

**Town of Stonington
K-12 School Building Committee
Regular Meeting Minutes
Tuesday, March 7, 2017
6:00pm
Central Office, Old Mystic, CT
Page | 1**

Members Present: Rob Marseglia, Chairman; Kate Rotella, Vice Chairwoman; June Strunk, George Crouse, Deborah Downie, Rob Sundman, Dan Oliverio, Bob Mitchell, and Debra Widmer

Members Absent: Julie Holland, Secretary; Kathy Sanford and Wendy Wilbert

Recording Secretary: Sandy Tissiére

Guests and Citizens: Bill King, Director of Operations and Facilities, Stonington Public Schools; Chuck Warrington, Robert Hart, Colliers; Greg Smolley, DRA; Peter Manning, Nick Conte, Gilbane and Stonington High School students

1. Call to Order

Chairman Marseglia called the meeting to order at 6:06 p.m.

2. Seating of Alternates

Bob Mitchell and Debra Widmer were both seated.

3. Approval of Outstanding Minutes

The minutes from February 7, 2017 were presented for approval.

The following motion was made by Rob Sundman and seconded by George Crouse:

Motion: To approve the minutes from February 7, 2017 as presented.

All: Aye

4. Gilbane Update

a. Discussion plans to award bids for critical trades

Peter Manning spoke of the Building Renovation Update meeting at West Vine Street School sponsored by the PTO. Mr. Manning told the committee the public was very responsive and understands the process.

Mr. Manning reiterated he had a good meeting with Rob Marseglia, Kate Rotella, Jim Sullivan, and his purchasing agent regarding the bidding process. Mr. Manning spoke of the CHRO bid package discussed at the February 7 meeting. Mr. Manning asked the committee, once all the bids were received, to consider awarding the ones for site work, steel, concrete and electrical in advance of a GMP. The cost estimates were discussed; Mr. Manning reported the estimates between Gilbane and DRA were close. Mr. Manning shared estimate summaries. Mr. Manning spoke of items that were not included in the estimate and discussed these items with the committee. Mr. Manning reported West Vine Street was a little more over-budget than Deans Mill School. The additional cost of hazardous waste material removal and its effect on the budget was discussed. Budget adjustments were discussed to fund these overages. Reimbursable and non-reimbursable items change at the state level at different times so Mr. Warrington explained how this could be managed. Mr. Warrington asked the committee if they were comfortable to move forward with the state. The committee concurred they were. The transferring of funds between school projects was discussed. Kate Rotella reported the State does not allow the transfer of funds but she would contact the bond council to see if could be done.

5. SPS School Staff update

a. SPS comment adjudication

Greg Smolley reported a meeting was held on Friday, March 3 with Bill King and committee members to discuss minor modifications. Mr. Smolley also met with Principal Dawe and Principal McCurdy to catch up on the review of their plans, one special education room was eliminated. The program spaces meet the education specifications. The classrooms are designed to meet the technology needs of children with special needs. The meeting at 11:30 on Friday was to go through the independent code review. Items discussed were fire department access to the building via a Knox box and proprietary systems such as swipe cards used at the other schools. Mr. Smolley has spoken to Chief Burns, Pawcatuck Fire Chief, about the needs of West Vine Street regarding fire safety codes. The type of technology to be installed in the classrooms including the gymnasiums and cafeterias to maximize the use of all learning spaces was discussed.

Town of Stonington
K-12 School Building Committee
Regular Meeting Minutes
Tuesday, March 7, 2017
6:00pm
Central Office, Old Mystic, CT
Page | 2

6. OPM Update

a. Financial Summary

Cost estimate discussion above -- Item 4a.

b. WVSS and DMS Samples

Discussed in Item 4a.

c. Schedule update

The construction drawing plans will be presented to the Board of Education for approval on Thursday, March 9 prior to the regular meeting. The estimate summaries will be prepared for submittal to the state.

d. PMS Middle School Roof/Drainage

Chuck Warrington reported DRA has issued a revised sketch for the drainage issues to the contractor. The contractor replied it would cost an additional \$21,000 to implement the plans. The estimate was sent to Milone and MacBroom who disagreed with the costs and are negotiating with the contractor. Mr. Warrington stated this needed to be settled, so the work can be done over April break.

7. DRA Update

a. Construction Drawing Plans - Detailed Design update

Greg Smolley outlined the process of the presentation of the construction drawing plans to the Board of Education. Mr. Smolley will present a PowerPoint presentation demonstrating how the plans meet the educational specifications. Once the Board members were satisfied, they would motion to approve and sign the documents and then the Building Committee would do the same. The next step will be the signed documents being submitted to the state.

8. K-12 Building Committee Business

a. Appoint K-12 Building Committee Finance Sub-Committee

Chuck Warrington explained the role of a Finance Sub-Committee would be to discuss invoices and approve change orders. The Finance Sub-Committee would be allowed to approve change orders under a certain dollar amount but larger ones would need approval of the full committee. The Finance Sub-Committee would review invoices and submit them for sign off for payment at the regular School Building Committee meeting. The timeframe for meeting would be monthly. The core members of the Finance Sub-Committee will be Kate Rotella, June Strunk and Bob Mitchell with George Crouse as an alternate. Chairman Marseglia will post the need for a second alternate as an item on the next meeting agenda.

b. Schedule a Bid Process meeting

No discussion

c. WVSS and DMS Parking Lot Redesign

The committee revisited a redesign of the parking lots to remove some of the islands to make it easier for plowing in the winter. The committee agreed they still wanted to pursue getting the zoning regulations changed. Chairman Marseglia will ask Jason Vincent and Keith Brynes to craft language for the request to be submitted to the PZC.

9. Adjourn

The following motion was made by Rob Sundman and seconded by June Strunk:

Motion: To adjourn the meeting at 8:03pm.

All: Aye


Julie Holland, Secretary