

**Stonington Facilities Committee
Special Meeting Minutes
Stonington Human Services, Pawcatuck, CT
Tuesday, April 16, 2019
7:30 p.m.**

The Stonington Facilities Committee held a special meeting on this date, Tuesday, April 16, 2019 at 7:30 p.m. at Stonington Human Services.

Members present were Paul Sartor, Acting Chairman; Sandy Grimes, Don Maranell, Alisa Morrison, Chris Donahue and Jean Fiore. Also present were Sandy Tissièrè, Recording Secretary, Sue Jones and Don Fiore
Members a' Bill King

1. **Call to order**

Acting Chairman Paul Sartor called the meeting to order at 7:30 p.m.

2. **Pledge of Allegiance**

The group joined together for the Pledge of Allegiance.

3. **Comments from the Public**

No public comments

4. **Approval of minutes**

Don Maranell made a motion and Sandy Grimes seconded to table the April 9, 2019 minutes.
The vote was unanimous and the motion carried.

5. **Correspondence**

No correspondence was presented.

6. **Set Regular Meeting Location: Human Services Building**

Don Maranell made a motion Chris Donohue seconded to set the Stonington Human Services Room as the permanent location for the meeting.

The vote was unanimous and the motion carried.

The Town Facilities Committee will meet the 2nd Tuesday of the month at Stonington Human Services at 7:00 p.m.

7. **WBSS Community Open Houses**

Alisa Morrison and Chris Donahue volunteered to coordinate the West Broad Street School open houses. Alisa Morrison will arrange the dates and times with the school district as well as contact the press. Chris Donahue will coordinate advertising and social media to notify the public of the dates.

The tentative open house schedule is as follows depending on the availability of the school:

| | | |
|---------------------------|------------------------|---|
| Wednesday, April 24, 2019 | 5:00-7:00 p.m. | Chris Donahue, Sandy Grimes, Jean Fiore, Don Maranell and Paul Sartor |
| Tuesday, April 30, 2019 | 12:00-2:00 p.m. | Jean Fiore, Don Maranell and Sandy Grimes |
| Saturday, May 4, 2019 | 11:00 a.m. – 1:00 p.m. | Alisa Morrison, Don Maranell and Paul Sartor |

The committee discussed having a table available with a sign and 4 x 6 index cards available for the public to record their thoughts memories, what would they like to see, what they wouldn't want to see and any suggestions for the future use of the building. Jean Fiore will purchase any materials needed and set up for the open houses. As the tour will be self-led, it was suggested some basic maps of the building be available.

Alisa Morrison will notify Kevin Burns, Pawcatuck Fire Chief, regarding the open house dates and Chief Darren Stewart, Stonington Police Department, regarding if police presence is needed.

Signage to advertise the open houses and where to place them was discussed. Alisa Morrison will contact the school district about sending an email to the families of the school district.

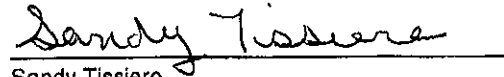
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8. **Comments from the Public**
No comments from the public.

9. **Comments from the Committee**
Alisa Morrision mentioned the Stillman Avenue property may someday be a part of the responsibility of the committee. Chris Donahue offered to create and manage a Facebook page for the committee. Paul Sartor will contact Cindy Ladwig regarding any policies or guidelines to create a Facebook page for the committee.

10. **Adjourn**
Sandy Grimes made a motion and Chris Donahue seconded to adjourn the meeting at 8:11 p.m.
The vote was unanimous and the motion carried.

Respectfully submitted:



Sandy Tissiery
Recording Secretary