



**WATER POLLUTION CONTROL AUTHORITY  
TOWN OF STONINGTON**

152 ELM STREET  
STONINGTON, CONNECTICUT 06378  
860-535-5065 \* Fax 860-535-1023

WPCA

May 23, 2023

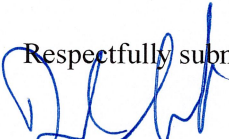
6:30 P.M.

Police Station Meeting Room  
Stonington, CT  
Regular Meeting Minutes

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by Chairman Rich Cody.  
Members Present: Lynn Young, James Petrosky, and James Falconieri  
Staff: Daniel Smith, Director and Ryan McCammon, Assistant Director
2. **Contract Operations:** Veolia – Discussion/Monthly Report – Veolia Stonington Project Manager Rodrick Ventura and Veolia Area Manager Pete Vetter gave a summary of April 2023 operating reports and contract operations. All 3 facilities continue to be in compliance with State and Federal permits.  
Diversion pump will be reinstalled this week. Mag drum repair has started, expected delivery by mid-August.
3. **Public Comments:** Mr. Brian Rolfe addressed the Board requesting a refund for water not returned to the sewer. Water was used for an irrigation system and measured through a meter that was not previously know about. The Board was sympathetic to his situation but there is a policy in place and cannot rule against said policy.
4. **Budget Status:** 2022-2023 budget was discussed; the Director advised the Board that two invoices from Veolia were missing from the year-to-date budget report. Those invoices have yet to be received.  
The Director presented the proposed budget for FY23/24. Mr. Falconieri motioned to approve proposed budget. Motion seconded by Mr. Petrosky. Motion passed 4-0
5. **Bills:** No bills to discuss
6. **Projects:**
  - A. CDM Smith: SSES draft report is currently being finalized. Should be submitted for review in the coming weeks
  - B. NWMCC Lining Project: Extension request- Director presented a letter from CDM Smith denying NWMCC request for an extension of the completion date of Contract 16A. There are no unforeseen circumstances that would have prevented the project from being completed within the contracted timeframe. The timely completion of this project is vital to the Mystic WPCF.
  - C. River Rd. PS: Grant paperwork is currently under review by EPA. Grant is expected to be awarded in the coming weeks.

7. **Director's Report:** Director advised the Board of the provision in his employment agreement regarding an annual evaluation. Chairman Cody will discuss with the First Selectwoman.
8. **Chairman's Report:** Nothing to report
9. **Minutes:** The meeting minutes for April, 2023 were reviewed. Motion to approve by Ms. Young, seconded by Mr. Petrosky. Motion passed 4-0
10. **Adjournment:** Being no other business, Mr. Cody adjourned the meeting at 7:18 p.m.

Respectfully submitted,



Daniel Smith, Director

2023/24 WPCA Budget Draft:

		\$7.06/HCF	
		10% increase	
<b>Operating Revenues:</b>	Acct#	22/23 Budget	23/24 Budget
User Fees	72000	\$ 2,857,920	\$ 3,258,873
Interest and Liens	72001	\$ 45,000	\$ 45,000
Investment Income	72002	\$ 1	\$ 1
Federal & State	72003	\$ 1	\$ 1
Miscellaneous	72004	\$ 4,500	\$ 4,500
Connection Permit Fees	72005	\$ 2,500	\$ 2,500
Water Meter Sales	72007	\$ 1	\$ 1
Nitrogen Credits	72010	\$ 3,702	\$ 754
<b>Total:</b>		\$ 2,913,625	\$ 3,311,630
<b>Misc Revenue:</b>			
Town Share - Operations	79999	\$ 250,000	\$ 150,000
Transfer from 222			
<b>Total Revenue:</b>		\$ 3,163,625	\$ 3,461,630
<b>Operating Expenses:</b>			
Labor (Assistant Director)	81999	\$ 75,000	\$ 77,250
Labor (Director)	82000	\$ 105,000	\$ 105,000
<b>Contract Operations:</b>			
Service Fee	82003	\$ 2,649,714	\$ 2,782,643
Electrical overage	82016	\$ 1	\$ 1
<b>MRRA:</b>	82004	\$ 150,000	\$ 150,000
<b>Equipment:</b>			
UV Light Parts	82017	\$ 24,000	\$ 30,000
Copier lease/purchase	82021	\$ 2,500	\$ 2,500
Newspaper Notices	82023	\$ 2,500	\$ 2,500
Water Meter purchase	82024	\$ 1	\$ 1
Damage Claims	82027	\$ 100	\$ 100
Miscellaneous	82028	\$ 5,000	\$ 5,000
Landscaping/snow rem	82029	\$ 1	\$ 1
Manholes Set to Grade	82063	\$ 16,500	\$ 10,500
Sewer Inspection & Clean	82064	\$ 15,000	\$ 20,000
Sewer Repairs	82065	\$ 6,000	\$ 6,000
New Equipment	82070	\$ 1	\$ 1
<b>BioMag Purchase:</b>			
Replacement	82073	\$ 22,000	\$ 22,000
Maintenance/Repairs	82074	\$ 38,000	\$ 38,000
Bioxide odor control diversion	82076	\$ 25,000	\$ 25,000
FOG Software	82078	\$ 1,800	\$ 2,745
<b>Services:</b>			
Professional Services	82080	\$ 5,800	\$ 5,800
Engineering	82082	\$ 1	\$ 1
Legal	82084	\$ 2,500	\$ 2,500
Miscellaneous	82086	\$ 10,000	\$ 10,000
<b>Special Projects:</b>			
Hook-up inspections	82091	\$ 1	\$ 1
CBYD Markout	82092	\$ 1	\$ 1
<b>Other Expense:</b>			
Permits/Fees	82050	\$ 7,200	\$ 7,200
Flood Damage	82053	\$ 1	\$ 1
Structure Maintenance	82077	\$ 1	\$ 1
<b>Total Expense:</b>		\$ 3,163,623	\$ 3,304,747
<b>Total Revenue:</b>		\$ 3,163,625	\$ 3,461,630
<b>Delta:</b>		\$ 2	\$ 156,883

Delete this line item?

Less \$100,000 town share

Accounts for 2.8% CoL increase in June 2023

Accounts for 2.8% CoL increase in June 2023

This includes 10.5 months with a 5% increase from 22/23 rate and 1.5 months with a 5% increase.

Increased \$6000 due to rising cost in UV parts

Delete this line item. We do not provide water meters.

Decreased \$6000, paid out of the bond fund  
Increase \$5,000 due to grease at P.S.

# SEWER ENTERPRISE FUND - As of May 17, 2023

	BUDGET Acct#	Budget approved FY2022-23	ACTIVITY THRU 5/17/2023	% BUDGET	difference between budgeted + spent	Notes
<b>Operating Revenues:</b>						
User Fees	72000	\$ 2,857,920	\$ 2,373,624	83.1%	(484,296)	
Interest and Liens	72001	\$ 45,000	\$ 34,295	76.2%	(10,705)	
Investment Income	72002	\$ 1	\$ -	0.0%	(1)	
Federal & State	72003	\$ 1	\$ -	0.0%	(1)	
Miscellaneous	72004	\$ 4,500	\$ 1,225	27.2%	(3,275)	
Connection Permit Fees	72005	\$ 2,500	\$ 2,850	114.0%	350	
Water Meter Sales	72007	\$ 1	\$ -	0.0%	(1)	
Nitrogen Credits	72010	\$ 3,702	\$ 1,117	30.2%	(2,585)	
Total:		\$ 2,913,625	\$ 2,413,111	82.8%	(500,514)	
<b>Misc Revenue:</b>						
Town Share - Operations	79999	\$ 250,000	\$ 250,000	100.0%	-	
Transfer from 222					-	
<b>Total Revenue</b>		<b>\$ 3,163,625</b>	<b>\$ 2,663,111</b>	<b>84.2%</b>		
<b>Operating Expenses:</b>						
Labor Assistant	81999	\$ 75,000	\$ 14,423	19.2%	(60,577)	
Labor Director	82000	\$ 105,000	\$ 87,852	83.7%	(17,148)	
Miscellaneous Labor	82001		\$ 3,550			Judy
<b>Total Labor:</b>		\$ 180,000	\$ 105,825	58.8%	(74,175)	
<b>Contract Operations:</b>						
Service Fee	82003	\$ 2,649,714	\$ 2,021,680	76.3%	(628,034)	
Electrical overage	82016	\$ 1	\$ -	0.0%	(1)	
<b>MRRA:</b>	82004	\$ 150,000	\$ 71,767	47.8%	(78,233)	
<b>Equipment:</b>						
UV Light Spare Parts	82017	\$ 24,000	\$ 23,997	100.0%	(3)	
Copier lease/purchase	82021	\$ 2,500	\$ 1,550	62.0%	(950)	
Newspaper Notices	82023	\$ 2,500	\$ 2,045	81.8%	(455)	
Water Meter purchase	82024	\$ 1	\$ -	0.0%	(1)	
Damage Claims	82027	\$ 100	\$ -	0.0%	(100)	
Miscellaneous	82028	\$ 5,000	\$ 5,440	108.8%	440	
Landscaping/snow rem	82029	\$ 1	\$ -	0.0%	(1)	
Manholes Set to Grade	82063	\$ 16,500	\$ 6,613	40.1%	(9,887)	
Sewer Inspection & Clean	82064	\$ 15,000	\$ 9,878	65.9%	(5,122)	
Sewer Repairs	82065	\$ 6,000	\$ -	0.0%	(6,000)	
New Equipment	82070	\$ 1	\$ -	0.0%	(1)	
<b>Bio Mag Purchase:</b>						
Replacement	82073	\$ 22,000	\$ 6,155	28.0%	(15,845)	
Maintenance/Repairs	82074	\$ 38,000	\$ 1,205	3.2%	(36,795)	
Bioxide odor control diversion	82076	\$ 25,000	\$ -	0.0%	(25,000)	
Computer	82078	\$ 1,800	\$ 1,681	93.4%	(119)	
<b>Services:</b>						
Professional Services	82080	\$ 5,800	\$ 2,532	43.7%	(3,268)	
Engineering	82082	\$ 1	\$ -	0.0%	(1)	
Legal	82084	\$ 2,500	\$ -	0.0%	(2,500)	
Miscellaneous	82086	\$ 10,000	\$ 8,564	85.6%	(1,436)	
<b>Special Projects:</b>						
Hook-up inspections	82091	\$ 1	\$ -	0.0%	(1)	
CBYD Markout	82092	\$ 1	\$ 23,492	2349200.0%	23,491	
<b>Other Expense:</b>						
Permits/Fees	82050	\$ 7,200	\$ 2,850	39.6%	(4,350)	
Flood Damage	82053	\$ 1	\$ -	0.0%	(1)	
Structure Maintenance	82077	\$ 1	\$ -		(1)	
<b>Total Expense:</b>		<b>\$ 3,163,623</b>	<b>\$ 2,298,824</b>			
<b>Total Revenue:</b>		<b>\$ 3,163,625</b>	<b>\$ 2,663,111</b>			
<b>Delta:</b>		<b>\$ 2</b>	<b>\$ 364,287</b>			
		budgeted	actual			