



Stonington Harbor Management Commission



June 8, 2020

Minutes by *(Caleb Rose, Acting Secretary)*

1. Call to Order:

Chairman Spalding called the meeting to order at 7:08 PM. The meeting was held via WebEx with public call in. All commissioners were on WebEx, Harbormaster Donch called in on the public access number.

Attending: Chairman Spalding, Secretary Degler, Treasurer Crites, Vice Chairman Diggs, Commissioners MacKinnon, O'Neill, Rose, Anderson, Smith and Williams, Harbormaster Donch and Assistant Harbormaster Estabrooks

Absent: none

2. Minutes:

The Minutes of the March 9, 2020 meeting were reviewed.

Commissioner Smith made motion to accept minutes from the March meeting Commissioner Andersen seconded.

Minutes were accepted unanimously.

The following ACTION ITEMS remain open:

ACTION ITEM #1: *Harbormaster Donch has attempted to contact Mr. Peyton for his response, which is still pending.*

Harbormaster Donch contacted Michael Peyton, CT DEEP, to review the permits for the four channel buoys located in the north area of the harbor. Mr. Peyton will submit the paperwork for completion by the Federal Agency.

~~**ACTION ITEM #2:** Harbormaster Donch researched the deed for the Harbor Condominium Association and will contact Mr. Rick Pfammenstiel to relay his findings related to his request for a littoral mooring. DONE~~

ACTION ITEM #3:

○ ~~Chairman Spalding will review Appendix C on mooring buoys, to include pyramid style moorings in the Harbor, and also change the current mooring ball diagram to the new numbering system of number dash letter, i.e. 1-A. DONE~~

○ Chairman Spalding will contact CT DEEP for any mooring data specifications they may have for review.

○ ~~Once Chairman Spalding has all attachments and changes, he will then send the full package to the CT DEEP for review. - DONE~~

~~**ACTION ITEM #4:** Treasurer Crites will contact Online Mooring to have Stonington Harbor listed on their home page of participating harbors. - DONE~~

~~ACTION ITEM #5: Treasurer Crites will hand invoice the Special Use Moorings this season rather than using a billing from Online Mooring. The Commission may consider using the electronic system for this invoicing in the future. DONE~~

~~ACTION ITEM #6: A new Work Group will be led by Commissioner Williams to investigate the maintenance of the Transient Dock and the installing of a new, larger sign. DONE~~

Discussion of this action item led to the conclusion that the commission would replace the sign at our expense. Jessie Diggs made motion to replace Transient dinghy dock and no swimming signs on transient dock. Joe Williams seconded. Motion was unanimously approved

3. Public Comment: none

4. Correspondence:

In Jurisdiction:

- a. I. Cooke suggested a fee for people on waitlist to keep people that were serious about being on the waitlist. This was followed by a discussion about fees for placement on mooring waitlist. People would pay a yearly fee to stay on the waitlist. Place decision to have a yearly fee to be on the wait list, for July meeting so that the public would have a chance to respond. HM and Crites will research online mooring issues surrounding charging a fee for placement and maintenance on waitlist.
- b. D. Miller waitlist address update.
- c. J. Strunk waitlist address update.

Out of Jurisdiction: There was none.

5. Commissioner mooring survey program

Harbormaster Donch discussed how to conduct mooring checks:

1. mooring or winter stick
2. is there a boat on it, is the boat on it the correct boat
3. is the mooring unused so we can contact people who are not using their moorings.

COVID pandemic may cause a number of people to not use their moorings for the year. Still need to have mooring pendant ball and remove winter stick for the summer.

Pictures are helpful in showing mooring use.

60 day period of use from end of June to beginning of September

Total of 3 surveys over the summer

Surveys should take place during the week because people are out boating on the weekend.

Write down useful info. Harbormaster Donch is available to take commissioners on the HM boat.

6. Treasurer's Report

The Financial Report through May 2020 was reviewed and attached to these minutes.

Commissioner Andersen Moved to approve the financial report as submitted. Commissioner Diggs Seconded the motion and it was unanimously approved

7. Harbormaster's Report

The Harbormaster's verbal report for May 2020 was reviewed. The Harbormaster reported on renewals, new mooring applications and the status of the HM boat.

Commissioner Williams Moved to approve the harbormaster's report as submitted. Commissioner Mckinnon seconded the motion and it was unanimously approved

8. Old Business:

- A. SHMP Revision Status

Commissioner Spalding reported that the SHMP was revised and sent to DEEP for review.

9. New Business:

- A. First selectman asked us to consider placing a letter of support for the Sewer Infrastructure Bond. Commissioner Rose Moved to write a letter of support for the Sewer Infrastructure Bond. Commissioner Andersen Seconded the motion and it was unanimously approved. Commissioner Rose will write the letter of support for the Sewer Infrastructure Bond and submit it to Commissioner Spalding to submit it to the town. - CLOSED
- B. Commissioner Williams discussed the presence of a boat on the transient dock using it as a personal dock.
- C. Commissioner Andersen mentioned the existence of new set of fish traps in the area between Stonington point and the cut buoys.
- D. Commissioner McKinnon suggested that we mark the anchorage area which was marked with 6 buoys be marked with 5 buoys to save on replacement of buoy until next year. Harbor master Donch suggested that the south western buoy be omitted for the year. Commissioner Donch will move the marker when he is next out in the harbor. - DONE
- E. Commissioner Diggs plans to examine and have repaired an electrical outlet at the Harbormaster's/ police boat docks. - OPEN

10. Adjournment:

Commissioner Andersen made a motion to adjourn the meeting at 9:18pm. Commissioner Mckinnon seconded the motion and it was unanimously approved.

Approved: Jay Spalding
Jay Spalding - Chairman SHMC

Date: 13 July 2020

Attachments:

• Treasurer's Report

Report Date 6/04/2020

	<u>Plan</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>YTD</u>	<u>Probable</u>
<u>Funds Generated:</u>						
Balance Brought Forward:	24,730	18,581.93	23,654.44	27,384.44	24,730.48	24,730.48
Paid Moorings: Com/PW/Pub:	128/263/14				0/0/1/0	128/263/14
Mooring Fees:	26,230	6,700.00	3,730.00	0.00	10,480.00	26,230.00
Miscellaneous Income:	100				0.00	100.00
Total Generated Funds:	51,060	25,281.93	27,384.44	27,384.44	35,210.48	51,060.48
<u>Operating Expense:</u>						
Mooring Admin:						
Mailings:	600				0.00	600.00
Telephone:	0				0.00	0.00
Online Mooring	4,000	1,049.55		118.40	1,184.34	4,000.00
Miscellaneous:	0	134.00			134.00	0.00
Sub-Total:	4,600	1,183.55	0.00	118.40	1,318.34	4,600.00
Boat:						
Fuel & Oil:	200				0.00	200.00
Commissioning:	2,500			2,707.00	2,707.00	2,500.00
Storage:	0				0.00	0.00
Maintenance/Repairs:	150				0.00	150.00
Equipment:	250				0.00	250.00
Sub-Total:	3,100	0.00	0.00	2,707.00	2,707.00	3,100.00
Harbor Maintenance:						
Buoy: Commission/Haul/Store:	5,000				972.70	5,000.00
Misc Service/Locker Storage:	500				0.00	500.00
Adjust Grid Alignment	1,000				0.00	1,000.00
Signage:	0				0.00	0.00
Sub-Total:	6,500	0.00	0.00	0.00	972.70	6,500.00
Dock/Pumpout:						
Dock Eqpt./Maintenance:	0				0.00	0.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous	0				0.00	0.00
Sub-Total:	0	0.00	0.00	0.00	0.00	0.00
Administrative:						
Supplies:	0	443.94			443.94	0.00
Newsletter:	3,400				209.46	3,400.00
Professional Services:	1,000				0.00	1,000.00
Sub-Total:	4,400	443.94	0.00	0.00	653.40	4,400.00
Total Operating Expense:	18,600	1,627.49	0.00	2,825.40	5,651.44	18,600.00
<u>Approved Projects/Capital</u>						
New SNW Buoys	10,000				0.00	10,000.00
New Anchor/Channel Buoys	1,000				0.00	1,000.00
Addition to Boat Reserve	5,000				5,000.00	5,000.00
Public Access Improvement Study	2,000				0.00	2,000.00
Total Project/Capital	18,000	0.00	0.00	0.00	5,000.00	18,000.00
Total Designated Funds	36,600	1,627.49	0.00	2,825.40	10,651.44	36,600.00
Undesignated Funds:	14,460	23,654.44	27,384.44	24,559.04	24,559.04	14,460.48

Notes:

Petty Cash Advance 300
 HM Replacement Boat Reserve 25,000