



Stonington Harbor Management Commission
June 13, 2022
Minutes by (Melanie Degler, Secretary)



1. Call to Order:

Chairman Spalding called the meeting to order at 7:01 PM.

Attending: Chairman Jay Spalding, Treasurer Sherm Crites, Secretary Melanie Degler, Vice Chairman Jesse Diggs, Commissioners Tori Gimple, Bruce MacKinnon, Stathis Manousos, Caleb Rose, Harbormaster Eric Donch, and Deputy Harbormaster Charles Estabrooks and by phone, Commissioner Edward Smith

Not in Attendance: Commissioner Joseph Williams

Guests: n/a

2. Minutes:

The Minutes of the May 2022 meeting were reviewed. Vice Chairman Diggs made a motion to approve the May 2022 Minutes. Commissioner Treasurer Crites seconded the motion. No further discussion occurred, all in favor, motion approved.

Action Items Remaining Open:

1. **Harbormaster Donch will review the pyramid mooring data provided by Commissioner Smith, and update for inclusion into the Plan.**

3. Public Comment:

- Mr. Joseph Gilbert and Ms. Nancy Follini requested clarification on the requirements asked of them by Secretary Degler to obtain a new CT DMV registration for their power vessel to be placed on their newly assigned mooring. Harbormaster Donch confirmed their registration cannot be listed as a commercial vessel and both their names must be on the registration since both names are now listed on their application.
- Mr. William Griffin requested input from the Commission regarding his DEEP permit to extend his current dock, off the Breakwater Restaurant property he owns to the original length of four hundred feet which was damaged in Hurricane Sandy and how will this impact the Special Purpose Moorings currently in these two hundred feet beyond the current dock.
 - Also discussed the possibility of obtaining two commercial moorings.
 - Also discussed the possibility of obtaining two littoral moorings for the property he currently owns on the Harbor waterfront.

4. Correspondence:

In Jurisdiction: Received from DEEP-License #202105240-SDF-11 East Neck Road Ramp float lift-Informational purposes only.

Received from DEEP -License #202110429-SDF-Lockwood Coveside Marina – Informational purposes only.

Out of Jurisdiction: None

5. Treasurer's Report:

The Financial Report for May 2022 was reviewed and attached to these minutes.

Commissioner MacKinnon made a motion to approve the Treasurer's Report as presented. Commissioner Rose seconded the motion. No further discussion occurred, all in favor, motion approved.

6. Harbormaster's Report:

The Harbormaster's Report for June 2022 was reviewed and attached to these minutes. Vice Chairman Diggs made a motion to approve the Harbormaster's Report as presented. Treasurer Crites seconded the motion. No further discussion, all in favor, motion approved.

7. Old Business:

1. Online Mooring Update - Secretary Degler gave an update on her work with Online Moorings (OLM).
 - a. **Waitlist is now at 130 with a 9yr wait.**
 - b. Currently there are (7) deferrals to 2023.
 - c. (26) new moorings were assigned in 2022 and no more will be issued this year.
 - d. (2) renewal holders were given final contact by HM and were told if no payment received by the end of June, their moorings would be removed for non-payment and reissued (these are the same two individuals who were repeatedly called last year for non-payment).
 - e. (1) new Waitlist applications was added in May.
 - f. Steve Kingsland from Dodson's Boatyard has access and will be entering his inspection data from last year.
 - g. A few calls received from inspection vendors to confirm lat/long locations in OLM from the website while vendors were in the Harbor installing moorings.
2. Newsletter – no update.

ACTION ITEM #2: Secretary Degler will devise the wording for the QR Code supplied by Deputy Harbormaster Estabrooks and have labels made to place on the boxes throughout the Boro.

3. SHM Plan Update – Commissioner Smith is continuing to work with DEEP on requested revisions, including rewording of Wharfing Out Policy.
4. Deputy Harbormaster duties and schedule – 2022 Plan –
 - a. Deputy Harbormaster Charles Estabrooks submitted a verbal resignation of his position, effective 7/1/2022. All Commissioners offered their thanks for the many years of service Charles has offered to the Commission and the Harbor.

ACTION ITEM #3: Harbormaster Donch will contact Kim Czapla with DEEP on the procedure to replace the Deputy Harbormaster for Stonington Harbor.

8. New Business:

- Harbormaster Donch will place the north end channel markers into the Harbor currently held at Dodson's Boatyard.

9. Adjournment: Chairman Spalding adjourned the meeting at 9:08 pm.

Approved: 
Jay Spalding- Chairman SHMC

Date: 8 August 2022

Attachments:

- Treasurer's Report
- Harbormaster's Report

Treasurer's Report

<i>Report Date 6/13/2022</i>						
	<i>Plan</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>YTD</i>	<i>Probable</i>
<u>Funds Generated:</u>						
Balance Brought Forward:	41,389	37,877.28	40,902.28	42,152.76	41,388.53	41,388.53
Paid Moorings: Com/Pvt/Spc:	128/290/15	0/57/0	16/107/6	112/51/8	128/215/14	128/290/15
Moorings Fees	27,600	2,850.00	5,350.00	17,240.00	25,440.00	28,500.00
Wait List Fees	3,500	175.00			175.00	4,000.00
Miscellaneous Income:	500				0.00	500.00
Total Generated Funds:	72,989	40,902.28	46,252.28	59,392.76	67,003.53	74,388.53
<u>Operating Expense:</u>						
<i>Moorings Admin:</i>						
Mailings:	200				202.00	220.00
Telephone:	240				0.00	240.00
Online Mooring	4,600		1,840.47		2,277.59	4,600.00
Miscellaneous:	100		21.17		21.17	100.00
Sub-Total:	5,140	0.00	1,861.64	0.00	2,500.76	5,160.00
<i>Boat:</i>						
Fuel & Oil:	300				0.00	300.00
Commissioning:	2,500		285.00		1,630.00	3,000.00
Storage:	500				0.00	500.00
Maintenance/Repairs:	1,000		79.38		79.38	1,000.00
Equipment:	500		1,073.50		1,073.50	1,500.00
Sub-Total:	4,800	0.00	1,437.88	0.00	2,782.88	6,300.00
<i>Harbor Maintenance:</i>						
Buoy: Commission/Haul/Store:	6,000				1,527.13	6,000.00
Misc Service/Locker Storage:	800		560.00		560.00	720.00
Adjust Grid Alignment	750		240.00		240.00	750.00
Signage:	50				0.00	0.00
Sub-Total:	7,600	0.00	800.00	0.00	2,327.13	7,470.00
<i>Dock/Pumpout:</i>						
Dock Eqpt./Maintenance:	500				0.00	500.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	500.00
<i>Administrative:</i>						
Supplies:	250				0.00	250.00
Newsletter:	3,500			4,873.82	4,873.82	5,250.00
Professional Services:	250				0.00	0.00
Sub-Total:	4,000	0.00	0.00	4,873.82	4,873.82	5,500.00
Total Operating Expense:	22,040	0.00	4,099.52	4,873.82	12,484.59	24,930.00
<u>Approved Projects/Capital</u>						
Replacement HM Boat	29,500				0.00	29,500.00
Public Access Improvement	5,000				0.00	0.00
Approved Projects/Capital	34,500	0.00	0.00	0.00	0.00	29,500.00
Total Designated Funds	56,540	0.00	4,099.52	4,873.82	12,484.59	54,430.00
<u>Undesignated Funds:</u>	16,449	40,902.28	42,152.76	54,518.94	54,518.94	19,958.53
<u>Notes:</u>						
Petty Cash Advance	300					

Harbormaster's report

Harbormaster Report

June 13, 2022

New Mooring permits issued: 12	Moorings given up (YTD): 15
New Mooring assignments in the works: 1	
Deposits to SHMC account since last report: \$11,200	2022 YTD = \$25,615

Mooring renewals :
283 renewals sent out
287 approved, 1 under review, 1 not returned yet

Pawcatuck Point “GREEN 21” buoy. Channel marker “G 19” moved to a new location east of where “G-21” was. Spoke with USCG ATON Group. They will look at moving “G 19” back to the west and place it at end of rock outcrop where we had “G 21”. NO UPDATE

USCG Temporary buoy between “G 5” and “G 7” along Sandy point channel appears to be placed too far into the channel. USCG ATON Group will look at moving or removing that buoy.
NO UPDATE

There appears to be significant shoaling in Sandy Point channel near "G 7". I have not been able to get out and survey due to winds. NO UPDATE

SNW buoys installed around Sandy Point. I received a call from CT DEEP asking my understanding of the SNW area permit. It appears, after being told to go ahead and install the buoys and post notifications that the paperwork was dropped on the State end. The final approval was apparently never signed. Yolanda Cooley (new CT DEEP permit person) is chasing it down to get final signatures.

Robert G

Raymarine AIS700 plus Shakespeare 5250 antenna ordered from West Marine. On backorder – expected in August

Spoke with Dave Vargas at Rowmarine. Stringers and gunwale are molded. Hull is expected to be molded this week (tomorrow). House section to be molded late this week or early next week. Dave expects to be assembling pieces late next week. He will call when parts are assembled at which time we owe him second installment. Told him I would personally deliver a check and check out the progress. Delivery of new vessel predicted to be mid July.

Respectfully Submitted,

Eric Donch
Stonington Harbormaster