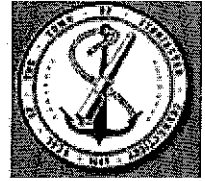


## Stonington Harbor Management Commission

December 11, 2017

Final Minutes (Caleb Rose, Acting Secretary)



### 1. Call to Order:

Chairman Spalding called the meeting to order at 7:02 PM. Attending were Chairman Spalding, Commissioners O'Neill, Johnstone, Rose, Smith, Anderson, Diggs, MacKinnon, Degler and Assistant Harbormaster Estabrooks.  
Absent: Commissioners: Crites, and Harbormaster Donch

### 2. Minutes:

The Minutes of the September 11, 2017 meeting were reviewed. Acceptance as submitted was moved by Mr. Smith, seconded by Mr. MacKinnon, and approved unanimously.

### 3. Correspondence:

- A. In Jurisdiction: Correspondence regarding a mooring application was given to Asst. Harbormaster Estabrooks
- B. Out of Jurisdiction: a mention of the Quiambaug cove Aquaculture was made and commission deemed that the location was out of jurisdiction.

### 5. Treasurer's Report:

The Financial Report for December is attached. It was reviewed.

Acceptance of the Treasurer's Report was moved by Mr. Andersen, seconded by Mr. Diggs and approved unanimously.

### 6. Harbormaster's Report:

The Report for December is attached and was discussed.

The Harbormaster was asked; to contact the Police department to get a Log of sea time for the police boat and list of enforcement actions for Stonington harbor and Sandy Point Island areas, and submit a summary of seetime for Robert G and requests for enforcement on the part of the Harbormaster for the purpose of justifying new slow no wake areas.

The Harbormaster was asked to state on the status of Craig Rowley's request to have an abandoned Mushroom anchor removed from the Walkers dock area.

Acceptance of the Report was moved by Mr. Smith, seconded by Mr. Johnstone and approved unanimously.

**7. Old Business:**

- a. Harbormaster Dock as built documentation
- b. Stonington Harbor Breakwater Renovation
  - i. Grant Funding Status was approved for \$135,000.00
- c. Town Fishing Pier
  - i. Grant Funding status approved for \$255,000.00
- d. SNW Enforcement – Sandy Point zone. New slow no wake areas around Sandy point were discussed. Commissioner Smith said he would help with the creation of a draft ordinance to specify the locations and description of the new SNW areas desired by the commission.
- e. Pawcatuck Point Navigation - commissioner Degler stated that she contacted Sea Tow and Tow Boat US both of whom said that they had received calls for tows related to propeller damage from this area.

**8. New Business:**

No New Business

**9. Public Comment:**

There was no public comment

**10. Adjournment:**

Mr. Johnstone moved that the meeting be adjourned. Mr. Smith seconded and the motion approved unanimously. The meeting was adjourned at 8:30 pm.

Approved: Jay Spalding Date: 1/8/2018  
Jay Spalding - Chair SHMC

**Attachments:**

- A. Treasurer's Report:
- B. Harbormaster's Report

Attachment A: Treasurer's report

Report Date 12/11/17	Plan	Sep	Oct	Nov	YTD	Probable
<b>Funds Generated:</b>						
Balance Brought Forward:	5,037	18,852.24	17,588.74	17,130.73	5,037.36	5,037.36
Paid Moorings: Com/Pw/Pub:	128/285/10	0/23/0	0/0/0	0/0/0	128/252/9	128/252/9
Moorings Fees:	27,250	1,150.00	0.00	0.00	25,580.00	25,580.00
Miscellaneous Income:	100	100.00	0.00	0.00	450.00	450.00
<b>Total Generated Funds:</b>	<b>32,387</b>	<b>19,902.24</b>	<b>17,566.74</b>	<b>17,130.73</b>	<b>31,067.36</b>	<b>31,067.36</b>
<b>Operating Expense:</b>						
<b>Moorings Admin:</b>						
Mailings:	400				203.87	205.00
Telephone:	0				0.00	0.00
Computer Sftwr:	0				0.00	0.00
Miscellaneous:	100				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>203.87</b>	<b>205.00</b>
<b>Boat:</b>						
Fuel & Oil:	400				234.59	400.00
Commissioning:	1,500				1,674.00	2,000.00
Storage:	800				0.00	800.00
Maintenance/Repairs:	500				29.98	100.00
Equipment:	1,000		436.01		921.11	930.00
<b>Sub-Total:</b>	<b>4,200</b>	<b>0.00</b>	<b>436.01</b>	<b>0.00</b>	<b>2,859.68</b>	<b>4,230.00</b>
<b>Harbor Maintenance:</b>						
Buoy: Commission/Haul/Store:	2,500				2,710.44	2,710.00
Adjust Grid Alignment:	1,000	226.00			226.00	225.00
Misc Service/Locker Storage:	540				540.00	540.00
Signage:	0				0.00	0.00
<b>Sub-Total:</b>	<b>4,040</b>	<b>226.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,476.44</b>	<b>3,475.00</b>
<b>Dock/Pumpout:</b>						
Dock Eqpt./Maintenance:	250				0.00	0.00
Pumpout Eqpt./Maintenance:	250				0.00	0.00
Miscellaneous:	0				0.00	0.00
<b>Sub-Total:</b>	<b>500</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Administrative:</b>						
Supplies:	0				0.00	0.00
Newsletter:	2,000				1,150.68	1,150.00
Professional Services:	0				0.00	0.00
<b>Sub-Total:</b>	<b>2,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,150.68</b>	<b>1,150.00</b>
<b>Total Operating Expense:</b>	<b>11,240</b>	<b>226.00</b>	<b>436.01</b>	<b>0.00</b>	<b>7,690.67</b>	<b>9,060.00</b>
<b>Approved Projects/Capital</b>						
New SNW Buoy (1):	1,000				0.00	1,000.00
Stonington Harbor Breakwater:	0				0.00	0.00
New Rock & "Hang" Buoys (2):	0	1,609.50			2,039.50	2,040.00
Municipal Dock Project:	3,800	500.00			4,206.46	4,210.00
<b>Total Project/Capital</b>	<b>3,800</b>	<b>2,109.50</b>	<b>0.00</b>	<b>0.00</b>	<b>6,245.96</b>	<b>6,250.00</b>
<b>Total Designated Funds</b>	<b>15,040</b>	<b>2,335.50</b>	<b>436.01</b>	<b>0.00</b>	<b>13,936.63</b>	<b>15,310.00</b>
<b>Undesignated Funds:</b>	<b>17,347</b>	<b>17,566.74</b>	<b>17,130.73</b>	<b>17,130.73</b>	<b>17,130.73</b>	<b>15,757.36</b>
<b>Notes:</b>						
Petty Cash Advance - \$300	December					

Attachment B: Harbormaster's report:

**Harbormaster Report**  
December 11, 2017

New Mooring permits issued: 0                      Moorings being given up (this month): 0  
New Mooring assignments in the works: 0  
Deposits to SHMC account since last report: \$ 0      2017 YTD =\$ 24,880

11/22 Slow – No – Wake sign removed from Sandy Point

Harbormaster mooring near Sandy Point removed

Best locations (Lat/Long) recorded for Slow-No-Wake areas around Sandy Point and in vicinity of Pawcatuck Point have been identified. Tow Boat US and Sea Tow are both interested in establishing these areas also.

I plan to have all renewals ready to use January SHMC meeting as an envelope stuffing event. With all commissioners there it should take no more than an hour.

Robert G

11/23 Boat hauled for the season. All equipment is in storage. Electronics, fire extinguishers, medical kit are stored at Harbormaster residence to stay dry and warm.

Boat has been winterized by PMW. Bottom power washed, batteries are at PMW for storage. Shrink wrapped and in storage at Don's Dock.

Looking at bottom after power wash, we will need to have bottom painted in spring. Need to contract this with Don's Dock so that it gets done early.

Respectfully Submitted,

Eric Donch  
Stonington Harbormaster