by Chair Hyland and Seconded by Commissioner Careb to adjourn the meeting at 4:33 p.m. Motion passed 5-0-0.

Respectfully submitted,



Kathleen Careb, Secretary