Town of Stonington
K-12 School Building Committee
Special Meeting Minutes
Tuesday, July 16, 2019
6:00pm
Central Office, Old Mystic, CT
Page 1 of 6

Members Present: Rob Marseglia, Chairman; June Strunk, Vice Chair; Julie Holland, Secretary, Deborah Downie, Bob Mitchell, Dan

Oliverio, Debra Widmer, Wendy Wilbert, and Blunt White Members Absent: Rob Sundman, George Crouse

Late Arrivals: Kathy Sanford – 6:04 p.m. Recording Secretary: Ana de Oliveira

Guests and Citizens: Peter Anderson, Director of Operations and Facilities, Stonington Public Schools; Chuck Warrington, Senior Project Manager, Jim Barrett AlA Principal; Greg Smolley, Studio Director, CT and Senior Project Manager, DRA; Alelta Hall, Senior Project

Manager, Gilbane.

#### Call to Order

Rob Marseglia, Chairman called the meeting to order at 6:02 p.m.

### 2. Seating of Alternates

Chairman Marseglia seated the following alternates: Blunt White, Bob Mitchell and Debra Widmer

#### 3. Approval of Outstanding Minutes

The minutes were tabled for approval at the next meeting.

#### 4. Update from Commissioning Agent

Chuck Warrington reported there was a follow up meeting for commissioning and things are going well, but are running into issues with the Deans Mill School air conditioning units for the classrooms which are not cooling the rooms due to the compressors not running properly. Mr. Warrington explained there was warm air coming out of the compressor systems and don't appear to be getting refrigerant. He has been in contact with the vendor to resolve the issue and they are looking into it. Deborah Downie asked if the systems ever did get refrigerant. Mr. Warrington added that could be a possibility. Issues have been resolved with the roof top systems in the cafeteria. Many issues are mechanical and are in Ferguson's court, Nate Gengarella will be in contact with them to get these resolved. Chairman Marseglia commented that Ferguson was highly recommended. Mr. Warrington confirmed that they usually do good end work and the delay could be a project manager Issue. He noted Gilbane will be following up.

Mr. Warrington spoke they will be testing the fire alarm integration systems, which is part of their regular fire alarm testing. They will also be scheduling with Peter Anderson for generator testing. Other than the one VRS system issue things are smoothing out. Chairman Marseglia asked how many unresolved items still exist. Mr. Warrington explained there are 20-25 items that go back to May and June, a call has been placed to Ferguson asking for their responses. Chairman Marseglia asked what the plan is to get those down to zero by the week before school starts. Mr. Warrington noted some will still be unresolved but adds we have a follow up call already scheduled with them and Glibane will manage and reach out to them to get answers to any questions and resolve the issues. Mr. Warrington reported he has a conference call scheduled in the next two weeks with Ferguson and invited any committee member to join him. Aleita Hall added that communication is not the best with Ferguson and will work them also.

## 5. BDAs - Executive Session - discuss ROM/schedule from Tactical Communications

The committee did not go into Executive Session.

Chuck Warrington reported he spoke to Dave Moffat all the cabling has been installed and almost all the antennas are also installed. Custom Electric electrician for Gilbane did a very good job and has the battery backup system ready for installation, confident will remain on schedule and are finishing the design for the BDA. Mr. Warrington will reach out to Mr. Moffat to attend a future committee meeting to report on an update of the project. Mr. Warrington to coordinate with the roofer for a roof penetration. Chairman Marseglia had guestions on the designing of the BDA. Mr. Warrington explained it is not the system being designed but

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the component which is a custom component that will work with the state system and it is on schedule to be installed September 1. Chairman Marseglia asked that Mr. Warrington relay to Mr. Moffat that this system needs to be completed prior to September 1.

#### 6. Architect (DRA)

- Office furniture DMS delivery on 6/24; WVSS delivery on 7/8
  - Greg Smolley reported the office furniture at West Vine Street School was finished on 6/24. The Deans Mill School furniture was tentative for 7/8 new date was 8/12 and brought forward to 8/2. We are working with the installers to bring that date forward, including working on premium time. All the furniture is in the warehouse just need people to install it. June Strunk asked if the carpet and trim work is completed and does that need to be installed first. Mr. Smolley explained the carpet will need to be in first. Ms. Hall added the tiles are there and will coordinate the work.
- 2. Update FF&E updates provide cross-referenced list of missing items
  Greg Smolley reviewed the list of FF&E items by explaining the quantities ordered, quantities that were bided, those that were delivered and still outstanding. The list also explained which room the item was delivered to. Mr. Smolley explained we also had overages on certain items. Chairman Marseglia voiced we need to receive all that was paid for and asked what happens to the overages. Chuck Warrington will be reaching out to all the vendors especially one of the major vendors WB Mason to resolve the discrepancies and get information on the missing items. Mr. Warrington has held back invoices for payment until all is reconciled with the vendors. He added the overages are often a right off for the vendor. Deborah Downie noted there were twelve rugs missing and asked how long it will be before we receive them. Mr. Smolley added most of the items are standard items. Mr. Warrington commented those coming from Germany will take longer. Mr. Smolley will share the entire list of items with the committee. Chairman Marseglia asked can we order shorted items from another vendor. Mr. Warrington replied we can if we choose to. Deborah Widmer asked who she can ask about accuracy of certain items. She was told to contact the school principal.
- Update Technology 3D printer, document cameras, and headphones
   Chuck Warrington reported he is waiting for new quotes on the 3D printers, document cameras all which are part of the state contract.
- 4. Schedule and topics for DRA/Owner meetings
  - Greg Smolley communicated there is nothing anticipated or scheduled that is not in the confines of the OAC meetings.
- Organic soil not to specifications. Provide replacement timelines
   Greg Smolley reported all have been addressed and replaced. The timeline has been completed.
- 6. DMS Kindergarten locker ordering and installation
  - Greg Smolley said lockers have been ordered. Aleita Hall is waiting on a confirm delivery date and added scheduling needs to be done to remove the old lockers. She said the town will need to remove the old lockers, and can help coordinate the project. She will also email information on delivery date as soon as she receives it. Chuck Warrington will coordinate a walk through with the principals and Peter Anderson.
- 7. WVSS -- roof leak near room 164/inadequate flashing
  - Greg Smolley, spoke that the detail was issued in June and the pricing is coming through. Mr. Smolley explained the cracking on the wall, the flashing that needs to be done to solve the water Issue and the existing issue with the brick. Chairman Marseglia asked about replacing the brick versus repointing. Mr. Smolley recommended not replacing the brick since new brick would not match the other existing brick. He also added that leap holes will be part of the resolution. Aleita Hall added that the pricing for the work would range between \$12,000 and \$15,000. To get both sides completed with repointing and flashing would be around \$30,000. Mr. Smolley added part of the repair is to install leap holes on both sides. Chairman Marseglia would like to approve a not to exceed amount. Chuck Warrington informed the committee that he has \$25,000 encumbered for repairs.

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8. Architect Actions – completion of creating punch lists for WVSS and DMS Greg Smolley reported the completion of creating punch lists has been done. He met with Gilbane, Colliers and Peter Anderson with Deans Mill School punch list. He will be assigning the punch list items to get those completed and will arrange to go through West Vine Street School this coming week. He will work with Nate Gengarella to go through each item, see who owns them and get them completed.

#### 7. Construction Manager (CM) (Gilbane)

- WVSS Settling of field surfaces and replacement of topsoil inside track perimeter
   Aleita Hall reported the settling of field surfaces and replacement of topsoil inside track perimeter is complete. It is coming in on the entire area. Will get clarification from Mizzy Construction on maintenance based on the perimeter. Request for a last cut is already into MMI.
- WVSS Review of punch list items, and completion ECD/DMS Review of punch list items, and completion ECD
   Aleita Hall noted they have completed Glibane punch list items at both schools with the exception of some items from Mizzy
   Construction and Custom Electric. Both contractors are on site and finishing their items in sequence.
- 3. Bathroom counter tops possible water damage due to lack of caulking Aleita Hall noted there were some countertops that had a lack of caulking but were repaired, if there are some that are still damaged to let them know. Greg Smolley commented that there are backsplashes that are starting to swell up in Area A. Ms. Hall added if there are backsplashes that need to be popped out and replaced to let them know. Chairman Marseglla asked that Peter Anderson coordinate with Aleita Hall where these are and get them repaired.
- 11 month walk-through establish date during the week of July 8th Ms. Hall reported the 11 month walk through is completed. She will reach out to Nate Gengarella to get the list of items from the walk through that need to be addressed. Chairman Marseglia asked if the walk through was done at both schools. Ms. Aleita confirmed it was done on Area A at both schools. Ms. Hall recommended an agenda item to do Area B at both schools around February timeframe. Chuck Warrington noted that this is a commissioning function and usually likes a 10 month walk through as well. Ms. Hall suggested doing the next walk through at the same time rather than two separate ones. Deborah Downie asked about the repaying. Aleita Hall updated that it will be taken out tomorrow but no date on the repaying. Chairman Marseglia asked for an update on the parking lot at Deans Mill School. Ms. Hall noted it was going well came across an obstruction/rock which they are dealing with but are on schedule. She will send out an update mid-August, timing of striping will be last week of August, and will be in contact with the principal on this. Deborah Downie had questions regarding the locks on the doors at Deans Mill School. Aleita Hall said the issue of the door in the mechanical room at Deans Mill School is being resolved. She has been in contact with the contractor regarding the front entry doors at Deans Mill. It was in the specifications for West Vine Street School but not clear in the Deans Mill School plan. Ms. Hall will confirm with vendor and it will be adjusted at Deans Mill School and noted it could have been when the card readers were added. Greg Smolley said both doors will be dogged down and will be operating the same way at each school. Dan Oliverio had questions regarding the seeding at the drop off entrance whether it will be done in the fall. Ms. Hall explained it will be done in the fall. Chairman Marseglia ask if bus loop paying will be done before school starts. Ms. Hall answered yes, that is the plan, Mr. Oliverio asked about striping and curb paving. Ms. Hall said yes, all will be done after the paving, which was part of a change order that the Fire Marshall wanted

### 8. OPM (Colliers)

1. Furniture Update

Chuck Warrington will get the spreadsheet from Greg Smolley and will look at the financials. He is mostly concerned with WB Masson and the priority is to try to get the furniture in and tables for PreK from WB Masson for the start of school.

done. Deborah Downie asked about school signage. Ms. Hall reported the Deans Mill School sign is up and installed. The only other sign that needs to be scheduled for completion is the monument sign which is now scheduled for early August.

Playgrounds – updates and resolution of failed test
 Chuck Warrington confirms everything has been retested, there is one spot at Deans Mill School identified outside the swing

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area that needs to be retest due to a patch that did not meet the criteria. We are looking at the requirements of the fall zones and why this area is in question. G. Donovan needs to come back and reestablish some grass areas. Mr. Warrington spoke on the gaga pit to be installed at Deans Mill School. Mr. Warrington communicated that the principal shared information on a kit. The committee discussed placement of the pit and communicated concerns of installing the pit on the rubberized surface. Chairman Marseglia voiced his concern about placing the pit on the rubber surface due to the expense of the surface. Wendy Wilbert asked if this would vold the warranty on the surface. Mr. Warrington will be following up with the manufacturer of the rubberized surface to make sure that this will not void the warranty. Deborah Widmer presented the question does everything that is put on the rubberized surface need to be certified. Mr. Smolley added that this particular pit does not fall in that category. Chairman Marseglia asked if there was no grass area where the pit can be installed. Mr. Warrington and Mr. Smolley suggested an area around the shed to place the pit. Dan Oliverio suggested contacting Public Works to get this moving. The timeline for installation would be September. Dr. Riley suggested not putting it on the rubberized surfaced and add he will work to find an area off the rubberized surface to place the pit. Julie Holland commented it is good to have conversations regarding placing items on the rubberized surface in case of future requests.

- WVSS Sensory Garden site plan review
  - June Strunk voiced that there was to be a written recommendation from Milone and MacBroom regarding materials, which we have not received. Greg Smolley will reach out to them for their recommendation. Julie Holland communicated the Sensory Garden committee is on hold with various aspects of the garden installation, due to not having a site plan, no access to water and electricity at the site. The committee discussed what was in the original plan for water and electricity. Mr. Smolley reviewed the change order that is in place for electricity to be run to the garden. The committee discussed how the water supply will be handled. Dr. Riley recommended walking the area to determine where the water spits will be put. Chairman Marseglia asked that Mrs. Holland work directly with Peter Anderson to determine where water supply is needed. Dr. Riley mentioned there are old trees that could be a danger at the schools that should be taken down. The committee discussed the removal of trees at both schools. The committee discussed they will be responsible for the expense of cutting down the trees. Dr. Riley asked that Peter Anderson communicate with Chairman Marseglia, June Strunk and Chuck Warrington on the removal of trees. June Strunk asked for clarification of all the items that Mizzy Construction was going to fix in the Sensory Garden, such as pavers. Aleita Hall noted Mizzy Construction does not own that but will follow up with them to have them work on repairing that area Item #8 in the planting bed.
- Timeline final payment and project completion
   Chuck Warrington noted we are not at this point yet.
- Invoices, change orders, and financial report Invoices;

### West Vine Street School:

The following motion was made by Blunt White and seconded by Deborah Downie:

Motion #1:To approve invoices for West Vine Street School in the amount of \$106,894.10.

Comprised of: Invoice: #24 - Gilbane \$99,879.10; Invoice: #42 - DRA - \$5,312.50; Invoice: #31959 - Anchor Engineering - \$1,702.50

All: Aye

### Deans Mill School:

The following motion was made by Blunt White and seconded by Deborah Downie:

Motion #2:To approve invoices for Deans Mill School in the amount of \$161,640.45.

Comprised of: Invoice: #24 – Gilbane -\$145,917.70; Invoice: #42 – DRA - \$10,545.00; Invoice: #45 - Horizon Eng. Assoc. - \$3,475.25; Invoice: #31960 - Anchor Engineering -\$1,702.50

All: Ave

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#### Change Orders:

Chuck Warrington gave a summary explanation of each individual change order and justified the need for each before approval.

#### Deans Mill School:

The following motion was made by Blunt White and seconded by Deborah Downie:

Motion #3: To approve change orders for Deans Mill School in the amount of \$31,909.00.

Comprised of: Additional Lockers (previously approved as NTE for \$20K0 - \$18,883.00; Add Domestic Water Heaters to BMS System - \$6,488.00; Removal of left over furniture and contents in 1975 wing - \$6,538.00

All: Aye

#### West Vine Street School:

Chuck Warrington explained there is a similar change order to be added to West Vine Street School for the domestic water heater with same scope as Deans Mill School for the amount of \$6,488.

The following motion was made by Blunt White and seconded by Julie Holland:

Motion #4: To approve change orders for West Vine Street School in the amount of \$6,818.00.

Comprised of: Reconciliation of masonry patching - \$(6,287.00); Gas meter protection - \$6,617.00; Domestic Water Heater - \$6,488.00

All: Aye

#### West Vine Street School:

The following motion was made by Blunt White and seconded by Deborah Downie:

Motion #5:To not to exceed \$30,000 at West Vine Street School for the roof leak repair near room 164 and the cafeteria side.

All: Aye

Aleita Hall to get a final quote on the project and coordinate work. Chuck Warrington distributed copies of financial reports and reviewed them with the committee. West Vine Street School showing about \$180,000 remaining but might rise a bit closer to \$200,000 and Deans Mill School showing about \$1,655,000 remaining which takes into account all recent approved change orders.

#### K-12 BC Items

1. WVSS - Paving sloping walkway to garden

Greg Smolley reached out to Milone and MacBroom through an email for recommendations. Chairman Marseglia notes we need Milone and MacBroom to make sure we are ADA compliant. Julie Holland clarified her needs for the walkways in and to the garden.

- 2. Ribbon Cutting Ceremonies not on back-to-school nights (DMS: 9/18) (WVSS-9/26)
  - Chairman Marseglia communicated that we were looking to have these on a night that was not back to school night. Dr. Riley communicated that both principals agreed to a Saturday date.
- 3. Possible dates are: WVSS Saturday, 9/21; DMS Saturday, 9/28
  - Chairman Marseglia will meet in a smaller group to discuss the time of the ceremony and will send an email to the committee with that information.
- 4. WVSS and DMS trees distressed trees added to punch list
  - Chairman Marseglia gave the go ahead to Dan Oliverio to flag the distressed trees at both schools.
  - Greg Smolley noted they are not on the punch list but need to be taken down. Mr. Oliverio shared photos of the trees in

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question. The committee discussed purchasing new trees to replace the old trees. Peter Anderson will help in coordinating removal of the trees. There are five trees in total; three at West Vine Street School and two at Deans Mill School. Once the trees are removed, stumps will also need to be removed in order for the committee to purchase new trees and plant in their place. Aleita Hall noted that there will be people on site to help with the process of planting the new trees at both schools in September and the purchasing of new trees.

#### 5. Grass on berm at WVSS

Chuck Warrington reported he reviewed the landscape plans and confirmed it is a New England mix. Chairman Marseglia noted that the appearance is intentional in order to have the appearance of a meadow/wild flowers mixed into the hills and slopes. Julie Holland asked after the building project is completed what happens if the town wishes to change that. Mrs. Holland voiced her concern regarding the potential for ticks and Lyme Disease In that area. Chairman Marseglia added it might be dangerous to mow. Mr. Oliverio noted that the town currently mows similar areas. June Strunk added there is proper maintenance for that type of ground cover as well.

#### 10. New Business

There was no new business discussed.

#### 11. Old Business

There was not old business discussed.

### 12. Adjourn

The following motion was made by Bobby Mitchell and seconded by Julie Holland: **Motion #6:** To adjourn the meeting at 8:17 p.m. All: Aye

ine Holland, Secretary



Stonington K-12 Building Committee

Rob Marseglia, Chairman
June Strunk, Vice-Chairman
Robert Sundman
Julie Holland
George Crouse
Deborah Downle
Kathy Sanford
Dan Oliverlo
Wendy Wilbert

# Stonington Deans Mill School

State Project No.: 137-0047 Invoice Approval Cover Sheet

**Building Committee Date: 7/16/19** 

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

-		INVOICES	4	
Town Acct.	Company	Invoice No.	Date	Amount
405001-81124	Gilbane	24	6/30/2019	\$ 145,917.70
405001-81100	DRA	42	6/28/2019	\$ 10,545.00
405001-81127	Horizon Engineering Associates	45	6/28/2019	\$ 3,475.25
405001-81126	Anchor Engineering	31960	6/11/2019	\$ 1,702.50

Total of Invoices

\$ 161,640.45

Approvals:

Stonington K-12 Building Committee

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(One of two chairs required sign)	Robert Marseglia, Chairperson	Date
Chair	June Strunk, Vice-Chairperson	Date
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ıl Signatu	Robert Simmons, First Selectman	Date
Iown Official Signatures	James Sullivan, Finance Director	Date
Tow		Date

Charles E. Warrington, Jr., P.E.

Colliers International, Owners Project Manager





Stonington K-12 Building Committee

Rob Marseglia, Chairman
June Strunk, Vice-Chairman
Robert Sundman
Julie Holland
George Crause
Deborah Downle
Kathy Sanford
Don Oliverto

# **Stonington Deans Mill School**

State Project No.: 137-0047 Change Approval Cover Sheet

Building Committee Date: 7/16/19

ATP/OS#	Description	Amount
145/OS-180	Additional Lockers (Previously Approved as NTE for \$20k)	\$ 18,883.00
146/OS-175	Add Domestic Water Heaters to BMS System	\$ 6,488.00
147/OS-168	Removal of left over furniture and contents in 1975 wing	\$ 6,538.00

TOTAL OF CHANGE ORDERS \$ 31,909.00

Approvals:

Stonington K-12 Building Committee

(One of two chairs required to sign)	Rob Marseglia, Chairperson  June Strunk, Vice-Chairperson	Date Date
Town Official Signatures	Robert Simmons, First Selectman	Date
m Official	James Sullivan, Finance Director	Date
Tow		Date

Colliers International, Owners Project Manager

Charles E. Warrington, Jr. P.E., Director Date





Public Building Commission Rob Marseglia, Chairman June Strunk, Vice-Choirman Robert Sundman Julie Holland George Crouse Debarah Downie Kathy Sanford

# **West Vine Street School Project**

State Project No.: 137-0048 Change Order Approval Cover Sheet

Building Committee Date: 7/16/19

	CHANGE ORDERS	 
ATP/OS #	Description	Amount
126/OS-129	Reconciliation of masonry patching	\$ (6,287.00)
127/OS-123	Gas Meter Protection	\$ 6,617.00

TOTAL OF CHANGE ORDERS \$

330.00

Approvals:

Stonington K-12 Building Committee

	12 Donaing Containing	
(One of two chairs required to sign)	Robert Marseglia, Chairperson	Date
	June Strunk, Vice-Chairperson	Date
ıl Signatu	Robert Simmons, First Selectman	Date
Town Official Signatures	James Sullivan, Finance Director	Date Date
2		

Colliers International, Owners Project Manager

Charles E. Warrington, Jr., P.E., Director

Date





#### Stonington K-12 Building Committee

Rob Morseglla, Chairman
June Strunk, Vice-Chairman
Robert Sundman
Julie Holland
George Crouse
Deborah Downie
Kothy Sanford
Dan Oliverio
Wendy Wilbert

# **Stonington West Vine Street School**

State Project No.: 137-0048 Invoice Approval Cover Sheet

## Building Committee Date: 7/16/2019

(Where discrepancies exist between the amount shown on the cover sheet and the actual invoice, the invoice governs)

		INVOICES			
Town Acct.	Company	Invoice No.	Date	•	Amount
405002-81124	Gilbane	24	6/30/2019	\$	99,879.10
405002-81100	DRA	42	6/30/2019	\$	5,312.50
405002-81126	Anchor Engineering	31959	6/11/2019	\$	1,702.50

Total of Invoices \$ 106,894.10

## Approvals:

Stonington K-12 Building Committee

(One of two chairs required to sign)	Robert Marseglia, Chairperson  June Strunk, Vice-Chairperson	Date Date
Town Official Signatures	Robert Simmons, First Selectman	Date
n Official	James Sullivan, Finance Director	Date
Towl		Date

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Charles E. Warrington, Jr., P.E., Director Date	



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Financial Status Report - 7/16/19
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Balance	Total Costs	not Contracted	Contract	Unpaid	Paid	Transfers	Transfers	7/7/17	
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Transfers
From:
V. Contingency
IV.A FFE

70: 3,642.3 I.A Construction 183.1 IV.C Technology