



Stonington Harbor Management Commission
May 9, 2022
Minutes by (Melanie Degler, Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:02 PM.

Attending: Chairman Jay Spalding, Treasurer Sherm Crites, Secretary Melanie Degler, Vice Chairman Jesse Diggs, Commissioners Tori Gimple, Bruce MacKinnon, Stathis Manousos, Joseph Williams, Harbormaster Eric Donch, and Deputy Harbormaster Charles Estabrooks.

Not in Attendance: Commissioners Caleb Rose and Edward Smith

Guests: n/a

Welcome to new Town Commissioner, Stathis Manousos.

2. Minutes:

The Minutes of the April 2022 meeting were reviewed. Commissioner Williams made a motion to approve the April 2022 Minutes. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

Action Items Remaining Open:

1. **Chairman Spalding will contact the First Selectman's office to determine if donating for safe boating education for the Jerry Desmond Road Fund at Stonington High School is appropriate for the Commission.**
2. **Harbormaster Donch will review the pyramid mooring data provided by Commissioner Smith and update for inclusion into the Plan.**

3. Public Comment: There was none.

4. Correspondence:

In Jurisdiction: Salt Acres-Fullerton plan revision: Informational purposes only.

Out of Jurisdiction: None

5. Treasurer's Report:

The Financial Report for April 2022 was reviewed and attached to these minutes.

Vice Chairman Diggs made a motion to approve the Treasurer's Report as presented. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

6. Harbormaster's Report:

The Harbormaster's Report for May 2022 was reviewed and attached to these minutes. Commissioner MacKinnon made a motion to approve the Harbormaster's Report as presented. Commissioner Gimple seconded the motion. No further discussion, all in favor, motion approved.

7. Old Business:

1. **Online Mooring Update** - Secretary Degler gave an update on her work with Online Moorings (OLM).
 - a. **Waitlist is now at 130 down from original 244 with a (7) year wait versus the former (12) years.**
 - b. Currently there are (7) deferrals to 2023.
 - c. (1) new Waitlist applications was added in April but rejected for non-payment of new application fee.
 - d. Secretary Degler called all (30) late renewal holders in April to remind of payment and only (8) remain.
 - i. The (8) were reviewed by the Commission as most are the same from last year.
 - ii. It was agreed that no further calls will be made by Secretary Degler and if any renewals remain

unpaid by 6/1/22, HM Donch will have their moorings revoked.

- e. Dodson Boatyard renewal issue in OLM system was corrected and check was received by HM Donch.

2. Newsletter -

- a. Printed copies were distributed for Commissioners to bring to the usual area businesses and marinas.
- b. The printer mailed (415) copies to all current mooring holders and Waitlist applicants.
- c. A new brochure box will be placed at the Transient Dock Gazebo by Commissioner Williams and a replacement box will be placed at the Small Boat Association by Commissioner Gimple.

ACTION ITEM #3: Secretary Degler will send the PDF file of the Newsletter to the Town Clerk to have posted on our Commission website.

ACTION ITEM \$4: Secretary Degler will devise a QR code for the Newsletter and have labels made to place on all brochure boxes.

3. SHM Plan Update – there was nothing to report.

4. Deputy Harbormaster duties and schedule – 2022 Plan –

- a. DHM Estabrooks plans to cover all HM Donch's weekends when on vacation and plans to be on the water one day during the week once school has ended.

8. New Business:

- Commissioner MacKinnon's Boro Commission term ends in June. He plans to renew for another term and will contact the Boro Warden for approval.

9. Adjournment: Chairman Spalding adjourned the meeting at 8:47 pm.

Approved: 
Jay Spalding- Chairman SHMC

Date: 13 June 2022

Attachments:

- Treasurer's Report
- Harbormaster's Report

Treasurer's report

Report Date 5/09/2022

	Plan	Feb	Mar	Apr	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	41,389	40,158.93	37,877.28	40,902.28	41,388.53	
Paid Moorings: Com/Pvt/Pub:	128/290/15		0/57/4			
Mooring Fees:	27,600		2,850.00	5,350.00	8,200.00	
Wait List Fees:	3,500		175.00		175.00	
Miscellaneous Income:	500				0.00	
Total Generated Funds:	72,989	40,158.93	40,902.28	46,252.28	49,763.53	0.00
<u>Operating Expense:</u>						
<u>Mooring Admin:</u>						
Mailings:	200	202.00			202.00	
Telephone:	240				0.00	
Online Mooring	4,600	407.52		1,840.47	2,277.59	
Miscellaneous:	100			21.17	21.17	
Sub-Total:	5,140	609.52	0.00	1,861.64	2,500.76	0.00
<u>Boat:</u>						
Fuel & Oil:	300				0.00	
Commissioning:	2,500	1,345.00		285.00	1,630.00	
Storage:	500				0.00	
Maintenance/Repairs:	1,000			79.38	79.38	
Equipment:	500			1,073.50	1,073.50	
Sub-Total:	4,800	1,345.00	0.00	1,437.88	2,782.88	0.00
<u>Harbor Maintenance:</u>						
Buoy: Commission/Haul/Store:	6,000	327.13			1,527.13	
Misc Service/Locker Storage:	800			560.00	560.00	
Adjust Grid Alignment	750			240.00	240.00	
Signage:	50				0.00	
Sub-Total:	7,600	327.13	0.00	800.00	2,327.13	0.00
<u>Dock/Pumpout:</u>						
Dock Eqpt./Maintenance:	500				0.00	
Pumpout Eqpt./Maintenance:	0				0.00	
Miscellaneous	0				0.00	
Sub-Total:	500	0.00	0.00	0.00	0.00	0.00
<u>Administrative:</u>						
Supplies:	250				0.00	
Newsletter:	3,500				0.00	
Professional Services:	250				0.00	
Sub-Total:	4,000	0.00	0.00	0.00	0.00	0.00
Total Operating Expense:	22,040	2,281.65	0.00	4,099.52	7,610.77	0.00
<u>Approved Projects/Capital</u>						
Replacement HM Boat	29,500				0.00	
Public Access Improvement	5,000				0.00	
Approved Projects/Capital	34,500	0.00	0.00	0.00	0.00	0.00
Total Designated Funds	56,540	2,281.65	0.00	4,099.52	7,610.77	0.00
Undesignated Funds:	16,449	37,877.28	40,902.28	42,152.76	42,152.76	0.00
<u>Notes:</u>						
Petty Cash Advance	300					

Harbormaster's report

Harbormaster Report

May 9, 2022

New Mooring permits issued: 6 Moorings being given up (this month): 1
New Mooring assignments in the works: 2
Deposits to SHMC account since last report: \$6040 2022 YTD = \$14,415

Mooring renewals sent out 1/30/22

283 renewals sent out
275 approved, 8 under review, 8 not returned yet

Pawcatuck Point "GREEN 21" buoy. Channel marker "G 19" moved to a new location east of where "G-21" was. Spoke with USCG ATON Group. They will look at moving "G 19" back to the west and place it at end of rock outcrop where we had "G 21".

USCG Temporary buoy between "G 5" and "G 7" along Sandy point channel appears to be placed too far into the channel. USCG ATON Group will look at moving or removing that buoy.

There appears to be significant shoaling in Sandy Point channel near "G 7". I have not been able to get out and survey due to winds.

Expect the SNW buoys to be installed around Sandy Point within next 2 weeks dependant on weather.

Established a new 5' x 10' storage unit at Extrusion Drive storage facility. Gear has been moved to new facility. Unit 248

Robert G

Raymarine AIS700 plus Shakespeare 5250 antenna ordered from West Marine. \$1073.50

Spoke with Dave Vargas at Rowmarine. Our hull is expected to be molded this month. Once hull, stringers and house are assembled we owe second payment. Expect that to be end of May-early June. Delivery of new vessel predicted to be mid July.

Boat has been launched and is at the dock.

Police Boat is now in water.

Our dock needed minor water supply repairs which SPD has had completed.

Respectfully Submitted.

Eric Donoh
Stonington Harbormaster