

TOWN OF STONINGTON, CONNECTICUT



BOARD OF FINANCE PROPOSED BUDGET

For the Fiscal Year July 1, 2021 – June 30, 2022

**The following will be presented at a Public Hearing on
Thursday, April 01, 2021**

**TOWN OF STONINGTON
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**TOWN OF STONINGTON
BUDGET CALENDAR
2021-2022 FISCAL YEAR**

November 12, 2020	Budget packets to submitting departments.
December 4, 2020	Itemization of Expenditures, Budget Commentary and Professional Services are sent to Finance Office.
December 31, 2020	Departmental Budget Requests are compiled by the Finance Office and sent to the First Selectman
January 2021	First Selectman will meet with Department Heads to review submitted budgets. First Selectman forwards her budget to the Board of Finance.
February 2021 - March 2021	Board of Finance review of Departmental Budgets.
No later than March 1, 2021	Board of Education Budget to First Selectman and Board of Finance.
March 2021 - April 2021	Board of Finance finalizes its recommended budget for Public Hearing.
April 1, 2021 (Not later than the 1 st Monday in May)	Board of Finance - Public Hearing on the Budget
April 19, 2021 (No later than the 3 rd Monday in May)	Annual Town Meeting on the Budget

THE TOWN OF STONINGTON

The Town of Stonington is located in the southeastern corner of Connecticut, bordering Rhode Island to the east, Long Island Sound to the south, Groton, Ledyard and North Stonington to the west and north. Fishers Island and Long Island can be seen to the southwest and Block Island to the southeast. The rocky shoreline has many peninsulas, islands, coves and marshes.

Stonington boasts a rare and attractive combination of seaside and semi-rural working and living sites. The Town is within two hours or less of major research and transportation centers in Boston, Providence, New Haven, Hartford and New York. Access via I-95 is minutes away. Major airports are located nearby in Groton, Hartford, Springfield, Providence and Boston. Amtrak trains are located in the Village of Mystic located within the Town of Stonington, New London and Westerly, Rhode Island.

The Town of Stonington, covering 42.7 square miles in New London County, was settled in 1649. The 2010 census population totals 18,293, with 10% residing in the Borough. Two other concentrated areas are the Pawcatuck and Mystic sections of the Town, which have 40% and 20%, respectively, of the Town's population.

The Borough of Stonington, the oldest borough in Connecticut, was incorporated in 1801. Steeped in the history of its past as a whaling port and home of the last remaining commercial fishing fleet in the State, it includes a number of large, well maintained homes of former mariners including Nathaniel Palmer.

Pawcatuck has continued its proud heritage as the home of industrial leaders such as Davis Standard Corporation, the premier supplier of plastic extrusion systems.

Mystic was developed around the shipbuilding industry. Today Mystic boasts three distinct visiting areas. Historic Downtown Mystic is rich with diverse specialty shops, Mystic Seaport, and the Museum of America and the Sea, which provides an inside, look at New England's maritime heritage. Olde Mystic Village has over sixty shops set in a New England style village and Mystic Marine Life Aquarium. Old Mystic is the original community at the head of the Mystic River and Foxwoods Resort Casino is fifteen minutes north of Mystic.

Organization of the Government

The Town adopted a charter, its first, on November 7, 1989, which calls for a Town Meeting form of government. The Town Meeting acts as the legislative body. The three-member Board of Selectmen acts as the governing body for most matters with certain boards and agencies having jurisdiction over specific areas such as the Board of Finance, Water Pollution Control Authority, Board of Education, Planning and Zoning Commission and Zoning Board of Appeals. The First Selectman is the Chief Executive Officer, with an appointed Director of Administrative Services to maintain continuity of government services.

The financial administrator of the Town is the Director of Finance. The Director of Finance administers and accounts for all Town funds. The Town provides a full range of services including public safety, street maintenance and sanitation, health and human services, public parks and recreation, libraries, education, culture, public improvements, planning and zoning, water, sewer and general administrative services.

The Town is divided into five voting districts, and Town elections are held biennially in odd-numbered years.

Accounting System

The Town's accounting system is organized and operated on a fund basis. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. The types of funds utilized by the Town are as follows: general, special revenue, capital projects, internal service, enterprise, and trust and agency. The type and number of individual funds is determined by GAAP and sound financial administration. The general fund operations are maintained on a modified accrual basis, with revenue being recognized as it becomes both measurable and available and expenditures being generally recognized when the services or goods are received and liabilities incurred. Accounting records for the Town's internal service, enterprise and nonexpendable trust funds are on the accrual basis of accounting.

The Town maintains a system of internal accounting controls to provide reasonable assurance that the books and records reflect authorized transactions of the Town. Internal accounting controls involve activities that relate to authorizing, processing, recording and reporting transactions, and include controls such as the division of key duties and responsibilities among different employees and the existence and implementation of standardized operating procedures.

Controls are designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use; and (2) the reliability and accuracy of financial statements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the benefits likely to be derived, and that the evaluation of cost and benefits requires estimates and judgments by management. The Town believes that its internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Budgetary Control

No later than the fifteenth day of March, the First Selectman shall present to the Board of Finance and the Board of Selectmen an itemized annual operating budget, including the Board of Education budget. The Board of Finance shall hold one (1) or more public hearings no later than the first Monday of May. The Board of Finance shall have the authority to increase or decrease the budget submitted by the First Selectman. Within fifteen (15) days after holding the final such public hearing, the Board of Finance shall approve an operating budget and file the same with the Town Clerk for submission to the Annual Town Budget Meeting, which is to be held no later than the third Monday in May. If the budget has not been submitted or petitioned to a Referendum, the budget as presented may be adopted by a majority vote of those present and voting thereon. Upon approval of the Budget by vote of the Town Meeting or Referendum, said budget shall be deemed to constitute the appropriation to each Department, or sub-Department thereof, and to each Office, Board, Agency and Commission of the Town. Additional appropriations may be made during the year by the Board of Finance in an amount not to exceed \$20,000 in any one line item, or accumulative approval of additional appropriations above 0.5% of the current annual budget.

Budgetary control is maintained by an encumbrance system. All purchases require a purchase requisition and a purchase order. Funds are recorded as encumbered when the purchase order is issued and expenditures are recorded when the Town issues a check or incurs liability. All unencumbered appropriations lapse at year end; except in the Capital Projects Funds where appropriations are continued until completion of the projects. Budgetary control in the Capital Projects Funds is achieved by the constraints imposed by the project's authorization or grant awards related to these funds.

**TOWN OF STONINGTON
ECONOMIC AND DEMOGRAPHIC INFORMATION**

POPULATION AND DENSITY

<i>Year</i>	<i>Actual Population</i>	<i>% Increase/ (Decrease)</i>	<i>Density</i>	<i>State of Connecticut</i>	<i>% Increase</i>
1980	16,220	-	416	3,107,576	-
1990	16,919	4.31%	434	3,287,116	5.78%
2000	17,906	5.83%	459	3,405,565	3.60%
2010	18,545	3.57%	476	3,583,561	4.89%
2014	18,539	-0.03%	475	3,592,053	.32%
2015	18,492	-0.25%	474	3,593,222	.24%
2016	18,477	-0.08%	474	3,588,570	-.10%
2017	18,483	0.03%	474	3,594,478	0.16%

Source: 2013-2017 American Community Survey 5-year Estimates

AGE DISTRIBUTION OF THE POPULATION

<i>Age</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Under 5 years	653	3.53%	186,188	5.18%
5 - 9 years	950	5.14%	206,536	5.75%
10 - 14 years	844	4.57%	225,831	6.28%
15 - 19 years	1,070	5.79%	249,777	6.95%
20 - 24 years	917	4.96%	245,849	6.84%
25 - 34 years	1,558	8.43%	439,239	12.22%
35 - 44 years	1,971	10.66%	433,401	12.06%
45 - 54 years	2,849	15.41%	535,611	14.90%
55 - 59 years	1,570	8.49%	266,501	7.41%
60 - 64 years	1,566	8.47%	229,788	6.39%
65 - 74 years	2,400	12.98%	318,515	8.86%
75 - 84 years	1,329	7.19%	167,133	4.65%
85 years and over	806	4.36%	90,109	2.51%
Total	18,483	100.00%	3,594,478	100.00%
Median Age (Years)	49.4		40.8	

Source: 2013-2017 American Community Survey 5-year Estimates.

INCOME DISTRIBUTION

<i>Income</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Families</i>	<i>Percent</i>	<i>Families</i>	<i>Percent</i>
Less than \$10,000	222	4.26%	27,787	3.10%
\$10,000 to \$14,999	82	1.57%	16,143	1.80%
\$15,000 to \$24,999	76	1.46%	41,072	4.59%
\$25,000 to \$34,999	189	3.63%	52,218	5.83%
\$35,000 to \$49,999	313	6.01%	82,371	9.20%
\$50,000 to \$74,999	910	17.46%	134,356	15.00%
\$75,000 to \$99,999	890	17.08%	122,244	13.65%
\$100,000 to \$149,999	925	17.75%	186,352	20.81%
\$150,000 to \$199,999	668	12.82%	100,359	11.20%
\$200,000 or more	939	17.96%	132,765	14.82%
Total.....	5,211	100.00%	895,667	100.00%

Source: 2013-2017 American Community Survey 5-year Estimates.

INCOME LEVELS

	<i>Town of Stonington</i>	<i>State of Connecticut</i>
Per Capita Income, 2017	\$49,353	\$41,365
Per Capita Income, 2016	\$47,422	\$39,903
Per Capita Income, 2015	\$43,749	\$38,803
Per Capita Income, 2014	\$44,599	\$38,480
Per Capita Income, 2013	\$44,787	\$37,892
Per Capita Income, 2012	\$44,483	\$37,807
Median Family Income, 2017	\$96,297	\$93,800
Median Family Income, 2016	\$ 97,288	\$91,274
Median Family Income, 2015	\$ 96,007	\$89,031
Median Family Income, 2014	\$100,521	\$88,217
Median Family Income, 2013	\$100,399	\$87,245
Median Family Income, 2012	\$100,727	\$87,182
Percent Below Poverty, 2017	6.40%	7.00%
Percent Below Poverty, 2016	7.00%	7.30%
Percent Below Poverty, 2015	6.70%	7.60%
Percent Below Poverty, 2014	4.80%	7.50%
Percent Below Poverty, 2013	4.60%	10.20%
Percent Below Poverty, 2012	4.80%	10.00%

EDUCATIONAL ATTAINMENT
Years of School Completed Age 25 and Over

	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number¹</i>	<i>Percent</i>	<i>Number¹</i>	<i>Percent</i>
Less than 9th grade	307	2.19%	104,623	4.22%
9th to 12th grade, no diploma	493	3.51%	137,877	5.56%
High School graduate (includes equivalency)	3,453	25.58%	673,582	27.16%
Some college, no degree	1,909	13.59%	422,535	17.04%
Associate degree	1,138	8.10%	188,481	7.60%
Bachelor's degree	3,597	25.39%	532,055	21.45%
Graduate or professional degree	3,182	22.65%	421,144	16.98%
Total	14,049	100.00%	2,480,297	100.00%
Total high school graduate or higher (%)		94.30%		90.20%
Total bachelor's degree or higher (%)		48.00%		38.40%

Source: 2013-2017 American Community Survey 5 year Estimates.

AGE DISTRIBUTION OF HOUSING

<i>Year Built</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
2014 or later	63	.67%	5,367	0.36%
2010 to 2013	92	.97%	17,308	1.15%
2000 to 2009	822	8.68%	105,131	6.97%
1990 to 1999	867	9.16%	114,261	7.58%
1980 to 1989	1,296	13.69%	191,939	12.73%
1970 to 1979	960	10.14%	200,217	13.28%
1960 to 1969	1,024	10.82%	205,463	13.63%
1950 to 1959	1,053	11.13%	225,763	14.97%
1940 to 1949	419	4.43%	104,251	6.91%
1939 or earlier	2,869	30.31%	338,011	22.42%
Total Housing Units, 2016	9,465	100.00%	1,507,711	100.00%
Percent Owner Occupied, 2016		73.50%		66.60%

Source: 2013-2017 American Community Survey 5 year Estimates.

HOUSING INVENTORY

<i>Type</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Units</i>	<i>Percent</i>	<i>Units</i>	<i>Percent</i>
1-unit, detached	6,590	69.62%	892,621	59.20%
1-unit, attached	264	2.79%	81,393	5.40%
2 units	776	8.20%	123,040	8.16%
3 or 4 units	803	8.48%	130,914	8.68%
5 to 9 units	334	3.53%	82,787	5.49%
10 to 19 units	168	1.77%	56,540	3.75%
20 or more units	315	3.33%	128,477	8.52%
Mobile home	206	2.18%	11,564	0.77%
Boat, RV, van, etc.	9	0.10%	375	0.02%
Total Inventory	9,465	100.00%	1,507,711	100.00%

Source: 2013-2017 American Community Survey 5 year Estimates.

OWNER-OCCUPIED HOUSING VALUES

<i>Specified Owner-Occupied Units</i>	<i>Town of Stonington</i>		<i>State of Connecticut</i>	
	<i>Number</i>	<i>Percent</i>	<i>Number</i>	<i>Percent</i>
Less than \$50,000	284	4.82%	24,038	2.65%
\$50,000 to \$99,999	97	1.65%	29,789	3.29%
\$100,000 to \$149,999	211	3.58%	83,320	9.19%
\$150,000 to \$199,999	587	9.96%	141,024	15.55%
\$200,000 to \$299,999	1,607	27.27%	244,356	26.95%
\$300,000 to \$499,999	1,861	31.57%	236,671	26.10%
\$500,000 to \$999,999	949	16.10%	106,192	11.71%
\$1,000,000 or more	298	5.06%	41,408	4.57%
Total	5,894	100.00%	906,798	100.00%

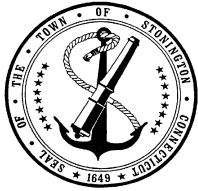
Median Value	\$315,800	\$270,100
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Source: 2013-2017 American Community Survey 5-year Estimates.

**TOWN OF STONINGTON
BUILDING PERMITS
2004 – 2020**

Fiscal Year	Residential		Commercial/Industrial		Other		Total	
	No.	Value	No.	Value	No.	Value	No.	Value
2020	597	\$35,416,477	201	\$12,294,663	2	\$29,600	800	\$47,740,740
2019	679	\$35,760,168	83	\$9,549,738	0	-	762	\$45,309,906
2018	567	\$33,250,966	76	\$14,097,124	2	\$ 95,000	645	\$47,443,090
2017	516	\$22,786,919	83	\$63,546,892	1	\$1,042,361	600	\$87,376,172
2016	617	\$26,199,595	83	\$44,750,465	1	\$ 7,467	701	\$70,957,527
2015	562	\$18,874,868	68	\$12,935,000	0	-	630	\$31,809,868
2014	534	\$21,792,916	82	\$ 4,239,927	0	-	616	\$26,032,843
2013	475	\$17,896,723	76	\$ 4,970,919	0	-	551	\$22,867,642
2012	483	\$20,789,608	81	\$ 6,614,614	0	-	564	\$27,404,222
2011	470	\$13,419,687	81	\$ 4,827,452	6	\$2,361,671	557	\$20,608,810
2010	458	\$19,446,637	61	\$ 2,538,975	3	\$ 57,500	522	\$22,043,112
2009	403	\$10,803,781	57	\$ 4,988,722	1	\$ 8,000	461	\$15,800,503
2008	490	\$37,575,985	76	\$17,849,322	1	\$ 50,000	567	\$55,475,307
2007	554	\$41,683,835	46	\$18,657,243	0	-	600	\$60,341,078
2006	617	\$38,404,873	59	\$ 5,204,938	0	-	676	\$43,609,811
2005	551	\$31,951,250	55	\$ 6,552,778	0	-	606	\$38,504,028
2004	512	\$27,725,619	64	\$70,858,942	1	\$ 35,000	577	\$98,619,561

Source: Town Building Department



TOWN OF STONINGTON

ASSESSOR'S OFFICE

152 Elm Street • Stonington, Connecticut 06378

(860) 535-5098 • Fax (860) 535-5052

TOP TEN TAXPAYERS

OCTOBER 1, 2020 GRAND LIST

	<u>NET ASSESSMENT</u>
1. CONNECTICUT LIGHT & POWER CO.	\$47,934,628
2. MYSTIC CT SENIOR PROPERTY (Stone Ridge & ROC Seniors)	24,791,910
3. AQUARION WATER CO OF CT	19,661,288
4. MASHANTUCKET PEQUOT TRIBE	11,122,821
5. SENIOR LIVING BY MASONICARE (PILOT)	28,742,464*
6. DDH HOTEL MYSTIC LLC (Mystic Hilton)	10,453,772
7. RESINKOFF JOYCE O TRUSTEE (Olde Mystic Village)	10,034,219
8. VIII-HII-WHITEHALL AVENUE LLC (Residence Inn)	9,990,341
9. YANKEE GAS SERVICES CO	9,257,893
10. SPIRIT MASTER FUNDIN X LLC (Davis Standard)	8,554,814

*Based upon payment made under the Payment in Lieu of Taxes agreement (PILOT)

**TOWN OF STONINGTON
LIST OF PRINCIPAL OFFICIALS**

BOARD OF SELECTMEN *

Danielle Chesebrough, First Selectman
June Strunk
Deborah Downie

BOARD OF EDUCATION *

Alexa Garvey, Chairperson
Candace Anderson, Secretary
Craig Esposito
Heidi Simmons
Alisa Morrison
Jack Morehouse
Farouk Rajab

FINANCE DEPARTMENT

James Sullivan, CPA, Director of Finance
Linda Camelio, Tax Collector *
Sandy Grimes, Treasurer *

TOWN DEPARTMENTS

Patti Burmahl, Director of Administrative Services
Jennifer Lineaweaver, Director of Assessment
J. Darren Stewart, Chief of Police
Barbara McKrell, Public Works Director
Susan Cullen, Director of Economic & Community Development
Douglas Nettleton, Director - Water Pollution Control Authority
Larry Stannard, Building Official
John Phetteplace, Solid Waste Manager
Cynthia Ladwig, Town Clerk *
Christopher Greenlaw, Town Engineer
Leanne Theodore, Director of Human Services
Dr. Van W. Riley, Superintendent of Schools
Gary Shettle, School Business Administrator

BOARD OF FINANCE *

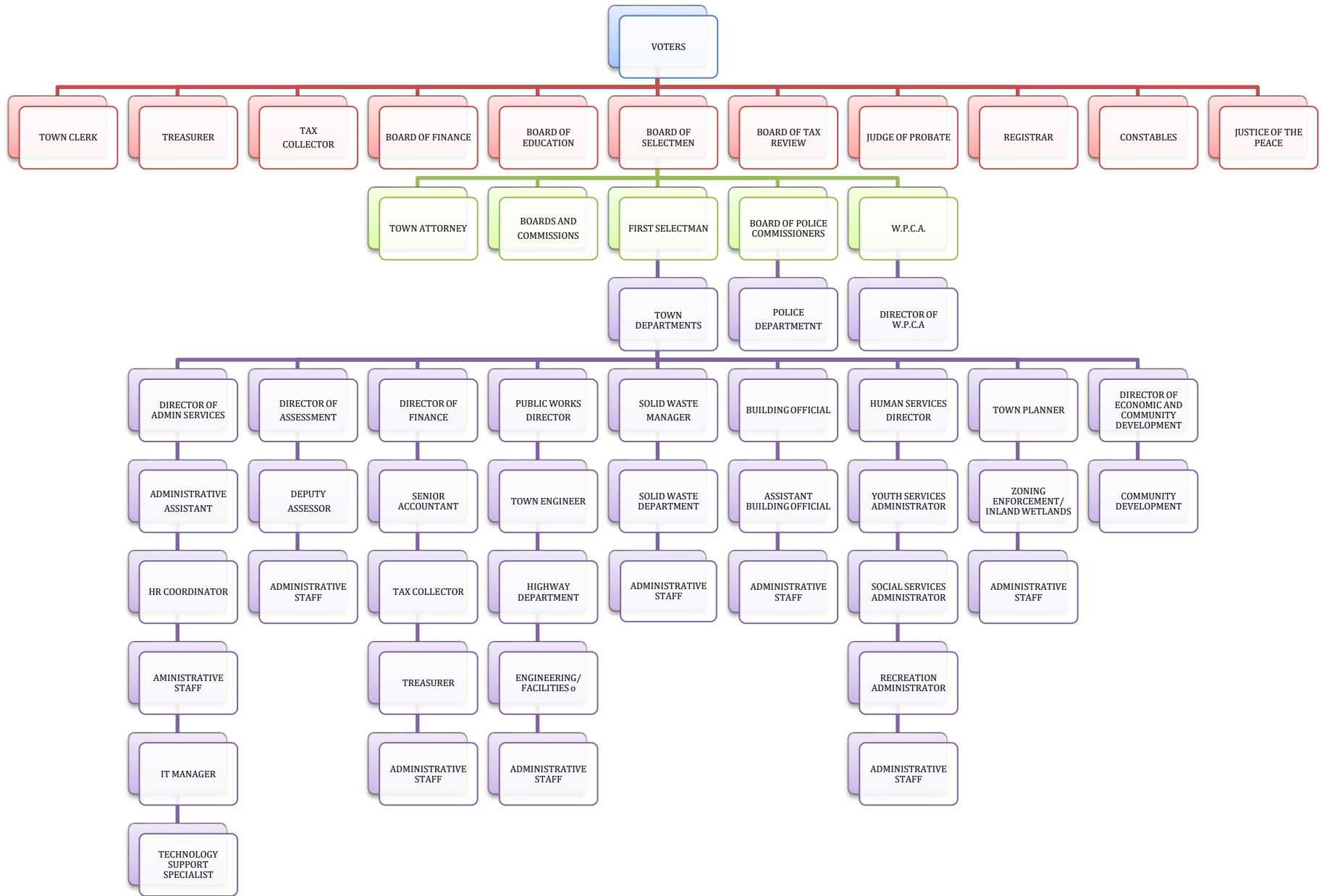
Tim O'Brien, Chairman
Glenn Frishman, Secretary
Lynn Young
Michael Fauerbach
Deborah Norman
Bob Statchen
David L. Motherway, Jr.

TOWN ATTORNEY

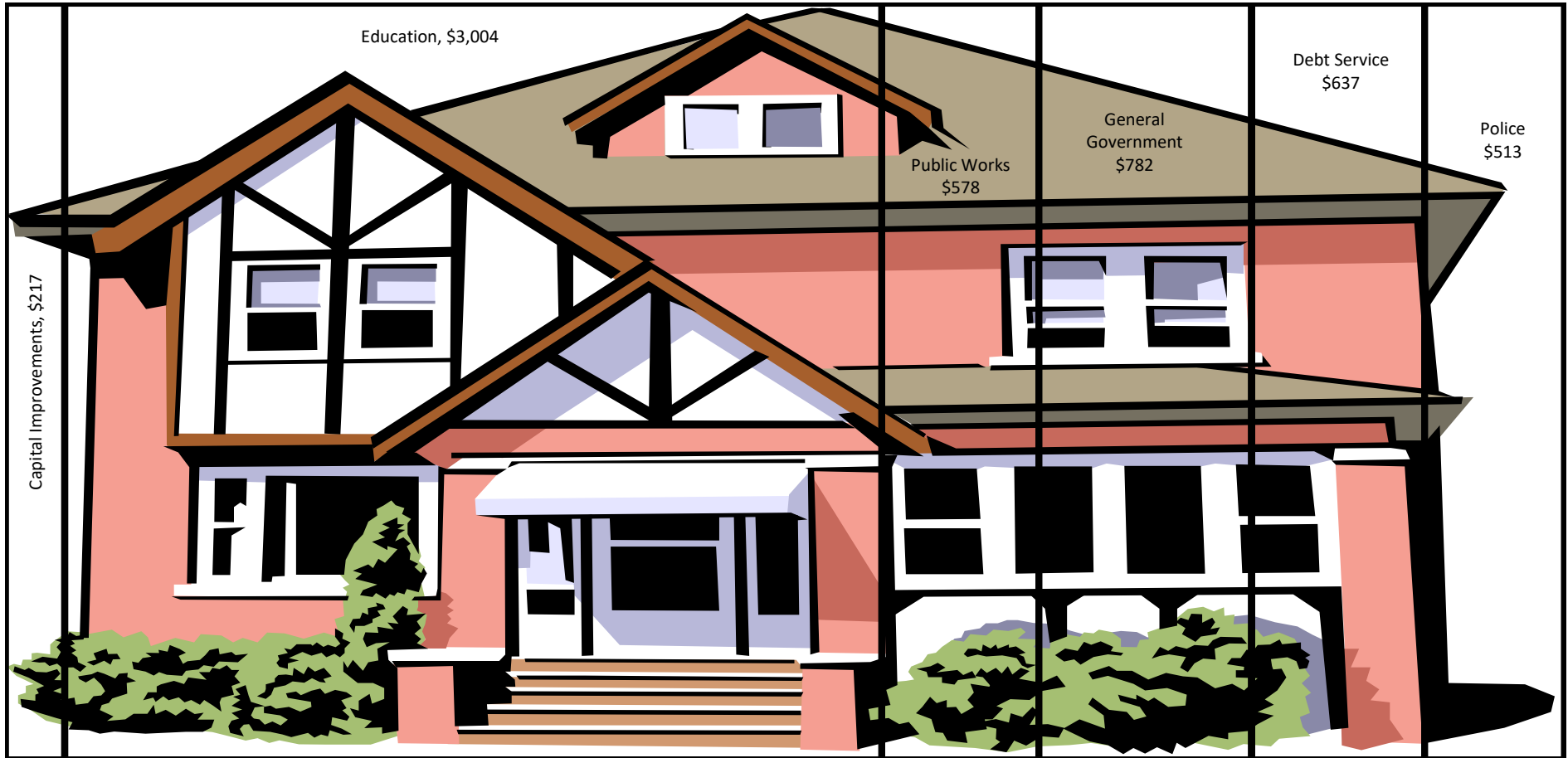
Thomas J. Londregan - General Counsel

***Denotes Elected Official/Position**

TOWN OF STONINGTON ORGANIZATIONAL CHART

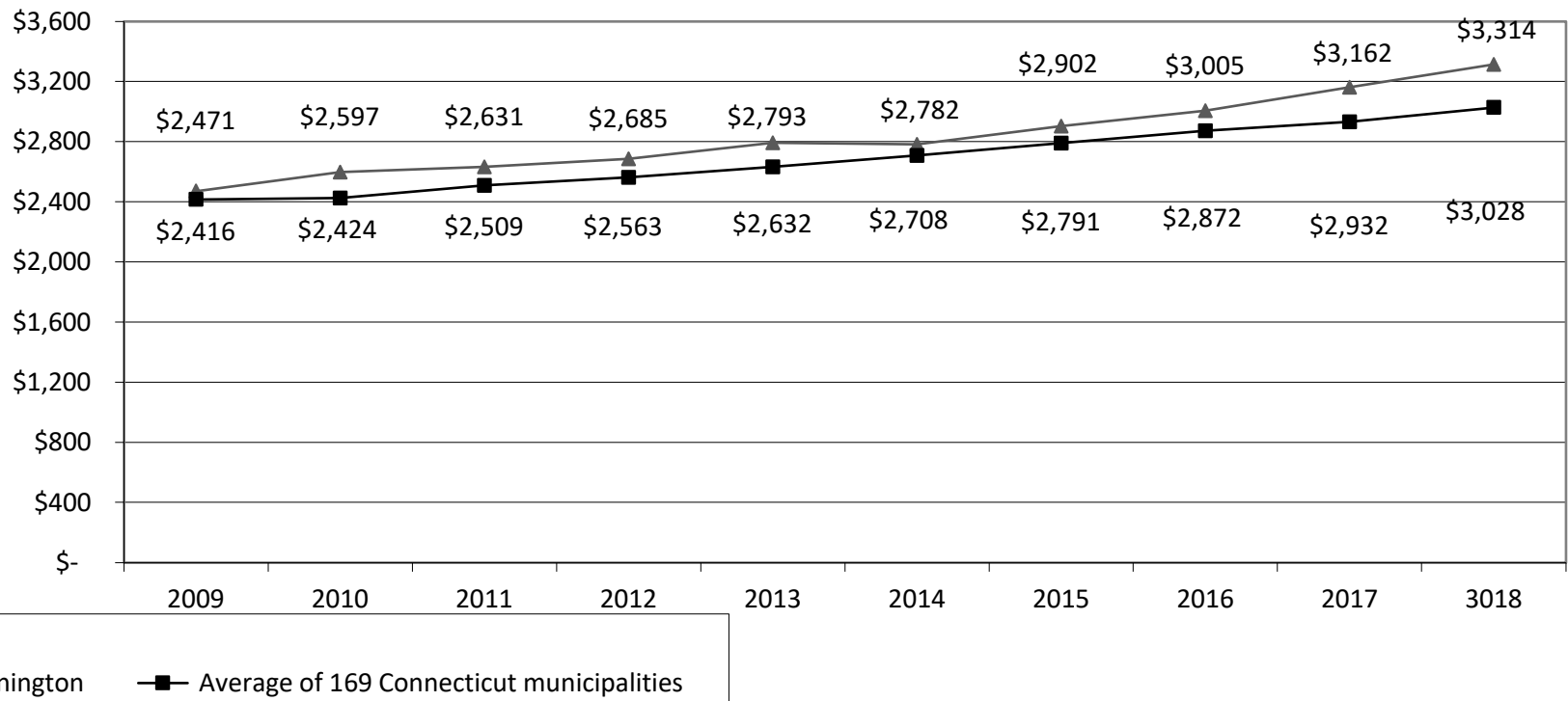


Property Tax on a Residential Home in Stonington with a Median Market Value of \$315,800



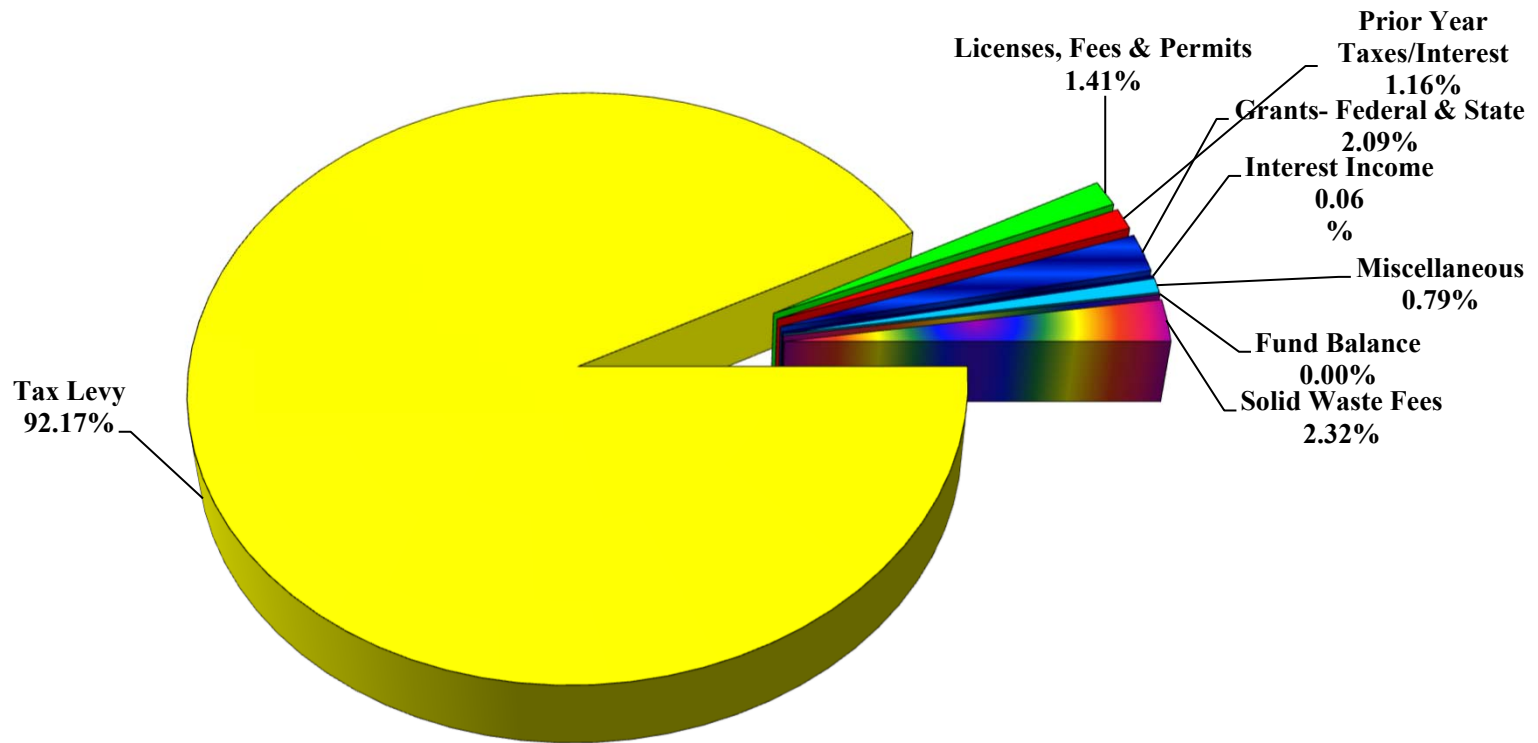
Capital improvements	\$217	Taxes support the improvement and expansion of the Town's infrastructure.
Education	\$3,004	Taxes fund the Stonington Public School system.
Public Works	\$578	Taxes support maintenance of Town roads, buildings, parks and vehicles and refuse and recycling collection.
General Government	\$782	Taxes support the administration of Town services.
Debt Service	\$637	Taxes provide for the scheduled debt service payments from the Town's long-term borrowings.
Police	\$513	Taxes provide police protection for residents.
TOTAL TAX BILL:	\$5,731	

Property Tax Revenue Per Capita

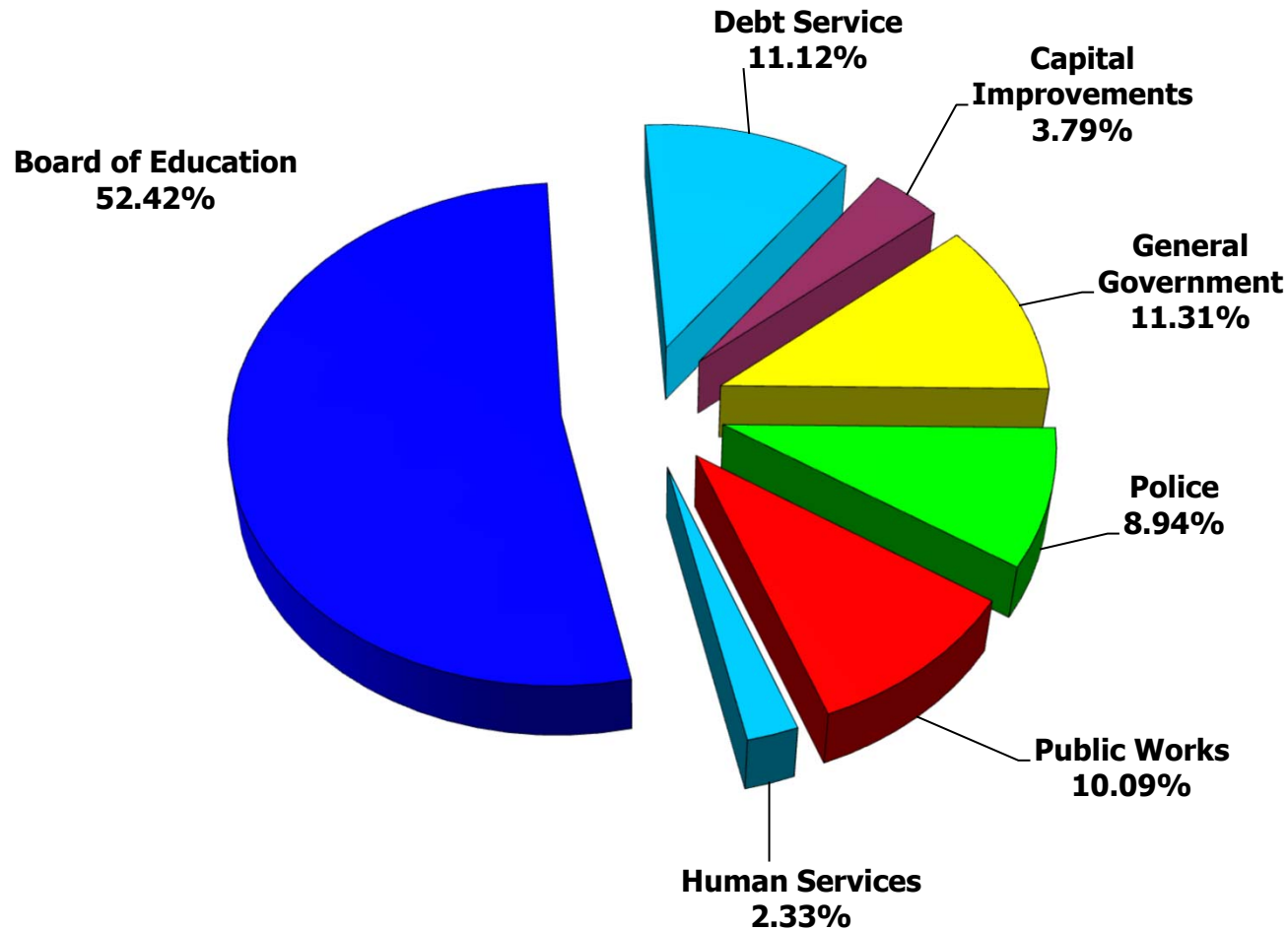


Source: State of Connecticut Office of Policy & Management's December 2018 Municipal Fiscal Indicators. The last available statistic for the Average of 169 Connecticut municipalities is for fiscal year 2018.

Town of Stonington 2021 - 2022 Proposed Revenue

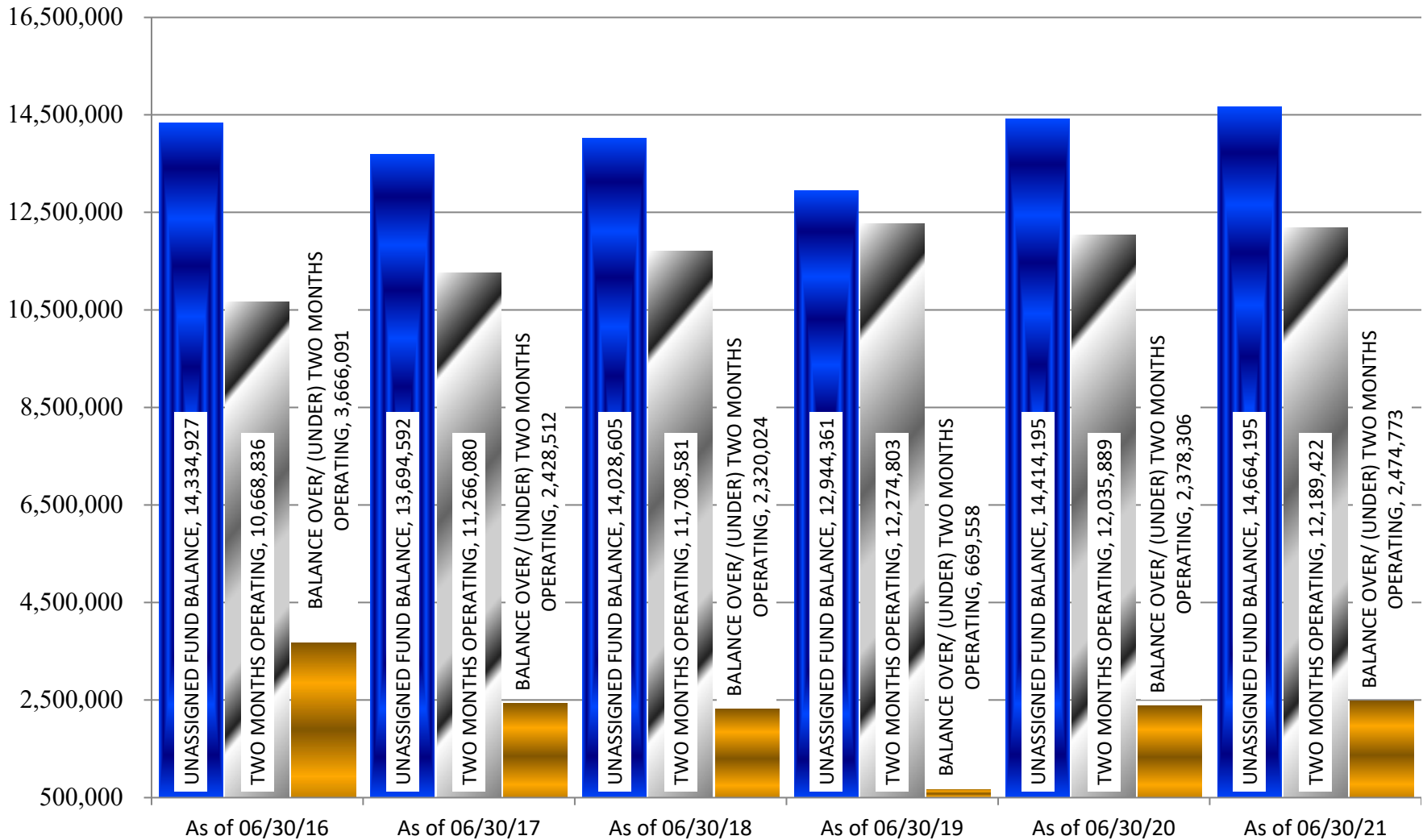


Town of Stonington 2021 - 2022 Proposed Expenditures



Town of Stonington

Unassigned Fund Balance History



**TOWN OF STONINGTON
MIL RATE CALCULATION
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

Net Grand List - 10/01/2020	2,862,407,202
Average Rate of Collections	<u>98.750%</u>
Net Grand List - Adj. For Rate of Collections	<u>2,826,627,112</u>
Value of a Mil	<u>2,826,627</u>
<hr/>	
<u>Mil Rate Calculation</u>	
Proposed Expenditures	73,136,531
Revenue Other Than Taxes	5,726,225
Use of Fund Balance	<u>0</u>
Amount to Be Raised by Taxes	<u>67,410,306</u>
Proposed Mill Rate - 2021-22	<u>23.85</u>
Adopted Mill Rate - 2020-21	<u>23.36</u>
Increase (Decrease) From Prior Year	0.49
% Increase (Decrease) From Prior Year	2.10%

**TOWN OF STONINGTON
MIL RATE IMPACT SUMMARY
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

	General Government	Education	Debt Service	Capital Improvements	Total
ADOPTED EXPENDITURES	23,893,408	38,335,596	8,134,208	2,773,319	73,136,531
PERCENTAGE OF TOTAL BUDGET	32.67%	52.42%	11.12%	3.79%	100.00%
REVENUES AND OTHER FUNDING SOURCES					
Revenues - Other than taxes	4,591,314	1,105,411	29,500	0	5,726,225
Use of Fund Balance	0	0	0	0	0
Taxes to be Raised	19,302,094	37,230,185	8,104,708	2,773,319	67,410,306
TOTAL	23,893,408	38,335,596	8,134,208	2,773,319	73,136,531
MIL RATE COMPUTATION					
Net Grand List - 10/01/20					2,862,407,202
Average Rate of Collections					98.75%
Grand List adjusted for % of Collections					2,826,627,112
PROPOSED MIL RATE-2021-22	6.83	13.17	2.87	0.98	23.85
ADOPTED MIL RATE-2020-21	6.70	13.03	2.90	0.73	23.36
INCREASE/(DECREASE) IN MIL RATE OVER PRIOR YEAR	0.13	0.14	(0.03)	0.25	0.49
% INCREASE/(DECREASE) IN MIL RATE OVER PRIOR YEAR	1.94%	1.07%	-1.03%	34.25%	2.10%
INCREASE/(DECREASE) IN TAXES TO BE RAISED YEAR TO YEAR					
Taxes to be Raised - 21-22	19,302,094	37,230,185	8,104,708	2,773,319	67,410,306
Taxes to be Raised - 20-21	18,656,602	36,295,189	8,082,815	2,038,631	65,073,237
INCREASE/(DECREASE) OVER PRIOR YEAR	645,492	934,996	21,893	734,688	2,337,069
% INCREASE/(DECREASE) IN TAXES TO BE RAISED	3.46%	2.58%	0.27%	36.04%	3.59%

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

LINE #	REVENUE SOURCE	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 ADOPTED BUDGET	2020-2021 ESTIMATE OF ACTUAL	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE
	TAXES							
1	Current Levy	60,297,079	62,022,848	64,569,509	65,073,237	65,200,000	73,375,848	67,410,306
2	Prior Years	487,236	468,609	249,998	300,000	260,000	250,000	250,000
3	Motor Vehicle Supplement	462,324	458,614	473,763	440,000	450,000	450,000	450,000
4	Interest & Lien Fees	306,232	291,881	250,787	200,000	150,000	150,000	150,000
5	TOTALS	61,552,871	63,241,952	65,544,057	66,013,237	66,060,000	74,225,848	68,260,306
	LICENSES AND PERMITS							
6	Building Permits	375,385	435,753	362,390	330,000	384,000	360,000	360,000
7	Conveyance Tax	435,394	364,280	375,586	400,000	450,000	400,000	400,000
8	Town Clerk's Fees	186,926	186,011	191,829	180,000	200,000	190,000	190,000
9	Alarm Registrations	5,620	5,220	5,115	5,500	5,000	5,000	5,000
10	Inland Wetland Permits	4,858	2,700	2,600	3,000	2,600	2,600	2,600
11	P&Z and Zoning Board Fees	77,615	78,288	75,091	75,000	70,000	70,000	70,000
12	TOTALS	1,085,798	1,072,252	1,012,611	993,500	1,111,600	1,027,600	1,027,600
	FINES AND FORFEITS							
13	Parking Fines	2,425	5,500	3,575	5,000	3,500	3,500	3,500
14	Alarm Penalties	2,250	2,064	1,725	2,000	1,700	1,700	1,700
15	TOTALS	4,675	7,564	5,300	7,000	5,200	5,200	5,200
	REVENUES - USE OF TOWN MONEY							
16	Interest Income	165,524	395,300	265,648	200,000	50,000	50,000	50,000
17	Rentals	55,784	57,573	59,419	55,000	60,000	55,000	55,000
18	Loan Repayment - SNEFLA	12,500	12,500	12,500	12,500	12,500	12,500	12,500
19	TOTALS	233,808	465,373	337,567	267,500	122,500	117,500	117,500
	STATE GRANTS FOR EDUCATION							
20	Education Cost Sharing Grant	1,377,754	1,284,257	1,188,209	1,073,011	1,073,011	1,073,011	1,073,011
21	Non-Public Health Services	7,823	8,094	7,935	7,900	7,593	7,400	7,400
22	TOTALS	1,385,577	1,292,351	1,196,144	1,080,911	1,080,604	1,080,411	1,080,411
	STATE GRANTS FOR REIMBURSEMENT ON REVENUE							
23	Reimbursement Disabled	1,465	1,562	1,608	-	1,632	1,600	1,600
24	Veteran's Exemption	15,208	15,415	15,808	-	15,260	15,000	15,000
25	Mashantucket Pequot Grant	31,251	-	30,000	30,000	30,000	30,000	30,000
26	Grants for Municipal Projects	100,332	100,332	100,332	100,332	100,332	100,332	100,332
27	Municipal Stabilization Grant	-	218,992	218,992	218,992	218,992	218,992	218,992
28	TOTALS	148,256	336,301	366,740	349,324	366,216	365,924	365,924
	STATE GRANTS FOR OTHER PURPOSES							
29	Parking Ticket Surcharge	13,645	11,333	11,398	10,000	7,500	7,500	7,500
30	Youth Services	17,789	18,150	18,150	13,000	18,000	18,000	18,000
31	Civil Preparedness	9,270	9,256	9,185	9,323	9,223	9,290	9,290
32	Telephone Line Access	47,308	46,267	44,762	45,000	47,412	44,000	44,000
33	TOTALS	88,012	85,006	83,495	77,323	82,135	78,790	78,790

**TOWN OF STONINGTON
GENERAL FUND REVENUE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

LINE #	REVENUE SOURCE	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 ADOPTED BUDGET	2020-2021 ESTIMATE OF ACTUAL	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE
	SOLID WASTE DISPOSAL FEES							
34	Solid Waste Disposal Fees	1,515,000	1,558,882	1,593,072	1,640,000	1,557,000	950,000	950,000
35	SCRRRA Recepticles (Yellow Bags)	-	-	-	-	-	550,000	550,000
36	SCRRRA Transportation	88,469	90,368	84,071	-	-	-	-
37	Landfill Recycling	65,993	59,796	37,667	37,500	40,000	37,000	37,000
38	Landfill Tipping Fees	148,252	155,350	161,505	194,000	170,000	160,000	160,000
39	TOTALS	1,817,714	1,864,396	1,876,315	1,871,500	1,767,000	1,697,000	1,697,000
	MISCELLANEOUS REVENUE - EDUCATION							
40	Building Rental/Miscellaneous	1,900	-	600	-	3,000	-	-
41	Tuition - Other Schools	12,697	29,899	52,187	25,000	35,000	25,000	25,000
42	TOTALS	14,597	29,899	52,787	25,000	38,000	25,000	25,000
	MISCELLANEOUS REVENUE -POLICE DEPT							
43	Vehicle Use - Outside Jobs	99,550	102,937	157,681	100,000	97,000	100,000	100,000
44	Administrative Fee/Miscellaneous Fees	17,857	19,521	28,367	20,000	17,000	18,000	18,000
45	Animal Control Facility	-	600	1,680	1,500	1,500	1,500	1,500
46	TOTALS	117,407	123,058	187,728	121,500	115,500	119,500	119,500
	MISCELLANEOUS REVENUE							
47	Miscellaneous	50,409	63,678	79,198	15,000	45,000	15,000	15,000
48	Accident Reports	1,926	1,703	2,126	15,000	1,500	1,500	1,500
49	Data Processing Revenue	25,947	29,560	28,910	25,000	25,000	25,000	25,000
50	In Lieu of Taxes - Housing Authority	3,763	4,497	3,693	4,000	4,264	4,200	4,200
51	GIS Revenue	304	530	260	500	250	250	250
52	Unliquidated Prior Year Encumbrances	12,066	93,845	257,377	10,000	10,000	10,000	10,000
53	Transfer in From Benefit Assessments Fund	45,000	45,000	-	-	-	29,500	29,500
54	Utility Billing Revenue	12,000	12,000	12,000	12,000	12,000	12,000	12,000
55	Payment In Lieu of Taxes	226,721	244,494	267,993	260,000	265,037	261,850	261,850
56	FEMA & Misc Grants and Reimbursements - Gen Gov't	174,229	1,129	33,644	-	-	-	-
57	FEMA COVID Grants - BOE	-	-	-	-	-	-	-
58	Gain on Sale of Fixed Assets	-	500	200	-	-	-	-
59	TOTALS	552,365	496,936	685,401	341,500	363,051	359,300	359,300
60	REVENUE TOTAL BEFORE USE OF FUND BALANCE	67,001,080	69,015,088	71,348,145	71,148,295	71,111,806	79,102,073	73,136,531
61	OPERATING DEFICIT BEFORE USE OF FUND BALANCE	-	-	-	(400,000)	-	-	-
	OTHER FUNDING SOURCES							
62	Use of Fund Balance							
62a	Designated Offset to Education Cuts in Gen. Gov't Budget	-	-	-	-	-	-	-
62b	Designated Offset to Capital Improvement Fund Appropriation	-	-	-	400,000	-	-	-
63	Transfers In From Other Funds	-	-	-	-	31,794	-	-
64	TOTALS	-	-	-	400,000	31,794	-	-
65	GRAND TOTAL - REVENUES AND OTHER FUNDING SOURCES	67,001,080	69,015,088	71,348,145	71,548,295	71,143,600	79,102,073	73,136,531

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2021-2022 FIRST BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #		2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
DEPARTMENT OF FIRST SELECTMAN												
1	Office of Selectman	235,155	244,867	247,951	277,304	277,304	277,304	281,667	281,667	261,667	(15,637)	-5.64%
2	Programs & Agencies	73,912	75,465	87,668	87,832	87,832	88,464	97,855	97,855	97,855	10,023	11.41%
3	Waterfront Commission	974	1,100	1,403	1,850	1,850	1,850	2,125	2,125	2,125	275	14.86%
4	Pawcatuck River Harbor Management	-	-	-	500	500	500	500	500	500	-	0.00%
5	Shellfish Commission	-	-	-	50	50	50	50	50	50	-	0.00%
6	Economic Development Commission	2,765	10,661	5,155	18,470	18,470	18,470	13,470	13,470	13,470	(5,000)	-27.07%
7	Stonington Facilities Committee (New Name)	-	-	1,100	1,100	1,100	1,100	1,100	1,100	1,100	-	0.00%
8	Beautification Committee	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
9	Charter Revision Committee	-	-	-	2,000	2,000	2,000	4,200	4,200	4,200	2,200	110.00%
10	Emergency Management	20,224	21,057	21,310	27,199	27,199	27,199	27,921	27,921	27,921	722	2.65%
11	Elections	76,432	101,323	74,458	127,962	127,962	127,962	129,026	129,026	129,026	1,064	0.83%
12	Town Clerk	218,364	225,046	227,577	242,845	242,845	241,095	247,509	247,509	250,817	7,972	3.28%
13	Town Meeting & Referenda	1,691	3,560	1,206	6,200	6,200	6,200	6,200	6,200	6,200	-	0.00%
14	Payments to Other Civil Divisions	187,677	192,950	206,885	267,828	267,828	267,828	251,583	251,583	251,583	(16,245)	-6.07%
15	TOTAL - FIRST SELECTMAN	817,194	876,029	874,713	1,066,140	1,066,140	1,065,022	1,068,206	1,068,206	1,051,514	(14,626)	-1.37%
DEPARTMENT OF ADMINISTRATIVE SERVICES												
16	Administrative Services	311,074	324,594	360,908	368,659	368,659	366,335	371,537	371,537	371,537	2,878	0.78%
17	Information Services	302,731	304,436	306,192	332,143	332,143	332,143	413,875	413,875	413,875	81,732	24.61%
18	Human Resources	3,074,374	3,182,288	3,129,450	3,644,709	3,644,709	3,644,709	3,641,315	3,641,315	3,676,300	31,591	0.87%
19	Health Officer & Sanitation	135,479	137,459	137,056	136,104	136,104	136,104	140,998	140,998	140,998	4,894	3.60%
20	Community Development	16,659	14,828	-	15,000	15,000	15,000	15,000	15,000	15,000	-	0.00%
21	TOTAL - ADMINISTRATIVE SERVICES	3,840,317	3,963,605	3,933,606	4,496,615	4,496,615	4,494,291	4,582,725	4,582,725	4,617,710	121,095	2.69%
DEPARTMENT OF ASSESSMENT												
22	Assessor's Office	309,529	318,323	327,156	353,821	353,821	356,321	359,994	359,994	359,994	6,173	1.74%
23	Board of Assessment Appeals	2,477	2,417	2,148	2,360	2,360	2,360	2,360	2,360	2,360	-	0.00%
24	TOTAL - ASSESSMENT	312,006	320,740	329,304	356,181	356,181	358,681	362,354	362,354	362,354	6,173	1.73%
DEPARTMENT OF FINANCE												
25	Finance Office	410,301	422,086	439,825	488,389	488,389	485,149	472,542	472,542	437,542	(50,847)	-10.41%
26	Treasurer	4,335	4,346	4,959	4,674	4,674	4,674	5,198	5,198	5,198	524	11.21%
27	Tax Collector	206,798	205,265	215,760	240,503	240,503	240,003	249,221	248,021	251,333	10,830	4.50%
28	Board of Finance	211,858	185,184	205,283	752,726	752,726	715,403	751,191	751,191	246,191	(506,535)	-67.29%
29	Risk Management	597,744	1,345,538	730,846	740,023	740,023	740,023	760,208	760,208	771,209	31,186	4.21%
30	TOTAL - FINANCE	1,431,036	2,162,419	1,596,673	2,226,315	2,226,315	2,185,252	2,238,360	2,237,160	1,711,473	(514,842)	-23.13%
31	DEBT SERVICE	6,358,706	8,140,981	8,883,159	8,082,815	8,082,815	8,082,815	8,134,208	8,134,208	8,134,208	51,393	0.64%
DEPARTMENT OF PLANNING												
32	Planning and Land Use	363,488	376,815	356,712	432,801	432,801	430,680	475,955	475,955	475,955	43,154	9.97%
33	Boards and Commissions	46,676	51,077	42,185	53,825	53,825	53,825	53,825	53,825	53,825	-	0.00%
34	TOTAL - PLANNING	410,164	427,892	398,897	486,626	486,626	484,505	529,780	529,780	529,780	43,154	8.87%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES - SUMMARY
2021-2022 FIRST BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #		2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	DEPARTMENT OF PUBLIC WORKS											
35	Public Works - Highway	2,408,002	2,429,451	2,419,441	2,619,892	2,619,892	2,619,892	2,825,273	2,877,273	2,827,273	207,381	7.92%
36	Solid Waste	2,408,252	2,531,794	2,585,810	2,860,642	2,860,642	2,860,642	2,871,816	2,871,816	2,871,816	11,174	0.39%
37	Engineering Services	120,704	202,788	183,531	218,501	218,501	218,501	224,317	224,317	224,317	5,816	2.66%
38	Facilities Operations (formerly Building Operations)	617,310	634,312	704,844	754,013	754,013	754,013	816,711	815,711	815,711	61,698	8.18%
39	Building Official	207,466	237,131	241,178	276,266	276,266	276,266	285,459	285,559	285,559	9,293	3.36%
40	Water Pollution Control Agency (WPCA)	395,376	387,588	344,619	350,128	350,128	350,128	402,510	402,810	352,810	2,682	0.77%
41	TOTAL - PUBLIC WORKS	6,157,110	6,423,064	6,479,423	7,079,442	7,079,442	7,079,442	7,426,086	7,477,486	7,377,486	298,044	4.21%
42	DEPARTMENT OF POLICE SERVICES	5,205,693	5,546,735	5,798,530	6,321,819	6,321,819	6,321,819	6,725,226	6,599,726	6,541,226	219,407	3.47%
	DEPARTMENT OF HUMAN SERVICES											
43	Human Services	422,785	435,920	404,303	483,392	483,392	483,392	544,156	544,156	544,156	60,764	12.57%
44	Commission on Aging	4,800	6,300	5,142	7,100	7,100	7,100	8,500	8,500	8,500	1,400	19.72%
45	Recreation	112,830	121,424	129,388	137,919	137,919	137,919	141,550	141,550	141,550	3,631	2.63%
46	Libraries	330,500	330,500	346,500	446,500	446,500	446,500	461,500	461,500	446,500	-	0.00%
47	Outside Agencies	307,125	313,880	342,750	360,200	360,200	360,200	379,700	374,700	372,701	12,501	3.47%
48	Ambulances & Fire Services	139,881	146,779	154,808	157,500	157,500	157,500	207,458	207,458	188,458	30,958	19.66%
49	TOTAL - HUMAN SERVICES	1,317,921	1,354,803	1,382,891	1,592,611	1,592,611	1,592,611	1,742,864	1,737,864	1,701,865	109,254	6.86%
50	TOTAL - GENERAL GOVERNMENT	25,850,147	29,216,268	29,677,196	31,708,564	31,708,564	31,664,438	32,809,809	32,729,509	32,027,616	319,052	1.01%
51	BOARD OF EDUCATION	37,020,623	37,976,903	37,304,394	37,401,100	37,401,100	37,401,100	39,199,903	38,335,596	38,335,596	934,496	2.50%
52	CAPITAL IMPROVEMENTS - FUNDING REQUEST	3,454,937	2,690,664	5,001,116	2,438,631	2,438,631	2,438,631	8,752,464	8,036,968	2,773,319	334,688	13.72%
53	GRAND TOTAL	66,325,707	69,883,835	71,982,706	71,548,295	71,548,295	71,504,169	80,762,176	79,102,073	73,136,531	1,588,236	2.22%
	SUMMARY											
54	General Operations	19,491,441	21,075,287	20,794,037	23,625,749	23,625,749	23,581,623	24,675,601	24,595,301	23,893,408	267,659	1.13%
55	Education	37,020,623	37,976,903	37,304,394	37,401,100	37,401,100	37,401,100	39,199,903	38,335,596	38,335,596	934,496	2.50%
56	Debt Service	6,358,706	8,140,981	8,883,159	8,082,815	8,082,815	8,082,815	8,134,208	8,134,208	8,134,208	51,393	0.64%
57	Capital Improvements - Funding Request	3,454,937	2,690,664	5,001,116	2,438,631	2,438,631	2,438,631	8,752,464	8,036,968	2,773,319	334,688	13.72%
58	Grand Total	66,325,707	69,883,835	71,982,706	71,548,295	71,548,295	71,504,169	80,762,176	79,102,073	73,136,531	1,588,236	2.22%
59	General Operations	14,285,748	15,528,552	14,995,507	17,303,930	17,303,930	17,259,804	17,950,375	17,995,575	17,352,182	48,252	0.28%
60	Police	5,205,693	5,546,735	5,798,530	6,321,819	6,321,819	6,321,819	6,725,226	6,599,726	6,541,226	219,407	3.47%
61	Education	37,020,623	37,976,903	37,304,394	37,401,100	37,401,100	37,401,100	39,199,903	38,335,596	38,335,596	934,496	2.50%
62	Debt Service	6,358,706	8,140,981	8,883,159	8,082,815	8,082,815	8,082,815	8,134,208	8,134,208	8,134,208	51,393	0.64%
63	Capital Improvements - Funding Request	3,454,937	2,690,664	5,001,116	2,438,631	2,438,631	2,438,631	8,752,464	8,036,968	2,773,319	334,688	13.72%
64	Grand Total	66,325,707	69,883,835	71,982,706	71,548,295	71,548,295	71,504,169	80,762,176	79,102,073	73,136,531	1,588,236	2.22%

SOUTHEAST AREA TRANSIT DISTRICT

FUNCTION DESCRIPTION:

Provide public transportation services to Stonington (Routes 10, “HOP” and 108). Route 10 provides service every 120 minutes between Pawcatuck and Old Mystic Village, operating along Route 1 and 1A (via Stonington Borough) and Route 27 corridors, Monday – Friday, between 7 AM and 5 PM. In February 2020, SEAT with the town’s approval, replaced the Route 10 fixed route model with a “Micro Transit” model (real-time demand response service), labelled as the “HOP” service; this service would provide more effective and responsive service for SEAT’s customers at a similar cost to the fixed route service and SEAT was able to serve nearly all of Stonington and expand service hours to 6 AM and 6 PM Monday – Friday. In addition, SEAT acquired two (2) smaller transit buses to provide the HOP service, utilizing Federal and State capital funding requiring no financial contribution from the town.

Route 108 operates every 120 minutes between New London, Groton and Foxwoods, with a major stop at Old Mystic Village. The service operates Monday – Friday, between 6 AM and 11 PM; Saturdays between 6 AM and 10 PM; and Sundays between 6 AM and 2 PM.

In addition, SEAT provides complimentary Americans with Disabilities Act (ADA) paratransit service - required under Federal law - along these corridors during the respective hours of operation. The combined operating costs of the fixed route, Micro Transit and ADA services is \$417,453. The \$25,924 requested is the revised local match (which leverages State funds) was held to no increase.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Prior to the pandemic, SEAT’s system ridership was increasing at an annual rate of 5% over the prior year. The ridership on Route 10 in FY20 through January 2020 was 4,002 (a 15% decrease over FY19); Route 108 had shown a 20% increase over FY19.

With the onset of the Coronavirus pandemic in March 2020, SEAT ridership plummeted (as it did throughout the developed world), and service was reduced system-wide, although the “HOP” service continued. For the months of March – September, SEAT implemented rear-door boarding on all services, and did not collect fares and reduced services. Services were gradually restored with full service resuming in September. However, Sunday service (representing only 2% of SEAT’s total service hours) remains suspended as of this writing. The additional costs of pandemic mitigation (cleaning, disinfecting, etc.) and lack of fare revenue was offset with Federal CARES Act funding. Fare collection resumed in October, and although ridership rebounded slightly from the major drop-off in March, April and May, we continue to run at about 65% of pre-pandemic levels. During the pandemic, HOP ridership has averaged 327 boardings per month, but was increasing.

OBJECTIVES FOR THE COMING YEAR:

SEAT intends to continue to work with Stonington continue to “Micro-Transit” or “HOP” bus program; we are looking at alternative software vendors to address some of the shortcomings of the current software package to better accommodate transfers between the HOP bus and Route 108. Should the town wish to return to traditional “fixed route” service, SEAT is prepared to do so at no additional cost to the town. In addition, SEAT will continue to review the transit recommendations of the recently completed JLUS study and their impact on the SEAT service study; and working with the SE CT Council of Governments, the Board may wish to begin implementation of route changes in the fiscal year, but SEAT staff will work with its member towns to ensure they are fully informed and that implemented transitions are as seamless as we can make them.

MAJOR BUDGET CHANGES AND COMMENTARY:

SEAT is not planning major budget changes and will continue to utilize CARES Act funding into FY22 to defray increased operating costs due to the pandemic and reduced fare revenue associated with lower ridership. It should be noted that CARES Act funding is not expected to continue past FY22, and the State provides a major portion of SEAT’s operating budget, and should the State reduce transit funding in FY22 and beyond, SEAT is prepared to work with the participating Towns to absorb their impacts.

MYSTIC RIVER PARK COMMISSION

FUNCTION DESCRIPTION:

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Mystic River Park continues to be a huge draw to residents and tourists alike. With the onset of the COVID-19 pandemic, use of the Park has grown exponentially during the peak summer season and continued through the off-season months as well. The public restrooms at the Park provide service and relief to these users, as well as the many patrons of our restaurants that could only serve takeout meals during the spring. This has added the burden of additional refuse removal and grounds maintenance to keep the park clean.

OBJECTIVES FOR THE COMING YEAR:

1. Continue to keep the restrooms open from 9 AM to 9 PM (10 PM during the peak summer months.)
2. Continue to maintain the increased degree of cleanliness and maintenance required by COVID-19 to the rest rooms and fixtures.
3. Continue to make ongoing maintenance and improvements to ensure seamless operation.
4. Continue to offer additional cleanings and staff during events held in the park and downtown areas to maintain high degree of cleanliness and safety for park visitors.

MAJOR BUDGET CHANGES AND COMMENTARY:

While the growth in the number of visitors to the Park this year is hard to quantify, the impact on the Mystic River Park budget is not. Our expenses for keeping the restrooms open and sanitary have more than doubled. For this reason, the Mystic River Park Commission is requesting that the Town increase its contribution to the annual upkeep of the restrooms. We hope that we can rely on the Town to continue to support the Park, so that we can continue our mission to support the fabric of Downtown Mystic.

CT Council of Small Towns (COST)

FUNCTION DESCRIPTION:

2021-2022 CT Council of Small Towns (COST) membership, \$1,275.00

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

COST is the leading voice at the state Capitol on issues affecting small towns. Although the COVID-19 pandemic brought the legislative session to an abrupt halt in mid-March, the Connecticut Council of Small Towns (COST) has been working tirelessly with the Governor's office and state agencies to address numerous issues affecting municipalities, including the release of Town Aid Road funding and the issuance of Executive Orders to facilitate local government operations.

In addition, COST has provided members with timely updates and guidance on Executive Orders and Reopening Rules to assist municipal leaders in guiding their communities through this public health emergency. We are also continuing to communicate with key lawmakers to discuss municipal issues that may be addressed in special session.

Although Connecticut is moving forward to reopen schools and businesses, the state and municipalities are facing serious economic and budgetary challenges due to the COVID-19 pandemic. In addition to significant unanticipated costs associated with reopening schools and municipal buildings in compliance with safety rules, state and local governments are projecting a dramatic decrease in tax revenues due to business closures and high unemployment.

OBJECTIVES FOR THE COMING YEAR:

COST will work hard to ensure that the Governor's Office and state legislature take action to position our small towns for social and economic recovery. In addition to maintaining a full-time presence at the state Capitol, testifying on numerous bills, and meeting with lawmakers throughout the legislative session, COST will continue to strengthen its efforts to serve our member towns by:

- Inviting key lawmakers and public officials to discuss priority issues at COST's Legislative Committee meetings
- Holding Town Hall Forums throughout the state to give municipal leaders the opportunity to have meaningful discussions with legislators about how legislation may affect their communities
- Preparing issue briefs to provide municipal leaders with in-depth information on pending legislation
- Developing a comprehensive communications strategy to engage key stakeholders in COST's advocacy efforts
- Holding a Town Leaders Day and other events at the state Capitol
- Coordinating meetings with the Governor's Office and state agencies to discuss municipal issues

- Holding conferences, training workshops, and webinars on issues facing municipalities.

MAJOR BUDGET CHANGES AND COMMENTARY:

In an effort to ensure the long-term sustainability of the Association and better reflect COST's enhanced advocacy efforts, COST's Board of Directors approved a modest increase in membership dues for the last Fiscal Year. This was the first dues increase in more than 20 years and will ensure that COST can continue to strengthen its advocacy role at the state Capitol and expand training opportunities to better serve the needs of the state's smaller communities. Membership dues for the 2021/2022 Fiscal Year will remain at this level, \$1,275.00.

MYSTIC RIVER BOAT PUMP OUT SERVICES

FUNCTION DESCRIPTION:

Three pump out boats located on the Mystic River operate 7 days a week removing sewage waste from boats.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS: This year was exceptionally busy, because of the increased number of boaters. Our boats removed over 225,000 gallons of sewage from boats located on the Mystic River alone. Sewage is discharged from our vessels primarily on Groton land-based stations due to lack of options in Stonington.

OBJECTIVES FOR THE COMING YEAR: Continue to educate boaters of the importance of discharging of waste properly to preserve our waters, shores, and wild life.

MAJOR BUDGET CHANGES AND COMMENTARY: Increase of minimum wages and replacement of boat motor with over 3500 hours.

**DEPARTMENT OF THE FIRST SELECTMAN
WATERFRONT COMMISSION**

FUNCTION DESCRIPTION:

The Commission oversees tidal waters, rights of way and waterfront properties. They work closely with Southern New England Lobstermen's and Fishermen's Association (SNEFLA) at the Town Dock. The Commission oversees Donahue Park and maintenance of docking (Fleet and Police dock) and all other facilities for commercial fishing vessels and pleasure craft.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Completion of UST Replacement – fuel tank successfully installed and in use.
- Small scale Blessing of the Fleet due to COVID.

OBJECTIVES FOR THE COMING YEAR:

- Work with Town Beautification on enhancements to Donahue Park.
- Increased involvement with Mystic River Boathouse Park.

MAJOR BUDGET CHANGES AND COMMENTARY:

None to report

**DEPARTMENT OF THE FIRST SELECTMAN
SHELLFISH COMMISSION**

FUNCTION DESCRIPTION:

Shellfish Commission manages recreational and commercial shell fishing activities to provide benefit to the Town of Stonington and its residents.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The revenue from the sale of shell fishing and scallop permits will allow the Stonington Shellfish Commission to maintain its financial self-sufficiency for the 2021-2022 budget year.

During CY2020, the Commission sold approximately 475 clamming permits, an increase of 75 over CY2019. We believe that this increase was due largely to the reopening of a recreational shellfishing area that had been closed during summer months for decades. In addition, the Commission purchased 10,000 clams to transplant into our most popular shellfishing area. The 2020-2021 scallop season in Stonington waters is off to a very poor start, however our scallop permit sales do not contribute significantly to our overall income.

Currently, there are seven active aquaculture license agreements in Town of Stonington waters. The oyster growers who hold the licenses provide shellfish for the town's recreational shellfishing program as payment for their use of town shellfish grounds. In CY2020, 6400 oysters from the license holders were transplanted into our recreational grounds. In addition, we received a very generous donation of 100,000 seed oysters from Fishers Island Oyster Farm. The oyster seeds were transplanted into Stonington's recreational grounds.

OBJECTIVES FOR THE COMING YEAR:

The Commission does not expect any significant changes from the current recreational operations.

Where possible, we plan to continue our work with commercial organizations to enhance the shellfish populations and recreational shell fishing opportunities in Town of Stonington waters. We will also continue working with the Connecticut Department of Agriculture/Bureau of Aquaculture to identify opportunities to expand the recreational areas in town waters.

MAJOR BUDGET CHANGES AND COMMENTARY:

None expected.

ECONOMIC DEVELOPMENT COMMISSION

FUNCTION DESCRIPTION: The goal of the EDC, comprised of twelve volunteers, is to encourage businesses and residential developers to invest in Stonington. The EDC focuses on the key economic clusters that drive the Stonington economy: Maritime, Agriculture and Fishing, Real Estate, Tourism, Manufacturing and Eldercare. The EDC facilitates positive outcomes through pre-application guidance and support to developers / investors, as well as advocating at Planning and Zoning Commission meetings when approvals are sought for projects that align with Town goals as outlined in the 2015 Plan of Conservation and Development (POCD).

HIGHLIGHTS OF PRESENT YEAR OPERATIONS: In the past FY despite the challenges presented by COVID, the EDC advanced diverse and valuable initiatives. The eleven initiatives below are aligned with the EDC's economic clusters, the Town's POCD, and are advanced in partnership with the Department of Planning:

1. **Develop Campbell Grain building lot:** hosted a January 2020 Community Conversation to solicit public input towards developing a Vision for Downtown Pawcatuck (see also bullets 2-5); leveraged architect's conceptual rendering (EDC funded) to attract developer interest resulting in WinnCos proposal for 82 unit mixed income apartment building; hosted two Community Conversations for the proposal to gain community support. Project on track to start construction Fall 2021; once completed 100+ new downtown residents bring vitality and support local business, revitalizing downtown Pawcatuck
2. **Pawcatuck Historic Structure designation:** significant input into application to State that will ultimately see four properties designated.
3. **Acquire Circus Lot / Potential Uses:** Phase 1 Environmental Assessments completed (EDC funded) which will clear the way for a recommendation to the Town to purchase lot
4. **Pawcatuck Riverwalk:** advanced conceptual ideas within Community. Effort paused during pandemic slowdown
5. **Pawcatuck Streetscape:** advanced conceptual ideas within Community. Effort paused during pandemic slowdown
6. **Marketing – branding / placemaking:** [Stonington1649](#) EDC website launched; moved to routine content development / refresh phase. Published two EDC-related articles in Stonington Magazine
7. **Wayfinding:** exploring incremental approach using Town resource and sign-making capability
8. **Housing strategy:** Town succeeded in gaining award of State grant to develop an Affordable Housing Plan as required by State statute; EDC partnering with contracted professional and providing input.
9. **Land Bank:** initial research underway, will be considered for inclusion in Affordable Housing Plan (#8 above)
10. **Transit Oriented Development (TOD) districts:** State and Federal funding has dried up; EDC continues to monitor (ties in to #8)
11. **Incentivize Workforce Housing:** to be considered for inclusion in Affordable Housing Plan (#8); will pursue through POCD (Task 9.1.9)

OBJECTIVES FOR THE COMING YEAR: Due to COVID slowdown, the EDC has yet to undertake the annual goal-setting process to refresh its list of initiatives, an activity set to happen at the January EDC meeting. The following initiatives will undoubtedly receive high levels of support, but others will be considered:

1. **Develop Campbell Grain building lot (continued):** assist WinnCos and the Town to assure project success
2. **Acquire Circus Lot / Potential Uses (continued):** will recommend purchase by Town; collaborate with abutting property owners for potential Liberty St mixed-use development that unlocks Circus Lot for river-access and recreational use.
3. **Pawcatuck Riverwalk:** develop phased plan that would complete sections over time; re-start Pawcatuck River Greenway Committee

4. **Housing Strategy (FY20 initiatives #8-11):** follow-through to delivery and / or sunset; sponsor Community Conversations for Plan input and socialization with Town residents.
5. **Marketing – branding / placemaking:** monthly articles for Stonington1649, Stonington Magazine; posts to social media
6. Potential New Initiatives:
 - a. In conjunction with #3 Riverwalk, pursue a **pedestrian bridge** from the end of Coggswell to Westerly, an idea that has gained wide Community support
 - b. Work with the SECT Cultural Coalition (Wendy Bury) to establish a **Cultural District(s)** in Stonington in support of the arts community and tourism sector
 - c. Support Town-wide **Greenway initiatives** to establish a network of pedestrian and biking trails
 - d. Support through Community Conversations and other means the **contemporizing of the Town’s Zoning Regulations** (a.k.a Comprehensive Rewrite).
 - e. Explore establishment of a **Tax Increment Financing** ordinance for Stonington to direct incremental tax revenues be invested where they are needed most.
 - f. Examine strategies that attract investment to unlock economic potential at **Exits 90 and 92.**

MAJOR BUDGET CHANGES AND COMMENTARY: Given the challenges presented to Stonington budgets, the EDC voluntarily reduces its budget request by \$5,000 (27%). EDC activity has slowed down need for professional services for conceptual drawings to illustrate ideas; Community Conversations have been limited practically speaking due to the pandemic.

- Consulting Services – request reduced from \$15,000 to \$10,000. Potential uses:
 - Design contest by landscape architects to produce conceptual drawings of a potential river-access / kayak launch / recreational area at the Circus Lot
 - Conceptual drawings for sections of a Riverwalk; survey and permitting for a Phase 1 section
 - Conceptual drawings for a pedestrian bridge spanning the Pawcatuck River; preliminary survey / permit / engineer work
 - Professional help to draft a Tax Increment Financing ordinance for the Town
 - Other TBD

NOTE: All of the above are at the *Idea stage*, none are approved or a “project”. Each of these *Ideas require Validation by the Community*, which the EDC will seek by hosting Community Conversations (below). In order to effectively portray and communicate the ideas to the public, the EDC has proved (e.g. Campbell Grain project) that *spending a little money to illustrate an idea can result in big investments.*

The EDC spent \$6,000 (\$3,000 EDC budget matched by a Washington Trust community development grant) on architect-rendered conceptual drawings for residential development on the long vacant Campbell Grain Property. The end result of the EDC’s efforts, bolstered by the drawings, has resulted in an approval for a \$32 million apartment building.

- Consumable Supplies (\$2,000) – budget used for supplies for EDC-hosted Community Conversations to validate above project ideas.

ELECTIONS

FUNCTION DESCRIPTION:

The Registrars are charged with maintaining voter lists through voter canvass, obituaries, voter cancellations, interstate cancellations and the Connecticut Voter Registration System (CVRS). Registrars conduct referenda, primaries, elections and conduct poll worker training. We maintain all voting equipment and register new voters through voter drives, DMV, SOTS office. Registrars are currently updating and correcting all voter registration cards.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

We attended New London County registrar meetings via Zoom, and maintained our mandatory certification through Continuing Education Units. We conducted a town wide canvass in January, and coordinated the location change of the District Two polling location from the Pawcatuck Fire House to the former Pawcatuck Middle School. We also oversaw the Federal Election in November, while meeting the challenges presented due to the COVID crisis.

OBJECTIVES FOR THE COMING YEAR:

Continue to maintain and update voter registration lists and files. Continue to learn new functions of CVRS to maximize data needs, learn new and existing election law, and learn the new town hall software and shareware systems. Conduct new voter mailing canvass as per CT State Statute. Attend monthly county meetings and State conferences. Enlist more poll workers to ensure elections will be fully staffed in each district. Maintain all election data according to required retention periods. Plan to be fully prepared for any primary, referenda, or special election.

MAJOR BUDGET CHANGES AND COMMENTARY:

None.

DEPARTMENTAL STAFFING:

The Elections department is staffed by two part-time registrars at a fully loaded cost of \$43,411, with an additional \$53,825 budgeted for poll workers.

Note: "Fully loaded salary" for FY 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

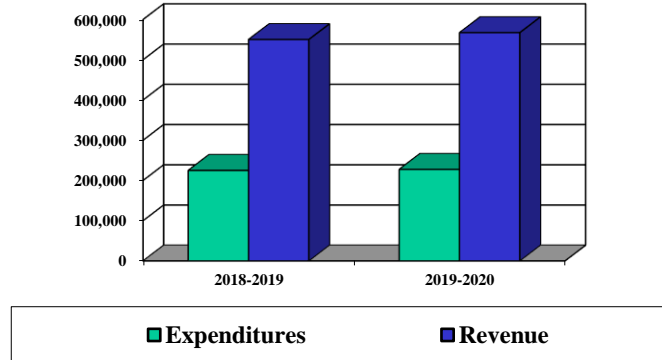
**DEPARTMENT OF THE FIRST SELECTMAN
TOWN CLERK'S OFFICE**

FUNCTION DESCRIPTION:

In FY 19-20 the Town Clerk's Office recorded 4,852 land record documents, maps and tradenames and 737 birth, marriage and death records. We issued 339 marriage licenses, 1,972 dog licenses and 665 sporting licenses. In conjunction with the Registrar of Voters we oversaw a Municipal Election. The Town Clerk clerked 1 Town Meeting. The office is also responsible for posting agendas and minutes for all commission, boards and committees to the Town's website and in our office.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Conveyance tax revenue collected in FY 19-20 was \$375,586, an increase from the prior fiscal year of \$11,306. Also, Town Clerk fees revenue was \$191,829, an increase of \$5,818 from the prior fiscal year. It's hard to predict from one year to the next how much revenue the office will bring in. Some of the deciding factors are the number of properties selling; generating conveyance taxes to the Town, together with recording fees.



A grant was awarded to the Town Clerk's Office in the amount of \$5,500 from the CT State Library Historic Documents Preservation Program to restore and preserve Plat Book, No. 5. Since the inception of the grant program, I have submitted grant proposals and have been awarded \$89,500 for the preservation and storage of Town documents.

The Town Clerk's FY 20/21 budget is projected to be under-budget. Due to COVID there was no Fall CT Town Clerk's Conference and also the Governor's Executive Order allowing for posting legal ads on the Town's website instead of publishing with newspapers has saved the Town money.

OBJECTIVES FOR THE COMING YEAR:

The office will apply for another grant from the CT State Library Historic Documents Preservation program for the FY 21/22.

MAJOR BUDGET CHANGES AND COMMENTARY:

No major budget changes.

DEPARTMENTAL STAFFING:

The Town Clerk's office is staffed by:

- The Town Clerk at a fully loaded salary of \$108,860.
- Two full time clerical assistants with fully loaded wages of \$142,230.

Note: "Fully loaded salary" for FY 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

STONINGTON BEAUTIFICATION COMMITTEE (SBC)

FUNCTION DESCRIPTION:

Enhance the appearance of the Stonington community to create a more welcoming environment for residents, businesses, and visitors alike.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Stonington Courtyard: New landscaping of shrubs and perennials installed near Route 1, Flanders Road, and North Water Street
- Gateway to Donahue Park: New landscaping of pollinating and native plants.
- Stillman Avenue Bridge: Installed (6) new planters.
- New flowering planter at the welcome to Mystic sign Route 1 Mystic
- Planting of pollinating plants at the VFW Park and Welcome to Pawcatuck Sign
- Planting of 4 new trees in Pawcatuck estimated completed date spring 2021
- Seasonal plants added to our downtown bridge planter, as well as to many other planters throughout Stonington.
- Sponsored and fundraised for over (10) summer flowering planters in Downtown Pawcatuck, organized by Ocean Community Chamber of Commerce.
- Partnered with the Human Services Department to facilitate the first annual scarecrow (fall) and holiday decorating (winter) contests.
- Worked directly with Public Works Department to display holiday decorations.
- Worked with many community volunteers of all ages on cleanup projects throughout Town.

OBJECTIVES FOR THE COMING YEAR:

- New landscaping to include adding pollinating and native plants to Donahue Park.
- Plant (4) new trees throughout Stonington to replace trees that had to be taken down due to disease or storm damage.
- Plant over (100) small seedling trees on town property.
- Continue seasonal plantings on our two bridges (Pawcatuck-Westerly) and within the many flowering pots maintained throughout Town.
- Collaborate with residents and the Public Works Department on locations in town that need clean up and/or future plantings.
- Continue to partner with Stonington Public Schools and student volunteers on beautification projects at their respective schools.
- Partner with the Human Services Department, garden clubs, local small businesses and the community at-large on future beautification projects, to include more pollinating and native plants throughout Stonington.

MAJOR BUDGET CHANGES AND COMMENTARY:

Historically, the SBC works tirelessly to fundraise throughout the year – specifically through local small businesses (dine to donate events, etc.). Due to COVID-19 and the many challenges our community partners are facing, we opted to not seek out business sponsorships and donations this year. The \$5,000 commitment from the Town for FY2021-2022 is an adequate budget to maintain all of the current projects, as well as to create keep our work moving forward to continue to enhance the beauty of our Town as well as enhance the environment.

**DEPARTMENT OF THE FIRST SELECTMAN
EMERGENCY MANAGEMENT**

FUNCTION DESCRIPTION:

The Emergency Management Director assists the First Selectman in recovering from the threats and hazards that are associated with a town wide emergency whether Natural or man-made, working with a unified command team to bring the community back to normalcy

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- We participated in the mandatory statewide drills we also in one Millstone scored drill.
- The area experienced many storms that required monitoring and working with the Towns Eversource Liaison to get power back as quickly as possible.
- After March 2020, a lot of time has been spent on the COVID-19 meetings ensuring the Town has enough PPE for our employees
- Worked on the Towns Ambulance Plan reworked the contract for Ambulance service and First Responders which is a working document.
- We now have an approved EOP now I must work with the annexes to the plan they need to be updated they are a work in progress.
- Attended a virtual meeting with Eversource on the Make Safe Program and the Blocked Road requirements.

OBJECTIVES FOR THE COMING YEAR:

The Items listed below were held up this past year due to the pandemic:

We want to hold a class on how to use the Web EOC for the EOC staff and the outside agencies. We need to update the contract the Town has with the Red Cross to operate our Town Emergency Shelter. Working with the First Selectman, we will be working to build a stronger unified command group for the operation of our EOC. We also will be working to try and get a Town contract with the ambulance services and the first responders and the Town EMS plan submitted to the state.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF SELECTMAN											
1	First Selectman	91,741	91,876	94,265	96,716	96,716	96,716	99,327	99,327	99,327	2,611	2.70%
2	Second Selectman	11,912	13,222	13,566	13,919	13,919	13,919	14,295	14,295	4,295	(9,624)	-69.14%
3	Third Selectman	11,912	12,250	13,566	13,919	13,919	13,919	14,295	14,295	4,295	(9,624)	-69.14%
3	Town Attorney	49,997	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0.00%
4	Total - Salaries	165,562	167,348	171,397	174,554	174,554	174,554	177,917	177,917	157,917	(16,637)	-9.53%
5	Examination of Indices	1,875	2,500	2,500	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
6	Mosquito Abatement	31,448	30,000	33,415	34,000	34,000	34,000	34,000	34,000	34,000	-	0.00%
7	Legal Services & Courts	26,521	39,982	29,904	40,000	40,000	40,000	40,000	40,000	40,000	-	0.00%
8	Professional Associations & Publications	-	565	976	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
9	Furniture & Equipment	-	-	549	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
10	Tree Warden - Stipend	-	1,066	2,000	2,000	2,000	2,000	3,000	3,000	3,000	1,000	50.00%
11	Tree Warden Expenses	154	1,000	315	750	750	750	750	750	750	-	0.00%
12	Total - Expenses	59,998	75,113	69,659	82,750	82,750	82,750	83,750	83,750	83,750	1,000	1.21%
13	Town Wide - Technical & Professional Services	9,595	2,406	6,895	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
14	Total - Technical & Professional Services	9,595	2,406	6,895	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
15	TOTAL - OFFICE OF THE FIRST SELECTMAN	235,155	244,867	247,951	277,304	277,304	277,304	281,667	281,667	261,667	(15,637)	-5.64%
	PROGRAMS AND AGENCIES											
16	S.E.A.T.	24,675	24,675	25,292	25,292	25,292	25,924	25,924	25,924	25,924	632	2.50%
17	SECTER	6,166	6,166	6,166	6,166	6,166	6,166	6,166	6,166	6,166	-	0.00%
18	CT. Conference of Municipalities	12,032	12,032	12,032	13,000	13,000	13,000	13,000	13,000	13,000	-	0.00%
19	Southeastern CT Council of Governments	9,689	9,689	9,689	9,689	9,689	9,689	9,689	9,689	9,689	-	0.00%
20	Mystic River Park-Public Restrooms	10,609	10,609	10,609	10,609	10,609	10,609	20,000	20,000	20,000	9,391	88.52%
21	CT Council of Small Towns	1,025	1,025	1,025	1,275	1,275	1,275	1,275	1,275	1,275	-	0.00%
22	Probate Court	6,301	6,301	6,301	6,301	6,301	6,301	6,301	6,301	6,301	-	0.00%
23	Probate Court Occupancy Costs	3,415	3,468	3,555	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
24	Connecticut Tourism Coalition	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
25	Mystic River Boat Pumpout Service	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
26	Plastic Bags & Straws Committee	-	-	1,499	-	-	-	-	-	-	-	0.00%
27	TOTAL - PROGRAMS AND AGENCIES	73,912	75,465	87,668	87,832	87,832	88,464	97,855	97,855	97,855	10,023	11.41%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	WATERFRONT COMMISSION											
28	Clerical Services	800	1,100	1,350	1,650	1,650	1,650	1,925	1,925	1,925	275	16.67%
29	Postage	79	-	-	75	75	75	75	75	75	-	0.00%
30	Consumable Supplies	23	-	53	25	25	25	25	25	25	-	0.00%
31	Miscellaneous	72	-	-	100	100	100	100	100	100	-	0.00%
32	Total - Expenses	174	-	53	200	200	200	200	200	200	-	0.00%
33	TOTAL - WATERFRONT COMMISSION	974	1,100	1,403	1,850	1,850	1,850	2,125	2,125	2,125	275	14.86%
	PAWCATUCK RIVER HARBOR MGT											
34	Clerical Services	-	-	-	-	-	-	-	-	-	-	0.00%
35	Postage	-	-	-	100	100	100	100	100	100	-	0.00%
36	Advertising	-	-	-	100	100	100	100	100	100	-	0.00%
37	Consumable Supplies	-	-	-	100	100	100	100	100	100	-	0.00%
38	Reproduction & Printing	-	-	-	100	100	100	100	100	100	-	0.00%
39	Miscellaneous	-	-	-	100	100	100	100	100	100	-	0.00%
40	Total - Expenses	-	-	-	500	500	500	500	500	500	-	0.00%
41	TOTAL PAWCATUCK RIVER HARBOR MGT.	-	-	-	500	500	500	500	500	500	-	0.00%
	SHELLFISH COMMISSION											
42	Expenses	-	-	-	50	50	50	50	50	50	-	0.00%
	TOTAL SHELLFISH COMMISSION	-	-	-	50	50	50	50	50	50	-	0.00%
	ECONOMIC DEVELOPMENT COMMISSION											
43	Consulting Services	-	9,798	3,871	15,000	15,000	15,000	10,000	10,000	10,000	(5,000)	-33.33%
44	Postage	-	-	-	200	200	200	200	200	200	-	0.00%
45	Advertising	476	-	-	-	-	-	-	-	-	-	0.00%
46	Consumable Supplies	836	863	835	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
47	Travel	-	-	-	270	270	270	270	270	270	-	0.00%
48	Professional Associations	1,453	-	449	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
49	Total - Expenses	2,765	10,661	5,155	18,470	18,470	18,470	13,470	13,470	13,470	(5,000)	-27.07%
50	TOTAL- ECONOMIC DEVELOPMENT COMMISSION	2,765	10,661	5,155	18,470	18,470	18,470	13,470	13,470	13,470	(5,000)	-27.07%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FIRST SELECTMAN	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	STONINGTON FACILITIES COMMITTEE (NEW NAME)											
51	Clerical Services	-	-	1,100	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
52	Consumable Supplies	-	-	-	100	100	100	100	100	100	-	0.00%
53	TOTAL- COMM. TO STUDY USE OF TOWN BLDG.	-	-	1,100	1,100	1,100	1,100	1,100	1,100	1,100	-	0.00%
	BEAUTIFICATION COMMITTEE											
54	Expenses	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
55	TOTAL BEAUTIFICATION COMMITTEE	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
	CHARTER REVISION COMMISSION											
56	Clerical Services	-	-	-	1,800	1,800	1,800	-	-	-	(1,800)	-100.00%
57	<i>Project Administrator</i>	-	-	-	-	-	-	4,000	4,000	4,000	4,000	0.00%
58	Expenses	-	-	-	200	200	200	200	200	200	-	0.00%
59	TOTAL CHARTER REVISION COMMISSION	-	-	-	2,000	2,000	2,000	4,200	4,200	4,200	2,200	110.00%
60	TOTAL - COMMISSIONS & COMMITTEES	3,739	11,761	7,658	28,970	28,970	28,970	26,445	26,445	26,445	(2,525)	-8.72%
	EMERGENCY MANAGEMENT											
61	Emergency Management Tactical Operations Director	13,211	13,554	13,906	14,268	14,268	14,268	14,653	14,653	14,653	385	2.70%
62	Clerical Services	1,914	1,923	2,052	2,106	2,106	2,106	2,163	2,163	2,163	57	2.71%
63	Emergency Operations Center Staffing	-	-	-	1	1	1	1	1	1	-	0.00%
64	Total - Salaries	15,125	15,477	15,958	16,375	16,375	16,375	16,817	16,817	16,817	442	2.70%
65	Consumable Supplies	170	590	346	1,250	1,250	1,250	1,250	1,250	1,250	-	0.00%
66	Equipment	-	-	-	3,500	3,500	3,500	3,500	3,500	3,500	-	0.00%
67	Development of Emergency Plan	-	-	-	1	1	1	1	1	1	-	0.00%
68	Miscellaneous	69	-	-	100	100	100	100	100	100	-	0.00%
69	Furniture & Equipment	-	-	-	750	750	750	750	750	750	-	0.00%
70	Training & Education	-	130	-	200	200	200	200	200	200	-	0.00%
71	Total - Expenses	239	720	346	5,801	5,801	5,801	5,801	5,801	5,801	-	0.00%
72	Generator Maintenance	-	-	-	1	1	1	1	1	1	-	0.00%
73	Water Testing	-	-	-	1	1	1	1	1	1	-	0.00%
74	Communications	-	-	-	1	1	1	1	1	1	-	0.00%
75	Mass Notification System Maintenance	4,860	4,860	5,006	5,020	5,020	5,020	5,300	5,300	5,300	280	5.58%
76	Total - Services	4,860	4,860	5,006	5,023	5,023	5,023	5,303	5,303	5,303	280	5.57%
77	TOTAL - EMERGENCY MANAGEMENT	20,224	21,057	21,310	27,199	27,199	27,199	27,921	27,921	27,921	722	2.65%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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	ELECTIONS											
78	Registrars Salaries	36,352	37,296	38,266	39,262	39,262	39,262	40,326	40,326	40,326	1,064	2.71%
79	Referenda/Election Personnel Salaries	26,892	41,400	16,718	50,000	50,000	50,000	50,000	50,000	50,000	-	0.00%
80	Total - Salaries	63,244	78,696	54,984	89,262	89,262	89,262	90,326	90,326	90,326	1,064	1.19%
81	Postage	838	344	777	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
82	Advertising	168	780	1,397	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
83	Consumable Supplies	245	711	369	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
84	Telephone	1,785	1,645	1,721	3,500	3,500	3,500	3,500	3,500	3,500	-	0.00%
85	Equipment	746	3,996	4,199	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
86	Reproduction & Printing	277	541	365	700	700	700	700	700	700	-	0.00%
87	Professional Associations & Publications	530	350	140	500	500	500	500	500	500	-	0.00%
88	Voting Canvas	252	141	117	500	500	500	500	500	500	-	0.00%
89	Miscellaneous	461	231	397	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
90	Ballot Printing / Programming	5,686	10,895	4,499	15,000	15,000	15,000	15,000	15,000	15,000	-	0.00%
91	Furniture & Equipment	-	793	3,093	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
92	Training & Education	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
93	Total - Expenses	10,988	20,427	17,074	35,700	35,700	35,700	35,700	35,700	35,700	-	0.00%
94	Voting Machine (Optical Scan Machine Maintenance)	2,200	2,200	2,400	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
95	Total - Services	2,200	2,200	2,400	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
96	TOTAL - ELECTIONS	76,432	101,323	74,458	127,962	127,962	127,962	129,026	129,026	129,026	1,064	0.83%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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	TOWN CLERK											
97	Salary of Town Clerk	78,951	81,004	83,110	85,271	85,271	85,271	87,573	87,573	87,573	2,302	2.70%
98	Clerical Salaries	100,114	102,721	106,283	111,384	111,384	111,384	114,391	114,391	117,699	6,315	5.67%
99	Longevity	5,400	5,580	5,760	5,940	5,940	5,940	6,120	6,120	6,120	180	3.03%
100	Total - Salaries	184,465	189,305	195,153	202,595	202,595	202,595	208,084	208,084	211,392	8,797	4.34%
101	Postage	1,500	1,455	1,408	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
102	Advertising	1,083	1,705	1,906	2,500	2,500	750	2,000	2,000	2,000	(500)	-20.00%
103	Consumable Supplies	2,604	2,768	2,534	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
104	Telephone	463	478	120	475	475	475	150	150	150	(325)	-68.42%
105	Equipment	3,344	3,493	3,641	3,500	3,500	3,500	3,500	3,500	3,500	-	0.00%
106	Professional Associations & Publications	275	275	275	275	275	275	275	275	275	-	0.00%
107	Training & Education	928	1,040	525	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
108	Total - Expenses	10,197	11,214	10,409	12,750	12,750	11,000	11,925	11,925	11,925	(825)	-6.47%
109	Land Records & Data Processing	23,237	24,322	21,654	27,000	27,000	27,000	27,000	27,000	27,000	-	0.00%
110	Vital Statistics	465	205	361	500	500	500	500	500	500	-	0.00%
111	Total - Services	23,702	24,527	22,015	27,500	27,500	27,500	27,500	27,500	27,500	-	0.00%
112	TOTAL - TOWN CLERK	218,364	225,046	227,577	242,845	242,845	241,095	247,509	247,509	250,817	7,972	3.28%
	TOWN MEETING & REFERENDA											
113	Town Meeting Personnel	-	-	-	200	200	200	200	200	200	-	0.00%
114	Advertising	1,691	3,560	1,206	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
115	TOTAL - TOWN MEETING & REFERENDA	1,691	3,560	1,206	6,200	6,200	6,200	6,200	6,200	6,200	-	0.00%
	PAYMENTS TO OTHER CIVIL DIVISIONS											
116	Borough of Stonington	187,677	192,950	206,885	267,828	267,828	267,828	251,583	251,583	251,583	(16,245)	-6.07%
117	TOTAL - FIRST SELECTMAN	817,194	876,029	874,713	1,066,140	1,066,140	1,065,022	1,068,206	1,068,206	1,051,514	(14,626)	-1.37%

DEPARTMENT OF ADMINISTRATIVE SERVICES

FUNCTION DESCRIPTION:

We are responsible for the Town's Human Resources department (including Human Resources Operations/Administration, Labor Relations, Recruitment and Employee Benefits) and Information Technology. The Human Resources department's mission is to attract and retain the talent that will meet the current and future needs of the Town of Stonington and the Information Technology department strives to provide the necessary technology, equipment and solutions; all in order to provide the highest quality of service to Town residents. Ledge Light Health District services as the local health department for the Town and rolls-up under our budget. Additionally, we coordinate the development of the Town Capital Improvement Plan.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Human Resources

Successful recruitment and onboarding of multiple positions including three Finance roles, Town Engineer and Director of Assessment (resulting from many retirements and processing thereof). Management of HR operations and safety measures relating to COVID-19. Rolled out Town-side Sexual Harassment training and piloted Diversity, Equity and Inclusion training. The department ensured continuity of HR operations, administration and service during the first half of 2020 when the Director of Administrative Services was on leave of absence. Successfully integrated a new Director of Administrative Services into the organization at the beginning of fiscal 2020-2021.

Information Technology (IT)

This past year we replaced all of the network access switches in the Stonington Police Dept., Town Hall, Human Services and the Highway Garage. The updated network infrastructure will allow us to implement new security cameras at all locations as well as expand Wi-Fi capabilities at these locations. With the growth of technology within the organization as a whole, this infrastructure improvement will better serve the constantly growing data needs of the Town of Stonington and Police Department. COVID-19 has resulted in additional needs for IT support to a number of Town Boards and Committees who have moved to virtual meetings.

There currently exists no significant year-to-date budget variances as of 11/30/20 with total Administrative Services projecting to remain on budget for the current fiscal year.

Capital Improvement Project (CIP) Requests

Town-wide Computer Upgrade represents ongoing funding for the replacement of town-wide desktop workstations, police dispatch workstations, data center servers, back-up storage, and network switch infrastructure. Orthophotography is a joint effort with neighboring towns to provide accurate aerial photography for use in the Town's GIS system. The Town Wide security camera improvement project will replace the existing cameras and recording device with new IP based cameras and a recording device

viewable by public safety personnel. With the new network switch infrastructure project completed last FY, Human Services and the Highway Garage can also have cameras to monitor areas for the safety of employees as well as safeguarding expensive equipment.

Ledge Light Health District (LLHD)

LLHD conducted inspections of Stonington's 161 restaurants (10 new) and followed-up on 36 COVID-19 related restaurant complaints. Additionally, inspections were conducted of the Stonington's 21 pools, 42 cosmetology facilities, 24 lodging establishments and 5 beach water sampling sites. Land use staff were extremely busy, conducting reviews and inspections of building additional, decks, pools, sheds, and new and repair septic system installations. LLHD engages and supports the community in health education, health promotion, and health policy development activities in a variety of ways. The Overdose Action Team continues to advance the shared goals of increasing access to effective treatment for opioid use disorder, saturating the community with naloxone and reducing stigma. Through their work engaging with people in community settings and responding to calls to the phone line, the Recovery Navigators continue support their individual health goals. LLHD continues to work with the many community partners on the Health Improvement Collaborative of Southeastern Connecticut to monitor the health of our communities and take collective action to address prioritized health concerns. LLHD has been instrumental in providing guidance and education to Towns and school with respect COVID-19 including policies, practices, education and contact tracing.

OBJECTIVES FOR THE COMING YEAR:

Human Resources and Administration:

Successfully negotiate collective bargaining agreements. Continue to evaluate and seek areas to streamline or automate HR processes, operations and administration and review and update key policies (i.e., Employee Handbook). Evaluate options for Performance Management. Look at Health and Wellness program options for the Town. Evaluate practices and initiatives for Diversity, Equity and Inclusion.

Information Technology:

Integration of a new Technology Support Specialist focused on support for the Police Department to support the significantly increasing technology needs. Continue to focus on making improvements to technology infrastructure across Town buildings and looking at ways to both automate systems and processes and reduce reliance on hardcopy paper files.

MAJOR BUDGET CHANGES AND COMMENTARY:

We are requesting an additional position for Information Technology, Technology Support Specialist, primarily to support the additional and increasing technology demands for the Police Department. We are requesting a new line item, funding to support Diversity, Equity and Inclusion initiatives not only for Town staff but Board and Committee members as well as Community Outreach; initial focus will be training. Continued monitoring and management of health benefits costs; while FY2020 – 2021 has been a positive claims year, to-date, this could be low due to COVID-19 which has impacted other health care activity and expenses. Pension expenses driven by actuarial calculations which determine required contributions. Wage costs driven by negotiated agreements. FY2021 – 2022 will

include labor counsel expenses for the negotiations for the collective bargaining agreements to be effective July 1, 2022, thus labor counsel negotiation costs will be higher.

DEPARTMENTAL STAFFING:

The Administration office is staffed by:

- The Director of Administrative Services at a fully loaded salary of \$115,692.
- A Human Resources Coordinator at a fully loaded salary of \$87,365.
- The Executive Assistant to the First Selectman at a fully loaded salary of \$82,628.
- One clerical staff at a fully loaded wage of \$69,974.

The Information Technology office is staffed by:

- The Information Technology Manager at a fully loaded salary of \$119,627.
- A Technology Support Specialist at a fully loaded salary of \$82,896.
- ***New Position:*** A 2nd Technology Support Specialist at a fully loaded salary of \$76,710.

Summary – Staffing Levels

Six (6) full-time positions: Two (2) SPAA, One (1) Clerical, Three (3) Non-union

Requesting additional position, Technology Support Specialist (SPAA)

Note: “Fully loaded salary” for FY 20/21 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
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	ADMINISTRATION											
1	Director of Administrative Services	94,741	97,204	99,731	102,324	102,324	100,000	102,700	102,700	102,700	376	0.37%
2	Administrative Support Staff	173,552	181,073	201,782	197,775	197,775	197,775	55,528	55,528	55,528	(142,247)	-71.92%
3	Executive Administrative Assistant	-	-	-	-	-	-	73,149	73,149	73,149	73,149	0.00%
4	Human Resources Coordinator	-	-	-	-	-	-	71,680	71,680	71,680	71,680	0.00%
5	Longevity	2,920	3,080	3,340	3,660	3,660	3,660	3,380	3,380	3,380	(280)	-7.65%
6	Total - Salaries	271,213	281,357	304,853	303,759	303,759	301,435	306,437	306,437	306,437	2,678	0.88%
7	Postage	827	825	996	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
8	Advertising	4,037	5,091	19,117	11,500	11,500	11,500	11,500	11,500	11,500	-	0.00%
9	Consumable Supplies	3,706	4,110	3,905	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
10	Reproduction & Printing	2,702	2,761	2,518	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
11	Telephone	141	115	160	150	150	150	150	150	150	-	0.00%
12	Equipment	2,442	2,326	2,532	4,400	4,400	4,400	4,400	4,400	4,400	-	0.00%
13	Professional Associations & Publications	1,868	1,680	1,433	2,200	2,200	2,200	2,200	2,200	2,200	-	0.00%
14	Database Expenses	8,592	7,884	7,396	9,000	9,000	9,000	9,000	9,000	9,000	-	0.00%
15	Miscellaneous	214	164	686	300	300	300	500	500	500	200	66.67%
16	Furniture & Equipment	1,968	2,424	2,233	2,270	2,270	2,270	2,270	2,270	2,270	-	0.00%
17	Training & Education (First Selectman & Administration)	675	1,057	609	1,580	1,580	1,580	1,580	1,580	1,580	-	0.00%
18	Total - Expenses	27,172	28,437	41,585	40,400	40,400	40,400	40,600	40,600	40,600	200	0.50%
19	Admin Services - Technical & Professional Services	684	-	-	8,500	8,500	8,500	8,500	8,500	8,500	-	0.00%
20	Total - Technical & Professional Services	684	-	-	8,500	8,500	8,500	8,500	8,500	8,500	-	0.00%
21	Memorial Observances	7,005	9,800	9,470	11,000	11,000	11,000	11,000	11,000	11,000	-	0.00%
22	Columbus Day Observances	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
23	Total - Services	12,005	14,800	14,470	16,000	16,000	16,000	16,000	16,000	16,000	-	0.00%
24	TOTAL - ADMINISTRATION	311,074	324,594	360,908	368,659	368,659	366,335	371,537	371,537	371,537	2,878	0.78%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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	INFORMATION SYSTEMS											
25	IT Manager	90,582	90,977	93,343	96,796	96,796	96,796	99,409	99,409	99,409	2,613	2.70%
26	Technology Support Specialist	61,544	63,145	64,626	67,127	67,127	67,127	68,940	68,940	68,940	1,813	2.70%
27	<i>Technology Support Specialist</i>	-	-	-	-	-	-	68,096	68,096	68,096	68,096	-
28	Longevity	750	950	1,060	1,170	1,170	1,170	1,380	1,380	1,380	210	17.95%
29	Total - Salaries	152,876	155,072	159,029	165,093	165,093	165,093	237,825	237,825	237,825	72,732	44.06%
30	Postage	-	-	-	200	200	200	200	200	200	-	0.00%
31	Consumable Supplies	552	1,420	1,037	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
32	Reproduction & Printing	12	110	78	50	50	50	50	50	50	-	0.00%
33	Telephone	1,468	1,453	1,581	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
34	Professional Associations & Publications	235	235	235	250	250	250	250	250	250	-	0.00%
35	Equipment & Licensing	46,288	46,480	40,866	48,000	48,000	48,000	48,000	48,000	48,000	-	0.00%
36	Internet Hosting Expense	5,951	9,001	6,700	7,500	7,500	7,500	7,500	7,500	7,500	-	0.00%
37	Miscellaneous	40	18	7	50	50	50	50	50	50	-	0.00%
38	Training & Education	3,946	1,600	-	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
39	Total - Expenses	58,492	60,317	50,504	64,050	64,050	64,050	64,050	64,050	64,050	-	0.00%
40	Telecommunications	59,489	57,131	62,961	61,000	61,000	61,000	70,000	70,000	70,000	9,000	14.75%
41	Technical Assistance	5,000	4,850	8,375	12,000	12,000	12,000	12,000	12,000	12,000	-	0.00%
42	Total - Services	64,489	61,981	71,336	73,000	73,000	73,000	82,000	82,000	82,000	9,000	12.33%
43	Geographic Information System (GIS) Expenses	26,874	27,066	25,323	30,000	30,000	30,000	30,000	30,000	30,000	-	0.00%
44	TOTAL - INFORMATION SYSTEMS	302,731	304,436	306,192	332,143	332,143	332,143	413,875	413,875	413,875	81,732	24.61%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	HUMAN RESOURCES											
45	Employee Training & Education	5,261	7,081	3,350	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
46	Labor Negotiations	45,189	59,052	24,758	40,000	40,000	40,000	80,000	80,000	80,000	40,000	100.00%
47	Labor Counsel	80,000	80,000	46,899	80,000	80,000	80,000	40,000	40,000	40,000	(40,000)	-50.00%
48	Pension Plan - Defined Benefit	508,000	480,000	485,000	501,000	501,000	501,000	480,534	480,534	480,534	(20,466)	-4.09%
49	Pension Plan - Defined Contribution 401A	89,805	97,747	104,032	130,426	130,426	130,426	148,000	148,000	148,000	17,574	13.47%
50	Social Security	474,727	484,241	496,107	561,002	561,002	561,002	583,000	583,000	583,000	21,998	3.92%
51	Unemployment	24,462	3,240	5,687	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
52	Employee Assistance Program	1,725	1,725	1,725	3,150	3,150	3,150	3,150	3,150	3,150	-	0.00%
53	Employee Screening	1,407	1,984	1,758	3,200	3,200	3,200	3,200	3,200	3,200	-	0.00%
54	Additional Manpower	3,500	4,250	2,825	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
55	Employee Travel Expense	19,211	21,652	21,553	24,000	24,000	24,000	24,000	24,000	24,000	-	0.00%
56	Accrued Leave Pay-out	24,999	25,000	23,883	150,000	150,000	150,000	120,000	120,000	120,000	(30,000)	-20.00%
57	Retiree Health Care-Police	58,467	62,123	62,716	75,000	75,000	75,000	75,000	75,000	75,000	-	0.00%
58	Health Insurance	1,700,000	1,810,667	1,820,996	1,996,000	1,996,000	1,996,000	1,996,000	1,996,000	2,030,000	34,000	1.70%
59	Life Insurance	21,637	26,877	25,257	27,400	27,400	27,400	27,400	27,400	28,385	985	3.59%
60	RX Eyewear Reimbursement	984	1,550	1,954	2,100	2,100	2,100	2,100	2,100	2,100	-	0.00%
61	Replacement Staff Training	-	-	-	1	1	1	1	1	1	-	0.00%
62	<i>Diversity, Equity, & Inclusion Train. and Comm. Outreach</i>	-	-	-	-	-	-	7,500	7,500	7,500	7,500	0.00%
63	Total - Expenses	3,059,374	3,167,189	3,128,500	3,628,279	3,628,279	3,628,279	3,624,885	3,624,885	3,659,870	31,591	0.87%
64	Admin Services - Professional & Technical Services	15,000	15,099	950	16,430	16,430	16,430	16,430	16,430	16,430	-	0.00%
65	Total - Technical & Professional Services	15,000	15,099	950	16,430	16,430	16,430	16,430	16,430	16,430	-	0.00%
66	TOTAL- HUMAN RESOURCES	3,074,374	3,182,288	3,129,450	3,644,709	3,644,709	3,644,709	3,641,315	3,641,315	3,676,300	31,591	0.87%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF ADMINISTRATIVE SERVICES	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	HEALTH OFFICER & SANITATION											
67	Health Officer Salaries	-	-	-	-	-	-	-	-	-	-	
68	Sanitarian Salaries	-	-	-	-	-	-	-	-	-	-	
69	Longevity	-	-	-	-	-	-	-	-	-	-	
70	Total - Salaries	-	-	-	-	-	-	-	-	-	-	
71	Sanitarian Expenses	9		-	-	-	-	-	-	-	-	
72	Clothing Allowance	-	-	-	-	-	-	-	-	-	-	
73	Furniture & Equipment	-	-	-	-	-	-	-	-	-	-	
74	Training & Education	-	-	-	-	-	-	-	-	-	-	
75	Total - Expenses	9	-	-	-	-	-	-	-	-	-	
76	Professional Services	-	-	-	-	-	-	-	-	-	-	
77	Consumable Supplies	-	31	25	135	135	135	135	135	135	-	0.00%
78	Ledge Light Health District Membership Fees	135,470	137,428	137,031	135,969	135,969	135,969	140,863	140,863	140,863	4,894	3.60%
79	Total - Services	135,470	137,459	137,056	136,104	136,104	136,104	140,998	140,998	140,998	4,894	3.60%
80	TOTAL - HEALTH OFFICER & SANITATION	135,479	137,459	137,056	136,104	136,104	136,104	140,998	140,998	140,998	4,894	3.60%
	COMMUNITY DEVELOPMENT											
81	Clerical Salaries	-	14,828	-	15,000	15,000	15,000	15,000	-	-	(15,000)	-100.00%
82	Project Assistant	-	-	-	-	-	-	-	15,000	15,000	15,000	0.00%
83	Project Field Inspection	16,659	-	-	-	-	-	-	-	-	-	0.00%
84	TOTAL - COMMUNITY DEVELOPMENT	16,659	14,828	-	15,000	15,000	15,000	15,000	15,000	15,000	-	0.00%
85	TOTAL - ADMINISTRATIVE SERVICES	3,840,317	3,963,605	3,933,606	4,496,615	4,496,615	4,494,291	4,582,725	4,582,725	4,617,710	121,095	2.69%

DEPARTMENT OF ASSESSMENT

FUNCTION DESCRIPTION:

The Department of Assessment is responsible for balancing the \$2.8 billion-dollar grand list which is the basis for the tax levy. The Director of Assessment is the governmental official responsible for establishing the value of property for ad valorem tax purposes; for discovering, listing and valuing all taxable and tax-exempt properties; and to ensure that the individual property owner's value is proper so the owner pays no more than his/her fair share of the property tax. In the performance of these duties, assurance is made that no property escapes the assessment process or is under assessed and that no property owner received unauthorized preferential treatment. Revaluations are completed every five years in conformity with the Connecticut General Statutes and Revaluation Performance Standards. The revaluation took effect October 1, 2017. Development and updating of information are conducted on an ongoing basis, including modernization of computerized records of real estate, personal property and motor vehicles. Duties are performed in compliance with State of Connecticut mandated General Statutes

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Court Appeals

There were twelve court cases as a result of the 2017 revaluation and three appeals in 2018. Some of the appeals include multiple properties. The appeals include four residential, thirteen commercial properties and one personal property account. Seven cases have been settled and three have been withdrawn.

Special Audit Revenue

Completion of the 2018 personal property audits added \$203,464 in assessment to the Grand List at a cost of \$3,600.

Permits and Certificates of Occupancies—Processed 1,041 new permits, and miscellaneous inspections. There are approximately 400 ongoing permits from prior years staff continues to monitor and inspect.

- 241 additions, modifications, and new construction
- 128 sheds, decks, pools, docks, and garages
- 672 fireplaces/liners, demolitions, re-shingle and or re-roofing, septic, and miscellaneous permits

Grand List Growth, Pilot, Tax Agreements and Future Grand List Growth

- 2019 Grand List growth of 1.16% or \$32,652,995 in assessed value over the previous year, exclusive of Pilot payment.
- Pilot for Masonicare at Mystic LLC and Senior Living by Masonicare, LLC is not included in the taxable Grand List. A pilot payment is calculated on the general government portion of the mill rate. The pilot payment for the 2019 Grand List included personal property and real estate taxes in the amount \$265,028.
- Fixed Assessment Agreement for the Threadmill Partners LLC is for a seven-year period commencing October 1, 2016. Thirty-five percent of the added assessment above \$569,200 will be added to the October 1, 2020 Grand List.

- Seven-year fixed assessment agreement for Mystic Apartments LLC began October 1, 2019. Fourteen percent of the portion of building completion will be added to the October 1, 2020 Grand List. The land value (which is not under the fixed assessment agreement) has also been increased for sewer and road improvements.
- Seven-year fixed assessment agreement for EG Perkins Reserve LLC (townhouses) began October 1, 2020. Seven percent of all buildings not yet sold & all undeveloped land will be added to the October 1, 2020 Grand List. The land value has also been increased for sewer and road improvements.
- Seven-year fixed assessment agreement for Mystic Health Center LLC began October 1, 2019. Fourteen percent of the portion of building completion will be added to the October 1, 2020 Grand List. The land value (which is not under the fixed assessment agreement) has also been increased for sewer and road improvements.

Ten Year Grand List Comparison of the Net Taxable Grand List (highlighted years are revaluations):

GL Year	Net Taxable Grand List	Residential	Com/Industrial	Land	PP	MV	Year Change	Change
2019	\$ 2,823,151,181	74.01%	14.12%	2.22%	4.30%	5.35%	\$ 32,652,995	1.16%
2018	\$ 2,790,498,286	74.23%	14.12%	2.25%	4.09%	5.30%	\$ 20,465,125	0.74%
2017	\$ 2,770,033,161	74.09%	14.22%	2.48%	3.95%	5.26%	\$ 122,216,289	4.62%
2016	\$ 2,647,816,872	73.90%	14.14%	2.58%	3.99%	5.39%	\$ 21,977,065	0.84%
2015	\$ 2,625,839,807	74.00%	14.27%	2.62%	3.79%	5.32%	\$ 3,569,491	0.14%
2014	\$ 2,622,270,316	73.75%	14.41%	2.66%	3.75%	5.43%	\$ 22,180,463	0.85%
2013	\$ 2,600,089,853	73.95%	14.47%	2.83%	3.60%	5.15%	\$ 7,473,227	0.29%
2012	\$ 2,592,616,626	73.65%	14.69%	2.89%	3.79%	4.98%	\$(595,440,893)	-18.68%
2011	\$ 3,188,057,519	75.09%	14.65%	3.26%	2.85%	4.15%	\$ 21,805,266	0.69%
2010	\$ 3,166,252,253	75.26%	14.85%	3.26%	2.61%	4.02%	\$ 14,207,232	0.45%
2009	\$ 3,152,045,021	75.23%	15.08%	3.33%	2.51%	3.85%	\$ 22,306,253	0.71%
2008	\$ 3,129,738,768	75.40%	14.69%	3.51%	2.53%	3.87%	\$ 40,914,265	1.32%

Ten Year Comparison of the Tax-Exempt Grand List:

GL Year	Tax Exempt Grand List	Year Change	Change
2019	\$ 289,993,450	\$ 11,008,540	3.95%
2018	\$ 278,984,910	\$ 12,954,990	4.87%
2017	\$ 266,029,920	\$ 23,521,291	9.70%
2016	\$ 242,508,629	\$ 25,991,060	12.00%
2015	\$ 216,517,569	\$ 1,905,350	0.89%
2014	\$ 214,612,219	\$ 1,532,340	0.72%
2013	\$ 213,079,879	\$ 4,940,209	2.37%
2012	\$ 208,139,670	\$(10,929,950)	-4.99%
2010	\$ 216,542,400	\$ 422,750	0.20%
2009	\$ 216,119,650	\$(5,743,820)	-2.59%

OBJECTIVES FOR THE COMING YEAR:

- Notification of non-profits for Quadrennial filings for October 1, 2021 Grand List
- Preparation of Revaluation Contract for October 1, 2022 Grand List
- The Department continues servicing a large volume and vast range of public inquires.
- Processing Pilot and Fixed Assessments.
- Resolving the 2017 and 2018 court cases.
- Preparation and Maintenance of the Grand List and Supplemental Motor Vehicle List.
- Personal Property conversion of database to Vision 8 and Audits. Possible personal property conversion to Quality Data's PPCAMA database if Vision is unable to fix errors in their personal property system that continue to be unresolved.
- Mapping and/or GIS:
Continue annual maintenance of the GIS mapping updates.
- Transitioning to OpenGov with the Building Department for the import of permits into the Vision database allowing the department to more efficiently obtain and track building permit activity.

MAJOR BUDGET CHANGES AND COMMENTARY:

Staff

The Director of Assessment is appointed by the Board of Finance and supervises the Deputy Assessor (SPAA); and (2) Assessor Assistants (Clerical AFSCME). The Director has oversight of the Town mandatory Revaluation Staff every five years. Their responsibilities vary based upon interior inspection and full measure and listing requirements: (1) Project Manager, (2) Commercial Reviewers, (2) Residential Reviews, and (5) Data Collectors.

Postage, Database Expense, Reproduction & Printing, Publications, Legal Ads

Increased for database maintenance fees and vendor charges. Currently the personal property software under contract with Vision 8 is inoperable. Vision 8 has still not fixed the software two years following the initial conversion from Vision 6.5. In the case that the Assessor's Office would need to convert to Quality Data's Personal Property System, Quality would not charge for the software but there would be an annual software maintenance fee of \$1,200 and a conversion fee. The efficiency gained in using their software would vastly outweigh the cost. Vision 8's CAMA Maintenance fee is overall and does not distinguish between real estate and personal property. If the Assessor's Office chooses to not use their personal property database there would be no reduction in their annual fee.

Furniture & Fixtures

Estimated cost of \$200 for one replacement battery backup.

Reserve Fund for Capital and Non-Recurring Expenditures (Revaluation)

The reserve level funding in the amount of \$70,000 is for the State-mandated five-year revaluation (CIP Priority A Classification).

DEPARTMENTAL STAFFING

The Assessor's office is staffed by:

- The Director of Assessment at a fully loaded salary of \$123,790.
- The Deputy Assessor at a fully loaded salary of \$105,202.
- Two clerical staff with fully loaded wages of \$137,620.
- Stipend for Assessor's Assistant of \$6,034

Note: "Fully loaded salary" for FY 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**DEPARTMENT OF ASSESSMENT
BOARD OF ASSESSMENT APPEALS**

FUNCTION DESCRIPTION:

Meet during the months of March/April and September for purpose of hearing assessment appeals.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

2020 Appeals for 2019 Grand List

During the month of April, the Board of Assessment Appeals heard (37) appeals. As a result of such appeals the Board granted (28) reductions, and (9) denials causing a reduction to the Grand List in the amount of \$1,066,797. In addition, two applicants withdrew; and four did not show for their appeal. A second session of the Board of Assessment Appeals was held during the month of September for the sole purpose of hearing appeals on motor vehicles. Eight appeals were heard, two of which were denied, at the September session for a reduction of \$7950.

OBJECTIVES FOR THE COMING YEAR:

The Board of Assessment Appeals is required to carry out its duties in accordance with the Connecticut General Statutes.

MAJOR BUDGET CHANGES AND COMMENTARY:

Board expenditures are anticipated to decrease in the amount of \$330 based upon the previous appeals.

STAFFING

The Board of Assessment Appeals is comprised of three elected volunteer Board members, one of which is appointed as Chairman by the Board, and one Clerical support person (AFSCME). Clerical support may increase depending upon the number of appeals pending before the Board.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF ASSESSMENT	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	ASSESSOR'S OFFICE											
1	Director of Assessment	94,746	97,210	99,737	112,330	112,330	112,330	109,889	109,889	109,889	(2,441)	-2.17%
2	Deputy Assessor	74,619	80,031	82,112	84,247	84,247	84,247	86,522	86,522	86,522	2,275	2.70%
3	Clerical Salaries	103,150	103,146	108,893	109,544	109,544	109,544	112,494	112,494	112,494	2,950	2.69%
4	<i>Stipend for Assessor's Assistant</i>	-	-	-	-	-	2,500	5,000	5,000	5,000	5,000	0.00%
5	Longevity	4,270	4,490	4,710	5,030	5,030	5,030	3,650	3,650	3,650	(1,380)	-27.44%
6	Total - Salaries	276,785	284,877	295,452	311,151	311,151	313,651	317,555	317,555	317,555	6,404	2.06%
7	Postage	915	1,292	940	750	750	750	750	750	750	-	0.00%
8	Consumable Supplies	2,494	1,495	2,325	2,600	2,600	2,600	2,600	2,600	2,600	-	0.00%
9	Reproduction & Printing	530	959	386	980	980	980	980	980	980	-	0.00%
10	Telephone	81	68	119	200	200	200	200	200	200	-	0.00%
11	Equipment	1,550	1,731	2,668	4,200	4,200	4,200	2,600	2,600	2,600	(1,600)	-38.10%
12	Professional Associations & Publications	3,163	3,355	3,806	4,070	4,070	4,070	4,070	4,070	4,070	-	0.00%
13	Database Expense	17,337	17,239	17,685	18,880	18,880	18,880	21,249	21,249	21,249	2,369	12.55%
14	Miscellaneous	495	459	375	990	990	990	990	990	990	-	0.00%
15	Clothing Allowance	400	400	400	400	400	400	400	400	400	-	0.00%
16	Furniture & Equipment	-	180	-	1,200	1,200	1,200	200	200	200	(1,000)	-83.33%
17	Training & Education	2,379	2,668	-	2,700	2,700	2,700	2,700	2,700	2,700	-	0.00%
18	Total - Expenses	29,344	29,846	28,704	36,970	36,970	36,970	36,739	36,739	36,739	(231)	-0.62%
19	Special Audit Personal Property	3,400	3,600	3,000	5,700	5,700	5,700	5,700	5,700	5,700	-	0.00%
20	Total - Services	3,400	3,600	3,000	5,700	5,700	5,700	5,700	5,700	5,700	-	0.00%
21	TOTAL - ASSESSOR'S OFFICE	309,529	318,323	327,156	353,821	353,821	356,321	359,994	359,994	359,994	6,173	1.74%
22	BOARD OF ASSESSMENT APPEALS	2,477	2,417	2,148	2,360	2,360	2,360	2,360	2,360	2,360	-	0.00%
23	TOTAL ASSESSMENT DEPARTMENT	312,006	320,740	329,304	356,181	356,181	358,681	362,354	362,354	362,354	6,173	1.73%

**DEPARTMENT OF FINANCE
FINANCE OFFICE/RISK MANAGEMENT**

FUNCTION DESCRIPTION:

The Finance Office is responsible for managing the Town's financial operations in accordance with established fiscal policies (GAAP, GASB, CT State Statutes and Town Charter). Primary responsibilities include budget preparation and administration, accounts payable, payroll processing, purchasing, accounting, financial reporting, revenue collection, grant administration, cash management and investments, and debt management. The Finance Office provides support to, and advises the Board of Finance in its role as the Town's budgetary and financial oversight authority and assists the First Selectman in the preparation of the recommended annual budget.

Risk Management:

Identify Town wide loss exposures. Perform risk assessments. Evaluate and recommend strategies to avoid, mitigate and/or transfer risk. Develop/recommend risk management policies. Administer the Town's insurance program including Workers Compensation; Liability, Auto and Property (LAP) as well as Specialty Coverage. Oversee Town wide safety program/policies and Executive Safety Committee. Coordinate management and litigation of claims.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Issued \$10,000,000 of general obligation bonds in July of 2020, to fund plant and infrastructure improvements for the WPCA over the next five years.
- The Finance Department saw the retirement of two long-time, highly valued members of the Department during fiscal 20/21.
- Issued 7 RFP's/RFQ/ITB's for fiscal 19/20 for various Town, WPCA, and School Building projects.
- Clerical staff participated in outside training seminars including GFOA accounting seminars, and ADP training tutorials.
- Over saw and managed the finances of the Town's forty individual Funds including the general fund, insurance funds, pension and OPEB funds, general fixed asset fund, capital project funds, and a variety of special revenue funds, totaling \$80 million dollars of expenditures.
- Managed several state and federal grants throughout the year.
- Processed \$8.1 million dollars in debt service payments.
- Prepared dozens of contracts for contractors and service providers.

OBJECTIVES FOR THE COMING YEAR:

- Continue to review and monitor the Town's current financial and banking relationships with an eye towards maximizing return on Town investments.
- Continue to review and monitor the Town's current risk management relationships to ensure the Town and its assets are adequately and properly insured against loss.

- Continue to work with the Town’s financial advisor, to monitor existing debt for opportunities to refinance should the economic metrics offer such an opportunity.
- Continue to cross train finance office staff so we always have backup and coverage for each position.
- Continue to create and update documentation of Finance office procedures.
- Evaluate finance and risk management policies.

MAJOR BUDGET CHANGES AND COMMENTARY:

- There was a net decrease in salary expense of \$18,300 due to the retirement of two (2) long-time employees and the transfer of a third to a different department. In accordance with bargaining agreements, their replacements were started at lower rates.
- An increase of \$1,000 each in Furniture and Fixtures, and Training and Education.
- A \$35,000 decrease to Financial and Professional Services, no longer deemed necessary.
- The Board of Finance saw a 67.3% overall decrease in its budget due to the elimination of a \$500,000 prior year contingency line item for COVID 19 related expenditures.
- Risk Management budget increased 4.4% due to need to purchase standalone Cyber policy, which is no longer part of our Liability and Property package.

DEPARTMENTAL STAFFING:

The Finance/Risk Management Department is staffed by:

- The Director of Finance with a fully loaded salary of \$139,168.
- The Senior Accountant with a fully loaded salary of \$94,997.
- The Town Treasurer with a fully loaded salary of \$5,057.
- Three members of the clerical union including; the purchasing assistant, payroll clerk, and accounts payable clerk, with fully loaded wages of \$189,369 for fiscal 20/21
- The Finance budget also contains a \$7,007 stipend for the Risk Manager.

Note: “Fully loaded salary” includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**DEPARTMENT OF FINANCE
TAX COLLECTOR'S OFFICE**

FUNCTION DESCRIPTION:

The Tax Collector's office is the primary source of revenue for the Town of Stonington. The total collectible amount is \$66,248,146.39 and there is an expected collection rate of 98.75% or \$65,420,044.56 as set forth by the Board of Finance. The tax office uses many enforcement tools as are statutorily allowed such as delinquent notices, demands, a collection agency, a State Marshal and attorneys for tax sale and foreclosure.

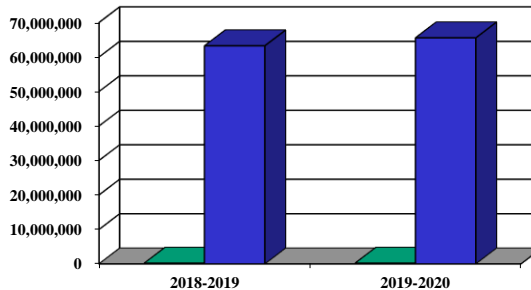
HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The tax office now collects for Pawcatuck Fire District, and as such, we now collect for Pawcatuck, Stonington Borough, Stonington Fire, Mystic, Wequetequock, Quiambaug, Old Mystic, Lord's Point, Mason's Island, Wamphassuc Point and Latimer Point Fire Districts and Associations. Most taxpayers seem extremely happy with the combined bills, and that we now collect for all fire districts.

Despite an increase in our tax software maintenance, software and mailing, all of my line items will remain the same this year except Training and Education (80314) which I've increased to \$2000. The State of CT is about to mandate that all certified tax collectors maintain their certification through continuing education credit hours. This office has three certified tax collectors who will need to meet these requirements.

Having three certified tax collectors in our office makes it one of the most professionally staffed tax offices in the State of Connecticut. We are three full time employees including myself, and one seasonal position for six weeks in the summer for twelve hours per week. I hope they are necessary to taxes.

to retain all of those positions as effectively and efficiently collect



■ Expenditures ■ Revenue

OBJECTIVES FOR THE COMING YEAR:

Soon it will be mandated for each of us to obtain 50 credit hours in five years in order to maintain our certifications. To that end, we will attend trainings and meetings offered by the CTX Association and the NE Regional Tax Collectors and Treasurers Association. We are also constantly striving to provide better customer service such as dispensing information via the Events magazine, Stonington Community Forum, the Town Facebook and home pages, and through any number of press releases during the fiscal year.

Another objective is to collect as many back taxes for Pawcatuck Fire District as possible. We employ many more collection tools than Pawcatuck did, so I hope to make them happy that they decided to have the Town collect for them.

During the last legislative session came one change that will definitely be detrimental to collections. Car registrations will be renewed every three years instead of every two. We have a small minority of taxpayers who wait until their registration is about to expire before they pay their taxes. Now we will have to wait three years instead of two to collect those MV taxes. I also anticipate employing more stringent collection strategies to account for the increase in collectible taxes from 98% to 98.75%.

MAJOR BUDGET CHANGES AND COMMENTARY:

Last year during the clerical union negotiations, Cindy Curioso in my office negotiated her position from clerical assistant to deputy tax collector. I supported this move primarily because of the risks associated with having an elected tax collector. The deputy tax collector is a hired position based on qualifications and experience who can easily step into the position of tax collector.

COLLECTION HISTORY: 2014-2018 GRAND LIST

GL COLLECTIBLE	EXPECTED (98%)	ACTUAL COLLECTIONS	DIFFERENCE
2015 \$58,891,239	\$57,687,713	\$59,355,521	+\$1,667,808
2016 \$61,160,419	\$59,937,211	\$61,730,471	+\$1,793,260
2017 \$63,168,526	\$61,905,156	\$63,610,350	+\$1,705,194
2018 \$65,546,320	\$64,726,991 (98.75%)	\$65,699,139	+\$972,148

DEPARTMENTAL STAFFING:

The Tax Collector’s office is staffed by:

- The Tax Collector at a fully loaded salary of \$98,544.
- Two clerical staff with fully loaded wages of \$134,446.
- Plus \$3,890 budgeted for summer help and overtime.

Note: “Fully loaded salary” for FY 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FINANCE	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	FINANCE OFFICE											
1	Director of Finance	110,531	113,405	116,353	120,000	120,000	120,000	123,240	123,240	123,240	3,240	2.70%
2	Senior Accountant	88,008	90,296	92,644	95,056	95,056	95,056	84,329	84,329	84,329	(10,727)	-11.28%
3	Clerical Salaries	153,500	155,635	166,457	170,063	170,063	170,063	162,893	162,893	162,893	(7,170)	-4.22%
4	Longevity	4,080	4,410	4,790	5,070	5,070	5,070	1,380	1,380	1,380	(3,690)	-72.78%
5	Total - Salaries	356,119	363,746	380,244	390,189	390,189	390,189	371,842	371,842	371,842	(18,347)	-4.70%
6	Postage	1,695	2,474	1,744	1,700	1,700	1,700	1,800	1,800	1,800	100	5.88%
7	Advertising	76	156	317	100	100	400	500	500	500	400	400.00%
8	Consumable Supplies	4,133	3,336	3,436	3,600	3,600	3,500	3,600	3,600	3,600	-	0.00%
9	Reproduction & Printing	599	941	646	750	750	895	750	750	750	-	0.00%
10	Telephone	90	73	60	150	150	65	150	150	150	-	0.00%
11	Professional Associations & Publications	1,400	1,455	1,470	1,600	1,600	1,600	1,600	1,600	1,600	-	0.00%
12	Payroll Services	22,583	23,168	21,944	25,200	25,200	22,500	25,200	25,200	25,200	-	0.00%
13	Equipment & Software Support	20,221	23,391	22,185	25,000	25,000	41,700	25,000	25,000	25,000	-	0.00%
14	Furniture & Equipment	349	512	4,690	500	500	500	1,500	1,500	1,500	1,000	200.00%
15	Training & Education	452	120	-	1,000	1,000	-	2,000	2,000	2,000	1,000	100.00%
16	Total - Expenses	51,598	55,626	56,492	59,600	59,600	72,860	62,100	62,100	62,100	2,500	4.19%
17	Finance - Brinks Armored Truck	2,584	2,714	3,089	3,600	3,600	3,600	3,600	3,600	3,600	-	0.00%
18	Financial and Technical Professional Services	-	-	-	35,000	35,000	18,500	35,000	35,000	-	(35,000)	-100.00%
19	Total - Technical & Professional Services	2,584	2,714	3,089	38,600	38,600	22,100	38,600	38,600	3,600	(35,000)	-90.67%
20	TOTAL - FINANCE OFFICE	410,301	422,086	439,825	488,389	488,389	485,149	472,542	472,542	437,542	(50,847)	-10.41%
	OFFICE OF THE TREASURER											
21	Salary of Treasurer	4,235	4,346	4,459	4,574	4,574	4,574	4,698	4,698	4,698	124	2.71%
22	Expenses	100	-	500	100	100	100	500	500	500	400	400.00%
23	TOTAL - TREASURER	4,335	4,346	4,959	4,674	4,674	4,674	5,198	5,198	5,198	524	11.21%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FINANCE	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF THE TAX COLLECTOR											
24	Salary of Tax Collector	76,319	78,303	82,688	84,838	84,838	84,838	87,129	87,129	87,129	2,291	2.70%
25	Clerical Salaries	102,555	94,301	102,329	112,464	112,464	112,464	118,281	118,281	121,593	9,129	8.12%
26	Longevity	550	800	850	960	960	960	1,070	1,070	1,070	110	11.46%
27	Total - Salaries	179,424	173,404	185,867	198,262	198,262	198,262	206,480	206,480	209,792	11,530	5.82%
28	Postage	9,104	14,639	12,644	17,000	17,000	17,000	17,000	16,000	16,000	(1,000)	-5.88%
29	Advertising	185	(102)	436	1,700	1,700	1,700	1,700	1,500	1,500	(200)	-11.76%
30	Consumable Supplies	1,137	924	988	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
31	Reproduction & Printing	7,136	7,193	5,892	9,000	9,000	9,000	9,000	9,000	9,000	-	0.00%
32	Telephone	72	46	78	175	175	175	175	175	175	-	0.00%
33	Equipment	596	541	528	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
34	Professional Associations & Publications	125	235	265	265	265	265	265	265	265	-	0.00%
35	Miscellaneous	100	-	-	100	100	100	100	100	100	-	0.00%
36	Equipment & Software Support	7,707	7,700	8,875	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
37	Furniture & Equipment	-	-	-	1	1	1	1	1	1	-	0.00%
38	Training & Education	1,212	685	187	1,500	1,500	1,000	2,000	2,000	2,000	500	33.33%
39	Total - Expenses	27,374	31,861	29,893	42,241	42,241	41,741	42,741	41,541	41,541	(700)	-1.66%
40	TOTAL - TAX COLLECTOR	206,798	205,265	215,760	240,503	240,503	240,003	249,221	248,021	251,333	10,830	4.50%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FINANCE	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	BOARD OF FINANCE											
41	Clerical Salaries	2,700	3,600	3,950	4,500	4,500	4,500	4,500	4,500	4,500	-	0.00%
42	Total - Salaries	2,700	3,600	3,950	4,500	4,500	4,500	4,500	4,500	4,500	-	0.00%
43	Postage	275	409	400	400	400	400	400	400	400	-	0.00%
44	Advertising	529	617	753	750	750	750	800	800	800	50	6.67%
45	Consumable Supplies	94	200	123	250	250	250	250	250	250	-	0.00%
46	Total - Expenses	898	1,226	1,276	1,400	1,400	1,400	1,450	1,450	1,450	50	3.57%
47	Professional Services	1,000	-	-	1	1	1	1	1	1	-	0.00%
48	Legal Support	34,625	5,990	-	34,000	34,000	-	34,000	34,000	34,000	-	0.00%
49	Accounting & Auditing	66,635	68,368	69,500	72,823	72,823	69,500	71,238	71,238	71,238	(1,585)	-2.18%
50	Special Audit	-	-	-	1	1	1	1	1	1	-	0.00%
51	GASB 45 - OPEB Plan Contribution	106,000	106,000	110,000	110,000	110,000	110,000	110,000	110,000	105,000	(5,000)	-4.55%
52	Contingency for Loss of State Education Aid	-	-	-	1	1	1	1	1	1	-	0.00%
53	Contingency for Teachers' Retirement Contribution	-	-	-	-	-	-	-	-	-	-	0.00%
54	Contingency for COVID 19	-	-	-	500,000	500,000	500,000	500,000	500,000	-	(500,000)	-100.00%
55	Contingency for Education "Minimum Budget Requirement"	-	-	-	-	-	-	-	-	-	-	0.00%
56	PCB's and Hazardous Materials Testing - School District	-	-	20,557	30,000	30,000	30,000	30,000	30,000	30,000	-	0.00%
57	Total - Services	208,260	180,358	200,057	746,826	746,826	709,503	745,241	745,241	240,241	(506,585)	-67.83%
58	TOTAL - BOARD OF FINANCE	211,858	185,184	205,283	752,726	752,726	715,403	751,191	751,191	246,191	(506,535)	-67.29%
	RISK MANAGEMENT											
59	Risk Management - Stipend	6,316	6,480	6,650	6,823	6,823	6,823	7,007	7,007	7,007	184	2.70%
60	Property & Liability Insurance	568,087	576,039	651,327	700,000	700,000	655,000	720,000	720,000	731,000	31,000	4.43%
61	Claims & Damages	2,101	761,605	(11,308)	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
62	Safety Program	240	1,414	4,200	2,200	2,200	2,200	2,200	2,200	2,200	-	0.00%
63	Special Projects Remediation	-	-	62,477	-	-	-	1	1	1	1	0.00%
64	COVID 19 Response	-	-	-	-	-	45,000	-	-	-	-	0.00%
65	Total - Expenses	576,744	1,345,538	713,346	719,023	719,023	719,023	739,208	739,208	750,208	31,185	4.34%
66	Risk Management - Technical & Professional	21,000	-	17,500	21,000	21,000	21,000	21,000	21,000	21,000	-	0.00%
67	Special Projects Remediation	-	-	-	-	-	-	-	-	1	1	0.00%
68	Total - Technical & Professional Services	21,000	-	17,500	21,000	21,000	21,000	21,000	21,000	21,001	1	0.00%
69	TOTAL - RISK MANAGEMENT	597,744	1,345,538	730,846	740,023	740,023	740,023	760,208	760,208	771,209	31,186	4.21%
70	TOTAL FINANCE DEPARTMENT	1,431,036	2,162,419	1,596,673	2,226,315	2,226,315	2,185,252	2,238,360	2,237,160	1,711,473	(514,842)	-23.13%

DEBT SERVICE PRINCIPAL AND INTEREST

FUNCTION DESCRIPTION:

Debt Service provides funding for the redemption of principal and interest obligations of the Town. The use of General Obligation Bonds allows the cost of capital projects to be spread out over a period of time, usually 20 years, so that the entire cost does not impact the taxpayers in one year. Bond Anticipation Notes (BANs) are short-term (1 year or less) bonds issued in advance of a bond issue.

In the fiscal year ended June 30, 2021 the Town will have paid down General Obligation Bond long-term debt principal and interest of \$5,205,000 and \$2,581,429, respectively.

In July of 2020, the Town issued \$10 million of bonding for upgrades and improvements to the Town’s three WPCA plants as well as the Town Wide distribution system

The following table illustrates the Town’s actual issued and outstanding General Obligation long-term debt as of June 30, 2020, plus the \$10 million WPCA bond issuance of July 2020:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021-22	5,605,000	2,295,781	7,900,781
2022-23	5,610,000	2,067,881	7,677,881
2023-24	5,610,000	1,852,119	7,462,119
2024-25	5,375,000	1,648,048	7,023,048
2025-26	4,800,000	1,466,932	6,266,932
2026-27	4,320,000	1,311,063	5,631,063
2027-28	4,160,000	1,164,344	5,324,344
2028-29	4,160,000	1,025,663	5,185,663
2029-30	4,160,000	893,226	5,053,226
2030-31	4,155,000	770,232	4,925,232
2031-32	4,145,000	655,463	4,800,463
2032-33	3,590,000	537,452	4,127,452
2033-34	3,590,000	432,982	4,022,982
2034-35	3,380,000	332,282	3,712,282
2035-36	2,970,000	242,098	3,212,098
2036-37	2,970,000	158,378	3,128,378
2037-38	2,110,000	86,990	2,196,990
2038-39	1,110,000	42,935	1,152,935

2039-40	760,000	20,750	780,750
2040-41	500,000	8,750	508,750
	<u>\$73,080,000</u>	<u>\$17,013,369</u>	<u>\$90,093,369</u>

TOTAL BONDED DEBT BY ENTITY

	<u>TOWN</u>	<u>WPCA</u>	<u>BOE</u>	<u>TOTALS</u>
Principal	\$6,325,564	\$20,433,700	\$46,320,736	\$73,080,000
Interest	1,449,989	4,147,019	11,416,361	17,013,369
Totals	<u>\$7,775,553</u>	<u>\$24,580,719</u>	<u>\$57,737,097</u>	<u>\$90,093,369</u>

The Town, WPCA, and Board of Education periodically use capital leases to finance the acquisition of computers, police vehicles, and highway equipment, typically for terms of three to five years. Current outstanding capital leases for the Town and Board of Education as of June 30, 2020, are scheduled below. No new capital leases for the 2020/2021 or 2021/2022 fiscal budgets are contemplated at this time.

The following table illustrates the Town's Capital Lease debt obligations as of June 30, 2021:

	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2021-22	216,657	10,768	227,425
2022-23	134,744	5,706	140,450
2023-24	67,074	2,445	69,519
	<u>\$ 418,475</u>	<u>\$ 18,919</u>	<u>\$ 437,394</u>

TOTAL CAPITAL LEASE DEBT BY ENTITY

	<u>TOWN</u>	<u>BOE</u>	<u>TOTALS</u>
Principal	\$ 318,601	\$ 99,874	\$418,475
Interest	18,919	-	18,919
Totals	<u>\$ 337,520</u>	<u>\$ 99,874</u>	<u>\$ 437,394</u>

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FINANCE	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	GENERAL OBLIGATION - DEBT SERVICE											
1	Interest Payments:											
2	Series 1998 Clean Water Fund (Mystic)	-	-	-	-	-	-	-	-	-	-	
3	Series 2000 Clean Water Fund (Mystic)	-	-	-	-	-	-	-	-	-	-	
4	Series 2009 - Refunding (Town)	77,750	50,750	25,250	-	-	-	-	-	-	-	0.00%
5	Series 2012 Refunding (Town)	442,256	386,006	322,006	258,207	258,207	258,207	196,508	196,508	196,508	(61,699)	-23.90%
6	Series 2012 G.O. Bonds (WPCA)	304,500	280,500	205,346	-	-	-	-	-	-	-	0.00%
7	Series 2013 G.O. Bonds	123,800	117,350	110,900	104,450	104,450	104,450	98,000	98,000	98,000	(6,450)	-6.18%
8	Series 2014 G.O. Bonds (Town)	225,450	210,925	194,325	177,725	177,725	177,725	161,125	161,125	161,125	(16,600)	-9.34%
9	Series 2016 G.O. Bonds - School	701,327	450,000	427,500	397,500	397,500	397,500	367,500	367,500	367,500	(30,000)	-7.55%
10	Series 2016 G.O. Bonds - Mystic Park	103,623	66,450	63,000	58,400	58,400	58,400	53,900	53,900	53,900	(4,500)	-7.71%
11	Series 2017 G.O. Bonds - School	-	1,145,000	705,000	655,000	655,000	655,000	605,000	605,000	605,000	(50,000)	-7.63%
12	2017 Bond Anticipation Notes	-	224,000	-	-	-	-	-	-	-	-	0.00%
13	Series 2018 G.O. Bonds - School	-	-	391,927	248,500	248,500	248,500	231,000	231,000	231,000	(17,500)	-7.04%
14	2018 Bond Anticipation Notes	-	-	136,175	-	-	-	-	-	-	-	0.00%
15	Series 2019 G.O. Bonds - School	-	-	-	251,334	251,334	251,334	157,300	157,300	157,300	(94,034)	-37.41%
16	Series 2019 - Refunding (WPCA)	-	-	-	275,700	275,700	275,700	250,450	250,450	250,450	(25,250)	-9.16%
17	Series 2020 - WPCA Projects \$10,000,000	-	-	-	-	-	-	175,000	175,000	175,000	175,000	0.00%
18	Total - Interest payments	1,978,706	2,930,981	2,581,429	2,426,816	2,426,816	2,426,816	2,295,783	2,295,783	2,295,783	(131,033)	-5.40%
19	Principal Payments:											
20	Series 1998 Clean Water Fund (Mystic)	-	-	-	-	-	-	-	-	-	-	
21	Series 2000 Clean Water Fund (Mystic)	-	-	-	-	-	-	-	-	-	-	
22	Series 2009 - Refunding (Town)	675,000	510,000	505,000	-	-	-	-	-	-	-	0.00%
23	Series 2012 Refunding (Town)	1,610,000	1,605,000	1,595,000	1,595,000	1,595,000	1,595,000	1,490,000	1,490,000	1,490,000	(105,000)	-6.58%
24	Series 2012 G.O. Bonds (WPCA)	600,000	600,000	600,000	-	-	-	-	-	-	-	0.00%
25	Series 2013 G.O. Bonds	215,000	215,000	215,000	215,000	215,000	215,000	215,000	215,000	215,000	-	0.00%
26	Series 2014 G.O. Bonds (Town)	415,000	415,000	415,000	415,000	415,000	415,000	415,000	415,000	415,000	-	0.00%
27	Series 2016 G.O. Bonds - School	753,836	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	-	0.00%
28	Series 2016 G.O. Bonds - Mystic Park	111,164	115,000	115,000	115,000	115,000	115,000	110,000	110,000	110,000	(5,000)	-4.35%
29	Series 2017 G.O. Bonds - School	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0.00%
30	Series 2018 G.O. Bonds - School	-	-	350,000	350,000	350,000	350,000	350,000	350,000	350,000	-	0.00%
31	Series 2019 G.O. Bonds - School	-	-	-	260,000	260,000	260,000	260,000	260,000	260,000	-	0.00%
32	Series 2019 - Refunding (WPCA)	-	-	-	505,000	505,000	505,000	515,000	515,000	515,000	10,000	1.98%
33	Series 2020 - WPCA Projects \$10,000,000	-	-	-	-	-	-	500,000	500,000	500,000	500,000	0.00%
33	Total - Principal Payments	4,380,000	5,210,000	5,545,000	5,205,000	5,205,000	5,205,000	5,605,000	5,605,000	5,605,000	400,000	7.68%
34	Bonding Costs	-	-	6,900	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
35	TOTAL - GENERAL OBLIGATION DEBT SERVICE	6,358,706	8,140,981	8,133,329	7,637,816	7,637,816	7,637,816	7,906,783	7,906,783	7,906,783	268,967	3.52%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF FINANCE	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
36	CAPITAL LEASES - DEBT SERVICE											
37	Interest Payments:											
38	14/15 BOE Computer Equipment	-	-	9,224	-	-	-	-	-	-	-	0.00%
39	14/15 BOE Computer Equipment	-	-	592	-	-	-	-	-	-	-	0.00%
40	14/15 BOE Computer Equipment	-	-	109	-	-	-	-	-	-	-	0.00%
41	17/18 BOE Computer Equipment	-	-	4,237	2,179	2,179	2,179	-	-	-	(2,179)	-100.00%
42	15/16 Street Sweeper	-	-	657	657	657	657	-	-	-	(657)	-100.00%
43	15/16 Two Large Dump Trucks	-	-	890	890	890	890	-	-	-	(890)	-100.00%
44	16/17 Backhoe	-	-	1,117	566	566	566	-	-	-	(566)	-100.00%
45	16/17 Toro Mower	-	-	447	226	226	226	-	-	-	(226)	-100.00%
46	17/18 Two Large Dump Trucks	-	-	4,220	2,844	2,844	2,844	1,438	1,438	1,438	(1,406)	-49.44%
47	17/18 Two Ford F350 Trucks	-	-	1,422	959	959	959	484	484	484	(475)	-49.53%
48	17/18 Four Police Vehicles	-	-	2,802	-	-	-	-	-	-	-	0.00%
49	18/19 Kubota Tractor	-	-	1,509	1,156	1,156	1,156	788	788	788	(368)	-31.83%
50	18/19 Small Dump Truck	-	-	1,873	1,435	1,435	1,435	978	978	978	(457)	-31.85%
51	18/19 Four Police Vehicles	-	-	2,723	1,389	1,389	1,389	-	-	-	(1,389)	-100.00%
52	19/20 Town Computer Upgrades	-	-	5,000	9,275	9,275	9,275	7,080	7,080	7,080	(2,195)	-23.67%
53	Total - Interest payments	-	-	36,822	21,576	21,576	21,576	10,768	10,768	10,768	(10,808)	-50.09%
54	Principal Payments:											
55	14/15 BOE Computer Equipment	-	-	274,039	-	-	-	-	-	-	-	0.00%
56	14/15 BOE Computer Equipment	-	-	17,602	-	-	-	-	-	-	-	0.00%
57	14/15 BOE Computer Equipment	-	-	3,998	-	-	-	-	-	-	-	0.00%
58	17/18 BOE Computer Equipment	-	-	39,054	41,112	41,112	41,112	-	-	-	(41,112)	-100.00%
59	19/20 BOE Computer Equipment	-	-	-	49,937	49,937	49,937	49,937	49,937	49,937	-	0.00%
60	15/16 Street Sweeper	-	-	39,791	39,791	39,791	39,791	-	-	-	(39,791)	-100.00%
61	15/16 Two Large Dump Trucks	-	-	63,565	63,565	63,565	63,565	-	-	-	(63,565)	-100.00%
62	16/17 Backhoe	-	-	21,714	22,264	22,264	22,264	-	-	-	(22,264)	-100.00%
63	16/17 Toro Mower	-	-	9,920	10,141	10,141	10,141	-	-	-	(10,141)	-100.00%
64	17/18 Two Large Dump Trucks	-	-	60,835	62,211	62,211	62,211	63,616	63,616	63,616	1,405	2.26%
65	17/18 Two Ford F350 Trucks	-	-	20,500	20,963	20,963	20,963	21,436	21,436	21,436	473	2.26%
66	17/18 Four Police Vehicles	-	-	50,919	-	-	-	-	-	-	-	0.00%
67	18/19 Kubota Tractor	-	-	7,789	8,141	8,141	8,141	8,510	8,510	8,510	369	4.53%
68	18/19 Small Dump Truck	-	-	9,823	10,261	10,261	10,261	10,719	10,719	10,719	458	4.46%
69	18/19 Four Police Vehicles	-	-	33,459	34,794	34,794	34,794	-	-	-	(34,794)	-100.00%
70	19/20 Town Computer Upgrades	-	-	60,000	60,243	60,243	60,243	62,439	62,439	62,439	2,196	3.65%
71	Total - Principal Payments	-	-	713,008	423,423	423,423	423,423	216,657	216,657	216,657	(206,766)	-48.83%
72	TOTAL - CAPITAL LEASE DEBT SERVICE	-	-	749,830	444,999	444,999	444,999	227,425	227,425	227,425	(217,574)	-48.89%
73	TOTAL LONG TERM DEBT	6,358,706	8,140,981	8,883,159	8,082,815	8,082,815	8,082,815	8,134,208	8,134,208	8,134,208	51,393	0.64%

DEPARTMENT OF PLANNING

FUNCTION DESCRIPTION:

The Department of Planning manages Stonington's land use decision-making, permitting and enforcement processes. The Department provides technical assistance to several commissions including the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Mystic Boathouse Park Committee, Beautification Committee, Plan of Conservation and Development Implementation Committee, Economic Development Commission and the Architectural Design Review Board. The Department is also involved with long-range planning initiatives such as the Plan of Conservation and Development. The Department also leads Community Development efforts in the community often administering special grant-related projects. The Department's other main responsibility is enforcement of the Town's Zoning, Subdivision and Inland Wetlands regulations on behalf of relevant commissions. The Department of Planning includes 5 full time employees – Director of Economic and Community Development, Town Planner, Zoning/Wetlands Official, and 2 Land Use Application Facilitators. No changes to the number of employees are proposed during the next fiscal year.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Department generally expects to be on-budget this fiscal year. Due to land use commissions holding virtual meetings and advertising public hearings online rather than in the newspaper, the advertising budgets for the commissions will be under budget.

The Department processed over 360 land use applications and over 60 resident complaints during the past fiscal year. Overall activities led to millions of dollars in new investment approved and/or under construction. Several significant developments are currently under construction including the Perkins Farm campus (medical offices, townhomes and apartments) and Birchwood Farms housing development. Several others have recently been approved, such as the 82-unit housing development at the site of the former Campbell Grain Elevator building in Downtown Pawcatuck. The Department and land use boards have successfully transitioned to virtual meetings during the COVID-19 pandemic. A new permitting process has been developed to enable restaurants to quickly offer outdoor seating per the State's Emergency Orders.

The Department also provided assistance on several grant and CIP funded projects. These include the ongoing effort to provide sidewalks on Rt. One in Pawcatuck through a successful application for \$600,000 that was awarded through an Urban Action Grant, progressing the proposed Mystic River Boathouse Park through the management of the \$200,000 Brownfields Assessment Grant, developing a municipal Affordable Housing Plan with a State Affordability Grant for \$15,000 and establishing Downtown Pawcatuck as a State Historic District. The Department managed the effort to achieve Sustainable CT Bronze Status.

OBJECTIVES FOR THE COMING YEAR:

- In order to provide "best in class" customer service as part of a customer-centric service environment we must build a team approach to problem-solving and workflow.
- Prepare and present a draft update to the Zoning Regulations focusing on creation of a more user-friendly document; seek adoption by town leaders.

- Continue to conduct Community Conversations with the public on relevant topics.
- Leverage our relationships with non-profit and for-profit entities to inventory and market community and cultural assets.
- Network with community, regional and state leaders regarding public policy and economic development.
- Develop a pipeline of \$100 million in private-sector investment.
- Issue permits within 50% (or less) of the maximum time prescribed by state law; reduce application risk and cost, to attract investment.
- Manage the Route One Pawcatuck Sidewalk Project including coordination of plans, construction management of the overall project and negotiation and establishment of all associated easements and rights of entry.
- Complete the Affordable Housing Plan including relevant public meetings and coordination to meet the State’s 2022 deadline.

MAJOR BUDGET CHANGES AND COMMENTARY:

There are no major budget changes proposed for the next fiscal year. This year’s focus is to provide additional tools to enable the team to perform more efficiently and effectively. The Department has requested an additional line item under the Professional Services budget of \$35,000 to fund the Town’s Floodplain Management Consultant (previously funded under DPW). This cost is off-set by savings in residents’ flood insurance premiums realized by the Town’s status in FEMA’s Community Rating System program as well as savings on personnel costs. Without this expense, our proposed budget represents an increase of 1.7%. Other Professional Services funding will be used to leverage technical assistance, and to formulate future grant applications and CIP requests. \$3,000 in overtime funding for clerical staff is requested to help provide additional customer service, provide additional support to commissions, enable additional staff training and implement file scanning (see Overtime Request Form).

The Department of Planning has requested 18 CIP requests for the coming fiscal year totaling \$566,508. These requests are driven by the significant gap between available resources and the community’s goal of implementing the Town’s Plan of Conservation and Development. Requests cover a wide range of town-wide, area-specific and department needs. Certain CIP requests, such as sidewalk infill, Pawcatuck Flood Barrier Study and the Coastal Adaptation Program, have been previously funded.

DEPARTMENTAL STAFFING:

The Planning Department is staffed by:

- The Director of Economic and Community Development (*replaces planning Director*) with a fully loaded salary of \$118,700.
- The Town Planner with a fully loaded salary of \$118,137.
- The Zoning and Wetlands Official with fully loaded wages of \$86,919.
- Two clerical staff with fully loaded wages of \$124,469.
- The Blight Enforcement Official with a stipend of \$5,000.

Note: “Fully loaded salary” for 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF PLANNING	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	PLANNING OFFICE											
1	Director of Planning	105,268	108,005	60,711	110,000	110,000	-	-	-	-	(110,000)	-100.00%
2	<i>Director of Economic & Community Development</i>	-	-	-	-	-	102,600	105,370	105,370	105,370	105,370	0.00%
3	Town Planner	82,509	84,654	87,686	89,113	89,113	94,392	96,941	96,941	96,941	7,828	8.78%
4	Zoning & Wetlands Official	64,623	66,303	68,027	69,796	69,796	69,796	71,680	71,680	71,680	1,884	2.70%
5	Blight Enforcement Officer - Stipend	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
6	Clerical Salaries	92,261	97,428	102,710	105,482	105,482	105,482	108,334	108,334	108,334	2,852	2.70%
7	Clerical Meetings	3,600	3,900	3,400	5,500	5,500	5,500	5,500	5,500	5,500	-	0.00%
8	Longevity	1,500	1,970	2,290	2,360	2,360	2,360	2,580	2,580	2,580	220	9.32%
9	Total - Salaries	349,761	362,260	329,824	387,251	387,251	385,130	395,405	395,405	395,405	8,154	2.11%
10	Consumable Supplies	1,630	980	1,107	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
11	Reproduction and Printing	2,684	1,304	-	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
12	Telephone	84	113	143	150	150	150	150	150	150	-	0.00%
13	Equipment Maintenance	3,695	4,347	4,069	4,500	4,500	4,500	4,500	4,500	4,500	-	0.00%
14	Professional Associations & Publications	1,379	1,843	1,064	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
15	Clothing Allowance	400	400	400	400	400	400	400	400	400	-	0.00%
16	Furniture & Equipment	60	150	119	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
17	Training & Education	480	1,849	480	2,500	2,500	2,500	2,500	2,500	2,500	-	0.00%
18	Total - Expenses	10,412	10,986	7,382	15,550	15,550	15,550	15,550	15,550	15,550	-	0.00%
19	Professional Services	3,315	3,569	19,506	30,000	30,000	30,000	30,000	30,000	30,000	-	0.00%
20	<i>Community Rating System/Flood Plain Management Services</i>	-	-	-	-	-	-	35,000	35,000	35,000	35,000	0.00%
21	Total - Services	3,315	3,569	19,506	30,000	30,000	30,000	65,000	65,000	65,000	35,000	116.67%
22	TOTAL - PLANNING OFFICE	363,488	376,815	356,712	432,801	432,801	430,680	475,955	475,955	475,955	43,154	9.97%
23	TOTAL BOARDS AND COMMISSIONS ¹	46,676	51,077	42,185	53,825	53,825	53,825	53,825	53,825	53,825	-	0.00%
24	TOTAL - OFFICE OF PLANNING & LAND USE	410,164	427,892	398,897	486,626	486,626	484,505	529,780	529,780	529,780	43,154	8.87%
	¹ The detail for these line items follows on the next page											

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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LINE #	DEPARTMENT OF PLANNING	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
25	BOARDS AND COMMISSIONS											
	PLANNING & ZONING COMMISSION											
26	Postage	2,500	3,500	1,000	3,500	3,500	3,500	3,500	3,500	3,500	-	0.00%
27	Professional Services	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
28	Advertising & Court Steno	21,072	29,844	21,101	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
29	Expenses - GIS	-	-	-	2,500	2,500	2,500	2,500	2,500	2,500	-	0.00%
30	Computerization / Archiving	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
31	Training & Education	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
32	TOTAL - PLANNING & ZONING COMMISSION	23,572	33,344	22,101	37,000	37,000	37,000	37,000	37,000	37,000	-	0.00%
	ZONING BOARD OF APPEALS											
33	Postage	-	725	725	725	725	725	725	725	725	-	0.00%
34	Advertising	9,344	9,132	10,010	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
35	TOTAL ZONING BOARD OF APPEALS	9,344	9,857	10,735	6,725	6,725	6,725	6,725	6,725	6,725	-	0.00%
	CONSERVATION COMMISSION											
36	Professional Assoc. & Publications	-	-	600	600	600	600	600	600	600	-	0.00%
37	Barn Island Field Trips	4,198	5,153	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
38	TOTAL CONSERVATION COMMISSION	4,198	5,153	5,600	5,600	5,600	5,600	5,600	5,600	5,600	-	0.00%
	INLAND WETLANDS COMMISSION											
39	Postage	-	250	500	500	500	500	500	500	500	-	0.00%
40	Advertising	9,527	2,473	3,249	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
41	TOTAL - INLAND WETLANDS COMMISSION	9,527	2,723	3,749	2,500	2,500	2,500	2,500	2,500	2,500	-	0.00%
	CLIMATE CHANGE TASK FORCE											
42	Clerical Meetings	-	-	-	1	1	1	1	1	1	-	0.00%
43	Seminars & Programs (Training & Education)	35	-	-	999	999	999	999	999	999	-	0.00%
44	Professional Services	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
45	TOTAL - CLIMATE CHANGE TASK FORCE	35	-	-	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
46	TOTAL BOARDS AND COMMISSIONS	46,676	51,077	42,185	53,825	53,825	53,825	53,825	53,825	53,825	-	0.00%

**DEPARTMENT OF PUBLIC WORKS
HIGHWAY**

FUNCTION DESCRIPTION:

The Highway Department provides the highest level of service possible to our customers through improvements to and maintenance of public infrastructure, including 113 miles of road system, 34 miles of sidewalks, roadway signs, storm water drainage systems, parks, athletic turf fields, Pawcatuck Dike and many historic cemeteries. The Department provides direct services to the community when conducting snow removal during winter storm events, emergency response, and resolving issues along the road right of way. Highway strives to foster an innovative, efficient workforce while providing superior service to the community and external agencies.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Highway Department continues to address core responsibilities. However, we provide support to Facilities Management, Town Committees and Departments to maximize the use of our resources. Some of the projects that the Department worked on over the past year include;

1. *PAVEMENT MANAGEMENT*: Continue to properly manage the maintenance of the Town’s roadways using the Pavement Management System.

- Completed an evaluation of the pavement condition which showed an overall decrease in the condition of the pavement due to not meeting the annual funding need of \$1.2 million. Current rating is 76.50. In 2016 the rating was 78.01.
- 2020 Pavement Work:

Roads Addressed/Location	From	To	Treatment
Asher St, Pawcatuck	Liberty Street	Billings Street	Full Reconstruction
East Main St, Mystic	Rt 1	Rt 27	Mill/Overlay
South Anguilla, Stonington	Rt 1	Pequot Trail	Mill/Overlay
Main St, Old Mystic	Rt. 27	North Stonington Rd	Mill/Overlay
Mechanic St, Pawcatuck	Rt 1	Clark St	Mill/Overlay
Cottrell St, Mystic	Rt 1	Washington	Mill/Overlay
Washington St, Mystic	Cottrell St	Willow St.	Full Reconstruction
Stanton Place, Mystic	Cottrell St	Willow St.	Full Reconstruction
Ivy Rd, Mystic	School St	Mistuxet Ave	Full Reconstruction
Haley St, Mystic	Cottrell St	Willow St	Full Reconstruction
Mistuxet Ave*	Greenmanville Ave	Cove Rd	Mill/Overlay
Pleasant St*	Greenmanville Ave	Half of Roadway	Mill/Overlay
Bruggeman Pl*	Greenmanville Ave	End of Roadway	Mill/Overlay

*Pavement reconstruction by Aquarion for water line replacement.

2. *SIDEWALKS*: Completed the Sidewalk and Curb Ramp in Pawcatuck in preparation for future pavement management projects.
3. *DRAINAGE*: Highway team completed a total of 46 catch basin repairs, reconstruction or installation of new in 2020.
4. *SPECIAL PROJECTS*: Highway lead or supported a significant number of special projects. These included:
 - Cottrell Street One-Way Conversion
 - Outfall and Box Culvert Reconstruction (at Frazier Street) of Drainage Infrastructure Supporting a 10 Acre Watershed.
 - North Water Street Island Preparation for Beautification Committee
 - Stillman Bridge: Flower Box Fabrication, Annual Installation/Removal, Storage and Preparation for New Season for Beautification Committee.
 - West Broad Street School: Tree Removal, Frontage Retaining Wall Repair and Sidewalk Repair for Beautification Committee.
 - Coogan Blvd Area Wayfinding Signage Fabrication and Installation
 - North Stonington Road (at the Bridge) Revitalization of the Roadway End
 - Human Services Facility: Interior Painting
 - COVID Support
 - Election Partitions Fabrication and Installation
 - Drop Box Fabrication and Installation
 - Signage for the BOE
 - DPW Team Continued to Work Full Time on Site since March 2020.
 - Town Hall Community Garden
 - Site Clearing and Preparation
 - Contribution of Stone Dust Left Over from Cape Sealing
 - Construction of Accessible Ramp
 - Accessible Parking: Striping and Signage
 - Transfer Station: Installation of concrete pad to store roll off containers at the Transfer Station.
 - Pollinator Pathways: Constructed and Installed Planter Boxes at Town Hall, Fourth District Hall and Stonington Borough Park. Created natural pollinator gardens in Spellman Park surrounding athletic fields.
5. *ATHLETIC FIELDS and GROUNDS*:
 - Maintenance Management and Execution at fields located at Stonington High School, Pawcatuck Middle School, and Mystic Middle School. In-house services included fertilization, over-seeding, topdressing, pesticide application, cutting, lining, and softball game prep for every event.
 - Natural Nutrients, Bio Stimulants and Cultural Practices; Increased usage environmentally supportive products and focusing on agronomics and soil testing and building on giving the turf exactly what it needs when it needs it. This allows the turf to be more resilient and vigorous and allows it to stand up to the wear and tear our fields get. This proactive approach in turn reduces the need for herbicide applications and builds a better foundation than just the "spray and pray" method of the past.

This targeted model is also far more fitting to our " Sustainable Stonington" campaign as it is a responsible way to manage turf because there is no excess and it reduces the chance for fertilizer run off and uses less pesticides.

- Costly Repairs were required for irrigation systems, fencing and electrical infrastructures we have inherited. These costs were never really factored in when this operating budget was put together many years ago, which takes away from the agronomic program we have built.

6. *WINTER OPERATIONS*: Responded to 8 winter storm events and 12 Spot Salting Police Call-ins during the 2019-20 season.

7. *EQUIPEMENT REPLACEMENT*: Replacement of vehicles and equipment in accordance with the replacement plan and funding approval.

OBJECTIVES FOR THE COMING YEAR:

- Effectively execute road related improvements using the Pavement Management Program to improve the Town’s pavement condition rating. Due to COVID cuts minimal funding was provided for pavement management. Therefore, during the 2021 construction season pavement repair will be limited. Most work will consist of preparation for pavement maintenance in 2022.
- Continue to focus on keeping the Pawcatuck and Mystic Downtown’s clean while also cutting roadside grass, cutting the grass at the other schools in Town, replacing road signage throughout Town, painting all stop bars and crosswalks, installing drainage where needed, addressing resident concerns as they arise and performing all of the other tasks that are asked of us.
- Implement more Standard Operations Procedures that support Sustainable Stonington. Specifically, direct spreader computer reporting of salt places on the roadways and continuing to improve in grounds management.

MAJOR BUDGET CHANGES AND COMMENTARY:

LINE ITEM	SUPPORT
Sidewalk Repairs	The Town maintains 98,000 square yards or 33.98 miles of sidewalk. Based on the inspection completed in 2019 there is a backlog of \$4.3M of repairs. Therefore, current funding is insufficient. Failure to maintain this infrastructure puts the Town at risk for continued legal action related to injuries in the Right of Way.
Tree Trimming/Tree Removal	The Town is facing an environmental crisis of diseased trees. Additional resources are needed to help deal with the fallout of trees infested, weakened or killed by emerald ash border beetle, gypsy moth caterpillars, and drought. If these trees are left in place, they create a hazard of falling trees or limbs that have weakened and no longer able to withstand high winds.
Catch Basin Cleaning	This is a mandated MS4 measure. The budget increase will allow the Town to increase the number of basins cleaned, address any increase in costs and protect the surrounding Town water resources.
Gas and Oil	Amounts in categories were modified due to changes in equipment and fuel type needs. Due to last year’s light winter, our usage is not a typical yearly usage. Therefore, a small increase is requested to address any increase in unit costs.

Bridget Maintenance	The Town of Stonington has 16 bridge structures with a replacement value of over \$20M. We have recently engaged in a high-level study of all structures. This has revealed several have low condition ratings, demonstrating various stages of deterioration. This is a result of neglect due to the lack of a Bridge Preservation and Safety Program. Therefore, this funding will allow the initiation and execution of a program.
Street Sweeper Repairs and Maintenance	MS4 Mandates Sweeping of all Town Roadways Annually. As part of our permit the Town is required to report of financial level of effort to support the mandates. Therefore, separation of these costs into a new line item will allow this effort to become more transparent.
Materials	Several Line Items have been increased to support inhouse work addressing failing drainage systems. An example the costs for a new catch basin top approximately \$400. This year we replaced 46 tops which would costs \$18,400 just for that material. This does not include piping, blocks and concrete.
Field Maintenance	<ul style="list-style-type: none"> • Seasonal Help: Funding shown reflects three employees (29 hour/week) at a rate of \$15/hour working from April 1 – November 15. These are positions approved in the Union Agreement. They primarily support grounds maintenance. • We have been spending more each year to increase our use of natural nutrients, bio stimulants and cultural practices; focusing on agronomics and soil testing and building on giving the turf exactly what it needs when it needs it. This allows the turf to be more resilient and vigorous and allows it to stand up to the wear and tear our fields get. This proactive approach in turn reduces the need for herbicide applications and builds a better foundation then just the "spray and pray" method of the past. We have also had to absorb many costly repairs to the irrigation systems, fencing and electrical infrastructures we have inherited These costs were never really factored in when this operating budget was put together many years ago, which takes away from the agronomic program we have built.

DEPARTMENTAL STAFFING:

The Highway Department is staffed by:

- The Director of Public Works at a fully loaded salary of \$135,337.
- The Highway Supervisor position with a fully loaded salary of \$100,979.
- Nineteen (19) highway garage personnel including mechanics, equipment operators, truck drivers, and laborers with fully loaded wages of \$1,553,343, plus a provision for overtime of \$33,000.
- One clerical position with fully loaded wages of \$70,192.
- The 21/22 budget also includes separate line items for:
Summer seasonal help at \$41,800.
Snow Removal at \$130,000.

Note: "Fully loaded salary" for 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

DPW CIP REQUESTS

The Department of Public Works has moved this year towards a synergized approach of completing projects. Synergy makes the team stronger and more effective. We support, collaborate and share with each other to achieve success beyond individual skills. Therefore, we have listed all our CIP in one location to reflect our culture. We have also provided six years of prior year funding of our requests.

	Expenditure Classification	Dept	CIP Comm	BOS Priority	Adopted Fiscal Year 15-16	Adopted Fiscal Year 16-17	Adopted Fiscal Year 17-18	Adopted Fiscal Year 18-19	Adopted Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	REQUESTED Fiscal Year 2021-22	
1	Drainage Improvements Town wide	A	A		12,500		30,000	20,000	30,000	1	50,000	
2	Highway Equipment - Purchase	A	A		179,000	199,100	468,500	203,322	90,573	57,000	474,000	6 yr under funded
	<i>Deficient (based calculated annual need to budget \$415,000 annually)</i>				236,000	215,900	(53,500)	211,678	324,427	358,000		\$ 1,292,505
3	Roadway Safety (Guiderail Installation/Replacement)	A	A		30,000	30,000	30,000			-	25,000	
4	Road Pavement - Major Maintenance	A	A		195,000	300,000	450,000	690,000	337,000	95,000	300,000	
	Road Pavement - Capital (Extends life of road 10 or more years)	A	A						367,000	200,000	600,000	
	Town Aid Road				300,000	300,000	300,000	300,000	300,000	300,000	300,000	
	ANNUAL TOTAL				495,000	600,000	750,000	990,000	1,004,000	595,000		6 yr under funded
	<i>Deficient (based on calculated annual need of \$1.2M)</i>				705,000	600,000	450,000	210,000	196,000	605,000		\$ 2,766,000
5	DPW Radio Replacement	A	A							6,000	41,000	
6	Right of Way ADA Compliance Improvements - ADA Ramps	B	B							-	100,000	
7	Pawcatuck Pumphouse: Roof replacement & Masonry repair	A	A				50,000	1		1	50,000	
8	South Anguilla Road Bridge (CTDOT Bridge #04790)	A	A				40,000	49,360	1	1	1	
9	Washington Street Drainage Improvements	A	A					50,000.00	40,000	50,000	18,000	
10	Town Hall Parking Lot Replacement	D	D							1	70,000	
11	Town Hall Roof Replacement	B	B							-	185,780	
12	Town Hall - HVAC Improvements	B	B							-	190,000	
13	Human Services HVAC Replacement - Phase II	B	B							1	31,700	
14	Human Services Roof Replacement	C	B							-	20,000	
15	Pawcatuck Pumphouse: Fire Suppression Line Abandonment	C	B							1	25,000	
16	Coogan Blvd - Culvert Rehabilitation	A	A						40,000	1	1	
17	Willow Street Drainage	A	A		160,000				-	25,000	25,000	
18	West Broad Street School Repairs	A	A							140,000	50,000	
19	Donahue Park Security Lighting	B	B							-	10,000	
	TOTAL PUBLIC WORKS										2,265,483	

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	HIGHWAY											
1	Public Works Director	99,343	101,926	108,041	116,640	116,640	116,640	119,789	119,789	119,789	3,149	2.70%
2	Highway Supervisor	76,554	82,684	89,834	87,040	87,040	87,040	89,390	89,390	89,390	2,350	2.70%
3	Regular Salaries	1,084,828	1,126,405	1,231,154	1,275,670	1,275,670	1,275,670	1,321,269	1,321,269	1,321,269	45,599	3.57%
4	Clerical Salaries	28,855	51,583	53,303	55,222	55,222	55,222	56,715	56,715	56,715	1,493	2.70%
5	Longevity	19,170	20,190	21,480	22,720	22,720	22,720	23,810	23,810	23,810	1,090	4.80%
6	Total - Salaries	1,308,750	1,382,788	1,503,812	1,557,292	1,557,292	1,557,292	1,610,973	1,610,973	1,610,973	53,681	3.45%
7	Postage	258	15	78	400	400	400	300	300	300	(100)	-25.00%
8	Consumable Supplies	1,855	2,601	4,316	5,500	5,500	5,500	5,500	5,500	5,500	-	0.00%
9	Telephone	561	541	663	550	550	550	700	700	700	150	27.27%
10	Hardware	15,616	16,721	16,758	17,000	17,000	17,000	18,000	18,000	18,000	1,000	5.88%
11	Miscellaneous	1,726	2,024	1,920	1,900	1,900	1,900	2,000	2,000	2,000	100	5.26%
12	Clothing Allowance	8,827	9,793	9,716	9,800	9,800	9,800	9,800	9,800	9,800	-	0.00%
13	Training & Education	3,830	3,703	1,513	4,500	4,500	4,500	4,500	4,500	4,500	-	0.00%
14	Total - Expenses	32,673	35,398	34,964	39,650	39,650	39,650	40,800	40,800	40,800	1,150	2.90%
15	Safety & Protective	20,072	19,629	21,448	22,500	22,500	22,500	22,950	22,950	22,950	450	2.00%
16	Land Damage	842	1,807	1,648	2,000	2,000	2,000	2,200	2,200	2,200	200	10.00%
17	Sidewalk Repairs	66,950	68,000	72,534	72,000	72,000	72,000	100,000	150,000	100,000	28,000	38.89%
18	Street Signs	6,374	8,730	10,842	7,500	7,500	7,500	8,500	10,000	10,000	2,500	33.33%
19	Tree Trimming	14,440	17,000	13,525	17,000	17,000	17,000	20,000	20,000	20,000	3,000	17.65%
20	Tree Removal	16,000	14,309	19,335	20,000	20,000	20,000	30,000	30,000	30,000	10,000	50.00%
21	Highway Equipment	12,190	23,338	40,338	18,000	18,000	18,000	19,000	19,000	19,000	1,000	5.56%
22	Road Maintenance	9,180	7,924	10,669	11,500	11,500	11,500	11,500	11,500	11,500	-	0.00%
23	Material Disposal	16,750	18,790	13,997	25,000	25,000	25,000	25,000	25,000	25,000	-	0.00%
24	Cemetery Upkeep	2,020	515	840	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
25	Catch Basin Cleaning	21,960	23,988	29,185	32,000	32,000	32,000	35,000	35,000	35,000	3,000	9.38%
26	Garage Diagnostic Equip & Tool	2,985	2,467	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
27	Tree Planting	-	-	-	500	500	500	500	1,000	1,000	500	100.00%
28	Leaf Program	7,093	-	-	-	-	-	-	-	-	-	0.00%
29	Bridge Maintenance	-	-	-	1,000	1,000	1,000	75,000	75,000	75,000	74,000	7400.00%
30	Total - Services	196,856	206,497	237,361	233,000	233,000	233,000	353,650	405,650	355,650	122,650	52.64%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
31	Unleaded Gasoline	6,720	17,373	28,113	14,000	14,000	14,000	30,000	30,000	30,000	16,000	114.29%
32	Diesel Fuel	38,861	43,587	31,535	49,000	49,000	49,000	35,000	35,000	35,000	(14,000)	-28.57%
33	Oil & Lubrication	5,177	5,280	6,456	5,100	5,100	5,100	5,200	5,200	5,200	100	1.96%
34	Repairs & Maintenance (Gas System)	3,941	826	1,057	4,000	4,000	4,000	3,000	3,000	3,000	(1,000)	-25.00%
35	Total - Gas and Oil	54,699	67,066	67,161	72,100	72,100	72,100	73,200	73,200	73,200	1,100	1.53%
36	General Repairs and Maintenance	179,347	152,772	157,324	160,000	160,000	160,000	147,000	147,000	147,000	(13,000)	-8.13%
37	<i>Street Sweeper Repairs and Maintenance</i>	-	-	-	-	-	-	14,000	14,000	14,000	14,000	0.00%
38	Total - Repairs & Maintenance	179,347	152,772	157,324	160,000	160,000	160,000	161,000	161,000	161,000	1,000	0.63%
39	Miscellaneous	690	319	1,123	1,350	1,350	1,350	1,350	1,350	1,350	-	0.00%
40	Bituminous Concrete	31,960	37,954	38,000	34,000	34,000	34,000	38,000	38,000	38,000	4,000	11.76%
41	Drainage Materials	17,785	19,391	31,352	27,000	27,000	27,000	34,000	34,000	34,000	7,000	25.93%
42	Sand/Gravel & Loom	17,076	19,721	20,000	20,500	20,500	20,500	21,500	21,500	21,500	1,000	4.88%
43	Lumber	7,009	7,986	7,666	8,000	8,000	8,000	8,000	8,000	8,000	-	0.00%
44	Pavement Treatments	199,745	160,000	75,000	75,000	75,000	75,000	80,000	80,000	80,000	5,000	6.67%
45	Total - Materials	274,265	245,371	173,141	165,850	165,850	165,850	182,850	182,850	182,850	17,000	10.25%
46	Annual Fertilization Program	28,451	34,000	20,000	20,000	20,000	20,000	30,000	30,000	30,000	10,000	50.00%
47	Seasonal Help	25,627	28,815	29,805	36,000	36,000	36,000	41,800	41,800	41,800	5,800	16.11%
48	Materials, Equipment, Maintenance	27,124	59,043	41,991	42,000	42,000	42,000	37,000	37,000	37,000	(5,000)	-11.90%
49	Field Work	20,079	14,750	14,797	15,000	15,000	15,000	15,000	15,000	15,000	-	0.00%
50	Total - Field Maintenance	101,281	136,608	106,593	113,000	113,000	113,000	123,800	123,800	123,800	10,800	9.56%
51	Snow Removal Labor	149,900	89,386	41,248	130,000	130,000	130,000	130,000	130,000	130,000	-	0.00%
52	Materials	106,445	111,957	95,588	145,000	145,000	145,000	145,000	145,000	145,000	-	0.00%
53	Meal Allowance	3,786	1,608	2,249	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
54	Total - Snow Removal Expense	260,131	202,951	139,085	279,000	279,000	279,000	279,000	279,000	279,000	-	0.00%
55	TOTAL HIGHWAY	2,408,002	2,429,451	2,419,441	2,619,892	2,619,892	2,619,892	2,825,273	2,877,273	2,827,273	207,381	7.92%

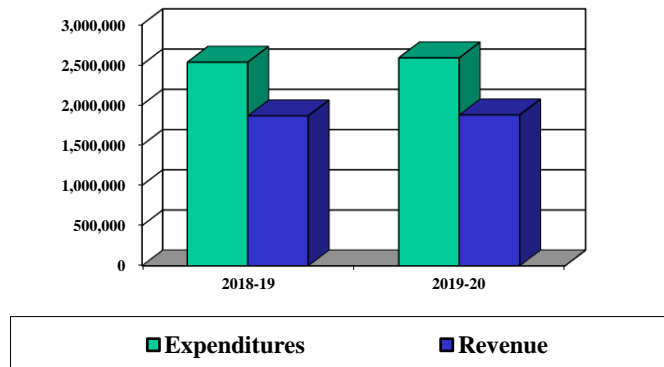
**DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DEPARTMENT**

FUNCTION DESCRIPTION:

The Solid Waste Office has responsibility for the operation of the Transfer Station (TS), oversight of the Commercial and Residential Municipal Solid Waste Collection Programs, Recycling Collection and Education Programs and is Stonington’s representative on the Southeastern Connecticut Regional Resources Recovery Authority (SCRRA).

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Beginning in January of 2021 our MSW is no longer being delivered to the Preston Waste to Energy Facility in Preston. Our MSW is now being processed at the Wheelabrator Facility in Lisbon. This will save the Southeastern Ct Regional Resources Recovery Authority (SCRRA) \$17.15 per ton. This savings will help the SCRRA conserve its resources used to subsidize the member Towns solid waste programs. The SCRRA subsidy to The Town in FY 2020 was \$748,448, this includes services to the Transfer Station such as wood grinding, HHW, tire disposal etc., as well as the recycling subsidy (\$191,230), tip fee subsidy (\$272,312), and the Transportation subsidy (\$84,071).
- Recycling markets continue to be depressed. However, the SCRRA will continue to provide funding for the disposal costs for recyclables.
- Textile collection began in April and has been very successful. So far, we have diverted more than 30 tons of material in just 3 months.
- Tipping fees remain at \$58/ton again this year. The lowest in the State.
- At this point in the fiscal year, I am projecting we will be on-budget for FY20/21.
- The expenditures for FY 2019-20 were \$2,585,809 and the revenues were \$1,876,315, Revenues for FY 2019-20 covered approximately 72.6% of the Solid Waste operating budget.



Staffing levels for the Solid Waste Department have remained level for many years. Our current staff includes:

Office – 2 Full Time Employees

Director of Solid Waste - SPAA

Administrative Assistant – Clerical

Transfer Station – staffed 7 days per week

Forman- Transfer Station

3 Equipment Operators

2 Gate Attendants

I have requested a part time seasonal worker to help at the Transfer Station. This will allow for a 14 hr. per week gate tender to assist with the larger weekend volume. Over several years, we have seen a significant increase in the volume of traffic overall. However, on many weekends staff can be overwhelmed. This position would be utilized as a floater to assist in the gate house or in the drop off area. This position would provide coverage from May 1st to September 31st.

OBJECTIVES FOR THE COMING YEAR:

- Complete food composting pilot at the Transfer Station.
- In conjunction with SCRRRA, work with the DEEP to build a food waste composting facility in the region which is necessary to implement curbside food waste collection.
- An increase in tipping fees may be possible in the next fiscal year.

MAJOR BUDGET CHANGES AND COMMENTARY:

- Residential Collection costs will remain stable. This is the third year of a four-year contract. Year four of the contract is dependent on both parties agreeing to continue at the current price. Starting July 1, 2020, the per household collection cost for MSW and recyclables will be \$7.50 per household/ per month, well below the average for curbside collection.
- Bag cost will remain steady as part of a 3-year contract. However, we anticipate needing to order a larger quantity of bags next year. We anticipate about a \$15,700 increase to cover the cost of these additional bags.
- Commercial collection cost is up slightly due primarily to the anticipated 3% contractual cost of living increase.
- Fuel prices for both diesel and unleaded fuel are down due to the contract negotiated by the Town. Even with an increase in the mileage to the Lisbon facility, which adds approximately 24 miles to a round trip waste delivery, we were able to see a slight savings from last year.
- The parts and labor line item has been reduced by \$5000 since we do not anticipate any major scheduled service this coming year.

- The Disposal Fee line item has been reduced by \$32,000 to reflect a drop in waste generation. It has been a difficult year to forecast tonnage generation. Total waste generation has gone down even with an increase in residential waste generation. I estimate we will be down approximately 1000 commercial tons and our residential tons will increase by about 360 tons. I have also included an amount of \$30,000 for emergency response (major storm event).

DEPARTMENTAL STAFFING:

The Solid Waste Department is staffed by:

- The Solid Waste Manager at a fully loaded salary of \$118,948.
- Six (6) landfill personnel including equipment operators and attendants with fully loaded wages of \$474,085, with an overtime provision of \$20,000.
- One clerical position with fully loaded wages of \$62,836.
- *New request* for summer help of \$4,620.

Note: “Fully loaded salary” for 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

SOLID WASTE CIP REQUEST:

Beginning in 21/22 I have included \$5,000 for a new bucket loader and \$29,000 per year for the succeeding 5 years. The loader is an integral part of the operation of the Transfer Station. It is necessary for the cleanup, compaction, loading, crushing, moving equipment, turning windrows, assisting with wood grinding and processing. As the equipment ages, repairs become more costly as we have seen this past year.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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LINE #	DEPARTMENT OF PUBLIC WORKS	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF SOLID WASTE											
1	Salary of Recycling/Solid Waste Manager	87,083	89,347	91,670	94,054	94,054	94,054	96,593	96,593	96,593	2,539	2.70%
2	General Labor	334,151	359,563	381,401	410,083	410,083	410,083	425,270	425,270	425,270	15,187	3.70%
3	Clerical Salaries	47,392	51,104	53,456	54,072	54,072	54,072	55,530	55,530	55,530	1,458	2.70%
4	Longevity	5,910	4,800	5,340	5,830	5,830	5,830	6,120	6,120	6,120	290	4.97%
5	Total - Salaries	474,536	504,814	531,867	564,039	564,039	564,039	583,513	583,513	583,513	19,474	3.45%
6	Postage	-	1,000	2,000	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
7	Advertising	-	-	-	300	300	300	300	300	300	-	0.00%
8	Consumable Supplies	1,390	1,296	1,400	1,400	1,400	1,400	1,400	1,400	1,400	-	0.00%
9	Reproduction & Printing	679	649	655	700	700	700	700	700	700	-	0.00%
10	Equipment	4,980	-	-	100	100	100	100	100	100	-	0.00%
11	Professional Associations & Publications	175	175	50	200	200	200	200	200	200	-	0.00%
12	Clothing Allowance	2,650	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	-	0.00%
13	Training & Education	500	900	-	500	500	500	500	500	500	-	0.00%
14	Unleaded Gasoline	3,072	3,291	2,680	3,500	3,500	3,500	2,000	2,000	2,000	(1,500)	-42.86%
15	Diesel Fuel	5,612	7,000	6,583	8,000	8,000	8,000	6,000	6,000	6,000	(2,000)	-25.00%
16	Road Maintenance	2,849	2,000	1,008	3,000	3,000	3,000	4,000	4,000	4,000	1,000	33.33%
17	Utilities	5,903	6,397	5,924	6,800	6,800	6,800	6,800	6,800	6,800	-	0.00%
18	General Operations	44,875	36,067	36,295	48,000	48,000	48,000	48,000	48,000	48,000	-	0.00%
19	Parts & Labor	29,819	20,586	40,080	30,000	30,000	30,000	25,000	25,000	25,000	(5,000)	-16.67%
20	Grading & Seeding	-	30	-	500	500	500	500	500	500	-	0.00%
21	Water Testing & Monitoring	23,300	23,950	23,950	25,000	25,000	25,000	26,000	26,000	26,000	1,000	4.00%
22	Cap Maintenance	3,500	535	-	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
23	Disposal Fees (SCRRA)	673,934	700,901	643,567	752,000	752,000	752,000	720,000	720,000	720,000	(32,000)	-4.26%
24	Residential Collection (SCRRA)	490,238	520,267	604,266	699,000	699,000	699,000	699,000	699,000	699,000	-	0.00%
25	Commercial Collection & Rentals (SCRRA)	518,403	547,454	546,010	566,500	566,500	566,500	585,000	585,000	585,000	18,500	3.27%
26	SCRRA Consulting	-	-	-	1	1	1	1	1	1	-	0.00%
27	SCRRA Contribution	-	-	-	1	1	1	1	1	1	-	0.00%
28	Diesel Fuel (SCRRA Transportation)	10,545	12,800	10,763	14,000	14,000	14,000	12,000	12,000	12,000	(2,000)	-14.29%
29	Repairs & Maintenance (SCRRA Transportation)	13,292	9,204	13,612	8,000	8,000	8,000	6,000	6,000	6,000	(2,000)	-25.00%
30	SCRRA Receptacle Costs	98,000	129,378	112,000	119,000	119,000	119,000	134,700	134,700	134,700	15,700	13.19%
31	Furniture & Equipment	-	-	-	1	1	1	1	1	1	-	0.00%
32	Total - Expenses	1,933,716	2,026,980	2,053,943	2,296,603	2,296,603	2,296,603	2,288,303	2,288,303	2,288,303	(8,300)	-0.36%
33	TOTAL - SOLID WASTE	2,408,252	2,531,794	2,585,810	2,860,642	2,860,642	2,860,642	2,871,816	2,871,816	2,871,816	11,174	0.39%

**DEPRATMENT OF PUBLIC WORKS
ENGINEERING SERVICES**

FUNCTION DESCRIPTION:

The Town Engineer works under the supervision of the Director of Public Works. The Town Engineer's office is responsible for providing technical review of land use applications and support to the respective Land Use Commissions, Town Boards and Town Departments, provides assistance to the Director for the CT DEEP, MS4 stormwater compliance, and assists in the development, management and oversight of municipal (DPW) projects to include but not limited to: Bridge Evaluation Project, Town Hall – Roof & HVAC, Willow Street (Drainage), West Broad Street School Renovations, Human Services – roof project.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Willow Street Drainage Project has successfully ascertained both DEEP and local Inland Wetland approvals. The project documents are being prepared for bidding with construction anticipated in the spring/summer months.
- A town wide bridge inventory was conducted, necessary to identify and categorize the number, size, type and condition of the Town's Bridge Assets. This inventory is an important first step in the planning of future bridge repairs and/or replacements accordingly. An evaluation of this inventory will be the guide to determine which bridges undergo further testing, load ratings.
- The West Broad Street School Project entailed renovations to include masonry repairs (repointing) & joint sealing (windows).

CTDEEP General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4):

- Manage various ongoing stormwater initiatives required to maintain compliance with the towns general permit for its municipal stormwater collection and conveyance system. Including:
 - Coordination of MS4 regulatory requirements and related tasks amongst the consultants
 - Coordination of work performed from consultants and review and oversight of deliverables
 - Technical review of land development applications for MS4 compliance

Technical Reviews & Inspections for Land Use Applications and Town of Stonington Projects

- Various residential lot review in support of CAM, Zoning and Wetland regulations
- Mystic Estates – Phase II, bituminous road binder in place
- Provide roadway and drainage support to DPW staff with regard to residential concerns

Management of Municipal Infrastructure Projects:

- Continued oversight of maintenance and upgrades to the Pawcatuck Hurricane Protection System Bldg.
- Provide administrative oversight to the design, review and future bidding of the Town Hall mechanical ventilation project.

OBJECTIVES FOR THE COMING YEAR:

- Advancement of various stormwater improvement related CIP projects located in downtown Mystic including:
 - Washington Street / Edgemont Street
 - Willow Street Drainage – 4th Voting District Hall
- Advancement of various bridge improvement CIPs including:
 - South Anguilla Rd Bridge
- Improve compliance with CTDEEP MS4 General Permit

MAJOR BUDGET CHANGES AND COMMENTARY:

- The Engineering department shows a decrease of \$14,000, to the Flood Plain Manager line, in accordance with SPAA contractual language and core FEMA regulations being managed by Planning and Building.
- The Engineering department shows a decrease of \$3,600, to the FEMA/Community Rating System Requirements line, in accordance with SPAA contractual language and core FEMA regulations being managed by Planning and Building.
- The Engineering department shows an increase of \$6,300, to the Part Time Engineer line, as this function will fund the Seasonal Position or “Engineering Intern” to assist with many administrative tasks associated with MS4 & DPW municipal project design.
- The Engineering department shows an increase of \$1,950 to the Furniture and Equipment line, as this function will fund a department laptop to assist remote access to the server for meetings or tasks associated with GIS and DPW asset management.

DEPARTMENTAL STAFFING:

The Town Engineering Office is staffed by:

- The Town Engineer with a fully loaded salary of \$121,850.
- *New Position* - Summer intern at \$6,300.

Note: “and any pension plan or 401a contributions, but does not include health benefits

ENGINEERING CIP REQUESTS:

LINE#	Expenditure Classification	REQUESTED Fiscal Year 2021-22	Project Description
34	PUBLIC WORKS: ENGINEERING		
35	<i>North Stonington Road Bridge (CTDOT Bridge #058001)</i>	1	Public Works\Engineering is pursuing a design to install a Fire "line assembly" (water service) across the bridge abutments to preserve the fire district service.
38	Pawcatuck Pumphouse: Roof replacement & Masonry repair	50,000	This funding is for the replacement of the original roof (1962) and for the re-pointing\repair of the exterior brick façade. Replacement of the windows and portions of the deteriorated brick and parapet walls are also required.
39	<i>South Anguilla Road Bridge (CTDOT Bridge #04790)</i>	1	Currently funding will facilitate the the analysis and preparation of bid documents. Pursuant to the analysis and design, future funding (via CIP) will be requested to initiate the construction activities.
45	Washington Street Drainage Improvements	18,000	The Town's drainage system is severely compromised by an existing AMTRAK culvert and filled-in tidal marsh. This is a complex project requiring coordination between AMTRAK & DEEP.The project is currently under design with funding requested to supplement the estimated construction cost.
46	Coogan Blvd - Culvert Rehabilitation	1	The initial review of the Bridge Preservation Program has categorized the Coogan Blvd. culvert replacement with a high "Sufficiency Rating", therefore defering a fund request at this time.
47	<i>Lantern Hill Bridge Project</i>	1	Currently a Structural Interim Repair is being explored to extend the service life of the bridge for another 5-10 years. Funds for the structural interim repairs were approved at the 01/06/2021 Board of Finance meeting. It is planned that the repair and design costs will be shared with the Town of Ledyard.
50	Willow Street Drainage	25,000	The Willow Street - 4th Voting Hall Drainage Project has plans, permits and bid documents completed. The next phase of the project is bid solicitation with consntruction anticipated for the summer. The funding requested is to supplement the estimated construction cost.
52	TOTAL PUBLIC WORKS: ENGINEERING	93,004	

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	ENGINEERING SERVICES											
1	Town Engineer	84,239	86,429	55,382	93,000	93,000	93,000	108,167	108,167	108,167	15,167	16.31%
2	<i>Part Time Engineer (Intern)</i>	-	-	-	1	1	1	6,300	6,300	6,300	6,299	0.00%
3	Flood Plain Manager	2,105	4,000	2,000	14,000	14,000	14,000	-	-	-	(14,000)	-100.00%
4	Longevity	150	200	250	-	-	-	-	-	-	-	0.00%
5	Total - Salaries	86,494	90,629	57,632	107,001	107,001	107,001	114,467	114,467	114,467	7,466	6.98%
6	Phase II Storm Water Requirements	10,000	92,129	80,000	85,000	85,000	85,000	85,000	85,000	85,000	-	0.00%
7	FEMA/Community Rating System Requirements	2,993	3,500	3,009	3,600	3,600	3,600	-	-	-	(3,600)	-100.00%
8	Office Expenses	1,546	1,364	1,533	2,500	2,500	2,500	2,500	2,500	2,500	-	0.00%
9	Clothing Expense	400	400	400	400	400	400	400	400	400	-	0.00%
10	<i>Furniture & Equipment</i>	-	-	-	-	-	-	1,950	1,950	1,950	1,950	0.00%
11	Total - Expenses	14,939	97,393	84,942	91,500	91,500	91,500	89,850	89,850	89,850	(1,650)	-1.80%
12	Professional Services	19,271	14,766	40,957	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
13	Total - Services	19,271	14,766	40,957	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
14	TOTAL - ENGINEERING SERVICES	120,704	202,788	183,531	218,501	218,501	218,501	224,317	224,317	224,317	5,816	2.66%

**DEPARTMENT OF PUBLIC WORKS
FACILITIES MANAGEMENT**

FUNCTION DESCRIPTION:

Public Works Facilities Management is essential to Town operations and responsible for the following:

1. Custodial services at five (5) Town Facilities.
2. General maintenance of all Facilities listed. This includes electrical, plumbing, heating, air conditioning, structural maintenance and grounds as required.
3. Oversight of all Facility Federal, State and local required inspections, reporting and regulatory code and environmental compliance.
4. Maintenance, inspection and repair of all building systems including security alarms, fire alarm, fire suppression, boiler and elevators.

The Facility Management is now run by the Highway Supervisor. This Division has one and a half (1.5 FTE) Building Maintainers responsible for custodial and semi-skilled maintenance repair work. Most major maintenance of the facilities is completed by external contractors managed by the Facilities Manager with the assistance of Building Maintainers.

A LOOK AT THE NUMBERS	
Property Value (combined)	\$ 23.2 million
Structure Value (combined)	\$ 13.6 million
Acres Land (combined)	39 Acres
Structure Area (combined)	94,274 SF
Number of Structures	17
Individual Locations of Facilities	13
Dedicated Town Employees for Maintenance	1.5

Facilities Maintained:

1. *Street Lighting*
2. *Town Hall*
3. *Human Services Building*
4. *Mystic River Boathouse Park Structures*
5. *Highway Facilities: Four (4) Structures*
6. *Pawcatuck Neighborhood Center and Senior Center*
7. *Fourth District Voting Hall*
8. *Town Dock (Pier Structure, Parking Lot, Green Space)*
9. *West Broad Street School/St Michael School*
10. *Former Old Mystic Administration Building*
11. *Mystic Boathouse Park: Two (2) Structures*
12. *Pawcatuck Dike Facility (Pump House & Barrier)*
13. *Two (2) Picnic Grounds (East and West Pavilions)*
14. *Five (5) Parks & Playgrounds*
 - *Old Mystic Playground,*
 - *Borough Playground,*
 - *Spellman Playground,*
 - *Donahue Park and Boat Ramp,*
 - *Veterans Memorial)*

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

The Division continues to effectively use Facility Dude, a maintenance management system, to improve work order tracking and efficiency for Town facilities in collaboration with all other Departments including Police and the School District.

West Broad Street School is now being leased to St Michael School. DPW is responsible for the maintenance of the building structure and the heating system. Although one boiler was reconstructed last fiscal year, there have been significant issues with other components of the building heating system resulting in the need provide substantial staff coverage and contractor work to ensure it remains functioning.

The Old Mystic School Administration Building (now maintained by the Town) is being used by the rowing team, elections and Town storage. Therefore, this building continues to be maintained by DPW.

The hiring of the half time employee has allowed the Town to increase needed cleaning standards at both the Town Hall, Human Services, and DPW Buildings. It has also permitted the 4th District Voting Hall to be cleaned once a week which is used by Police and DPW staff working in the Mystic area. This position's priorities include ensuring reliable operation of Human Services HVAC and St Michaels. The allocation has provided a more acceptable level of heating and air conditioning in the Human Services building.

Adding the duties of the Facility Manager to the Highway Supervisor position has also increased efficient use of resources between Highway and Facilities. An example to maximizing resources was the use of Highway FTE to complete painting and repairs in the Human Services building when time was available due to a warm winter. These projects had been neglected over the past decade due to staff and funding shortages.

OBJECTIVES FOR THE COMING YEAR:

Identify and correct facility deficiencies and needs through periodic review of existing systems and buildings. Address large deferred maintenance items.

Continue to ensure all facilities are safe, clean and operational, and to the best of our ability meet the needs of those working there. Increase Building Maintainers to a total of 2 FTE. This will provide for needed support required for proper maintenance of all Town facilities, assist with addressing deferred maintenance which has resulted from being shorted staffed and provide support to seasonal recreation restroom facilities.

MAJOR BUDGET CHANGES AND COMMENTARY:

Janitorial/Maintenance Salary line item has increased to provide funding to support a 20 hour a week part-time employee.

Other increases for the following reasons:

Electricity	Most facilities increased due to the increase in the electric rates increases.
Water – Town Hall	Support future needs of the community garden.
Water – Police	Support grounds maintenance.
Water – Human Services	Support current community garden needs.
General Maintenance: Highway Garage	Address deferred maintenance on aging structures. DPW Facility Preservation and Maintenance Program is being generated to address work over the next five years.
General Maintenance: 4 th District Voting Hall	Increase required to support addressing deferred maintenance of the building. Specifically, building exterior components are rotted and require replacement.
General Maintenance: DEP Compliance – Town Wide	<p>Required to support increased state requirements for permitting and plans required for facility operation. Over the last five years the State has visited Town Facilities two times to review our activities, facilities, and reports to ensure we were in compliance.</p> <p>For Example, the Town Highway Garage requires the following Environmental Compliance Tasks:</p> <ul style="list-style-type: none"> • Stormwater Pollution Prevention (SWPP) Plan <ul style="list-style-type: none"> ○ Quarterly stormwater visual inspections ○ Semi-annual facility inspections ○ Annual stormwater pollution prevention training ○ Plan Updates • Spill Prevention, Control and Countermeasure (SPCC) Plan <ul style="list-style-type: none"> ○ Annual spill prevention and response training ○ Monthly Inspections ○ Plan Updates • Compliance with CT DEEP General Permit for Discharges from Miscellaneous Industrial Users (MIU GP) <ul style="list-style-type: none"> ○ Semi-annual oil/water separator effluent sampling ○ Semi-annual oil/water separator inspections ○ Cleaning of the oil/water separator • Emergency Planning and Community Right-to-know Act (EPCRA) <ul style="list-style-type: none"> ○ Annual chemical usage storage reporting • (UST Management and Compliance is funded from another budget line)
General Maintenance: Town Dock Facility	Required to address additional Annual Federal/Coast Guard requirements for the Facility operation of the UST.

General Maintenance: Former West Broad Street School/St Michaels	Annual maintenance and repair of the heating system and repair of portions of the building's roof structure, gutters and downspouts.
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DEPARTMENTAL STAFFING:

The Facilities Operations Office is staffed by:

- One and ½ Building Maintainers with a fully loaded salary of \$108,741.
- A *new* ½ time Building Maintainer position to cover vacations, sick days and maintain the Human Services Building, with fully loaded wages of \$30,086.
- Stipend of \$10,000 for Town Facilities Manager.

Note: “Fully loaded salary” for 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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LINE #	DEPARTMENT OF PUBLIC WORKS	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	FACILITIES OPERATIONS											
15	Janitorial/Maintenance Salary	62,644	75,889	77,868	87,973	87,973	87,973	119,001	119,001	119,001	31,028	35.27%
16	Town Facilities Manager - Stipend	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
17	Longevity	660	720	780	840	840	840	900	900	900	60	7.14%
18	Total - Salaries	63,304	76,609	78,648	98,813	98,813	98,813	129,901	129,901	129,901	31,088	31.46%
19	Miscellaneous - Work Oder Management System	3,048	3,035	3,186	3,350	3,350	3,350	3,900	3,900	3,900	550	16.42%
20	Town Hall	8,625	8,728	7,215	9,000	9,000	9,000	9,000	9,000	9,000	-	0.00%
21	Highway Garage #1	13,975	14,617	11,241	15,000	15,000	15,000	15,000	15,000	15,000	-	0.00%
22	4th District Hall	1,092	1,233	875	1,300	1,300	1,300	1,300	1,300	1,300	-	0.00%
23	Police Station	9,966	12,476	11,071	13,000	13,000	13,000	13,000	13,000	13,000	-	0.00%
24	Human Services Building	6,372	7,178	5,692	7,200	7,200	7,200	7,200	7,200	7,200	-	0.00%
25	Mystic River Boat House Park	(23)	-	-	-	-	-	-	-	-	-	0.00%
26	Former BOE Admin Building	-	-	8,197	17,000	17,000	17,000	10,000	10,000	10,000	(7,000)	-41.18%
27	Former West Broad St. School	-	-	10,443	-	-	-	-	-	-	-	0.00%
28	Total - Heating Oil	40,007	44,232	54,734	62,500	62,500	62,500	55,500	55,500	55,500	(7,000)	-11.20%
29	Town Hall	22,171	24,300	24,234	25,500	25,500	25,500	28,000	28,000	28,000	2,500	9.80%
30	Highway Garage #1	18,686	18,312	18,220	19,380	19,380	19,380	21,300	21,300	21,300	1,920	9.91%
31	4th District Hall	593	559	565	760	760	760	760	760	760	-	0.00%
32	Police Station	46,451	49,135	51,057	61,200	61,200	61,200	61,200	61,200	61,200	-	0.00%
33	Human Services Building	12,893	12,561	13,343	15,300	15,300	15,300	16,800	16,800	16,800	1,500	9.80%
34	Mystic River Boat House Park	340	179	141	410	410	410	400	400	400	(10)	-2.44%
35	Former BOE Admin Building	-	-	1,834	2,450	2,450	2,450	2,450	2,450	2,450	-	0.00%
36	Former West Broad St. School	-	-	1,706	-	-	-	-	-	-	-	0.00%
37	Total - Electricity	101,134	105,046	111,100	125,000	125,000	125,000	130,910	130,910	130,910	5,910	4.73%
38	Town Hall	2,623	2,539	2,769	2,860	2,860	2,860	3,600	3,600	3,600	740	25.87%
39	4th District Hall	233	163	200	300	300	300	300	300	300	-	0.00%
40	Police Station	2,506	2,214	2,695	3,000	3,000	3,000	3,450	3,450	3,450	450	15.00%
41	Human Services Building	204	252	371	300	300	300	700	700	700	400	133.33%
42	Pawcatuck Park	581	278	-	500	500	500	500	500	500	-	0.00%
43	Mystic River Boat House Park	178	168	173	300	300	300	300	300	300	-	0.00%
44	Former BOE Admin Building	-	-	286	1,000	1,000	1,000	750	750	750	(250)	-25.00%
45	Former West Broad St. School	-	-	408	-	-	-	-	-	-	-	0.00%
46	Total - Water	6,325	5,614	6,902	8,260	8,260	8,260	9,600	9,600	9,600	1,340	16.22%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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47	Town Hall	1,108	943	984	1,300	1,300	1,300	1,400	1,400	1,400	100	7.69%
48	4th District Hall	77	83	87	100	100	100	100	100	100	-	0.00%
49	Police Station	956	775	1,026	1,100	1,100	1,100	1,300	1,300	1,300	200	18.18%
50	Human Services Building	349	425	549	450	450	450	700	700	700	250	55.56%
51	Mystic River Boat House Park	77	83	87	100	100	100	100	100	100	-	0.00%
52	Former BOE Admin Building	-	-	-	5,040	5,040	5,040	1,800	1,800	1,800	(3,240)	-64.29%
53	Former West Broad St. School	-	-	111	-	-	-	-	-	-	-	0.00%
54	Total - Sewer Use	2,567	2,309	2,844	8,090	8,090	8,090	5,400	5,400	5,400	(2,690)	-33.25%
55	Total - General Operations	153,081	160,236	178,766	207,200	207,200	207,200	205,310	205,310	205,310	(1,890)	-0.91%
56	Town Hall	34,850	52,966	52,954	46,000	46,000	46,000	48,000	48,000	48,000	2,000	4.35%
57	Highway Garage #1	36,916	29,100	30,072	30,000	30,000	30,000	55,000	55,000	55,000	25,000	83.33%
58	4th District Hall	389	515	2,738	1,000	1,000	1,000	6,000	6,000	6,000	5,000	500.00%
59	Human Services Building	19,080	16,823	18,660	20,000	20,000	20,000	22,000	22,000	22,000	2,000	10.00%
60	Picnic Grounds	1,660	2,402	61	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
61	Pawcatuck Dike	23,699	34,538	22,144	30,000	30,000	30,000	30,000	30,000	30,000	-	0.00%
62	Pawcatuck Neighborhood Center	19,258	19,502	18,849	25,000	25,000	25,000	20,000	20,000	20,000	(5,000)	-20.00%
63	DEP Compliance - Town Wide	9,100	10,000	10,000	10,000	10,000	10,000	14,000	14,000	14,000	4,000	40.00%
64	Playgrounds & Parks	10,069	16,674	8,450	12,000	12,000	12,000	12,000	12,000	12,000	-	0.00%
65	Town Dock Facility	7,000	5,908	6,522	7,000	7,000	7,000	10,000	10,000	10,000	3,000	42.86%
66	Mystic River Boat House Park	43	-	-	1,000	1,000	1,000	500	500	500	(500)	-50.00%
67	Boat Ramp Maintenance	-	4,950	-	1,000	1,000	1,000	1,000	-	-	(1,000)	-100.00%
68	Former BOE Admin Building	-	-	2,406	17,000	17,000	17,000	10,000	10,000	10,000	(7,000)	-41.18%
69	Former West Broad St. School	-	-	70,592	25,000	25,000	25,000	30,000	30,000	30,000	5,000	20.00%
70	Total - General Maintenance	162,064	193,378	243,448	228,000	228,000	228,000	261,500	260,500	260,500	32,500	14.25%
71	Street Lighting-Electricity and Maintenance	238,861	204,089	203,982	220,000	220,000	220,000	220,000	220,000	220,000	-	0.00%
72	TOTAL - FACILITIES OPERATIONS	617,310	634,312	704,844	754,013	754,013	754,013	816,711	815,711	815,711	61,698	8.18%

**DEPARTMENT OF PUBLIC WORKS
BUILDING OFFICIAL'S OFFICE**

FUNCTION DESCRIPTION:

The Building Official's Office enforces the provisions of the State Building Code as they apply to the construction, alterations, movement, enlargement, replacement, repair, equipment, use and occupancy, and demolition of every building and structure in the community.

- Works closely with property owners, developers, architects, engineers, and contractors on all phases of construction projects.
- Reviews plans and specifications for compliance with the State Building Code and FEMA regulations.
- Issues Building Permits for construction and collects fees for same.
- Performs inspections of work in progress for construction activities.
- Actively participates in professional continuing education programs.
- Cites Code violations and assists in prosecution of violators.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- The Mystic Whaler Inn restoration of the main building has been completed.
- The Perkins Reserve condominium project is three quarters complete and should be fully built out by the end of 2021.
- The new Coastal Wealth Management building at 56 Williams Av will be finished by January 2021.
- The Mystic Landing health care building at 40 Masons Island Rd is underway.
- New home construction has increased, with multi-million-dollar projects being the majority.
- Permits for renovations, additions, swimming pools, decks, and accessory buildings have been at all time levels and permits for roof mounted solar installations continue to be a popular residential project.
- We will have a record setting year for the number of permits, with Building Permits topping 900, and the number of all permits exceeding 2000.

We anticipate that the department will be on-budget for FY20-21.

OBJECTIVES FOR THE COMING YEAR:

We have purchased the permit tracking software from OpenGov. Lynn Boyes and I are working with staff from OpenGov building our permit forms, protocols, and procedures. We are on track to implement and begin using the system in April. Revised permit fees will also begin with the operation of the software.

MAJOR BUDGET CHANGES AND COMMENTARY:

No new large changes in the Building Department budget. We started the line item for the annual fee for operating the permit software in the 2020-2021 budget.

DEPARTMENTAL STAFFING:

The Building Official's Office is staffed by:

- The Building Official with a fully loaded salary of \$101,561.
- The Assistant Building Official with a fully loaded salary of \$80,973.
- One and one-half clerical positions, with fully loaded wages of \$90,861.

Note: "Fully loaded salary" for 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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	BUILDING OFFICIAL											
1	Building Official	81,254	83,367	85,535	87,541	87,541	87,541	89,906	89,906	89,906	2,365	2.70%
2	Assistant Building Official	64,587	66,631	68,279	69,796	69,796	69,796	71,680	71,680	71,680	1,884	2.70%
3	Clerical	52,349	77,296	77,217	76,003	76,003	76,003	80,822	80,822	80,822	4,819	6.34%
4	Longevity	1,800	1,860	2,170	475	475	475	600	600	600	125	26.32%
5	Total - Salaries	199,990	229,154	233,201	233,815	233,815	233,815	243,008	243,008	243,008	9,193	3.94%
6	Postage	500	500	520	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
7	Consumable Supplies	431	316	490	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
8	Reproduction & Printing	625	438	852	750	750	750	750	850	850	100	13.33%
9	Telephone	107	118	106	200	200	200	200	200	200	-	0.00%
10	Equipment	3,028	2,630	3,337	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
11	Professional Association & Publications	1,556	1,429	1,702	2,200	2,200	2,200	2,200	2,200	2,200	-	0.00%
12	Equipment & Software Support	-	-	-	30,000	30,000	30,000	30,000	30,000	30,000	-	0.00%
13	Clothing Allowance	800	800	800	800	800	800	800	800	800	-	0.00%
14	Training & Education	429	1,074	70	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
15	Furniture & Equipment	-	-	-	1	1	1	1	1	1	-	0.00%
16	Expenses	7,476	7,305	7,877	41,451	41,451	41,451	41,451	41,551	41,551	100	0.24%
17	Technical Assistance	-	672	100	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
18	Total - Services	-	672	100	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
19	TOTAL - BUILDING OFFICIAL	207,466	237,131	241,178	276,266	276,266	276,266	285,459	285,559	285,559	9,293	3.36%

**DEPARTMENT OF PUBLIC WORKS
WATER POLLUTION CONTROL AUTHORITY (WPCA)**

FUNCTION DESCRIPTION:

The WPCA exists for the purpose of operating the municipal sewer system. In Stonington, unlike any other community in Connecticut, perhaps New England, this entails the operation of not just one treatment facility, but three. This also includes the operation of 17 pumping stations, ninety (90) miles of sewers, and four (4) odor control facilities. These Facilities are operated under contract with Suez. The Director of the WPCA oversees that operation and is in daily communication with the Project Manager. In addition, the WPCA Director is charged with the responsibility to manage the State of Connecticut FOG Program. This FOG or Fats, Oils, and Grease Program, oversees grease trap regulations and inspections of all restaurants (approximately 160 in Stonington), within Mystic, Pawcatuck, and the Borough. The WPCA is responsible for responding to approximately 625 CBYD (Call Before You Dig) requests, which requires the identification and mark out of all buried gravity, force mains and lateral sewers in any excavation site within the confines of Stonington. The WPCA Director also reviews all plans submitted to the WPCA office by Planning and Zoning, which involve properties that are or are applying to, or currently connected to sewer. The WPCA Director answers questions from the general public, contractors, regulators regarding the sewer operation, locations, connection questions, and fee structures. The Director also provides overall supervision to numerous contracts involving CIP funded and Bond related contracts. Recently, in 2020, the Connecticut DEEP also transferred review of all local General Miscellaneous Permits from the State of CT. DEEP to the Director of the WPCA. The Director answers to the WPCA Board, which has a voluntary board of five members. The offices of the WPCA are located at Town Hall and consist of a Director, one full time and one shared full-time administrative assistants.

The municipal side of the WPCA budget is used to finance the Town Hall office of the WPCA which provides the operation and billing services required to maintain the day-to-day business of the WPCA. Within this budget are included the salaries of one billing administrative assistant, who also provides historical information to the Director, as well as one half salary of a full-time administrative assistant shared with the office of Building Inspection. The salary of the Director is paid through the WPCA operating budget. This year's budget also includes the \$300,000 town share of the operating budget. The Director is requesting a return back to this figure as the operating budget continues to operate with a significant loss and had to be supplemented this year with funds from our Sewer Development and Maintenance account in the amount of \$254,000. Significant additional sewer rate increases are also foreseeable.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

- Continue work and complete two of the three major projects currently on-going. These are the Transmission Line from Mystic to Stonington Borough improvements (CIP) and the I&I (Inflow and Infiltration) project in Mystic (CIP), semi postponed due to the dry conditions last year, and the retrofit of the Pawcatuck Treatment Facility final clarifiers (bond proceeds).
- Managed the billing and collection of over 4450 accounts.
- Received and responded to approximately 625 CBYD (Call Before You Dig) requests.
- Provided information to the general public and contractors.

- Review plans and provide direction for sewer connections and provided inspection and documentation of same.
- Manage the FOG program. (grease trap inspections).
- Communicate with the CT DEEP as required. The required permit changes for Mystic and the Borough to enable the use of diversion were completed.

OBJECTIVES FOR THE COMING YEAR:

- The WPCA is committed to the continued successful operation of the 3 Treatment Facilities and 17 Pumping Stations.
- The WPCA will complete the improvements to the Transmission Line from Mystic to the Borough by June of 2021 which will end the sewer moratorium in Mystic.
- The WPCA will move to continue the I&I Study for the Mystic Sewer Shed. Weather dependent.
- The WPCA will continue to repair or replace older equipment both at the treatment facilities and pump stations based upon a priority list developed using the bond monies made available in 2020.
- The WPCA will maintain compliance at all three facilities and work toward operational improvements which will improve on the nitrogen removal rates at the Mystic, Borough, and Pawcatuck facilities.
- The WPCA will continue to assist the general public who may have questions or requests for connections to the sewer system.

MAJOR BUDGET CHANGES AND COMMENTARY:

- The annual Town subsidy to the WPCA for operations has been reduced from \$300,000 to \$250,000 for fiscal 19/20. The Director is requesting a return to the \$300,000 level.
- The WPCA increased sewer rates by 10% in September 2019, effective November of 2019. Increases planned for 2020 were put off due to the COVID-19 pandemic. The WPCA will have to consider another increase to the sewer rates in the fall of 2021.

DEPARTMENTAL STAFFING:

The Water Pollution Control Authority is staffed by:

- The WPCA Director with a fully loaded salary of \$117,676 (Director’s salary paid from the WPCA Operating Budget)
- One and one-half clerical positions, with fully loaded wages of \$100,840.

Note: “Fully loaded salary” for 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

WPCA CAPITAL IMPROVEMENT PROJECT (CIP) REQUESTS:

The WPCA has two ongoing CIP projects requests from the 19/20 CIP budget. The transmission line improvements and the Mystic I&I project.

I&I dentification and removal study:

The WPCA received \$300,000 in 2019 CIP to begin an Infiltration and Inflow Study of the Mystic Sewer District. The purpose of this program is to ascertain the source of additional flows that enter the sewer system during rain events. The selected firm to conduct this work was CDM Engineers. Currently, the project has been reduced to items that can be done during the dry season we just experienced. As soon as we have recovered from the drought like conditions flow metering will resume. Frequently referred to as I&I, this is rain water entering the sewage collection system would not require treatment however, once in the sewer system it has to be treated along with the sewage. This additional flow does not produce revenue for the WPCA, yet it increases the operational costs at the pump stations, at the treatment facility, and uses up valuable hydraulic capacity. This project will study where this I&I is originating and how we can possibly remove it from the collection system.

Mystic to Borough Transfer Project:

Additional funding of \$1,600,000 was received in CIP 2019 to complete the reactivation of the transmission lines connecting the Mystic and Borough Facilities. Construction is proceeding and estimates are to be complete in June of 2021.

New CIP Projects for year 20/21: The CIP funding in 20/21 for the two projects below, has been rescinded, these two projects will be funded from the 10 million General Obligation Bond issued in July of 2020.

Pump Station Rehabilitation:

Using the bond funding, the WPCA will continue planned upgrades to the sewage pumping stations. River Road PS, and Extrusion Drive PS, and replacement of the Borough Plant Water system are our priority for this year. Specific information on the work to be done at these stations is listed under the request for bond funding.

Treatment Facilities Upgrades:

Pawcatuck Final Clarifier rebuild is of highest priority. The contract for this work has been awarded and will be completed ASAP. The added expense of this contract is due to the required by-pass of the existing final clarifiers during the construction phase.

No New CIP Projects Requested for year 21/22: All funding for capital improvements will be funded by the 10 million General Obligation Bond issued in July of 2020.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF PUBLIC WORKS	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	2021-2022 ADOPTED BUDGET	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	WATER POLLUTION CONTROL AUTHORITY												
1	Clerical	78,245	72,985	81,316	81,408	81,408	81,408	83,605	83,605	83,605	83,605	2,197	2.70%
2	Longevity	2,940	1,800	2,110	2,245	2,245	2,245	2,380	2,380	2,380	2,380	135	6.01%
3	Total Salaries	81,185	74,785	83,426	83,653	83,653	83,653	85,985	85,985	85,985	85,985	2,332	2.79%
4	Consulting Services	-	1,344	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
5	Postage	4,101	2,300	2,000	5,200	5,200	5,200	5,200	5,200	5,200	5,200	-	0.00%
6	Advertising	500	133	-	500	500	500	500	500	500	500	-	0.00%
7	Consumable Supplies	1,676	1,391	1,436	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
8	Reproduction & Printing	1,304	1,483	1,261	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
9	Telephone	24	60	75	75	75	75	125	125	125	125	50	66.67%
10	Equipment (Software Maintenance)	6,586	6,092	6,421	6,200	6,200	6,200	6,200	6,500	6,500	6,500	300	4.84%
11	Total - Expenses	14,191	12,803	11,193	16,475	16,475	16,475	16,525	16,825	16,825	16,825	350	2.12%
12	Operations (Town Share)	300,000	300,000	250,000	250,000	250,000	250,000	300,000	300,000	250,000	250,000	-	0.00%
13	TOTAL - WPCA	395,376	387,588	344,619	350,128	350,128	350,128	402,510	402,810	352,810	352,810	2,682	0.77%

DEPARTMENT OF POLICE SERVICES

FUNCTION DESCRIPTION:

The Stonington Police Department's function is to serve and protect the public in the Town of Stonington. We respond to a variety of calls that consist of criminal complaints, medical calls, burglar alarms, motor vehicle accidents and a number of miscellaneous calls. In addition, the Department enforces motor vehicle and criminal laws and Town ordinances. The Department provides boating safety and has control of the Animal Control Division. We also provide educational programs in the schools and to the public.

HIGHLIGHTS OF PRESENT YEAR OPERATIONS:

Obviously with the pandemic raging in Connecticut, the operations of the Police Department have been greatly impacted by the virus and its effect on the community as a whole. Policing as we have known it has changed and will continue to change not only because of health concerns, but legislation that has impacted police operations and budgets for the foreseeable future. Most of our previous goals and objectives are on hold and the main concern is the safety and health of Police Department employees that must continue to interact with the public and respond to calls for service. This includes responding to crimes, medical assists, accidents and also enhanced community policing. In response to COVID-19, the SPD created a temporary Community Policing assignment where a police officer(s) assisted the Human Services Department with interacting with vulnerable citizens in need of contact and support. This interaction actually is credited with saving one person's life as the Officer found the citizen had fallen and in need of immediate medical attention. This year, we also concluded a Sergeant promotional exam process that resulted in Officer Theresa Hersh moving to the rank of Sergeant. Furthermore, Officer Kerry Browning was assigned as the Police Department's Youth Officer. Needless to say, the Administration of the Department is very proud of the work Officers have been doing during some very difficult times and yet are here every day responding as *Partners with our Community*.

OBJECTIVES FOR THE COMING YEAR:

- Start process for CALEA National accreditation.
- Implement body and vehicle camera program that will include process for records requests.
- Develop mental health evaluation and drug testing procedure for Police Officers.
- Promote an additional Officer to the rank of Sergeant to further assist with administrative responsibilities that include patrol oversight, body cameras, accreditation and training responsibilities.
- Hire a civilian Records/Dispatch supervisor
- Collaboration and teamwork with all schools in response to the Sandy Hook tragedy. This includes assisting with safety drills and discussion on safety matters at all schools.
- Hiring of all open positions that currently includes two Officer positions. Would also like to replace two Reserve Officers if candidates can be located.
- Continued discussions on radio communication systems on a State and regional basis.
- Continued to work closely with the Town of Stonington Human Services Department, the Prevention Council, and DCF worker. Furthermore, closer interaction with mental health resources to address community issues.

- Continued response to the Heroin crisis including enforcement and community education.
- Continue to complete all the necessary training for personnel as required by the police academy.
- K-9 Team operating as a successful team, but keeping an eye on tenure of the team.
- Stay abreast of new economic developments in Town and impact on the PD.
- Continue to enhance video capabilities.
- Continued collaborate with Safe Futures and Human Services to re-establish Domestic Violence prevention program.

MAJOR BUDGET CHANGES AND COMMENTARY:

- An increase to salaries due to a COLA adjustment of 2.7%,
- An increase to salary line item to reflect new Sergeant with a decrease in Officer line to reflect one less patrol Officer
- Request for Records/Dispatch civilian supervisor at a starting salary of \$75,000 as a FT employee.
- Furthermore, the Police Department supports the hiring of additional IT support personnel through the Administrative Services Department

DEPARTMENTAL STAFFING:

The Police Department and Dispatch Center is staffed by:

Police Department - Uniformed

- The Chief of Police at a fully loaded salary of \$165,578.
- The Police Captain position with a fully loaded salary of \$152,958.
- Two (2) Lieutenants with fully loaded salaries of \$280,823.
- Six (6) current and *one (1)* new Sergeant with fully loaded salaries of \$888,929.
- Twenty-nine (28) Officers with fully loaded salaries of \$3,546,133, including overtime and training.
- \$64,000 provision for police “A Days”.

Police Department – Dispatch and Civilian

- Seven (7) fulltime Dispatchers with fully loaded salaries of \$576,189, plus a \$24,000 provision for overtime.
- One (1) part-time Dispatcher with fully loaded wages of \$25,526.
- One (1) and one-half (1/2) janitorial positions with fully loaded wages of \$102,346.
- Three (3) full-time clerical positions with fully loaded wages of \$186,052.
- One (1) and one-half (1/2) Animal Control Officers with fully loaded wages of \$74,993.
- (*New position request*) - One civilian Records/Dispatch Supervisor with starting salary of \$75,000.
- Community Service Officers (CSO), Special Officers, School Safety personnel, and Crossing Guards with fully loaded wages of \$98,157.

Note: “Fully loaded salary” for FY 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

POLICE DEPARTMENT CIP REQUESTS:

- Fleet Upgrade – The Police Department is requesting \$180,000 in funding for four new police vehicles in the 21/22 fiscal budget.
- Technology/Communication Upgrade – Requesting annual appropriation of \$20,000 for technology and communications upgrades.
- Body/Cruiser Camera Program – Requesting \$500,000 to initiate this program per State law. The use of video is an important tool in today’s policing to document interactions with the public. Videos become evidence to document a scene and assist with investigations. Videos would be automatically downloaded to a server when the cruiser enters the police department’s parking lot. These videos then become part of case files and are shared with the court. It is estimated that the total cost of both systems to be \$575,000. It is also anticipated that the State will provide a matching grant up to 30% depending on funding.
- MDT replacement of \$19,000 as we replacing these in-car computers every three years.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF POLICE SERVICES	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	POLICE SERVICES											
1	Salary of Chief	115,411	118,360	121,385	124,489	124,489	124,489	127,796	127,796	127,796	3,307	2.66%
2	Salary of Captain	107,314	110,088	112,934	115,854	115,854	115,854	118,965	118,965	118,965	3,111	2.69%
3	Salary of Lieutenants	187,060	192,636	197,873	202,703	202,703	202,703	208,341	208,341	208,341	5,638	2.78%
4	Salary of Sergeants	509,231	521,782	538,117	548,971	548,971	548,971	657,518	657,518	657,518	108,547	19.77%
5	Salary of Regular Officers	2,041,768	2,195,966	2,269,142	2,344,320	2,344,320	2,344,320	2,375,213	2,375,213	2,375,213	30,893	1.32%
6	Janitorial/Maintenance Salary	79,185	82,058	86,801	85,895	85,895	85,895	88,222	88,222	88,222	2,327	2.71%
7	Boating Safety Personnel	14,901	17,640	15,520	17,000	17,000	17,000	17,000	17,000	17,000	-	0.00%
8	Training Personnel Services	80,633	103,786	96,319	105,000	105,000	105,000	105,000	105,000	105,000	-	0.00%
9	Communication Spec.-Salaries	380,001	394,092	413,136	418,286	418,286	418,286	430,934	430,934	430,934	12,648	3.02%
10	Communication Spec.-Overtime	12,198	12,621	20,788	24,000	24,000	24,000	24,000	24,000	24,000	-	0.00%
11	Communication Spec.-Uniforms	3,275	3,150	3,150	3,800	3,800	3,800	3,800	3,800	3,800	-	0.00%
12	Community Service Officers	12,944	12,447	14,175	25,000	25,000	25,000	25,000	25,000	25,000	-	0.00%
13	Special Officers	16,332	13,362	8,964	21,000	21,000	21,000	17,000	17,000	17,000	(4,000)	-19.05%
14	Police Commission Clerical	1,500	1,500	1,375	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
15	School Crossing Guards	44,800	48,413	36,078	36,000	36,000	36,000	37,000	37,000	37,000	1,000	2.78%
16	Animal Control Salaries	62,549	52,808	58,040	66,259	66,259	66,259	68,050	68,050	68,050	1,791	2.70%
17	School Safety Personnel	15,680	16,919	10,862	20,500	20,500	20,500	10,500	10,500	10,500	(10,000)	-48.78%
18	Clerical Salaries	140,280	142,729	144,884	150,787	150,787	150,787	154,864	154,864	154,864	4,077	2.70%
19	Police Technology Specialist	-	-	-	1	1	1	-	-	-	(1)	-100.00%
20	<i>Police Support Specialist</i>	-	-	-	-	-	-	75,000	75,000	37,500	37,500	0.00%
21	Regular Overtime- Officers	142,273	190,792	150,226	160,000	160,000	160,000	170,000	170,000	170,000	10,000	6.25%
22	Paid Holidays	144,820	174,732	181,720	185,598	185,598	185,598	197,308	197,308	197,308	11,710	6.31%
23	Longevity	37,195	40,110	43,125	52,515	52,515	52,515	48,475	48,475	48,475	(4,040)	-7.69%
24	Accrued Leave Pay-out - A Days	-	-	-	186,601	186,601	186,601	190,000	64,000	64,000	(122,601)	-65.70%
25	Total - Salaries	4,149,350	4,445,991	4,524,614	4,896,079	4,896,079	4,896,079	5,151,486	5,025,486	4,987,986	91,907	1.88%
26	Postage	1,145	1,431	1,430	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
27	Advertising	2,131	1,118	-	1,200	1,200	1,200	1,200	1,200	1,200	-	0.00%
28	Consumable Supplies	10,080	13,936	11,699	15,000	15,000	15,000	15,000	15,000	15,000	-	0.00%
29	Reproduction & Printing	4,017	3,258	3,833	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
30	Equipment	39,086	9,655	8,153	12,000	12,000	12,000	12,000	12,000	12,000	-	0.00%
31	Professional Associations & Publications	1,010	2,091	1,970	1,500	1,500	1,500	1,500	2,000	2,000	500	33.33%
32	Miscellaneous	6,607	4,526	7,851	7,000	7,000	7,000	7,000	7,000	7,000	-	0.00%
33	<i>Accreditation Expenses</i>	-	-	-	-	-	-	15,000	15,000	15,000	15,000	0.00%
34	Total - Expenses	64,076	36,015	34,936	43,200	43,200	43,200	58,200	58,700	58,700	15,500	35.88%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	DEPARTMENT OF POLICE SERVICES	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
35	Canine Expenses	3,221	4,098	5,207	4,400	4,400	4,400	4,400	4,400	4,400	-	0.00%
36	Service Officer's Equipment	90	1,836	-	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
37	Boating Safety Expenses	13,570	13,750	12,719	13,000	13,000	13,000	13,000	13,000	13,000	-	0.00%
38	Building Maintenance	34,416	26,636	28,605	26,000	26,000	26,000	27,000	27,000	27,000	1,000	3.85%
39	Maintenance/Operation of Radios	6,091	18,914	86,161	87,000	87,000	87,000	88,000	88,000	88,000	1,000	1.15%
40	Traffic Signs & Signals	43,606	39,285	38,370	44,000	44,000	44,000	44,000	44,000	44,000	-	0.00%
41	Law Enforcement Council	12,744	13,126	13,126	13,520	13,520	13,520	13,520	13,520	13,520	-	0.00%
42	Drug Program	5,500	3,966	3,304	5,500	5,500	5,500	5,500	5,500	5,500	-	0.00%
43	Total - Services	119,238	121,611	187,492	194,920	194,920	194,920	196,920	196,920	196,920	2,000	1.03%
44	Regular Officers	32,912	28,009	28,812	28,000	28,000	28,000	28,000	28,000	28,000	-	0.00%
45	Special Officers	231	201	194	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
46	Outfitting New Officers	3,544	3,137	5,326	6,500	6,500	6,500	6,500	6,500	6,500	-	0.00%
47	Uniforms - Regular Officers	36,687	31,347	34,332	35,500	35,500	35,500	35,500	35,500	35,500	-	0.00%
48	Furniture & Equipment	2,053	177	1,997	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
49	Telecommunications	95,800	115,211	101,837	113,000	113,000	113,000	113,000	113,000	113,000	-	0.00%
50	Retirement Fund	577,686	630,549	752,932	857,000	857,000	857,000	991,000	991,000	970,000	113,000	13.19%
51	Physicals	2,316	2,170	3,039	6,000	6,000	6,000	18,000	18,000	18,000	12,000	200.00%
52	Educational Incentive	941	2,822	-	2,500	2,500	2,500	2,500	2,500	2,500	-	0.00%
53	Total - Headquarters' Expense	678,796	750,929	859,805	981,500	981,500	981,500	1,127,500	1,127,500	1,106,500	125,000	12.74%
54	Postage	180	100	26	100	100	100	100	100	100	-	0.00%
55	Advertising	-	-	-	370	370	370	370	370	370	-	0.00%
56	Consumable Supplies	-	-	-	300	300	300	300	300	300	-	0.00%
57	Miscellaneous	1,048	750	845	750	750	750	750	750	750	-	0.00%
58	Total - Police Commission Expense	1,228	850	871	1,520	1,520	1,520	1,520	1,520	1,520	-	0.00%
59	Consumable Supplies	7,161	11,533	11,703	12,000	12,000	12,000	12,000	12,000	12,000	-	0.00%
60	Miscellaneous	455	-	-	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
61	Training	14,772	13,452	13,536	18,000	18,000	18,000	18,000	18,000	18,000	-	0.00%
62	Total - Regular & Reserve Training Exp	22,388	24,985	25,239	31,500	31,500	31,500	31,500	31,500	31,500	-	0.00%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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LINE #	DEPARTMENT OF POLICE SERVICES	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
63	Telephone	558	542	631	600	600	600	600	600	600	-	0.00%
64	Clothing Allowance	926	600	600	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
65	Professional Services	1,434	473	1,282	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
66	Building Maintenance	1,291	2,060	1,512	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
67	Total - Animal Control Expenses	4,209	3,675	4,025	5,600	5,600	5,600	5,600	5,600	5,600	-	0.00%
68	Equipment (Emergency Vehicles)	5,315	7,091	5,800	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
69	Unleaded Gasoline	73,710	75,153	72,023	75,000	75,000	75,000	60,000	60,000	60,000	(15,000)	-20.00%
70	Oil & Lubrication	3,000	1,149	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
71	Parts & Labor	41,196	41,051	39,393	41,000	41,000	41,000	41,000	41,000	41,000	-	0.00%
72	Tires	6,500	6,888	7,000	7,000	7,000	7,000	7,000	7,000	7,000	-	0.00%
73	Total - Maint. & Operation of Vehicles	129,721	131,332	127,216	132,000	132,000	132,000	117,000	117,000	117,000	(15,000)	-11.36%
74	TOTAL POLICE SERVICES	5,205,693	5,546,735	5,798,530	6,321,819	6,321,819	6,321,819	6,725,226	6,599,726	6,541,226	219,407	3.47%

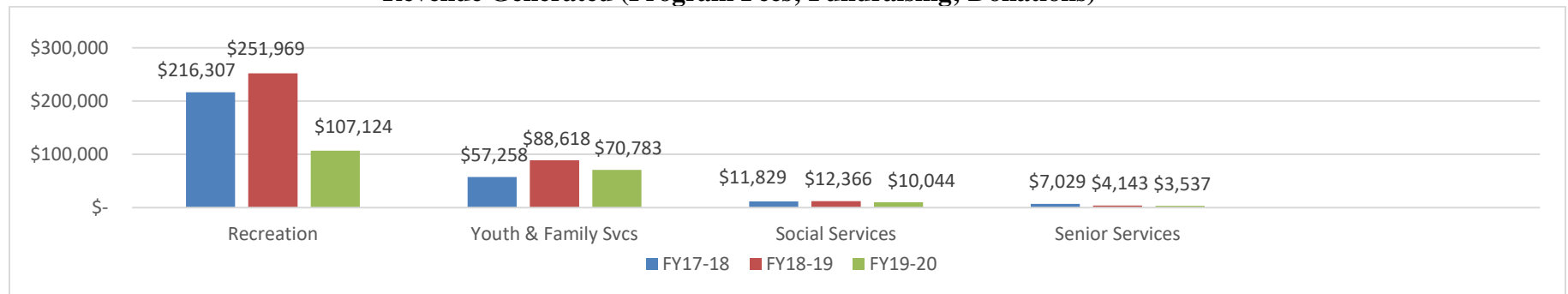
DEPARTMENT OF HUMAN SERVICES

FUNCTION DESCRIPTION

The mission of the Human Services Department is to enhance the quality of life for Stonington residents from all age groups and economic backgrounds by advocating for their basic needs and promoting self-sufficiency. The Department is comprised of four divisions: Social Services, Recreation, Youth and Family Services and Senior Services. The divisions are interdependent in order to effectively utilize department-wide resources to best serve the residents of Stonington

HIGHLIGHTS OF PRESENT YEAR OPERATIONS

Revenue Generated (Program Fees; Fundraising; Donations) *



*Revenue generated supports critical improvements to public facilities; funds supportive programs / community outreach; as well offsets program costs, to allow registration fees to remain affordable – all at no cost to the Stonington tax payer. Note: Beginning in FY17-18, Summer Camp fees (previously split between Rec and Youth & Family Svcs) were deposited entirely into the Rec account; hence, the significant decrease in Youth & Family Svcs revenue generated and the large increase to Rec.

Due to COVID-19, out of an abundance of concern for the health and safety of our team and the community at-large, the Department’s lobby and public spaces have been closed since March 2020. Our dedicated team continues to work fiercely to provide the same level of excellence in service to residents seeking out support, advocacy, enrichment and/or recreation programs, during normal business hours remotely and/or by in-person appointment. In partnership with our many vibrant partner non-profit agencies and organizations, our collective mission(s) within the community remain responsive to filling gaps in service in order to meet residents’ most critical needs. An increase in social media presence has fostered a connection for residents feeling isolated. Pages (with a combined 3,170 followers) include: Stonington Human Services; Stonington Human Services – Parks & Recreation and Stonington Prevention Council. Specialized groups: Stonington Works; Stonington Supports and Stonington Connects garnered 988 members.

- **DIVISION HIGHLIGHTS:**

- **Social Services** outreach efforts have included: Stonington Feeds Stonington (over 800 households granted with \$29,445); United Way ALICE Relief Funds; wellness check partnership(s) with the Stonington Police Department and

UCFS Mobile Outreach; coordination of COVID testing events; remote and in-person intakes to screen residents in need for a variety of local, regional and federal supportive programs, including but not limited to: food, rental, energy, medical and other basic needs and household assistance.

- **Recreation** programs were in a near-constant pivoting state, navigating through the ever-changing state guidelines and mandates. Despite the challenges, the team was successful in moving the Division forward with an increase in program participation (both virtual and in person) from 2,266 in FY18-19 to 2,521 in FY19-20. Offerings included NFL Youth Flag Football; Senior Fitness; Youth Soccer Camps and Clinics; HIKE Stonington; Camper Time Summer Clubs; and the first annual Stonington Open Tennis Tournament.
- Similar to Recreation, the **Youth & Family Services** Division has creatively shifted focus from in-person after school and summer programming, to community-based efforts (Stonington Scarecrow and Holiday Decorating Contests; Community Garden expansion; Santa Mailbox), working hard to promote an engaged Town of Stonington. Fostering mental health and wellness remains at the forefront with our team regularly partnering with the Stonington School District and Police Department to support and provide direction to residents in crisis.
- **Senior Services** are constantly evolving, combining the pilot You Are Not Alone resident match program, with the unique services offered by the grassroots S.H.A.R.E. program, we continue to ensure those that are most in need are not left behind. Outside of our regular programs, providing connectivity with Medicare assistance, transportation and other federal/state benefits, we were happy to deliver 320 meals over the holidays and conduct a card mailing campaign with local students, mailing a hand designed card/letter to over 2,000 seniors – reminding them that they are not alone and encouraging them to enroll for supportive programs and emergency alerts.

OBJECTIVES FOR THE COMING YEAR:

- Expand upon our collaborations to increase our outreach and connectivity to the entire population of the Town.
- Break ground on the George Crouse Tennis Courts renovation project.
- Launch the Cognitive Safety System, partnership with Stonington Police Department.
- Revitalize youth engagement within our Preschool program, allowing high school students to participate with curriculum planning and classroom instruction.
- Continue to seek out grant opportunities to support Department programming and facility upgrades, as needed.

MAJOR BUDGET CHANGES AND COMMENTARY:

- Position additions: Community Outreach Specialist
- Increase in postage and printing lines (Office of Human Services and Commission on Aging) to support direct mailings to residents regarding public health and safety notices, as well as supportive programs available to assist their situation.
- Increase in recreation programming support to assist with the expansion of community offerings.

DEPARTMENTAL STAFFING:

The Human Services Department is staffed by:

- Director of Human Services with a fully loaded salary of \$119,527; Social Services Administrator with a fully loaded salary of \$87,511; Youth and Family Services Administrator with a fully loaded salary of \$87,293; Human Services Specialist with a fully loaded salary of \$73,352; Recreation Administrator with a fully loaded salary of \$84,736.
- (3) Part-Time Program Coordinators and (1) Part-Time Preschool Teachers with fully loaded wages of \$46,311.
- (2) Part-Time Mental Health Counselors with fully loaded wages of \$38,754.
- (1) Full-Time Clerical Staff with fully loaded wages of \$41,702.
- (1) Full-Time Recreation Program Coordinator with fully loaded wages of \$47,401.
- *New Position* – (1) Community Outreach Specialist with fully loaded wages of \$45,105.

Note: “Fully loaded salary” for FY 21/22 includes wages, payroll taxes, and any pension plan or 401a contributions, but does not include health benefits.

HUMAN SERVICES CIP REQUESTS:

- **George Crouse Tennis Court Upgrades** – Repairs/replacement of the tennis courts in Spellman Park.
 - Continuing CIP request to make repairs or upgrades to existing tennis courts over two fiscal years. The total project is projected to cost approximately \$600,000 - \$800,000, with \$159,000 of this amount previously funded in fiscal 20/21.

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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LINE #	DEPARTMENT OF HUMAN SERVICES	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPARTMENT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
	OFFICE OF HUMAN SERVICES											
1	Human Services Director	79,068	81,123	83,233	95,397	95,397	95,397	97,972	97,972	97,972	2,575	2.70%
2	Social Services Administrator	75,184	76,752	75,480	69,796	69,796	69,796	71,680	71,680	71,680	1,884	2.70%
3	Youth & Family Services Administrator	59,335	63,778	68,364	69,796	69,796	69,796	71,680	71,680	71,680	1,884	2.70%
4	Human Services Specialist	-	-	-	57,294	57,294	57,294	64,865	64,865	64,865	7,571	13.21%
5	Youth Services Program Salaries	35,743	39,493	30,804	43,020	43,020	43,020	43,020	43,020	43,020	-	0.00%
6	Counseling Services	34,337	28,121	26,561	36,000	36,000	36,000	36,000	36,000	36,000	-	0.00%
7	<i>Community Outreach Specialties</i>	-	-	-	-	-	-	40,040	40,040	40,040	40,040	0.00%
8	Clerical	81,375	86,488	68,670	30,939	30,939	30,939	37,019	37,019	37,019	6,080	19.65%
9	Longevity	3,110	3,340	3,720	2,600	2,600	2,600	2,830	2,830	2,830	230	8.85%
10	Total - Salaries	368,152	379,095	356,832	404,842	404,842	404,842	465,106	465,106	465,106	60,264	14.89%
11	Postage	2,000	3,500	2,000	3,500	3,500	3,500	4,000	4,000	4,000	500	14.29%
12	Consumable Supplies	1,468	1,500	1,498	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
13	Telephone	2,036	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	-	0.00%
14	Equipment and Repairs	2,903	3,000	2,983	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
15	Reproduction and Printing	4,600	5,150	5,137	5,150	5,150	5,150	5,150	5,150	5,150	-	0.00%
16	Professional Associations & Publications	1,606	1,061	1,435	1,700	1,700	1,700	1,700	1,700	1,700	-	0.00%
17	Youth & Family Services Program Expenses	7,738	8,000	7,767	8,000	8,000	8,000	8,000	8,000	8,000	-	0.00%
18	General Assistance	30,000	29,808	22,967	50,000	50,000	50,000	50,000	50,000	50,000	-	0.00%
19	Furniture & Equipment	1,300	1,300	1,300	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
20	Training & Education	982	1,306	184	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%
21	Total - Expenses	54,633	56,825	47,471	78,550	78,550	78,550	79,050	79,050	79,050	500	0.64%
22	TOTAL - OFFICE OF HUMAN SERVICES	422,785	435,920	404,303	483,392	483,392	483,392	544,156	544,156	544,156	60,764	12.57%
	COMMISSION ON AGING											
23	Postage	1,965	3,000	2,038	3,000	3,000	3,000	4,000	4,000	4,000	1,000	33.33%
24	Reproduction & Printing	1,100	1,100	1,030	1,100	1,100	1,100	1,500	1,500	1,500	400	36.36%
25	Program Expense	1,735	2,200	2,074	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
26	Total - Expenses	4,800	6,300	5,142	7,100	7,100	7,100	8,500	8,500	8,500	1,400	19.72%
27	TOTAL - COMMISSION ON AGING	4,800	6,300	5,142	7,100	7,100	7,100	8,500	8,500	8,500	1,400	19.72%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

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	RECREATION											
28	Recreation Administrator	61,392	62,988	67,951	72,951	72,951	72,951	74,921	74,921	74,921	1,970	2.70%
29	Recreation Program Coordinators	30,355	34,625	37,805	40,968	40,968	40,968	42,079	42,079	42,079	1,111	2.71%
30	Longevity	-	150	200	250	250	250	300	300	300	50	20.00%
31	Total - Salaries	91,747	97,763	105,956	114,169	114,169	114,169	117,300	117,300	117,300	3,131	2.74%
32	Consumable Supplies	3,050	3,050	2,732	3,050	3,050	3,050	3,050	3,050	3,050	-	0.00%
33	Program Expense	5,572	7,500	7,500	7,500	7,500	7,500	8,000	8,000	8,000	500	6.67%
34	Equipment & Trophies	3,050	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	-	0.00%
35	Parts & Labor	4,511	4,576	4,500	4,500	4,500	4,500	4,500	4,500	4,500	-	0.00%
36	Utilities	4,500	4,377	4,500	4,500	4,500	4,500	4,500	4,500	4,500	-	0.00%
37	Professional Association/Training	400	958	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
38	Total - Expenses	21,083	23,661	23,432	23,750	23,750	23,750	24,250	24,250	24,250	500	2.11%
39	TOTAL - RECREATION	112,830	121,424	129,388	137,919	137,919	137,919	141,550	141,550	141,550	3,631	2.63%
40	TOTAL HUMAN SERVICES	540,415	563,644	538,833	628,411	628,411	628,411	694,206	694,206	694,206	65,795	10.47%
	LIBRARIES											
41	Westerly Public Library	93,000	93,000	93,000	118,000	118,000	118,000	118,000	118,000	118,000	-	0.00%
42	Stonington Free Library	147,000	147,000	162,000	212,000	212,000	212,000	227,000	227,000	212,000	-	0.00%
43	Mystic & Noank Library	86,500	86,500	86,500	111,500	111,500	111,500	111,500	111,500	111,500	-	0.00%
44	Stonington Historical Society	4,000	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	0.00%
45	TOTAL - LIBRARIES	330,500	330,500	346,500	446,500	446,500	446,500	461,500	461,500	446,500	-	0.00%

**TOWN OF STONINGTON
GENERAL FUND EXPENDITURES
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	OUTSIDE AGENCIES											
46	Westerly Pops Concert	2,000	2,000	-	2,000	2,000	2,000	3,000	3,000	3,000	1,000	50.00%
47	Public Health & Nursing	27,000	29,880	22,500	20,000	20,000	20,000	20,000	20,000	20,000	-	0.00%
48	Pawcatuck Neighborhood Center	180,000	185,000	194,250	200,000	200,000	200,000	206,000	206,000	206,000	6,000	3.00%
49	Stonington Como Center	60,000	62,500	77,500	82,500	82,500	82,500	87,500	87,500	87,500	5,000	6.06%
50	Always Home (Formerly Mystic Area Shelter & Hospitality)	5,000	5,000	5,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
51	Westerly Area Rest and Meals (WARM)	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-	0.00%
52	PACE RI - Adult Day Center of Westerly (Formerly WADS)	10,000	8,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
53	Community Vocational Services (Olean Center)	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
54	T.V.C.C.A.	1,000	1,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	0.00%
55	Stonington Prevention Council	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
56	New London Homeless Hospitality Center	2,000	2,000	2,500	2,700	2,700	2,700	2,700	2,700	2,700	-	0.00%
57	Safe Futures, Inc.	2,000	2,000	2,000	4,000	4,000	4,000	4,000	4,000	5,000	1,000	25.00%
58	Sexual Assault Crisis Center	-	-	500	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%
59	New England Science & Sailing	-	-	-	-	-	-	-	-	-	-	0.00%
60	Stonington Cemetery	2,625	-	2,500	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%
61	Denison Pequotsepos Nature Center	3,000	3,000	5,000	5,000	5,000	5,000	7,500	7,500	7,500	2,500	50.00%
62	Ocean Community Chamber Foundation	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%
63	Stonington Arms	-	500	-	-	-	-	-	-	-	-	0.00%
64	Mystic Little League	-	-	-	-	-	-	5,000	-	-	-	0.00%
65	Stanton Davis Homestead	-	-	-	3,000	3,000	3,000	3,000	3,000	1	(2,999)	-99.97%
66	TOTAL - OUTSIDE AGENCIES	307,125	313,880	342,750	360,200	360,200	360,200	379,700	374,700	372,701	12,501	3.47%
	AMBULANCES & FIRE SERVICES											
67	Stonington Ambulance	35,000	37,500	38,500	40,000	40,000	40,000	70,000	70,000	70,000	30,000	75.00%
68	Mystic River Ambulance	35,000	37,500	38,500	38,500	38,500	38,500	50,000	50,000	38,500	-	0.00%
69	Westerly Ambulance	35,000	37,500	42,500	42,500	42,500	42,500	50,000	50,000	42,500	-	0.00%
70	Total - Ambulances	105,000	112,500	119,500	121,000	121,000	121,000	170,000	170,000	151,000	30,000	24.79%
71	Fire Department Dispatch	34,881	34,279	35,308	36,500	36,500	36,500	37,458	37,458	37,458	958	2.62%
72	Total - Services	34,881	34,279	35,308	36,500	36,500	36,500	37,458	37,458	37,458	958	2.62%
73	TOTAL - AMBULANCES & FIRE SERVICES	139,881	146,779	154,808	157,500	157,500	157,500	207,458	207,458	188,458	30,958	19.66%
74	TOTAL DEPARTMENT OF HUMAN SERVICES	1,317,921	1,354,803	1,382,891	1,592,611	1,592,611	1,592,611	1,742,864	1,737,864	1,701,865	109,254	6.86%

EDUCATION

The following is a summary of expenditures for the 2021-2022 fiscal year as submitted by the Board of Education Department. Any questions regarding the education portion of this budget should be directed to Gary Shettle, Director of Finance, Stonington Public Schools. He can be reached at 860-572-0506.

The detail budget book can be obtained at the Board of Education – Central Office.

BOARD OF EDUCATION PROPOSED GLOBAL BUDGET
2021-2022

Acct	2019-20 Adopted budget	2019-20 Expended	Balance	Acct	2020-21 Adopted Budget	Description	2021-22 BOE Proposed Budget	Increase	% Change
111	2,107,369	2,135,905.00	(28,535.77)	111	2,060,435	Administrative Salary	2,114,802	54,367	2.64%
113	14,482,513	14,343,397.00	139,116.13	113	14,609,682	Teacher Salary	14,801,852	192,170	1.32%
114	995,212	1,001,887.00	(6,675.00)	114	1,008,801	Secretarial Salary	1,034,990	26,189	2.60%
115	1,246,281	1,293,812.00	(47,531.00)	115	1,296,229	Maintenance/Custodian Salary	1,370,645	74,415	5.74%
116	313,280	333,147.00	(19,867.34)	116	442,997	Nurse Salary	485,466	42,469	9.59%
117	1,786,178	1,896,000.00	(109,821.93)	117	1,760,608	Paraprofessional and Behavior Tech Salary	1,819,956	59,348	3.37%
118	668,047	661,343.00	6,704.00	118	666,935	Non-Certified Professionals	683,063	16,128	2.42%
120	0	180,306.00	(180,305.99)	120	0	Other Salaries	0	-	0.00%
123	290,063	209,121.00	80,942.00	123	304,566	Sub Teacher Salary	304,566	(0)	0.00%
124	16,000	4,066.00	11,934.00	124	16,000	Sub Secretary Salary	16,000	-	0.00%
125	40,500	37,055.00	3,445.00	125	49,535	Sub/PT Maint/Cust. Salary	22,964	(26,571)	-53.64%
126	133,713	162,517.00	(28,803.52)	126	10,000	Substitute Nurse Salary	10,000	0	0.00%
127	45,100	68,680.00	(23,580.00)	127	45,100	Sub Paras Salary	45,100	-	0.00%
133	474,869	333,710.00	141,159.03	133	472,273	Added Teaching / Stipend Positions	503,880	31,607	6.69%
134	10,500	9,775.00	725.00	134	10,500	General OT for secretary	10,500	-	0.00%
135	29,000	64,570.00	(35,570.00)	135	29,870	General OT for maint/custodians	29,870	-	0.00%
153	172,000	143,754.00	28,246.00	153	146,700	Tutor Salary	146,700	-	0.00%
	22,810,626	22,879,045.00	(68,419.39)		22,930,232	Total Salaries	23,400,353	470,121	2.05%
200	114,000	114,000.00	-	200	-	OPEB	-	-	100.00%
210	4,688,353	4,538,931.00	149,421.72	210	4,192,409	Health Insurance	4,348,072	155,663	3.71%
211	18,000	3,600.00	14,400.00	211	18,000	Flex Plan	18,000	-	0.00%
214	35,000	32,308.00	2,692.00	214	35,000	Life Insurance	41,100	6,100	17.43%
215	7,055	7,611.00	(556.05)	215	7,700	Long Term Disability	7,700	-	0.00%
221	496,727	531,512.00	(34,785.23)	221	507,323	Town Pension	514,000	6,677	1.32%
223	251,231	241,003.00	10,228.00	223	268,774	FICA	280,388	11,614	4.32%
224	332,052	311,397.00	20,655.00	224	340,157	Medicare	364,041	23,884	7.02%
231	169,650	184,275.00	(14,625.06)	231	169,650	Workers Compensation	179,526	9,876	5.82%
232	81,916	82,071.00	(155.00)	232	81,916	Unemployment	81,916	-	0.00%
240	31,200	19,423.50	11,776.50	240	33,200	Course Credit	34,000	800	2.41%
250	-	300,000.00	(300,000.00)	250	-	Retirement	-	-	-
	6,225,183	6,366,131.50	(140,948.12)		5,654,129	Total Benefits	5,868,744	214,615	3.80%
310	20,390	10,537.00	9,853.00	310	16,950	Student Enrichment	18,000	1,050	6.19%
312	52,800	53,264.00	(464.00)	312	31,800	Professional Development	54,800	23,000	72.33%
313	169,837	147,887.00	21,950.00	313	177,337	Pupil Services/Athletic Trainer	177,262	(75)	-0.04%
319	415,204	492,539.00	(77,335.00)	319	457,625	Prof/Tech Service	590,593	132,968	29.06%
332	17,543	11,641.00	5,902.00	332	17,700	In Town Travel	17,100	(600)	-3.39%
390	43,178	22,432.00	20,746.00	390	44,773	Referees	44,465	(308)	-0.69%
391	56,085	34,529.00	21,556.00	391	55,200	Police Services	55,900	700	1.27%
	775,037	772,829.00	2,208.00		801,385	Total Purchased Services	958,120	156,735	19.56%
410	1,088,305	711,889.00	376,416.00	410	913,758	Public Utilities	944,162	30,404	3.33%
430	448,859	459,296.00	(10,437.00)	430	454,705	Repairs/Maintenance	455,700	995	0.22%
440	79,324	51,901.00	27,423.00	440	83,578	Rentals	16,200	(67,378)	-80.62%
	1,616,488	1,223,086.00	393,402.00		1,452,041	Total Utilities/Rental/Repairs	1,416,062	(35,979)	-2.48%

CAPITAL IMPROVEMENT PROGRAM

FUNCTION DESCRIPTION

To account for major projects undertaken by the Town that are greater than \$10,000 and generally not recurring. The Long-Range Capital Improvements Committee reviews the requests made by departments and makes recommendations to the Board of Selectmen for their consideration. The Board of Selectmen then reviews the requests and recommends to the Board of Finance requests with a priority of A, B or C.

The priorities are defined as follows:

- A. Committed:** Projects which the Town has already agreed to undertake
- B. Urgent:** Projects which will eliminate conditions that imperil safety, health or projects that will eliminate gross deficiencies in essential services
- C. Needed:** Projects which are needed to replace unsatisfactory conditions or to provide minimum essential services
- D. Acceptable:** Projects which are fully planned, but implementation can wait until funds are available
- E. Deferrable:** Projects that would be desirable for ideal operation but which cannot be recommended as feasible and will have to be deferred

The Long-Range Capital Improvements Committee is appointed by the Board of Selectmen and consists of sixteen (16) members, said members to serve two (2) year terms concurrent with the Board of Selectmen's term of office. Such committee shall consist of members selected from the following boards, authorities, and departments: Board of Selectmen, Board of Police Commissioners, Board of Education, Board of Finance, Planning and Zoning Commission, Administrative Officer, Director of Finance, Director of Public Works, Director of Water Pollution Control Authority, Director of Planning, Chief of Police, Director of Human Services, Solid Waste Manager, Town Engineer, Information Technology Manager, and Director of Assessment.

The members of the Long-Range Capital Improvements Committee are as follows:

Danielle Chesebrough	First Selectman
Patti Burmahl	Director of Administrative Services
James Sullivan	Director of Finance
J. Darren Stewart	Chief of Police
Barbara McKrell	Director of Public Works
Douglas Nettleton	Director, WPCA
John Phetteplace	Solid Waste Manager
Chris Greenlaw	Town Engineer
Roger Kizer	IT Manager
Lynn Young	Member, Board of Finance
Robert O'Shaughnessy	Board of Police Commissioners
Peter Anderson	Board of Education Operations Manager
Chris Williston	Board of Education IT Director
David Rathburn	Planning & Zoning Commission
Jennifer Lineaweaver	Director of Assessment
Leanne Theodore	Director of Human Services
Keith Brynes	Town Planner
Susan Cullen	Director of Economic & Community Development

**TOWN OF STONINGTON
GENERAL FUND CAPITAL IMPROVEMENT EXPENDITURE SUMMARY
2021-2022 BOARD OF FINANCE PROPOSED BUDGET**

% Change = BOF Proposed to 20/21 Adopted Budget

LINE #	CAPITAL IMPROVEMENTS	2016-2017 ACTUAL EXPENDED	2017-2018 ACTUAL EXPENDED	2018-2019 ACTUAL EXPENDED	2019-2020 ACTUAL EXPENDED	2020-2021 ADOPTED BUDGET	2020-2021 REVISED BUDGET	2020-2021 PROJECTED ACTUAL	2021-2022 DEPT REQUEST	2021-2022 FIRST SELECTMAN	2021-2022 BOARD OF FINANCE	AMOUNT INCREASE/ (DECREASE)	% CHANGE
1	Capital Improvements Budget - Town	2,097,342	3,025,157	2,826,728	3,634,020	2,302,526	2,342,526	2,342,526	5,336,213	4,620,717	2,801,528	499,002	21.67%
2	LESS: Revenue Offsets	(110,944)	(494,680)	(863,525)	(189,886)	(288,894)	(288,894)	(288,894)	(750,000)	(750,000)	(749,874)	(460,980)	159.57%
3	Net Town CIP Appropriation	1,986,398	2,530,477	1,963,203	3,444,134	2,013,632	2,053,632	2,053,632	4,586,213	3,870,717	2,051,654	38,022	1.89%
4	Capital Improvements Budget - Public Schools	1,054,680	1,076,401	879,402	1,364,652	534,016	534,016	534,016	4,266,251	4,266,251	814,666	280,650	52.55%
5	LESS: Revenue Offsets	-	(151,941)	(151,941)	(83,762)	(109,017)	(109,017)	(109,017)	(100,000)	(100,000)	(93,001)	16,016	-14.69%
6	Net Public School CIP Appropriation	1,054,680	924,460	727,461	1,280,890	424,999	424,999	424,999	4,166,251	4,166,251	721,665	296,666	69.80%
7	TOTAL CIP EXPENDITURES FOR GENERAL GOVERNMENT AND PUBLIC SCHOOLS	3,152,022	4,101,558	3,706,130	4,998,672	2,836,542	2,876,542	2,876,542	9,602,464	8,886,968	3,616,194	779,652	27.49%
8	TOTAL REVENUE OFFSETS-TOWN & BOE	(110,944)	(646,621)	(1,015,466)	(273,648)	(397,911)	(397,911)	(397,911)	(850,000)	(850,000)	(842,875)	(444,964)	111.83%
9	TOTAL CIP APPROPRIATION FOR GENERAL GOVERNMENT AND PUBLIC SCHOOLS	3,041,078	3,454,937	2,690,664	4,725,024	2,438,631	2,478,631	2,478,631	8,752,464	8,036,968	2,773,319	334,688	13.72%

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-FIVE YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26
	GENERAL OPERATIONS										
1	Townwide Computer Technology Upgrade	A	A	A	-	65,000	50,000	65,000	65,000	65,000	65,000
2	Orthophotography/Planimetric Updates	A	A	A	15,000	1	1	15,000	15,000	15,000	15,000
3	Video Security System - Phase I Town Hall Cameras	C	B	B	-	1	9,500	-	-	-	-
4	Large Format Copier, Scanner, Printer Replacement				-	25,500	-	-	-	-	-
5	Integrated Document Management				42,000	-	-	-	-	-	-
6	ADA Accessibility - Town Facilities	B	B	B	-	-	20,000	25,000	25,000	25,000	25,000
7	TOTAL GENERAL OPERATIONS				57,000	90,502	79,501	105,000	105,000	105,000	105,000
	POLICE SERVICES										
9	Fleet Upgrade - Purchase of Four New Vehicles	A	A	A	160,000	180,000	180,000	185,000	185,000	190,000	190,000
10	Technology Upgrade / Communication Equipment Upgrade	A	A	A	1	1	1	20,000	20,000	20,000	20,000
11	Facility Roof Replacement				-	-	-	-	-	-	75,000
12	MDT Replacement	B	B	B	-	-	15,000	-	-	19,000	-
13	Town Wide Surveillance Cameras Program				-	10,000	-	10,000	-	10,000	-
14	Police Officer Bullet Proof Vest Replacement				34,000	-	-	-	40,000	-	-
15	License Plate Reader				1	1	-	-	-	-	-
16	Body/Cruiser Cameras	B	B	B	-	-	135,000	-	-	-	-
17	Animal Control Vehicle				-	35,001	-	-	-	-	-
18	TOTAL POLICE SERVICES				194,002	225,003	330,001	215,000	245,000	239,000	285,000
	ASSESSOR'S DEPARTMENT										
20	Town Revaluation	A	A	A	70,000	70,000	70,000	70,000	70,000	70,000	70,000
21	TOTAL ASSESSOR'S DEPARTMENT				70,000	70,000	70,000	70,000	70,000	70,000	70,000
	PUBLIC WORKS: HIGHWAY										
23	Drainage Improvements Town wide	A	A	A	30,000	1	25,000	25,000	25,000	25,000	25,000
24	Highway Equipment - Purchase	A	A	A	100,000	57,000	230,000	415,000	415,000	415,000	415,000
25	Artificial Turf Replacement				30,000	-	-	-	-	-	-
26	ADA Public Works Transition Plan				25,000	1	-	-	-	-	-
27	Roadway Safety	A	A	A	-	-	1	25,000	25,000	25,000	25,000
28	Road Pavement - Major Maintenance	A	A	A	337,000	95,000	300,000	300,000	300,000	300,000	300,000
29	Road Pavement - Capital (Extends life of road 10 or more years)	A	A	A	367,000	200,000	600,000	600,000	600,000	600,000	600,000
30	DPW Radio Replacement	A	A	A	-	6,000	1	41,000	-	-	-
31	Right of Way ADA Compliance Improvements - ADA Ramps	B	B	B	-	-	50,000	100,000	100,000	100,000	100,000
32	Bridge Replacement & Structural Improvement Fund	U	U	B	-	-	29,000	-	-	-	-
33	TOTAL PUBLIC WORKS: HIGHWAY				889,000	358,002	1,234,002	1,506,000	1,465,000	1,465,000	1,465,000
	PUBLIC WORKS: ENGINEERING										
34	PUBLIC WORKS: ENGINEERING										
35	North Stonington Road Bridge (CTDOT Bridge #058001)				1	1	1	-	-	-	-
36	Offset: Federal Local Bridge Program Grant (CTDOT Bridge				-	-	-	-	-	-	-
37	Net Cost: No. Stonington Bridge Project	A	A	A	1	1	1	-	-	-	-
38	Pawcatuck Pumphouse: Roof replacement & Masonry repair	A	A	A	-	1	1	50,000			
39	South Anguilla Road Bridge (CTDOT Bridge #04790)				1	1	1	165,637	-	-	-
40	Offset: Federal Local Bridge Program Grant (CTDOT Bridge				-	-	-	-	-	-	-
41	Net Cost: So. Anguilla Bridge Project	A	A	A	116	1	1	165,637	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-FIVE YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26
42	Stillman Ave Bridge (CTDOT Bridge #04158)				I	I	-	-	-	-	-
43	Offset: State/Federal Grants				-	-	-	-	-	-	-
44	Net Cost: Stillman Avenue Bridge				I	I	-	-	-	-	-
45	Washington Street Drainage Improvements	A	A	A	40,000	50,000	18,000	-	-	-	-
46	Coogan Blvd - Culvert Rehabilitation	A	A	A	40,000	1	1	50,000	50,000	50,000	195,000
47	Lantern Hill Bridge Project				1	10,000	1	-	-	-	-
48	Offset: State/Federal Grants				-	-	-	-	-	-	-
49	Net Cost Lantern Hill Rd Bridge	A	A	A	1	10,000	1	-	-	-	-
50	Willow Street Drainage	A	A	A	-	25,000	25,000	-	-	-	-
51	Engineering and Construction of New Sidewalks				-	1	-	-	-	-	-
52	TOTAL PUBLIC WORKS: ENGINEERING				80,004	85,006	43,005	265,637	50,000	50,000	195,000
53	PUBLIC WORKS: FACILITIES MANAGEMENT										
54	Town Hall Parking Lot Replacement	D	D	C	1	1	1	75,000	75,000	-	-
55	Town Hall - HVAC Improvements	B	B	B		-	1	141,000	141,000	141,000	-
56	Human Services HVAC Replacement - Phase II	B	B	B	45,000	1	1	54,400	31,900	26,500	-
57	Pawcatuck Pumphouse: Fire Suppression Line Abandonment	C	B	B		1	1	125,000	-	-	-
58	West Broad Street School Repairs	A	A	A		140,000	30,000	50,000	50,000	50,000	-
59	Donahue Park Security Lighting	B	B	B		-	1	5,000	-	-	-
60	TOTAL PUBLIC WORKS: FACILITIES MANAGEMENT				45,001	140,003	30,005	450,400	297,900	217,500	-
61	WPCA										
62	I&I Identification and Removal				300,000	-	-	-	-	-	-
63	Mystic to Borough Transfer Project				1,700,000	-	-	-	-	-	-
64	Pump Station Rehab				-	571,500	-	-	-	-	-
65	Treatment Facility				-	428,500	-	-	-	-	-
66	TOTAL WPCA				2,000,000	1,000,000	-	-	-	-	-
67	SOLID WASTE										
68	Trash Compactor				-	-	-	-	-	2,500	2,500
69	Front Wheel Loader	B	B	B	-	-	5,000	29,000	29,000	29,000	29,000
70	Foam Filled Tires-Loader	B	B	U	-	1	-	5,000	5,000	-	-
71	Roll-Off Truck				34,000	29,000	-	-	-	-	-
72	Pick Up Truck				-	-	-	-	-	-	7,000
73	TOTAL SOLID WASTE				34,000	29,001	5,000	34,000	34,000	31,500	38,500
74	BUILDING DEPARTMENT										
75	TOTAL BUILDING DEPARTMENT				-	-	-	-	-	-	-
76	HUMAN SERVICES										
77	George Crouse Tennis Court Rebuild	A	A	A	-	159,000	1	-	-	-	-
78	TOTAL HUMAN SERVICES				-	159,000	1	-	-	-	-
79	PLANNING DEPARTMENT										
80	Engineering and Construction of New Sidewalks	A	A	A	-	-	822,000	-	-	-	-
81	Pawcatuck Streetscape - Route 1				117 120,000	-	-	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-FIVE YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26
82	Pawcatuck Streetscape - Route 2				1	-	-	-	-	-	-
83	Bicycling and Walking Plan/Greenway Way Plan	E	E	E	-	1	1	100,000	-	-	-
84	Plan of Conservation and Development	E	C	B	-	-	5,000	55,000	55,000	-	-
85	Community/Tourism Wayfinding Signs Plan	E	C	C	-	1	1	5,000	-	-	-
86	Comprehensive Plan Update - Zoning Regulations	B	B	B	1	1	75,000	74,999	-	-	-
87	Enterprise Technology Plan				1	1	-	-	-	-	-
88	Permit Tracking	U	U	B	1	50,000	15,000	-	-	-	-
89	Climate Change Adaptation & Mitigation Program	A	A	A	10,000	10,000	10,000	50,000	50,000	50,000	50,000
90	Pawcatuck River Greenway - Phase I	B	B	B	-	1	1	-	-	-	-
91	Pawcatuck River Pedestrian Bridge	E	E	E	-	-	1	-	-	-	-
92	Pawcatuck Hurricane Barrier Study	A	A	A	10,000	1	1	-	-	-	-
93	Stillmanville Mill Environmental Assessment	B	B	B	1	1	1	200,000	-	-	-
94	Stillmanville Mill Brownfield Remediation	E	E	E	-	-	1	-	-	-	-
95	Inspection Vehicle	E	C	B	1	-	1	6,000	6,000	6,000	6,000
96	File Retention	E	C	B	1	-	75,000	125,000	-	-	-
97	Office Security				1	-	-	-	-	-	-
98	Circus Lot Acquisition and Master Plan	B	B	B	1	1	3,000	49,999	-	-	-
99	South Pier Renovation	E	E	E	-	-	1	-	-	-	-
100	Elihu Island Safe Crossing	C	C	C	-	-	1	-	-	-	-
101	Stonington Harbor Breakwater Repair	E	E	E	-	-	1	-	-	-	-
102	Contribution to Open Space Acquisition Fund	E	C	B	-	1	1	50,000	50,000	50,000	50,000
103	Sidewalk Infill - Rt 1 Stonington Road				1	-	-	-	-	-	-
104	Downtown Mystic Parking & Traffic Study-Engineering				-	10,000	-	-	-	-	-
105	Electric Vehicle Charging Stations	B	C	C	-	-	1	-	-	-	-
106	TOTAL PLANNING DEPARTMENT				140,010	70,009	1,005,013	715,998	161,000	106,000	106,000
107	TOTAL GENERAL GOVERNMENT				3,509,017	2,226,526	2,796,528	3,362,035	2,427,900	2,284,000	2,264,500
108	OUTSIDE AGENCIES										
109	Stonington Ambulance Corp - PowerLoad & Stretcher Replacement				-	24,000	-	-	-	-	-
110	Stonington Ambulance Corp - 1st Floor Remodel				5,000	15,000	-	-	-	-	-
111	Stonington Ambulance Corp - Ambulance Replacement				30,000	-	-	-	-	-	-
112	Ocean Community YMCA - Renovation/Expansion/Parking				20,000	20,000	-	-	-	-	-
113	PNC - New Pantry and Pantry Foyer Floor					12,000	-	-	-	-	-
114	Stonington Borough - Railroad Footbridge				1	-	-	-	-	-	-
115	Thanes Valley Community Action - Meals on Wheels Vehicle				1	-	-	-	-	-	-
116	Stonington Free Library-ADA Compliance				50,000	-	-	-	-	-	-
117	Stonington Historical - Lighthouse Restoration	B	B	B	20,000	5,000	5,000	-	-	-	-
118	TOTAL OUTSIDE AGENCIES				125,002	76,000	5,000	-	-	-	-
119	TOTAL GENERAL GOVERNMENT & OUTSIDE AGENCIES CIP EXPENDITURE BUDGET				3,634,019	2,302,526	2,801,528	3,362,035	2,427,900	2,284,000	2,264,500
120	LESS: OTHER ANTICIPATED REVENUE SOURCES										
121	State LOCIP Grant	A	A	A	(110,000)	(128,441)	(109,374)	-	-	-	-
122	Reappropriation of CIP Fund Balance from defunct projects				118 -	(160,453)	-	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-FIVE YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26
123	Other State and Federal Grants	A	A	A	(79,886)	-	(40,500)	(1,201,035)	-	-	-
124	Sidewalk Grants	A	A	A	-	-	(600,000)	-	-	-	-
125	TOTAL OTHER REVENUE AND EXPENDITURE OFFSETS				(189,886)	(288,894)	(749,874)	(1,201,035)	-	-	-
126	TOTAL NET APPROPRIATION FOR GENERAL GOVERNMENT & OUTSIDE AGENCIES FROM GENERAL FUND				3,444,133	2,013,632	2,051,654	2,161,000	2,427,900	2,284,000	2,264,500
127	STONINGTON PUBLIC SCHOOLS										
128	District Computers and Peripherals - Purchases	A			61,145	410,000	400,000	-	-	-	-
129	District Staff Laptop Computers - Purchases	A			65,000	1	20,000	-	-	-	-
130	District Computers One to One - Purchase	A			98,000	72,000	175,000	-	-	-	-
131	District Phone System	B			30,000	1	1	-	-	-	-
132	Install Security System & Cameras - District Wide	B			50,000	1	1	-	-	-	-
133	Pavement Crack Sealing and Coating -District				10,000	-	-	-	-	-	-
134	Roof Ladders and Cables - SHS	B			-	1	107,800	-	-	-	-
135	Middle School AC Upgrade - SMS	B			22,000	1	1	-	-	-	-
136	Construct Entry Wall Security for Access to Office Only - SMS				209,000	-	-	-	-	-	-
137	Parking Plan/Permits & Construction - SMS				125,000	-	-	-	-	-	-
138	Additional Baseboard Heat - Science Rooms - SMS				12,500	-	-	-	-	-	-
139	Cafeteria Tables - SMS				34,000	-	-	-	-	-	-
140	Interior Paint and Repairs - SMS & SHS	C			1	1	1	20,000	20,000	10,000	10,000
141	Signage - Exterior and Interior - SMS				7,000	-	-	-	-	-	-
142	Gymnasium Wall Padding - SMS				19,000	-	-	-	-	-	-
143	Health Center - SMS				12,000	-	-	-	-	-	-
144	Roof Repair (Design & New) - SMS				1	-	-	-	-	-	-
145	Flooring Repair - SMS				1	-	-	-	-	-	-
146	Upgraded Building Management System - SMS & DO	B			2	1	78,850	-	-	-	-
147	Renovations - Phase 2 AC Upgrade for DO and Classrooms	A			1	-	1	-	-	-	-
148	Classroom Upgrades, Paint, Walls, Flooring - District Office				250,000	1	-	-	-	-	-
149	Signage - Exterior and Interior - District Office				7,000	-	-	-	-	-	-
150	Locks & Keys - District	C			15,000	1	1	-	-	-	-
151	Elevator Shaft Repair - District Office				3,000	-	-	-	-	-	-
152	Athletic Field Repair - Baseball Turf Repair SHS				25,000	-	-	-	-	-	-
153	Flooring Repair - District	B			10,000	1	1	20,000	20,000	20,000	20,000
154	Major Equipment Replacement (Bobcats) - District Office				1	-	-	-	-	-	-
155	Two Replacement Maintenance trucks - District	B			-	-	33,000	17,000	17,000	17,000	17,000
156	Bus Yard Relocation - District				290,000	-	-	-	-	-	-
157	Classroom Furniture - District	B			-	1	1	20,000	20,000	20,000	20,000
158	Install Code Lockdown Buttons (All)				10,000	-	-	-	-	-	-
159	Kitchen Equipment Upgrade - SMS & SHS				-	52,000	-	-	-	-	-
160	High School Generator Upgrade to Electrical Panels	B			-	1	1	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-FIVE YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26
161	High School Gym Upgrade	B			-	1	1	-	-	-	-
162	High School Roof Top Unit Rebuild & GYM AC	B			-	1	1	266,000	-	-	-
163	Sports/Maintenaince Turf Field Utility Vehicle	C			-	1	1	-	-	-	-
164	Middle School Science Rooms Upgrade	C			-	1	1	-	-	-	-
165	Track Replacement Repair	C			-	-	1	-	-	-	-
166	High School Roof Repair	C			-	-	1	-	-	-	-
167	Audio/Video Systems - District	B			-	-	1	-	-	-	-
168	TOTAL PUBLIC SCHOOLS CIP EXPENDITURE BUDGET				1,364,652	534,016	814,666	343,000	77,000	67,000	67,000
169	LESS: PUBLIC SCHOOLS OTHER ANTICIPATED REVENUE SOURCES										
170	State & Federal Grants	B				(70,000)	(1)	-	-	-	-
171	Other Non-Governmental Grants	A					(93,000)	-	-	-	-
172	Reappropriation of CIP Fund Balance for Defunct BOE Projects				(83,762)	(39,017)	-	-	-	-	-
173	TOTAL OTHER PUBLIC SCHOOL REVENUE AND EXPENDITURE OFFSETS				(83,762)	(109,017)	(93,001)	-	-	-	-
174	TOTAL NET APPROPRIATION FOR PUBLIC SCHOOLS CIP FROM GENERAL FUND				1,280,890	424,999	721,665	343,000	77,000	67,000	67,000
175	TOTAL NET APPROPRIATION FOR ALL CIP PROJECTS FROM GENERAL FUND				4,725,023	2,438,631	2,773,319	2,504,000	2,504,900	2,351,000	2,331,500

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-TEN YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26	Fiscal Year 2026-27	Fiscal Year 2027-28	Fiscal Year 2028-29	Fiscal Year 2029-30	Fiscal Year 2030-31
GENERAL OPERATIONS																
1	Townwide Computer Technology Upgrade	A	A	A	-	65,000	50,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
2	Orthophotography/Planimetric Updates	A	A	A	15,000	1	1	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
3	Video Security System - Phase I Town Hall Cameras	C	B	B	-	1	9,500	-	-	-	-	-	-	-	-	-
4	Large Format Copier, Scanner, Printer Replacement				-	25,500	-	-	-	-	-	-	-	-	-	-
5	Integrated Document Management				42,000	-	-	-	-	-	-	-	-	-	-	-
6	ADA Accessibility - Town Facilities	B	B	B	-	-	20,000	25,000	25,000	25,000	25,000	-	-	-	-	-
7	TOTAL GENERAL OPERATIONS				57,000	90,502	79,501	105,000	105,000	105,000	105,000	80,000	80,000	80,000	80,000	80,000
8 POLICE SERVICES																
9	Fleet Upgrade - Purchase of Four New Vehicles	A	A	A	160,000	180,000	180,000	185,000	185,000	190,000	190,000	195,000	195,000	200,000	200,000	200,000
10	Technology Upgrade / Communication Equipment Upgrade	A	A	A	1	1	1	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
11	Facility Roof Replacement				-	-	-	-	-	-	75,000	-	-	-	-	-
12	MDT Replacement	B	B	B	-	-	15,000	-	-	19,000	-	19,000	-	19,000	-	-
13	Town Wide Surveillance Cameras Program				-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	-	-
14	Police Officer Bullet Proof Vest Replacement				34,000	-	-	-	40,000	-	-	-	43,000	-	-	-
15	License Plate Reader				1	1	-	-	-	-	-	-	-	-	-	-
16	Body/Cruiser Cameras	B	B	B	-	-	135,000	-	-	-	-	-	-	-	-	-
17	Animal Control Vehicle				-	35,001	-	-	-	-	-	-	-	-	-	-
18	TOTAL POLICE SERVICES				194,002	225,003	330,001	215,000	245,000	239,000	285,000	244,000	258,000	249,000	220,000	220,000
19 ASSESSOR'S DEPARTMENT																
20	Town Revaluation	A	A	A	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
21	TOTAL ASSESSOR'S DEPARTMENT				70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
22 PUBLIC WORKS: HIGHWAY																
23	Drainage Improvements Town wide	A	A	A	30,000	1	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
24	Highway Equipment - Purchase	A	A	A	100,000	57,000	230,000	415,000	415,000	415,000	415,000	415,000	415,000	415,000	415,000	415,000
25	Artificial Turf Replacement				30,000	-	-	-	-	-	-	-	-	-	-	-
26	ADA Public Works Transition Plan				25,000	1	-	-	-	-	-	-	-	-	-	-
27	Roadway Safety	A	A	A	-	-	1	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
28	Road Pavement - Major Maintenance	A	A	A	337,000	95,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
29	Road Pavement - Capital (Extends life of road 10 or more years)	A	A	A	367,000	200,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
30	DPW Radio Replacement	A	A	A	-	6,000	1	41,000	-	-	-	-	-	-	-	-
31	Right of Way ADA Compliance Improvements - ADA Ramps	B	B	B	-	-	50,000	100,000	100,000	100,000	100,000	100,000	100,000	-	-	-
32	Bridge Replacement & Structural Improvement Fund	U	U	B	-	-	29,000	-	-	-	-	-	-	-	-	-
33	TOTAL PUBLIC WORKS: HIGHWAY				889,000	358,002	1,234,002	1,506,000	1,465,000	1,465,000	1,465,000	1,465,000	1,465,000	1,365,000	1,365,000	1,365,000
34 PUBLIC WORKS: ENGINEERING																
35	North Stonington Road Bridge (CTDOT Bridge #058001)				1	1	1	-	-	-	-	-	-	-	-	-
36	Offset: Federal Local Bridge Program Grant (CTDOT Bridge				-	-	-	-	-	-	-	-	-	-	-	-
37	Net Cost: No. Stonington Bridge Project	A	A	A	1	1	1	-	-	-	-	-	-	-	-	-
38	Pawcatuck Pumphouse: Roof replacement & Masonry repair	A	A	A	-	1	1	50,000	-	-	-	-	-	-	-	-
39	South Anguilla Road Bridge (CTDOT Bridge #04790)				1	1	1	165,637	-	-	-	-	-	-	-	-
40	Offset: Federal Local Bridge Program Grant (CTDOT Bridge				-	-	-	-	-	-	-	-	-	-	-	-
41	Net Cost: So. Anguilla Bridge Project	A	A	A	1	1	1	165,637	-	-	-	-	-	-	-	-
42	Stillman Ave Bridge (CTDOT Bridge #04158)				1	1	-	-	-	-	-	-	-	-	-	-
43	Offset: State/Federal Grants				-	-	-	-	-	-	-	-	-	-	-	-
44	Net Cost: Stillman Avenue Bridge				1	1	-	-	-	-	-	-	-	-	-	-
45	Washington Street Drainage Improvements	A	A	A	40,000	50,000	18,000	-	-	-	-	-	-	-	-	-
46	Coogan Blvd - Culvert Rehabilitation	A	A	A	40,000	1	1	50,000	50,000	50,000	195,000	-	-	-	-	-
47	Lantern Hill Bridge Project				1	10,000	1	-	-	-	-	-	-	-	-	-
48	Offset: State/Federal Grants				-	-	-	-	-	-	-	-	-	-	-	-
49	Net Cost Lantern Hill Rd Bridge	A	A	A	1	10,000	1	-	-	-	-	-	-	-	-	-
50	Willow Street Drainage	A	A	A	-	25,000	25,000	-	-	-	-	-	-	-	-	-
51	Engineering and Construction of New Sidewalks				-	1	-	-	-	-	-	-	-	-	-	-
52	TOTAL PUBLIC WORKS: ENGINEERING				80,004	85,006	43,005	265,637	50,000	50,000	195,000	-	-	-	-	-
53 PUBLIC WORKS: FACILITIES MANAGEMENT																
54	Town Hall Parking Lot Replacement	D	D	C	1	1	1	75,000	75,000	-	-	-	-	-	-	-
55	Town Hall - HVAC Improvements	B	B	B	-	-	1	141,000	141,000	141,000	-	-	-	-	-	-
56	Human Services HVAC Replacement - Phase II	B	B	B	45,000	1	121	54,400	31,900	26,500	-	-	-	-	-	-
57	Pawcatuck Pumphouse: Fire Suppression Line Abandonment	C	B	B	-	1	1	125,000	-	-	-	-	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-TEN YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26	Fiscal Year 2026-27	Fiscal Year 2027-28	Fiscal Year 2028-29	Fiscal Year 2029-30	Fiscal Year 2030-31
58	West Broad Street School Repairs	A	A	A		140,000	30,000	50,000	50,000	50,000	-	-	-	-	-	-
59	Donahue Park Security Lighting	B	B	B		-	1	5,000	-	-	-	-	-	-	-	-
60	TOTAL PUBLIC WORKS: FACILITIES MANAGEMENT				45,001	140,003	30,005	450,400	297,900	217,500	-	-	-	-	-	-
61	WPCA															
62	I&I Identification and Removal				300,000	-	-	-	-	-	-	-	-	-	-	-
63	Mystic to Borough Transfer Project				1,700,000	-	-	-	-	-	-	-	-	-	-	-
64	Pump Station Rehab				-	571,500	-	-	-	-	-	-	-	-	-	-
65	Treatment Facility				-	428,500	-	-	-	-	-	-	-	-	-	-
66	TOTAL WPCA				2,000,000	1,000,000	-	-	-	-	-	-	-	-	-	-
67	SOLID WASTE															
68	Trash Compactor				-	-	-	-	2,500	2,500	2,500	2,500	2,000	-	-	-
69	Front Wheel Loader	B	B	B	-	-	5,000	29,000	29,000	29,000	29,000	-	-	-	-	-
70	Foam Filled Tires-Loader	B	B	U	-	1	-	5,000	5,000	-	-	-	-	-	-	-
71	Roll-Off Truck				34,000	29,000	-	-	-	-	-	-	-	-	-	-
72	Pick Up Truck				-	-	-	-	-	7,000	7,000	7,000	-	-	-	-
73	TOTAL SOLID WASTE				34,000	29,001	5,000	34,000	34,000	31,500	38,500	38,500	9,500	2,000	-	-
74	BUILDING DEPARTMENT															
75	TOTAL BUILDING DEPARTMENT															
76	HUMAN SERVICES															
77	George Crouse Tennis Court Rebuild	A	A	A	-	159,000	1	-	-	-	-	-	-	-	-	-
78	TOTAL HUMAN SERVICES					159,000	1	-	-	-	-	-	-	-	-	-
79	PLANNING DEPARTMENT															
80	Engineering and Construction of New Sidewalks	A	A	A	-	-	822,000	-	-	-	-	-	-	-	-	-
81	Pawcatuck Streetscape - Route 1				120,000	-	-	-	-	-	-	-	-	-	-	-
82	Pawcatuck Streetscape - Route 2				1	-	-	-	-	-	-	-	-	-	-	-
83	Bicycling and Walking Plan/Greenway Way Plan	E	E	E	-	1	1	100,000	-	-	-	-	-	-	-	-
84	Plan of Conservation and Development	E	C	B	-	-	5,000	55,000	55,000	-	-	-	-	-	-	-
85	Community/Tourism Wayfinding Signs Plan	E	C	C	-	1	1	5,000	-	-	-	-	-	-	-	-
86	Comprehensive Plan Update - Zoning Regulations	B	B	B	1	1	75,000	74,999	-	-	-	-	-	-	-	-
87	Enterprise Technology Plan				1	1	-	-	-	-	-	-	-	-	-	-
88	Permit Tracking	U	U	B	1	50,000	15,000	-	-	-	-	-	-	-	-	-
89	Climate Change Adaptation & Mitigation Program	A	A	A	10,000	10,000	10,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
90	Pawcatuck River Greenway - Phase I	B	B	B	-	1	1	-	-	-	-	-	-	-	-	-
91	Pawcatuck River Pedestrian Bridge	E	E	E	-	-	1	-	-	-	-	-	-	-	-	-
92	Pawcatuck Hurricane Barrier Study	A	A	A	10,000	1	1	-	-	-	-	-	-	-	-	-
93	Stillmanville Mill Environmental Assessment	B	B	B	1	1	1	200,000	-	-	-	-	-	-	-	-
94	Stillmanville Mill Brownfield Remediation	E	E	E	-	-	1	-	-	-	-	-	-	-	-	-
95	Inspection Vehicle	E	C	B	1	-	1	6,000	6,000	6,000	6,000	-	-	-	-	-
96	File Retention	E	C	B	1	-	75,000	125,000	-	-	-	-	-	-	-	-
97	Office Security				1	-	-	-	-	-	-	-	-	-	-	-
98	Circus Lot Acquisition and Master Plan	B	B	B	1	1	3,000	49,999	-	-	-	-	-	-	-	-
99	South Pier Renovation	E	E	E	-	-	1	-	-	-	-	-	-	-	-	-
100	Elihu Island Safe Crossing	C	C	C	-	-	1	-	-	-	-	-	-	-	-	-
101	Stonington Harbor Breakwater Repair	E	E	E	-	-	1	-	-	-	-	-	-	-	-	-
102	Contribution to Open Space Acquisition Fund	E	C	B	-	1	1	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
103	Sidewalk Infill - Rt 1 Stonington Road				1	-	-	-	-	-	-	-	-	-	-	-
104	Downtown Mystic Parking & Traffic Study-Engineering				-	10,000	-	-	-	-	-	-	-	-	-	-
105	Electric Vehicle Charging Stations	B	C	C	-	-	1	-	-	-	-	-	-	-	-	-
106	TOTAL PLANNING DEPARTMENT				140,010	70,009	1,005,013	715,998	161,000	106,000	106,000	100,000	100,000	100,000	100,000	100,000
107	TOTAL GENERAL GOVERNMENT				3,509,017	2,226,526	2,796,528	3,362,035	2,427,900	2,284,000	2,264,500	1,997,500	1,982,500	1,866,000	1,835,000	1,835,000

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-TEN YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26	Fiscal Year 2026-27	Fiscal Year 2027-28	Fiscal Year 2028-29	Fiscal Year 2029-30	Fiscal Year 2030-31
108	OUTSIDE AGENCIES															
109	Stonington Ambulance Corp - PowerLoad & Stretcher Replacement				-	24,000	-	-	-	-	-	-	-	-	-	-
110	Stonington Ambulance Corp - 1st Floor Remodel				5,000	15,000	-	-	-	-	-	-	-	-	-	-
111	Stonington Ambulance Corp - Ambulance Replacement				30,000	-	-	-	-	-	-	-	-	-	-	-
112	Ocean Community YMCA - Renovation/Expansion/Parking				20,000	20,000	-	-	-	-	-	-	-	-	-	-
113	PNC - New Pantry and Pantry Foyer Floor				-	12,000	-	-	-	-	-	-	-	-	-	-
114	Stonington Borough - Railroad Footbridge				1	-	-	-	-	-	-	-	-	-	-	-
115	Thanes Valley Community Action - Meals on Wheels Vehicle				1	-	-	-	-	-	-	-	-	-	-	-
116	Stonington Free Library-ADA Compliance				50,000	-	-	-	-	-	-	-	-	-	-	-
117	Stonington Historical - Lighthouse Restoration	B	B	B	20,000	5,000	5,000	-	-	-	-	-	-	-	-	-
118	TOTAL OUTSIDE AGENCIES				125,002	76,000	5,000	-	-	-	-	-	-	-	-	-
119	TOTAL GENERAL GOVERNMENT & OUTSIDE AGENCIES CIP EXPENDITURE BUDGET				3,634,019	2,302,526	2,801,528	3,362,035	2,427,900	2,284,000	2,264,500	1,997,500	1,982,500	1,866,000	1,835,000	1,835,000
120	LESS: OTHER ANTICIPATED REVENUE SOURCES															
121	State LOCIP Grant	A	A	A	(110,000)	(128,441)	(109,374)	-	-	-	-	-	-	-	-	-
122	Reappropriation of CIP Fund Balance from defunct projects				-	(160,453)	-	-	-	-	-	-	-	-	-	-
123	Other State and Federal Grants	A	A	A	(79,886)	-	(40,500)	(1,201,035)	-	-	-	-	-	-	-	-
124	Sidewalk Grants	A	A	A	-	-	(600,000)	-	-	-	-	-	-	-	-	-
125	TOTAL OTHER REVENUE AND EXPENDITURE OFFSETS				(189,886)	(288,894)	(749,874)	(1,201,035)	-	-	-	-	-	-	-	-
126	TOTAL NET APPROPRIATION FOR GENERAL GOVERNMENT & OUTSIDE AGENCIES FROM GENERAL FUND				3,444,133	2,013,632	2,051,654	2,161,000	2,427,900	2,284,000	2,264,500	1,997,500	1,982,500	1,866,000	1,835,000	1,835,000
127	STONINGTON PUBLIC SCHOOLS															
128	District Computers and Peripherals - Purchases	A			61,145	410,000	400,000	-	-	-	-	-	-	-	-	-
129	District Staff Laptop Computers - Purchases	A			65,000	1	20,000	-	-	-	-	-	-	-	-	-
130	District Computers One to One - Purchase	A			98,000	72,000	175,000	-	-	-	-	-	-	-	-	-
131	District Phone System	B			30,000	1	1	-	-	-	-	-	-	-	-	-
132	Install Security System & Cameras - District Wide	B			50,000	1	1	-	-	-	-	-	-	-	-	-
133	Pavement Crack Sealing and Coating -District				10,000	-	-	-	-	-	-	-	-	-	-	-
134	Roof Ladders and Cables - SHS	B			-	1	107,800	-	-	-	-	-	-	-	-	-
135	Middle School AC Upgrade - SMS	B			22,000	1	1	-	-	-	-	-	-	-	-	-
136	Construct Entry Wall Security for Access to Office Only - SMS				209,000	-	-	-	-	-	-	-	-	-	-	-
137	Parking Plan/Permits & Construction - SMS				125,000	-	-	-	-	-	-	-	-	-	-	-
138	Additional Baseboard Heat - Science Rooms - SMS				12,500	-	-	-	-	-	-	-	-	-	-	-
139	Cafeteria Tables - SMS				34,000	-	-	-	-	-	-	-	-	-	-	-
140	Interior Paint and Repairs - SMS & SHS	C			1	1	1	20,000	20,000	10,000	10,000	10,000	10,000	10,000	10,000	
141	Signage - Exterior and Interior - SMS				7,000	-	-	-	-	-	-	-	-	-	-	-
142	Gymnasium Wall Padding - SMS				19,000	-	-	-	-	-	-	-	-	-	-	-
143	Health Center - SMS				12,000	-	-	-	-	-	-	-	-	-	-	-
144	Roof Repair (Design & New) - SMS				1	-	-	-	-	-	-	-	-	-	-	-
145	Flooring Repair - SMS				1	-	-	-	-	-	-	-	-	-	-	-
146	Upgraded Building Management System - SMS & DO	B			2	1	78,850	-	-	-	-	-	-	-	-	-
147	Renovations - Phase 2 AC Upgrade for DO and Classrooms	A			1	-	1	-	-	-	-	-	-	-	-	-
148	Classroom Upgrades, Paint, Walls, Flooring - District Office				250,000	1	-	-	-	-	-	-	-	-	-	-
149	Signage - Exterior and Interior - District Office				7,000	-	-	-	-	-	-	-	-	-	-	-
150	Locks & Keys - District	C			15,000	1	1	-	-	-	-	-	-	-	-	-
151	Elevator Shaft Repair - District Office				3,000	-	-	-	-	-	-	-	-	-	-	-
152	Athletic Field Repair - Baseball Turf Repair SHS				25,000	-	-	-	-	-	-	-	-	-	-	-
153	Flooring Repair - District	B			10,000	1	1	20,000	20,000	20,000	20,000	-	-	-	-	-
154	Major Equipment Replacement (Bobcats) - District Office				1	-	-	-	-	-	-	-	-	-	-	-
155	Two Replacement Maintenance trucks - District	B			-	-	33,000	17,000	17,000	17,000	17,000	-	18,000	18,000	-	-
156	Bus Yard Relocation - District				290,000	-	-	-	-	-	-	-	-	-	-	-
157	Classroom Furniture - District	B			-	1	1	20,000	20,000	20,000	20,000	-	-	-	-	-
158	Install Code Lockdown Buttons (All)				10,000	-	-	-	-	-	-	-	-	-	-	-
159	Kitchen Equipment Upgrade - SMS & SHS				-	52,000	-	-	-	-	-	-	-	-	-	-
160	High School Generator Upgrade to Electrical Panels	B			-	1	1	-	-	-	-	-	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET-TEN YEAR CIP PLAN

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 19-20	ADOPTED Fiscal Year 20-21	PROPOSED Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26	Fiscal Year 2026-27	Fiscal Year 2027-28	Fiscal Year 2028-29	Fiscal Year 2029-30	Fiscal Year 2030-31
161	High School Gym Upgrade	B			-	1	1	-	-	-	-	-	-	-	-	-
162	High School Roof Top Unit Rebuild & GYM AC	B			-	1	1	266,000	-	-	-	-	-	-	-	-
163	Sports/Maintenance Turf Field Utility Vehicle	C			-	1	1	-	-	-	-	-	-	-	-	-
164	Middle School Science Rooms Upgrade	C			-	1	1	-	-	-	-	-	-	-	-	-
165	Track Replacement Repair	C			-	-	1	-	-	-	-	-	-	-	-	-
166	High School Roof Repair	C			-	-	1	-	-	-	-	-	-	-	-	-
167	Audio/Video Systems - District	B			-	-	1	-	-	-	-	-	-	-	-	-
168	TOTAL PUBLIC SCHOOLS CIP EXPENDITURE BUDGET				1,364,652	534,016	814,666	343,000	77,000	67,000	67,000	10,000	28,000	28,000	10,000	10,000
169	LESS: PUBLIC SCHOOLS OTHER ANTICIPATED REVENUE SOURCES															
170	State & Federal Grants	B				(70,000)	(1)	-	-	-	-	-	-	-	-	-
171	Other Non-Governmental Grants	A					(93,000)	-	-	-	-	-	-	-	-	-
172	Reappropriation of CIP Fund Balance for Defunct BOE Projects				(83,762)	(39,017)	-	-	-	-	-	-	-	-	-	-
173	TOTAL OTHER PUBLIC SCHOOL REVENUE AND EXPENDITURE OFFSETS				(83,762)	(109,017)	(93,001)	-	-	-	-	-	-	-	-	-
174	TOTAL NET APPROPRIATION FOR PUBLIC SCHOOLS CIP FROM GENERAL FUND				1,280,890	424,999	721,665	343,000	77,000	67,000	67,000	10,000	28,000	28,000	10,000	10,000
175	TOTAL NET APPROPRIATION FOR ALL CIP PROJECTS FROM GENERAL FUND				4,725,023	2,438,631	2,773,319	2,504,000	2,504,900	2,351,000	2,331,500	2,007,500	2,010,500	1,894,000	1,845,000	1,845,000

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
KEY: A--COMMITTED, B--URGENT, C--NEEDED, D--ACCEPTABLE, E--DEFERRABLE
2021-2022 BOARD OF FINANCE PROPOSED BUDGET
BOARDS OF SELECTMEN AND FINANCE - CIP ADJUSTMENTS

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 20-21	REQUESTED Fiscal Year 2021-22	Board of Selectmen Adjustments 2021-22	Board of Selectmen Budget 2021-22	Board of Finance Adjustments 2021-22	Board of Finance Budget 2021-22
	GENERAL OPERATIONS									
1	Townwide Computer Technology Upgrade	A	A	A	65,000	65,000	-	65,000	(15,000)	50,000
2	Orthophotography/Planimetric Updates	A	A	A	1	1	-	1	-	1
3	Video Security System - Phase I Town Hall Cameras	C	B	B	1	19,500	-	19,500	(10,000)	9,500
4	Large Format Copier, Scanner, Printer Replacement				25,500	-	-	-	-	-
5	ADA Accessibility - Town Facilities	B	B	B	-	25,000	-	25,000	(5,000)	20,000
6	TOTAL GENERAL OPERATIONS				90,502	109,501	-	109,501	(30,000)	79,501
	POLICE SERVICES									
7	POLICE SERVICES									
8	Fleet Upgrade - Purchase of Four New Vehicles	A	A	A	180,000	180,000	-	180,000	-	180,000
9	Technology Upgrade / Communication Equipment Upgrade	A	A	A	1	20,000	-	20,000	(19,999)	1
10	MDT Replacement	B	B	B	-	19,000	-	19,000	(4,000)	15,000
11	Town Wide Surveillance Cameras Program				10,000	-	-	-	-	-
12	License Plate Reader				1	-	-	-	-	-
13	Body/Cruiser Cameras	B	B	B	-	500,000	-	500,000	(365,000)	135,000
14	Animal Control Vehicle				35,001	-	-	-	-	-
15	TOTAL POLICE SERVICES				225,003	719,000	-	719,000	(388,999)	330,001
	ASSESSOR'S DEPARTMENT									
16	ASSESSOR'S DEPARTMENT									
17	Town Revaluation	A	A	A	70,000	70,000	-	70,000	-	70,000
18	TOTAL ASSESSOR'S DEPARTMENT				70,000	70,000	-	70,000	-	70,000
	PUBLIC WORKS: HIGHWAY									
19	PUBLIC WORKS: HIGHWAY									
20	Drainage Improvements Town wide	A	A	A	1	50,000	-	50,000	(25,000)	25,000
21	Highway Equipment - Purchase	A	A	A	57,000	474,000	-	474,000	(244,000)	230,000
22	ADA Public Works Transition Plan				1	-	-	-	-	-
23	Roadway Safety	A	A	A	-	25,000	-	25,000	(24,999)	1
24	Road Pavement - Major Maintenance	A	A	A	95,000	300,000	-	300,000	-	300,000
25	Road Pavement - Capital (Extends life of road 10 or more years)	A	A	A	200,000	600,000	-	600,000	-	600,000
26	DPW Radio Replacement	A	A	A	6,000	41,000	-	41,000	(40,999)	1
27	Right of Way ADA Compliance Improvements - ADA Ramps	B	B	B	-	100,000	-	100,000	(50,000)	50,000
28	Bridge Replacement & Structural Improvement Fund	U	U	B	-	-	100,000	100,000	(71,000)	29,000
29	TOTAL PUBLIC WORKS: HIGHWAY				358,002	1,590,000	100,000	1,690,000	(455,998)	1,234,002
	PUBLIC WORKS: ENGINEERING									
30	PUBLIC WORKS: ENGINEERING									
31	North Stonington Road Bridge (CTDOT Bridge #058001)				1	1	-	1	-	1
32	Offset: Federal Local Bridge Program Grant (CTDOT Bridge				-	-	-	-	-	-
33	Net Cost: No. Stonington Bridge Project	A	A	A	1	1	-	1	-	1
34	Pawcatuck Pumphouse: Roof replacement & Masonry repair	A	A	A	1	50,000	(49,999)	1		1
35	South Anguilla Road Bridge (CTDOT Bridge #04790)				1	1	-	1	-	1
36	Offset: Federal Local Bridge Program Grant (CTDOT Bridge #04790)				-	-	-	-	-	-

TOWN OF STONINGTON
SCHEDULE OF CAPITAL IMPROVEMENTS - BY DEPARTMENT
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2021-2022 BOARD OF FINANCE PROPOSED BUDGET
BOARDS OF SELECTMEN AND FINANCE - CIP ADJUSTMENTS

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 20-21	REQUESTED Fiscal Year 2021-22	Board of Selectmen Adjustments 2021-22	Board of Selectmen Budget 2021-22	Board of Finance Adjustments 2021-22	Board of Finance Budget 2021-22
37	<i>Net Cost: So. Anguilla Bridge Project</i>	A	A	A	1	1	-	1	-	1
38	<i>Stillman Ave Bridge (CTDOT Bridge #04158)</i>				1	-	-	-	-	-
39	<i>Offset: State/Federal Grants</i>				-	-	-	-	-	-
40	<i>Net Cost: Stillman Avenue Bridge</i>				1	-	-	-	-	-
41	Washington Street Drainage Improvements	A	A	A	50,000	18,000	-	18,000	-	18,000
42	Coogan Blvd - Culvert Rehabilitation	A	A	A	1	1	-	1	-	1
43	<i>Lantern Hill Bridge Project</i>				10,000	1	-	1	-	1
44	<i>Offset: State/Federal Grants</i>				-	-	-	-	-	-
45	<i>Net Cost Lantern Hill Rd Bridge</i>	A	A	A	10,000	1	-	1	-	1
46	Willow Street Drainage	A	A	A	25,000	25,000	-	25,000	-	25,000
47	Engineering and Construction of New Sidewalks				1	-	-	-	-	-
48	TOTAL PUBLIC WORKS: ENGINEERING				85,006	93,004	(49,999)	43,005	-	43,005
49	PUBLIC WORKS: FACILITIES MANAGEMENT									
50	Town Hall Parking Lot Replacement	D	D	C	1	70,000	(69,999)	1	-	1
51	Town Hall - HVAC Improvements	B	B	B	-	190,000	-	190,000	(189,999)	1
52	Human Services HVAC Replacement - Phase II	B	B	B	1	31,700	-	31,700	(31,699)	1
53	Pawcatuck Pumphouse: Fire Suppression Line Abandonment	C	B	B	1	25,000	-	25,000	(24,999)	1
54	West Broad Street School Repairs	A	A	A	140,000	50,000	-	50,000	(20,000)	30,000
55	Donahue Park Security Lighting	B	B	B	-	10,000	-	10,000	(9,999)	1
56	TOTAL PUBLIC WORKS: FACILITIES MANAGEMENT				140,003	376,700	(69,999)	306,701	(276,696)	30,005
57	WPCA									
58	Pump Station Rehab				571,500	-	-	-	-	-
59	Treatment Facility				428,500	-	-	-	-	-
60	TOTAL WPCA				1,000,000	-	-	-	-	-
61	SOLID WASTE									
62	Front Wheel Loader	B	B	B	-	25,000	(20,000)	5,000	-	5,000
63	Foam Filled Tires	B	B	U	1	5,000	(5,000)	-	-	-
64	Roll-Off Truck				29,000	-	-	-	-	-
65	TOTAL SOLID WASTE				29,001	30,000	(25,000)	5,000	-	5,000
66	BUILDING DEPARTMENT									
67					-	-	-	-	-	-
68	TOTAL BUILDING DEPARTMENT				-	-	-	-	-	-
69	HUMAN SERVICES									
70	George Crouse Tennis Court Rebuild	A	A	A	159,000	441,000	-	441,000	(440,999)	1
71	TOTAL HUMAN SERVICES				159,000	441,000	-	441,000	(440,999)	1

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BOARDS OF SELECTMEN AND FINANCE - CIP ADJUSTMENTS

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72	PLANNING DEPARTMENT									
73	Engineering and Construction of New Sidewalks	A	A	A	-	943,500	-	943,500	(121,500)	822,000
74	Bicycling and Walking Plan/Greenway Way Plan	E	E	E	1	1	-	1	-	1
75	Plan of Conservation and Development	E	C	B	-	30,000	(25,000)	5,000	-	5,000
76	Community/Tourism Wayfinding Signs Plan	E	C	C	1	5,000	(4,999)	1	-	1
77	Comprehensive Plan Update - Zoning Regulations	B	B	B	1	75,000	-	75,000	-	75,000
78	Enterprise Technology Plan				1	-	-	-	-	-
79	Permit Tracking	U	U	B	50,000	-	15,000	15,000	-	15,000
80	Climate Change Adaptation & Mitigation Program	A	A	A	10,000	500,000	(470,000)	30,000	(20,000)	10,000
81	Pawcatuck River Greenway - Phase I	B	B	B	1	1	-	1	-	1
82	Pawcatuck River Pedestrian Bridge	E	E	E	-	1	-	1	-	1
83	Pawcatuck Hurricane Barrier Study	A	A	A	1	30,000	(29,999)	1	-	1
84	Stillmanville Mill Environmental Assessment	B	B	B	1	1	-	1	-	1
85	Stillmanville Mill Brownfield Remediation	E	E	E	-	1	-	1	-	1
86	Inspection Vehicle	E	C	B	-	6,000	-	6,000	(5,999)	1
87	File Retention	E	C	B	-	125,000	(50,000)	75,000	-	75,000
88	Circus Lot Acquisition and Master Plan	B	B	B	1	42,500	(32,500)	10,000	(7,000)	3,000
89	South Pier Renovation	E	E	E	-	1	-	1	-	1
90	Elihu Island Safe Crossing	C	C	C	-	1	-	1	-	1
91	Stonington Harbor Breakwater Repair	E	E	E	-	1	-	1	-	1
92	Contribution to Open Space Acquisition Fund	E	C	B	1	50,000	(25,000)	25,000	(24,999)	1
93	Downtown Mystic Parking & Traffic Study-Engineering				10,000	-	-	-	-	-
94	Electric Vehicle Charging Stations	B	C	C	-	50,000	(48,000)	2,000	(1,999)	1
95	TOTAL PLANNING DEPARTMENT				70,009	1,857,008	(670,498)	1,186,510	(181,497)	1,005,013
96	TOTAL GENERAL GOVERNMENT				2,226,526	5,286,213	(715,496)	4,570,717	(1,774,189)	2,796,528
97	OUTSIDE AGENCIES									
98	Stonington Ambulance Corp - PowerLoad & Stretcher Replacement				24,000	-	-	-	-	-
99	Stonington Ambulance Corp - 1st Floor Remodel				15,000	-	-	-	-	-
100	Ocean Community YMCA - Renovation/Expansion/Parking				20,000	-	-	-	-	-
101	PNC - New Pantry and Pantry Foyer Floor				12,000	-	-	-	-	-
102	Stonington Historical - Lighthouse Restoration	B	B	B	5,000	50,000	-	50,000	(45,000)	5,000
103	TOTAL OUTSIDE AGENCIES				76,000	50,000	-	50,000	(45,000)	5,000
104	TOTAL GENERAL GOVERNMENT & OUTSIDE AGENCIES CIP EXPENDITURE BUDGET				2,302,526	5,336,213	(715,496)	4,620,717	(1,819,189)	2,801,528
105	LESS: OTHER ANTICIPATED REVENUE SOURCES									
106	State LOCIP Grant				(128,441)	-	-	-	(109,374)	(109,374)
107	Reappropriation of CIP Fund Balance from defunct projects				(160,453)	-	-	-	-	-

TOWN OF STONINGTON
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2021-2022 BOARD OF FINANCE PROPOSED BUDGET
BOARDS OF SELECTMEN AND FINANCE - CIP ADJUSTMENTS

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 20-21	REQUESTED Fiscal Year 2021-22	Board of Selectmen Adjustments 2021-22	Board of Selectmen Budget 2021-22	Board of Finance Adjustments 2021-22	Board of Finance Budget 2021-22
108	Other State and Federal Grants	A	A	A	-	(150,000)	-	(150,000)	109,500	(40,500)
109	Sidewalk Grants	A	A	A	-	(600,000)	-	(600,000)	-	(600,000)
110	TOTAL OTHER REVENUE AND EXPENDITURE OFFSETS				(288,894)	(750,000)	-	(750,000)	126	(749,874)
111	TOTAL NET APPROPRIATION FOR GENERAL GOVERNMENT & OUTSIDE AGENCIES FROM GENERAL FUND				2,013,632	4,586,213	(715,496)	3,870,717	(1,819,063)	2,051,654
112	STONINGTON PUBLIC SCHOOLS									
113	District Computers and Peripherals - Purchases	A			410,000	400,000	-	400,000	-	400,000
114	District Staff Laptop Computers - Purchases	A			1	20,000	-	20,000	-	20,000
115	District Computers One to One - Purchase	A			72,000	195,000	-	195,000	(20,000)	175,000
116	District Phone System	B			1	1	-	1	-	1
117	Install Security System & Cameras - District Wide	B			1	75,000	-	75,000	(74,999)	1
118	Roof Ladders and Cables - SHS	B			1	107,800	-	107,800	-	107,800
119	Middle School AC Upgrade - SMS	B			1	1,950,000	-	1,950,000	(1,949,999)	1
120	Interior Paint and Repairs - SMS & SHS	C			1	20,000	-	20,000	(19,999)	1
121	Upgraded Building Management System - SMS & DO	B			1	157,700	-	157,700	(78,850)	78,850
122	Renovations - Phase 2 AC Upgrade for DO and Classrooms	A			-	229,000	-	229,000	(228,999)	1
123	Classroom Upgrades, Paint, Walls, Flooring - District Office				1	-	-	-	-	-
124	Locks & Keys - District	C			1	20,000	-	20,000	(19,999)	1
125	Flooring Repair - District	B			1	20,000	-	20,000	(19,999)	1
126	Two Replacement Maintenance trucks - District	B			-	65,000	-	65,000	(32,000)	33,000
127	Classroom Furniture - District	B			1	20,000	-	20,000	(19,999)	1
128	Kitchen Equipment Upgrade - SMS & SHS				52,000	-	-	-	-	-
129	High School Generator Upgrade to Electrical Panels	B			1	45,000	-	45,000	(44,999)	1
130	High School Gym Upgrade	B			1	96,500	-	96,500	(96,499)	1
131	High School Roof Top Unit Rebuild & GYM AC	B			1	599,000	-	599,000	(598,999)	1
132	Sports/Maintenance Turf Field Utility Vehicle	C			1	12,000	-	12,000	(11,999)	1
133	Middle School Science Rooms Upgrade	C			1	30,000	-	30,000	(29,999)	1
134	Track Replacement Repair	C			-	59,250	-	59,250	(59,249)	1
135	High School Roof Repair	C			-	25,000	-	25,000	(24,999)	1
136	Audio/Video Systems - District	B			-	120,000	-	120,000	(119,999)	1
137	TOTAL PUBLIC SCHOOLS CIP EXPENDITURE BUDGET				534,016	4,266,251	-	4,266,251	(3,451,585)	814,666
138	LESS: PUBLIC SCHOOLS OTHER ANTICIPATED REVENUE SOURCES									
139	State & Federal Grants	B			(70,000)	-	-	-	(1)	(1)
140	Other Non-Governmental Grants	A				(100,000)	-	(100,000)	7,000	(93,000)
141	Reappropriation of CIP Fund Balance for Defunct BOE Projects				(39,017)	-	-	-	-	-
142	TOTAL OTHER PUBLIC SCHOOL REVENUE AND EXPENDITURE OFFSETS			128	(109,017)	(100,000)	-	(100,000)	6,999	(93,001)

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BOARDS OF SELECTMEN AND FINANCE - CIP ADJUSTMENTS

LINE #	Expenditure Classification	Dept.	CIP Comm	BOS Priority	ADOPTED Fiscal Year 20-21	REQUESTED Fiscal Year 2021-22	Board of Selectmen Adjustments 2021-22	Board of Selectmen Budget 2021-22	Board of Finance Adjustments 2021-22	Board of Finance Budget 2021-22
143	TOTAL NET APPROPRIATION FOR PUBLIC SCHOOLS CIP FROM GENERAL FUND				424,999	4,166,251	-	4,166,251	(3,444,586)	721,665
144	TOTAL NET APPROPRIATION FOR ALL CIP PROJECTS FROM GENERAL FUND				2,438,631	8,752,464	(715,496)	8,036,968	(5,263,649)	2,773,319