



RENTERS REBATE PROGRAM

REQUIRED DOCUMENTATION:

ALL DOCUMENTATION IS FOR THE PRIOR YEAR

- **Income**
 - **Social Security, SSD or SSI**
 - SSA1099 (seniors receive this every January) or
 - Statement from Social Security Administration (SSA) if you did not receive the SSA1099 or cannot find an SSA1099. Call SSA: 1-800-772-1213 to request this form or go online and sign up through *My Social Security* at www.socialsecurity.gov/myaccount
 - Please note: If the applicant is disabled and 18-65 years of age, the income documentation must reflect that he/she is disabled.
 - **Pensions**
 - Usually IRS Form1099 is the only acceptable form; or
 - Letter from pension administrator, if 1099 has been misplaced
 - Railroad retirement
 - VA benefits (either pension or disability benefit)
 - **Wages**
 - IRS Form W2
 - Self-employment (Tax return required)
 - **Other Income**
 - Alimony/Child support- court document
 - Rental income- lease or affidavit
 - Other income must be properly documented
- **Housing Expenses**
 - **Rent-** this can be in the form of
 - Rent receipts for the prior year
 - Recent lease
 - Letter from landlord stating ***total rent paid*** for the previous year. **If renting from family member, they must provide a tax return showing rental income.**
 - HUD form, if applicable
 - **Utility Expenses-** Electric, heating fuel, Yankee Gas, etc.
 - **Cable TV/internet and phone services are NOT eligible utilities**
 - **CL&P and Yankee Gas customers only need account #;** we can pull the history online.
 - Other utilities (deliverable propane and other heating fuels) – need a history from the vendor or receipts for each month of the previous year.

IF YOU WERE REQUIRED TO FILE A TAX RETURN FOR LAST YEAR, A COPY IS REQUIRED.