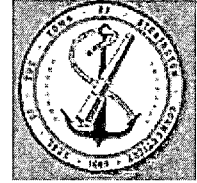




Stonington Harbor Management Commission
January 9, 2023
Minutes by Katrina Bercaw, Recording Secretary



1. Call to Order: Chairman Spalding called the meeting to order at 7:00 p.m.

Attending: Chairman Jay Spalding, Secretary Melanie Degler, Treasurer Sherm Crites, Vice Chairman Jesse Diggs, Commissioners Tori Gimple, Bruce MacKinnon, Edward Smith, and Joseph Williams, Harbormaster Eric Donch, and Recording Secretary Katrina Bercaw

Not Attending: Commissioners Stathis Manousos and Caleb Rose

Guests: None

2. Minutes:

The Minutes of the December 12, 2022, meeting were reviewed. Commissioner Smith made a motion to approve the minutes. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion approved.

ACTION ITEM #1: Harbormaster Donch will contact DEEP to discuss potential future commercial moorings from Wequetequock Cove to Barn Island to Pawcatuck Point and what action the Commission should be proactively taking on a possible expansion including any environmental impact.

3. Public Comment: None

4. Correspondence: None

5. Treasurer's Report:

The Financial Report for January 2023 was reviewed and is attached to these minutes. Commissioner Smith made a motion to approve the report as presented. Commissioner MacKinnon seconded the motion. No further discussion occurred, all in favor, motion was approved.

ACTION ITEM #2: Budget planning will be on February's agenda. A draft 2023 budget will be circulated for consideration in advance of the February meeting.

6. Harbormaster's Report:

The Harbormaster's Report for January 2023 was reviewed and is attached to these minutes. Harbormaster Donch is pursuing support for dredging shallow areas in the Sandy Point channel. Regarding the abandoned O'Day sailboat, it was noted that the owner paid all removal expenses. Vice Chairman Diggs made a motion to approve the Harbormaster's Report as presented. Secretary Degler seconded the motion. No further discussion, all in favor, motion was approved.

7. Old Business:

- A. Online Mooring Update – No new applications for the waitlist have been received. Commissioner Degler is pursuing resolution of data that is missing from OLM. Discussed timing difference between April vessel registration renewal and January mooring renewal. It was noted that "special permit" moorings do need renewal.

- B. Deputy Harbormaster Position - Town of Stonington will post the opening on the Town's web site, social media accounts, and in the Town Clerk's office. The Deputy Harbormaster's duties will be vessel related, not administrative and under direct supervision of Harbormaster Donch.

ACTION ITEM #3: Harbormaster Donch will send the position announcement to Stacey Haskell in the First Selectman's office for posting. He will also send it to Borough Warden Callahan for posting in his area.

- C. SHM Plan Update – still awaiting a response from DEEP.

ACTION ITEM#4: Chairman Spalding will contact DEEP to follow up on the approval status.

- D. Administrative - Secretary Degler is updating the SHMC Agenda format to include logos of the Town and the Borough and the Commissioner's names and positions. A draft template has been sent to Chairman Spalding for review.

ACTION ITEM #5: Secretary Degler will begin issuing the agendas with the February meeting. She will also send it to the Town Clerk for posting on the Town website. She will also check the Commission mailbox at the Town Hall each month for any correspondence to be included in agendas.

8. New Business:

- A. Harbormaster Donch mentioned the topic of protecting the Harbor because of recent heavy storms that affected the east inner breakwater, formerly known as the "Old Town Dock" and the Harbormaster Dock. The Commission discussed funding for repair of this breakwater from the Town and federal funding recently obtained by the Fisherman's Association for the Town Dock repairs.

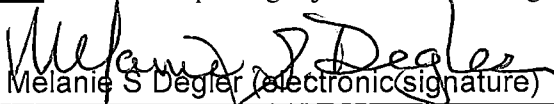
ACTION ITEM: Harbormaster Donch will share with the Commissioners a photo from the police camera at the Harbormaster Dock showing the dock underwater in the recent December storm.

ACTION ITEM: Commissioner Gimple will contact former Commissioner O'Neill for a copy of the Stonington Harbor Improvement Plan grant proposal for the east inner breakwater formerly known as the "Old Town Dock", including the completed engineering study.

- B. Harbormaster Donch noted that he has not been able to find an approved use for the large green navigational buoy currently in storage. It needs to be removed, either sold or donated.

ACTION ITEM: Harbormaster Donch will contact Mystic Seaport to inquire if they would like to have the buoy as a donation.

9. Adjournment: Chairman Spalding adjourned the meeting at 8:32 p.m.

Approved: 
Melanie Degler, Secretary-SHMC

Date: 2-17-23

Attachments:

- Treasurer's Report
- Harbormaster's Report

SHMC FINANCIAL REPORT - 2022

Report Date 1/09/2023

	Plan	Oct	Nov	Dec	YTD	Probable
<u>Funds Generated:</u>						
Balance Brought Forward:	41,389	36,269.30	31,098.48	31,024.94	41,388.53	41,388.53
Paid Moorings: Com/Pvt/Spc:	128/290/15	0/2/0	0/1/0		128/263/14	128/263/14
Moorings Fees	27,600	100.00	50.00		27,800.00	27,800.00
Wait List Fees	3,500	350.00	1,900.00	1,525.00	4,125.00	4,125.00
Miscellaneous Income:	500				0.00	0.00
Total Generated Funds:	72,989	36,719.30	33,048.48	32,549.94	73,313.53	73,313.53

Operating Expense:

Moorings Admin:

Mailings:	200				202.00	202.00
Telephone:	240				0.00	0.00
Online Mooring	4,600	600.12	406.74		4,689.96	4,689.96
Miscellaneous:	100				135.17	135.17
Sub-Total:	5,140	600.12	406.74	0.00	5,027.13	5,027.13

Boat:

Fuel & Oil:	300	97.07			412.40	412.40
Commissioning:	2,500				1,630.00	1,630.00
Storage:	500				0.00	0.00
Maintenance/Repairs:	1,000	4,839.40			4,934.89	4,934.89
Equipment:	500	84.23			4,396.46	4,396.46
Sub-Total:	4,800	5,020.70	0.00	0.00	11,373.75	11,373.75

Harbor Maintenance:

Buoy: Commission/Haul/Store:	6,000		1,616.80	477.71	7,298.10	7,298.10
Misc Service/Locker Storage:	800				880.00	880.00
Adjust Grid Alignment	750				1,266.00	1,266.00
Signage:	50				0.00	0.00
Sub-Total:	7,600	0.00	1,616.80	477.71	9,444.10	9,444.10

Dock/Pumpout:

Dock Eqpt./Maintenance:	500				0.00	0.00
Pumpout Eqpt./Maintenance:	0				0.00	0.00
Miscellaneous	0				0.00	0.00
Sub-Total:	500	0.00	0.00	0.00	0.00	0.00

Administrative:

Supplies:	250			49.85	72.35	72.35
Newsletter:	3,500				4,873.82	4,873.82
Professional Services:	250				0.00	0.00
Sub-Total:	4,000	0.00	0.00	49.85	4,946.17	4,946.17

Total Operating Expense:

	22,040	5,620.82	2,023.54	527.56	30,791.15	30,791.15
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Approved Projects/Capital

Replacement HM Boat	29,500				10,500.00	10,500.00
Public Access Improvement	5,000				0.00	0.00
Approved Projects/Capital	34,500	0.00	0.00	0.00	10,500.00	10,500.00

Total Designated Funds

	56,540	5,620.82	2,023.54	527.56	41,291.15	41,291.15
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Undesignated Funds:

	16,449	31,098.48	31,024.94	32,022.38	32,022.38	32,022.38
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Notes:

Petty Cash Advance	300
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Harbormaster Report January 9, 2023

New Mooring permits issued: 0

Moorings given up (2022): 19

New Mooring assignments in the works: 0

Deposits to SHMC account since last report: \$0

2022 Total = \$30,140 2023 YTD=\$0

Have not been able to get return call or email from Army Corps of Engineers regarding what steps need to be taken requesting dredging for Sandy Point channel. Still pursuing this.

The 22' O'day sailboat at the north end of Goat Island (Wequetequock Cove) has been removed. CT DEEP gave me guidance on specific statutes to use to remove the vessel. Once the owner was informed of the potential cost to have me remove the vessel he agreed to pay a lesser fee to a local marina to have the vessel disposed of. The vessel was towed out of Wequetequock Cove to Atlantic Marine in Westerly on 12/13/2022.

Robert G

Robert G was hauled 01/01/2023. Boat is at PMW Marine for engine winterizing.

New boat update: The towing bit has been delivered to Rowmarine. Our hull is in final stages of fiberglass work. Dave is estimating a mid-February delivery date. He will be bringing the new boat to us on his own trailer.

Once the boat arrives:

- 1) Lettering at Amie's Signs in Ashaway
- 2) Engine swap at PMW Marine
- 3) Electronics swap by Harbormaster, location TBD

New Gear predicted:

- 1) Dock "Whips" to hold boat off dock
- 2) Deck Flood lights
- 3) Remote controlled, LED spotlight
- 4) Anchor and deck anchor holder/mount
- 5) Additional Handrails TBD

Respectfully Submitted,

Eric Donch
Stonington Harbormaster