



## Stonington Harbor Management Commission

November 14, 2016

Minutes (Rodney Johnstone, Acting Secretary)



### **1. Call to Order:**

Chairman Spalding called the meeting to order at 7:00 PM. Attending were Chairman Spalding, Commissioners Diggs, Johnstone, MacKinnon, Rose, Smith, and Harbormaster Donch and Assistant Harbormaster Estabrooks. Absent: Commissioners Anderson, Crites, and O'Neill.

### **2. Minutes:**

The Minutes of the October 12, 2016 meeting were reviewed. A correction to the number of waitlist people to contact was made. Acceptance as submitted was moved by Mr. MacKinnon, seconded by Mr. Smith, and approved unanimously.

### **3. Meeting with Port Authority:**

Evan Matthews and CT Port Authority Chairman Scott Bates outlined the authority and functions of the new Connecticut Port Authority as it pertains to waterfront structures and channel dredging on the Connecticut waterfront. They discussed the proposed Small Harbor Improvement Program as a possible source of funding for projects in Stonington. We also discussed the role of the Commission with respect to the Old Town Wharf project. Once the title or ownership of the breakwater is resolved as expected, the ad hoc task force has completed their work. The Commission will take this up next meeting.

### **4. Correspondence:**

- A. In Jurisdiction: None
- B. Out of Jurisdiction: None

### **5. Treasurer's Report:**

The Financial Report for October 2016 is attached. It was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. Smith, seconded by Mr. MacKinnon and approved unanimously.

**6. Harbormaster's Report:**

The Report for October 2016 is attached and was discussed. Acceptance of the Report was moved by Mr. Smith, seconded by Mr. Rose and approved unanimously.

**7. Old Business:**

There was no Old Business

**8. New Business:**

There was no new business.

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Smith moved that the meeting be adjourned. Mr. MacKinnon seconded and the motion which was approved unanimously. The meeting was adjourned at 9:00 pm.

Approved: Jay Spalding Date: 12/12/16  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's report

Report Date 11/12/2016						
	Plan	Aug	Sep	Oct	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	17,896	3,336.81	4,280.36	4,177.36	17,895.74	17,895.74
Paid Moorings: Com/Pw/Pub:	128/223/7	0/31/0	0/0/0	0/0/0	128/249/0	128/250/7
Moorings Fees:	24,090	1,550.00	0.00	0.00	25,300.00	25,440.00
Miscellaneous Income:	100	0.00	0.00	0.00	100.00	100.00
<b>Total Generated Funds:</b>	<b>42,086</b>	<b>4,886.81</b>	<b>4,280.36</b>	<b>4,177.36</b>	<b>43,295.74</b>	<b>43,435.74</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	250				352.94	400.00
Telephone:	0				0.00	0.00
Computer Strvr:	0				0.00	0.00
Miscellaneous:	100				106.00	106.00
<b>Sub-Total:</b>	<b>350</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>458.94</b>	<b>506.00</b>
<b>Boat:</b>						
Fuel & Oil:	300				0.00	300.00
Commissioning:	1,500				633.00	650.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	500	40.56			40.56	300.00
Equipment:	500				0.00	250.00
<b>Sub-Total:</b>	<b>2,800</b>	<b>40.56</b>	<b>0.00</b>	<b>0.00</b>	<b>673.56</b>	<b>1,500.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	3,000	565.89			1,790.89	1,800.00
Misc Service/Locker Storage:	540				0.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>3,540</b>	<b>565.89</b>	<b>0.00</b>	<b>0.00</b>	<b>1,790.89</b>	<b>2,340.00</b>
<b>Dock/Pumpout:</b>						
Dock Eopt./Maintenance:	500				0.00	500.00
Pumpout Eopt./Maintenance:	0				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	1,300				0.00	0.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>1,300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Operating Expense:</b>	<b>8,490</b>	<b>606.45</b>	<b>0.00</b>	<b>0.00</b>	<b>2,923.39</b>	<b>4,846.00</b>
<b>Approved Projects/Capital</b>						
Moorings Field Grid Project:	1,000		103.00		873.00	1,000.00
Anchorage/Channel Buoys Project:	0				2,876.88	2,876.88
Town Pier/Breakwater Project:	0				0.00	0.00
Pumpout Pier Extension Project:	32,000				32,445.11	33,245.11
<b>Total Project/Capital</b>	<b>33,000</b>	<b>0.00</b>	<b>103.00</b>	<b>0.00</b>	<b>36,194.99</b>	<b>37,121.99</b>
<b>Total Designated Funds</b>	<b>41,490</b>	<b>606.45</b>	<b>103.00</b>	<b>0.00</b>	<b>39,118.38</b>	<b>41,967.99</b>
<b>Undesignated Funds:</b>	<b>596</b>	<b>4,280.36</b>	<b>4,177.36</b>	<b>4,177.36</b>	<b>4,177.36</b>	<b>1,467.75</b>
<b>Notes:</b>						
Petty Cash Advance - 300	November	800.00				

Attachment B: Harbormaster's report

**Harbormaster Report**  
November 14, October 12, 2016

New Mooring permits issued: 0                      Moorings being given up (this month): 2  
New Mooring assignments in the works: 00  
Deposits to SHMC account since last report: \$ 0      2016 YTD=\$ 25,400

Sandy Point "SNW" sign removed 11/7/16.

There is an abandoned boat off North side of Sandy Point. Approx 36' wooden, possibly old Chris Craft. Boat is sitting on the bottom in 2' water at low tide. I have given USCG the old NY registration number and names and phone numbers I found on board. USCG will follow up on trying to locate owner. Boat is in RI water, so RI DEM will need to be contacted. There is no sheen coming from the boat at high tide.

Ed Smith reported the transient float at Stonington Commons needs repair to one of the piling hoops. Stonington Commons needs to be contacted about this issue.

Robert G

All is well, no issues.

Boat will be hauled for the season within the next couple weeks.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster